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Energy Efficiency Programs Summary

The RMLD administers several energy efficiency programs that have proven valuable to our customers by reducing overall energy use and mitigating rising electricity cost trends. The RMLD has provided residential appliance rebates since 2005 and commercial rebates since 2008. Starting in October of 2008, the RMLD began assessing an Energy Conservation Charge (ECC) which is currently collected at a rate of $0.001 per kWh (subject to change as outlined in the filed rate). The RMLD typically collects ~$700,000 per year. These funds are primarily issued back to customers through energy efficiency programs including rebates, RMLD’s online store, and home energy assessments for residential customers.

Specific guidelines outlining RMLD rebate programs can be found on the following pages.
RMLD Energy Efficiency Guidelines for Residential Programs

Last Updated: November 1, 2019  Effective: June 1, 2019

Please read these Guidelines carefully before submitting any rebate application. The approval of your rebate application is contingent on your acceptance of and compliance with these Guidelines. Applicants bound by these Guidelines acknowledge to be the customer of record and current account holder or an authorized representative.

The RMLD reserves the right to modify or terminate its Programs without prior notice. Check with the RMLD on the Programs’ status and availability of funds.

Incentives

Subject to these Guidelines, the RMLD will pay Incentives to eligible Customers for the installation of Energy Efficient Technology.

Definitions

a. “Customer” means the residential customer maintaining an account for service with the RMLD and who satisfies the Program eligibility requirements established by the RMLD.
b. “Facility” means the Customer location served by the RMLD where Systems are to be installed.
c. “Incentives” means those payments made by the RMLD to Customers pursuant to the Program and these Guidelines.
d. “Install” or “Installation” means complete installation such that the subject products are fully functional and operational.
e. “Program” means the energy efficiency program offered by the RMLD to Customers.
f. “Program Materials” means the documents and information provided by the RMLD specifying the qualifying Systems, technology requirements, costs and other Program requirements, which include, without limitation, program guidelines and requirements, application forms and approval letters.
g. “Program Year” means a term of 12 months, from January 1st until December 31st, in which applications will be processed.
h. “Systems” are those energy efficiency measures described in the Program Materials or other Customer Measures that may be approved by the RMLD.

Eligibility

RMLD Residential Energy Efficiency Rebate Programs are available to all residential Customers of the RMLD with an active meter served by the RMLD matching the address of the application.

Customer account must be in good standing. Customers with a past due balance must pay FULL amount owed before submitting any rebate application.

All products must be installed in existing Facilities within the RMLD’s service territories of Reading, North Reading, Wilmington and Lynnfield Center.

All equipment must be new, installed and in working condition. Used, rebuilt (refurbished) or stock products are not eligible. Proposed products must meet the guidelines stated in the Program Materials to be eligible for prescriptive incentives. However, other measures not listed may be eligible for Customer incentives. Please contact the RMLD Integrated Resources Department for details. The RMLD reserves the right to inspect customer Facilities prior to installation and after the installation of materials listed on the rebate application.

The RMLD reserves the right to withhold payments for products that do not meet the proper requirements.

Application Process and Requirements

Each Customer is required to fill-out and submit an application and supporting documentation to qualify for and reserve funds. Program applications can be accessed by visiting our Customer Rebate Portal at www.rmld.com. Paper applications are available upon request.

A separate application must be filled out for each account/location number undergoing proposed facility improvements. Total rebate amount granted will not exceed the amount stated in the Program Materials per account/location.

Applications must be submitted within one year of project completion.

Incomplete applications will expire 60 days from date received with no contact and must be resubmitted for consideration. Funds for your project will be held for no more than 60 days unless arrangements are made.

The RMLD may request additional information prior to pre- or post-approval. Additional information may include but is not limited to a detailed copy of the project specifications and scope of work, project savings analysis, photo documentation, W-9, and/or “as built” drawings/renderings for determination of demand reduction and project incentive approval.

Incentive Conditions

In no case, will the RMLD pay more than 50% of the total install cost of the items to be rebated (unless otherwise stated), nor exceed the established rebate limits.

The RMLD will only approve those site-specific custom installs that the RMLD believes have cost-effective energy...
savings potential. In any case, the RMLD reserves the right to approve or disapprove of any such System proposed by the Customer.

First time customers will be considered prior to those who have previously used the Programs.

The RMLD reserves the right to reduce or eliminate the Incentive amount if the quantity and/or qualifying costs of the project differs from the pre-approved amounts, or if the project was not installed in accordance with these Guidelines, Program approved materials, or requirements of the RMLD approval process.

Upon satisfaction that all RMLD requirements and requests as written in the Guidelines, or otherwise indicated in writing, the Customer will be eligible for payment once final approval has been given. Allow 60 days from verification or post-inspection date to receive funds. Incentive amounts of $500.00 or less may automatically be applied as an account credit.

Tax Information

The RMLD will not be responsible for any tax liability imposed as a result of the Incentive payment(s). Customers are advised to consult their tax advisors for details. Customers must submit the appropriate Tax ID or Social Security Number (if applicable) on the application form.

Endorsement

The RMLD does not endorse any vendor, manufacturer, product, or system in promoting its Programs. Listing a vendor or product does not constitute an endorsement, nor does it imply that an unlisted vendor or product is deficient or defective in any way. The selection, installation and ownership of the equipment are the sole responsibility of the Customer.

Customer acknowledges and agrees that the RMLD is not a manufacturer of, or regularly engaged in the sale or distribution of, or an expert with regard to, any equipment or work.

Disclaimer

Applicant is responsible for meeting all Program requirements and for checking with town governments and homeowner associations (if any) regarding local conditions, restrictions, codes, ordinances, rules and regulations prior to installation.

Customers are solely responsible for proper permitting (if applicable) for work and proper disposal of equipment. Disposal of all discarded equipment/products should be completed in accordance with local, state and federal guidelines.

The RMLD makes no warranties, expressed or implied, with respect to any equipment purchased or installed, including but not limited to any warranty of merchantability or fitness for purpose.

Customer acknowledges and agrees that Customer shall operate and maintain the installed equipment in accordance with the manufacturer’s recommendations and the Guidelines therein, and shall replace consumable parts and other components with comparable or superior efficient products at the Customer’s expense.

The RMLD is under no obligation to pay or satisfy any outstanding payment for material and/or services associated with and/or provided to customers by third party entities such as (but not limited to); contractors, vendors, electricians and any other identified or unidentified suppliers.

The RMLD does not guarantee that the implementation of energy-efficient measures or use of the equipment installed pursuant to its Programs will result in energy or cost savings. In no event shall the RMLD be liable for any incidental or consequential damages.

Program expenditures, requirements and eligibility, and these Guidelines, may be changed by the RMLD at any time without notice. The RMLD reserves the right, for any reason, to withhold approval of projects, and to cancel or alter the Programs, at any time without notice. Approved applications will be processed under the Guidelines and Program Materials in effect at the time of the approval by the RMLD.

Any and all agreements and documents requiring signature may be executed in several counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same agreement or document.

Integrated Resources Department
Reading Municipal Light Department
230 Ash Street
Reading, MA 01867
(781) 942-6598

Please visit www.rmld.com for the latest Program details.
Residential Programs

Residential Renewable Energy Rebate Program

Incentive Type: Utility Rebate Program

Applicable Sectors: Residential

Incentive Amount: $1.00 per watt

Maximum Incentive: $2,000.00 per installation for Solar

Description/Summary: The Reading Municipal Light Department (RMLD), under its Energy Efficiency Programs, offers the Residential Renewable Energy Program as an incentive for the installation of grid-connected renewable energy for residential customers.

Program Steps/Guidelines:

- The RMLD recommends having a no-cost Home Energy Assessment (offered by the RMLD) prior to considering a Renewable Energy System to better understand your energy consumption. You can request your Home Energy Assessment by calling 1-888-772-4242.
- Contact the RMLD at energyrmld@rmld.com to discuss the scope of the project and for any question you may have.
- Choose a solar installer/contractor:
  - Installers must work directly with the RMLD for all Customer Owned Generation Applications, installation, locations and interconnection agreements.
  - The installer must be able to provide information about operation and performance considerations relating to, but not limited to, shading, snow cover and maintenance of the system.
  - All systems must be fully owned (purchased/financed) by the customer of record, 3rd party ownership and/or energy re-sale is not permitted within the RMLD territory.
- Submit Request for Rebate Confirmation and Supporting Documentation by visiting the RMLD’s Customer Rebate Portal: http://rmld.anbetrack.com/rmldportal/Index.aspx#
  - You are responsible for ensuring an accurate representation of the site. You must demonstrate that the system will not be shaded by buildings, trees, electricity poles, towers, chimneys, etc. by using a shading analysis tool and site photos. The RMLD reserves the right to reject any application if shading from nearby objects compromises the installation site.
- Be sure to receive an approval of the proposed project from the RMLD prior to starting the installation. The installer/contractor must obtain a Utility Authorization Number (UAN) by contacting the RMLD Customer Service at (781) 942-6598 before starting the installation.
  - The installation must be completed within 12 months from the project approval by the RMLD.
- Upon completion of system installation, obtain necessary approvals from local building and wire inspectors to operate the system and fulfill RMLD’s Interconnection requirements.
  - The RMLD may perform a routine follow up inspection of the facility to see that all construction went as planned.
  - Submit material and installation invoices to the RMLD.

Last Updated: November 1, 2019
Residential Programs

Eligible Equipment:

- Photovoltaic
  - Inverter capacity of 80%-90% of Customer usage or 20 kW (whichever is fewer)
  - All equipment must be UL listed
  - Equipment must come with a 20-year or greater manufacturer’s warranty.
  - *An automatic switch that disconnects from the grid in the event of a power failure. An AC safety disconnect switch must be installed at a location approved by the RMLD between the inverter and the electrical panel. The RMLD is to have access to disconnect switch at all times. The RMLD may temporarily disconnect the system to facilitate planned or emergency work.*
  - Total Solar Resource Factor (TSRF) must be at least 80%
- Other Renewable Energy Generation Equipment will be considered on a case by case basis.

Required Supporting Documentation:

- Customer Owned Generation/Interconnection Application*
- Customer Owned Generation Rate Acknowledgement Form*
- Certificate of Completion*
- Shade Report
- One-Line Diagram
- Layout Sketch/Site Plan
- Engineering Analysis (if any/available)
- Manufacturer’s Specifications (Solar Panels and Inverter)
- Proof of Ownership (the customer must own the system)
- Solar Contract
- Loan Documents (if applicable)
- Proof of Payment

*RMLD Forms

Incentive Details:

Program Materials covers applications created on or after June 1, 2019. Details are subject to change without prior notice. Please refer to the RMLD Energy Efficiency Guidelines for Residential Customers for more information.

Last Updated: November 1, 2019
Customer-Owned Generation Rate Acknowledgement and Agreement

This form must be signed and submitted to Reading Municipal Light Department (RMLD) with the appropriate Interconnection Application under the RMLD Customer Owned Generation Interconnection Policy. Authorization to construct or operate as an interconnecting facility will not be granted without receipt of this signed agreement.

I acknowledge that I have received, read, understand and agree to the Reading Municipal Light Department’s Customer Owned Generation Rate and Terms and Conditions for a Customer Owned Generation Facility regarding the address/location listed below.

Address/Location of Interconnecting Facility:

Site Address: ________________________________

RMLD Account Number: ________________________________

DG Facility/Solar Representative: ________________________________

RMLD Customer/System Owner: ________________________________

Authorized Signature ________________________________

Print Name ________________________________

Date ________________________________

Authorized Signature ________________________________

Print Name ________________________________

Date ________________________________

For RMLD use

Date Received: ________________________________

RMLD Signature: ________________________________
Residential Appliance Rebate Program

**Program Type:** Utility Rebate Program

**Applicable Sectors:** Residential

**Incentive Amount:** $25.00-$500.00

Limit one rebate per appliance per equipment lifetime unless otherwise specified (see chart below).

**Description:** The Reading Municipal Light Department offers the Residential Appliance Rebate Program to residential customers who purchase Energy Star Rated (where applicable) or energy efficient home appliances.

**Program Steps:** Purchase and install appliance prior to submitting application and supporting documentation. Appliance must be purchased for use and installed at the account service address.

**Eligible Equipment:**

<table>
<thead>
<tr>
<th>Appliance</th>
<th>Lifetime (Years)</th>
<th>Rebate Amount</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refrigerator</td>
<td>12</td>
<td>$50.00</td>
<td></td>
</tr>
<tr>
<td>Washing Machine</td>
<td>10</td>
<td>$50.00</td>
<td></td>
</tr>
<tr>
<td>Electric Clothes Dryer</td>
<td>10</td>
<td>$50.00</td>
<td></td>
</tr>
<tr>
<td>Dehumidifier</td>
<td>10</td>
<td>$25.00</td>
<td></td>
</tr>
<tr>
<td>Wireless Thermostat</td>
<td>10</td>
<td>$50.00</td>
<td>(Max of 2 per lifetime of appliance)</td>
</tr>
<tr>
<td>Room Air Conditioner</td>
<td>8</td>
<td>$25.00</td>
<td>EER &gt; 10 (Max of 2 per lifetime of appliance)</td>
</tr>
<tr>
<td>Electric Heat Pump</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Heater</td>
<td>10</td>
<td>$500.00</td>
<td>EF ≥ 2.45 (Hybrid mode)</td>
</tr>
<tr>
<td>Central Air Conditioning</td>
<td>12</td>
<td>$200.00</td>
<td>16 SEER ≥ 13 EER for split systems, 16 SEER ≥ 13 EER for single packaged equipment including gas/electric packaged units</td>
</tr>
</tbody>
</table>

**Required Supporting Documentation:**

- Residential Appliance Rebate Program Application
- Sales Receipt
- Energy Star Label or Certificate of Product Rating
Program Details: Program Material covers the applications created on or after April 1, 2020. Details are subject to change without prior notice. Please refer to the RMLD Energy Efficiency Guidelines for Residential Customers for more information.

Last Updated: March 30, 2020
Residential Electric Vehicle Charger Rebate Program

Incentive Type: Residential Electric Vehicle ("EV") Rebate Program

Applicable Sectors: Residential Customers

Eligibility Requirements: 1) the charger must be a Level 2 or above, Network Enabled1 Charger. Level 1 chargers do not qualify for this rebate; 2), the Customer shall enroll in the Reading Municipal Light Department’s (“RMLD”) Residential Time-of-Use Schedule A2 Rate for a minimum of one year; and 3) the Customer shall provide or authorize their EV charging data to be provided to RMLD.

Rebate Amount: Eligible customers will receive a maximum of up to $750 for the cost of a Network Enabled, Level 2, 13 amp or above, electric vehicle charger. The cost of wiring and installation of the charger is not eligible for the rebate.

Description/Summary: RMLD offers an Electric Vehicle Charger Rebate to customers who install a Level 2, Network Enabled EV charger at their residence within RMLD’s service territory. The customer must agree to be on the RMLD Residential Time-of-Use Rate, schedule A2 Rate for a minimum of one year, and agree to provide, or authorize the EV charger manufacturer or their vehicle manufacturer to provide, RMLD with access to their charging data. The purpose of collecting the data is to conduct research on collective EV charging patterns and their effect on the RMLD’s distribution system and to enable RMLD to mitigate energy cost impacts associated with peak demand. In addition, the data will be helpful for educational and program management purposes as well as for improving future Rebate Programs.

Program Steps/Guidelines:
• Purchase and install new charging equipment
• Submit application and supporting documentation through RMLD’s online portal (https://rmld.anbetrack.com/rmldportal/Index.aspx)

Eligible Equipment: Level 2 (240 volt) network enabled, 13 amp or above, plug-in electric vehicle charger (No Rebate is available for non-networked Chargers).

Required Supporting Documentation:
☐ Current, active RMLD account number that is in good standing along with street address
☐ Charging station proof of purchase
☐ Photo of the installed EV charging station
☐ Photo of serial number on the EV charging station

1 Network Enabled - the charger has the capability to connect to the internet and be able to transmit and receive information.
☐ Executed RMLD Residential Customer Data Sharing and Time-of Use Rate Agreement
☐ Wiring permit or wiring inspection report including address of installation: Any electrical work needed to install the charging system must be done by a licensed electrician under an electrical permit issued by the Town and must have passed inspection by the Town's Electrical Inspector.

**Incentive Details:** Program Materials apply to applications created on or after July 1, 2019. Program details and requirements are subject to change without prior notice. Please refer to the RMLD Energy Efficiency Guidelines for Residential Customers for more information.
RMLD Residential Customer Data Sharing and Time-of-Use Rate Agreement

This Data Sharing and Time-of-Use Rate Agreement is dated as of ______________, between Reading Municipal Light Department (RMLD), and _________________________, ___________________________, ___________________________ (Customer).

Customer seeks to participate in RMLD’s Electric Vehicle (EV) Charger Rebate Program. In exchange for receiving a rebate for a Level 2, Network Enabled¹, 13 amp or above EV charger, customer shall enroll in RMLD’s Residential Time-of-Use (TOU) Schedule A2 Rate² for a minimum of one year. Customer acknowledges that RMLD will replace their existing electric meter with a TOU meter within one week of receipt of this signed agreement at no cost to them, and that they will be moved to the TOU Rate as soon as the meter replacement is complete. Customer’s account shall be in good standing for a minimum of one year.

Customer also agrees to provide or authorize the EV charger manufacturer or their vehicle manufacturer to provide RMLD with free access to their charging data. The Customer Charging Data shall include:
- Date and time of plug-in activity
- Date and time of active charging
- 15-minute interval data of electricity usage and average power draw

Customer understands that RMLD desires to obtain EV charging data to evaluate collective EV charging patterns and their effect on the RMLD distribution system and to enable RMLD to mitigate energy cost impacts associated with peak demand. In addition, RMLD may use the data for educational and program management purposes as well as for improving future Rebate Programs.

Customer acknowledges and understands that Customer shall be responsible for repaying the rebate amount if any of the above conditions are not fulfilled.

Customer Name: ________________________________
Customer Account Number: ______________________
Customer Address: ______________________________
Signatory’s Name: _______________________________
Phone Number: ____________________________________
Customer Signature: ______________________________
Date: __________________________________________

¹ Network Enabled - the charger has the capability to connect to the internet and be able to transmit and receive information.
² For more information on the TOU rate, contact Customer Service at 781-942-6598 or visit https://www.rmld.com/my-residence/pages/save-money-time-use-rate.
RMLD Energy Efficiency Guidelines for Commercial Programs

Last Updated: November 1, 2019  Effective: June 1, 2019

Please read these Guidelines carefully before submitting a rebate application. The approval of your rebate application is contingent on your acceptance of and compliance with these Guidelines. Applicants bound by these Guidelines acknowledge to be the customer of record and current account holder or an authorized representative.

The RMLD reserves the right to modify or terminate its Programs without prior notice. Check with the RMLD on the Programs’ status and availability of funds.

Incentives

Subject to these Guidelines, the RMLD will pay an incentive to eligible Customers for the installation of Energy Efficient Technology.

Definitions

a. “Customer” means the non-residential customer maintaining an account for service with the RMLD and who satisfies the Program eligibility requirements established by the RMLD
b. “Facility” means the Customer location served by the RMLD where Systems are to be installed.
c. “Incentives” means those payments made by the RMLD to Customers pursuant to the Program and these Guidelines.
d. “Install” or “Installation” means complete installation such that the subject products are fully functional and operational.
e. “Program” means the energy efficiency program offered by the RMLD to Customers.
f. “Program Materials” means the documents and information provided by the RMLD specifying the qualifying Systems, technology requirements, costs and other Program requirements, which include, without limitation, specific program guidelines and requirements, application forms and approval letters.
g. “Program Year” means a term of 12 months, from January 1st until December 31st, in which applications will be processed.
h. “Systems” are those energy efficiency measures described in the Program Materials or other Customer Measures that may be approved by the RMLD.

Eligibility

RMLD Commercial Energy Efficiency Rebate Programs are available to all non-residential [commercial, industrial and municipal] Customers of the RMLD with an active meter served by the RMLD matching the address of the application.

Customer account must be in good standing with NO past due balance. Customers with a past due balance must pay FULL amount owed before submitting any rebate application.

All products must be installed in existing Facilities within the RMLD’s service territories of Reading, North Reading, Wilmington and Lynnfield Center.

All equipment must be new, installed and in working condition. Used, rebuilt (refurbished) or stock products are not eligible. Proposed products must meet the guidelines stated in the Program Materials to be eligible for prescriptive incentives. However, other measures not listed may be eligible for customer incentives. Please contact the RMLD Integrated Resources Department for details. The RMLD reserves the right to inspect customer Facilities prior to installation and after the installation of materials listed on the rebate application.

The RMLD reserves the right to withhold payments for products that do not meet the proper requirements.

Application Process and Requirements

Each Customer will be required to fill-out and submit an application and supporting documentation to qualify for and reserve funds. Program applications can be accessed by visiting our Customer Rebate Portal at www.rmld.com. Paper applications are available upon request.

A separate application must be filled out for each account/location number undergoing proposed facility improvements. Total rebate amount granted will not exceed the amount stated in the Program Materials in a Program Year per account/location.

Applications must be submitted within one year of project completion.

Incomplete applications will expire 60 days from date received with no contact and must be resubmitted for consideration. Funds for your project will be held for no more than 60 days unless arrangements are made.

The RMLD may request additional information prior to pre- or post-approval. Additional information may include but is not limited to a detailed copy of the project specifications and scope of work, project savings analysis, photo documentation, W-9, and/or “as built” drawings/renderings for determination of demand reduction and project incentive approval.

Incentive Conditions

In no case, will the RMLD pay more than 50% of the total install cost of the items to be rebated, nor exceed the established rebate limits.

The RMLD will only approve site-specific custom installs that have cost-effective energy savings potential. In any case, the
RMLD reserves the right to approve or disapprove of any such System proposed by the Customer.

First time customers will be considered prior to those who have previously used the Programs.

The RMLD reserves the right to reduce or eliminate the Incentive amount if the quantity and/or qualifying costs of the project actually differs from the pre-approved amounts, or if the project was not installed in accordance with these Guidelines, Program approved materials, or requirements of the RMLD approval process.

Upon satisfaction that all RMLD requirements and requests as written in the Guidelines, or otherwise indicated in writing, the Customer will be eligible for payment once final approval has been given. Allow 60 days from verification or post-inspection date to receive funds. Incentive amounts of $500.00 or less may automatically be applied as an account credit.

Tax Information
The RMLD will not be responsible for any tax liability imposed as a result of the Incentive payment(s). Customers are advised to consult their tax advisors for details. Customers must submit the appropriate Tax ID or Social Security Number (if applicable) on the application form.

Endorsement
The RMLD does not endorse any vendor, manufacturer, product, or system in promoting its Programs. Listing a vendor or product does not constitute an endorsement, nor does it imply that an unlisted vendor or product is deficient or defective in any way. The selection, installation and ownership of the equipment are the sole responsibility of the Customer.

Customer acknowledges and agrees that the RMLD is not a manufacturer of, or regularly engaged in the sale or distribution of, or an expert with regard to, any equipment or work.

Disclaimer
Applicant is responsible for meeting all Program requirements and for checking with town governments and homeowner associations (if any) regarding local conditions, restrictions, codes, ordinances, rules and regulations prior to installation.

Customers are solely responsible for proper permitting (if applicable) for work and proper disposal of equipment. Disposal of all discarded equipment/products should be completed in accordance with local, state and federal guidelines.

The RMLD makes no warranties, expressed or implied, with respect to any equipment purchased or installed, including but not limited to any warranty of merchantability or fitness for purpose.

Customer acknowledges and agrees that Customer shall operate and maintain the installed equipment in accordance with the manufacturer’s recommendations and the Guidelines therein, and shall replace consumable parts and other components with comparable or superior efficient products at the Customer’s expense.

The RMLD is under no obligation to pay to or satisfy any outstanding payment for material and/or services associated with and/or provided to customers by third party entities such as (but not limited to); contractors, vendors, electricians and any other identified or unidentified suppliers.

The RMLD does not guarantee that the implementation of energy-efficient measures or use of the equipment installed pursuant to its Programs will result in energy or cost savings.

In no event shall the RMLD be liable for any incidental or consequential damages.

Program expenditures, requirements and eligibility, and these Guidelines, may be changed by the RMLD at any time without notice. The RMLD reserves the right, for any reason, to withhold approval of projects, and to cancel or alter the Programs, at any time without notice. Approved applications will be processed under the Guidelines and Program Materials in effect at the time of the approval by the RMLD.

Any and all agreements and documents requiring signature may be executed in several counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same agreement or document.

Integrated Resources Department
Reading Municipal Light Department
230 Ash Street
Reading, MA 01867
(781) 942-6598

Please visit www.rmld.com for the latest Program details.
Commercial Lighting Retrofit Program

**Incentive Type:** Utility Rebate Program

**Applicable Sectors:** Non-residential

**Incentive Amount:** As prescribed in the attached “Product Incentives Table.”

**Maximum Incentive:** $25,000 per Program Year

**Description/Summary:** The Reading Municipal Light Department (RMLD), under its Energy Efficiency Programs, offers the Commercial Lighting Retrofit Program as an incentive for non-residential customers interested in upgrading their existing lighting systems to more efficient technology.

**Program Steps/Guidelines:**

Please note that applications may be submitted **PRE** or **POST** installation

**Pre-Installation Process:** Submit a completed application with supporting documentation prior to purchasing and installing equipment to confirm eligibility of equipment and secure funds.

Pre-Approval of rebate, as submitted, should be completed no more than 90 DAYS prior to installation or retrofit work unless otherwise specified or approved by the RMLD.

Once the application is processed, a “Pre-Approval Incentive Letter” will be issued. If an estimate of total project costs (materials and labor) is not included in Pre-Approval Application submission, then customer will be provided with “Conditional” Pre-Approval only.

Customers who receive pre-approval, whether “Conditional” or “Pre-Approval,” should expect to have the installation completed no more than 180 DAYS (6 months) from the pre-approval date. If installation is delayed for any reason, customer should contact the RMLD to request an extension. Extensions may be granted by authorized RMLD personnel; extension authorizations must be submitted with completion documents within the new extended time frame. Submissions received after the deadline will be subject to the most current prescriptive values at the discretion of the RMLD.

Required Documentation must be submitted within 30 Days of completion of the installation. Note that if there is a change in the scope of work, please submit supporting documentation prior to completion of work.

**Post Install:** Customers submitting applications post install must do so within 60 Days of completion of work.
Commercial Programs

Eligible Equipment: Please see attached “Product Incentives Table.” All fixtures must be DLC (DesignLights Consortium) listed. Verify the proposed fixtures using the DLC qualified product list (QPL) at: https://www.designlights.org/search/

Required Supporting Documentation:

☐ Manufacturer’s Specification Sheets
☐ Estimate of Project Cost (pre-approval)
☐ Proof of Purchase (materials)
  ☐ Retailer/Contractor name, address and phone number
  ☐ Itemized listing of each product including quantity, product description, manufacturer, model number, unit measurement, etc.
  ☐ Purchase price per product
  ☐ Date “Paid in Full” or payment terms, such as “Charge” or “Net 30”
  ☐ Product Installation Date
☐ Proof of Labor and other project costs
☐ Proof of Installation (ex: photo)
☐ Proof of Payment
☐ Extension Authorization (if applicable)

Incentive Details: Program Materials covers applications created on or after June 1, 2019. Details are subject to change without prior notice. Please refer to the RMLD Energy Efficiency Guidelines for Commercial Customers for more information.
## Commercial Lighting Rebate Program

### Effective Date: 6/1/2017

### Product Incentives Table

All incentives are based on final installed quantities. All LED products must be listed with the Design Lights Consortium (DLC) or Energy Star certified to qualify.

<table>
<thead>
<tr>
<th>Product Category</th>
<th>Criteria</th>
<th>Watts Saved (Equivalent)*</th>
<th>RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LED INTERIOR</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2’-3’ Linear T8 Replacement Lamp</td>
<td>Per Fixture</td>
<td>-25.0</td>
<td>$25.00</td>
</tr>
<tr>
<td>4’-8’ Linear T8 Replacement Lamp</td>
<td>Per Fixture</td>
<td>-25.0</td>
<td>$35.00</td>
</tr>
<tr>
<td>Troffer Retrofit Lamp &amp; Ballast</td>
<td>Per Fixture</td>
<td>-35.0</td>
<td>$75.00</td>
</tr>
<tr>
<td>Troffer New Install</td>
<td>Per Fixture</td>
<td>-35.0</td>
<td>$80.00</td>
</tr>
<tr>
<td>Suspended, Indirect Or Drop In</td>
<td>Per Fixture</td>
<td>-35.0</td>
<td>$80.00</td>
</tr>
<tr>
<td>Recessed and Track Fixture</td>
<td>Per Fixture</td>
<td>-30.0</td>
<td>$40.00</td>
</tr>
<tr>
<td>Area /Ambient /Wall Wash</td>
<td>Per Fixture</td>
<td>-30.0</td>
<td>$60.00</td>
</tr>
<tr>
<td>Smart Occupancy/Photocell Controlled Fixture</td>
<td>Per Fixture</td>
<td>-35.0</td>
<td>$100.00</td>
</tr>
<tr>
<td>Interior High Bay (20-99W)</td>
<td>Per Fixture</td>
<td>-100.0</td>
<td>$200.00</td>
</tr>
<tr>
<td>Interior High Bay (100-199W)</td>
<td>Per Fixture</td>
<td>-150.0</td>
<td>$250.00</td>
</tr>
<tr>
<td>LED Interior High Bay (≥200W)</td>
<td>Per Fixture</td>
<td>-200.0</td>
<td>$350.00</td>
</tr>
<tr>
<td>Cooler/Refrigeration/Freezer case ≤ 35' Linear</td>
<td></td>
<td>-25.0</td>
<td>$15.00</td>
</tr>
<tr>
<td>Cooler/Refrigeration/Freezer case Per Ft &gt;35'</td>
<td></td>
<td>-25.0</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

### LED EXTERIOR

<table>
<thead>
<tr>
<th>Product Category</th>
<th>Criteria</th>
<th>Watts Saved (Equivalent)*</th>
<th>RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garage /Gas Station Canopy</td>
<td>Per Fixture</td>
<td>-60.0</td>
<td>$150.00</td>
</tr>
<tr>
<td>WallPack (20-99W)</td>
<td>Per Fixture</td>
<td>-60.0</td>
<td>$75.00</td>
</tr>
<tr>
<td>Wall/Pole/Arm Mount (100-199W)</td>
<td>Per Fixture</td>
<td>-150.0</td>
<td>$200.00</td>
</tr>
<tr>
<td>Wall/Pole/Arm Mount (≥200W)</td>
<td>Per Fixture</td>
<td>-200.0</td>
<td>$300.00</td>
</tr>
</tbody>
</table>

### SENSORS & CONTROLS

<table>
<thead>
<tr>
<th>Product Category</th>
<th>Criteria</th>
<th>Watts Controlled</th>
<th>RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>LED/LEC Exit Sign</td>
<td>n/a</td>
<td></td>
<td>$15.00</td>
</tr>
<tr>
<td>Wall Mount</td>
<td>n/a</td>
<td></td>
<td>$20.00</td>
</tr>
<tr>
<td>Per Fixture Mounted</td>
<td>25+</td>
<td></td>
<td>$15.00</td>
</tr>
<tr>
<td>High Bay Per Fixture</td>
<td>70+</td>
<td></td>
<td>$25.00</td>
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<tr>
<td>High Bay Per Fixture</td>
<td>400+</td>
<td></td>
<td>$50.00</td>
</tr>
<tr>
<td>Photocell</td>
<td>100+</td>
<td></td>
<td>$40.00</td>
</tr>
<tr>
<td>Photocell</td>
<td>150+</td>
<td></td>
<td>$50.00</td>
</tr>
<tr>
<td>Photocell</td>
<td>200+</td>
<td></td>
<td>$60.00</td>
</tr>
</tbody>
</table>

NOTE (*) Watts saved based on building code standards and efficiencies. Customers seeking incentive information for product(s) not covered under this listing must contact the RMLD for details & qualification.

Each measure must achieve at least 25% energy savings to qualify for rebate unless otherwise noted.
Commercial Energy Initiative Rebate Program

**Incentive Type:** Utility Rebate Program

**Applicable Sectors:** Non-residential

**Maximum Incentive:** $50,000.00 per Program Year

**Description/Summary:** The Reading Municipal Light Department offers rebates to qualifying Customers who reduce their energy consumption within their Facility by replacing inefficient equipment with ENERGY STAR rated or other high-energy efficient equipment. The RMLD will work with each customer to offer support with the progression of projects.

**Program Steps/Guidelines:** Customers must review efficiency plans with the RMLD prior to final commitment and commencement of work. Qualifying new products purchased and installed are only eligible for rebates based on the prior approval of the RMLD. The existing material or equipment must be in place and operational at the time of pre-inspection. Verification of installation of new material or equipment must be scheduled within 30 Days of the customer being contacted by the RMLD.

**Eligible Equipment:** ECM Evaporator Fan Motors, Evaporator Fan Controls, Freezer/Cooler LEDs, High Efficiency Air Compressors, HVAC-Heat Pump Systems, HVAC-High Efficiency Chillers, Motor VFD, Refrigerated Air Dryers, Variable Frequency Drives

*Custom Equipment to be determined on case by case basis.

**Required Supporting Documentation:**

☑️ Manufacturer’s Specification Sheets

☑️ Original Product Receipt/Invoice for each product installed

☑️ Retailer/Contractor name, address and phone number

☑️ Itemized listing of each product including quantity, product description, manufacturer, model number, unit measurement, etc.

☑️ Purchase price per product

☑️ Date “Paid in Full” or payment terms, such as “Charge” or “Net 30”

☑️ Product Installation Date

☐ Proof of Payment

☐ Proof of Installation (ex: photo)

**Incentive Details:** Program Materials covers applications created on or after June 1, 2019. Details are subject to change without prior notice. Please refer to the RMLD Energy Efficiency Guidelines for Commercial Customers for more information.
Commercial Renewable Energy Rebate Program

**Incentive Type:** Utility Rebate Program

**Applicable Sectors:** Non-residential

**Maximum Incentive:** $50,000.00 per Program Year

**Max incentive amount is pursuant to Guidelines of Commercial Energy Initiative**

**Description/Summary:** The Reading Municipal Light Department (RMLD), under its Energy Efficiency Programs, offers the Commercial Renewable Energy Program as an incentive for the installation of grid-connected renewable energy for commercial customers.

**Program Steps/Guidelines:**

- Contact the RMLD at energyrmld@rmld.com to discuss the scope of the project and for any question you may have.
- Commercial Customers planning to install Renewable Energy with an output rating greater than 500 kW are responsible for the cost of a system impact study.
- The RMLD highly recommends that customers have an Energy Assessment and make cost-effective energy efficiency upgrades such as lighting, appliances and electronics prior to the installation of a renewable energy system.
- A professional site assessment/report must be completed prior to submitting your application.
- Choose a solar installer/contractor:
  - Installers must work directly with the RMLD for all Customer Owned Generation Applications, installation, locations and interconnection agreements.
  - The installer must be able to provide information about operation and performance considerations relating to shading, snow cover and maintenance of the system.
  - All systems must be fully owned (purchased/financed) by the customer of record, 3rd party ownership and/or energy re-sale is not permitted within the RMLD territory.
- Submit Request for Rebate Confirmation and Supporting Documentation by visiting the RMLD’s Customer Rebate Portal: http://rmld.anbetrack.com/rmldportal/Index.aspx#
  - You are responsible for ensuring an accurate representation of the site. You must demonstrate that the system will not be shaded by buildings, trees, electricity poles, towers, chimneys, etc. by using a shading analysis tool and site photos. The RMLD reserves the right to reject any application if shading from nearby objects compromises the installation site.
- Be sure to receive an approval of the proposed project from the RMLD prior to starting the installation. The installer/contractor must obtain a Utility Authorization Number (UAN) by contacting the RMLD Customer Service at (781) 942-6598 before starting the installation.
  - The installation must be completed within 12 months from the project approval by the RMLD.
- Upon completion of system installation, obtain necessary approvals from local building and wire inspectors to operate the system and fulfill RMLD’s Interconnection requirements.

Last Updated: November 1, 2019
Commercial Programs

- The RMLD will perform a routine follow up inspection of the facility to see that all construction went as planned.
- Submit material and installation invoices to the RMLD.

Eligible Equipment:

- Photovoltaic
  - All equipment must be UL listed
  - Equipment must come with a 20-year or greater manufacturer’s warranty.
  - **An automatic switch that disconnects from the grid in the event of a power failure. An AC safety disconnect switch must be installed at a location approved by the RMLD between the inverter and the electrical panel. The RMLD is to have access to disconnect switch at all times. The RMLD may temporarily disconnect the system to facilitate planned or emergency work.
- Other Renewable Energy Generation Equipment will be considered on a case by case basis.

Required Supporting Documentation:

- Certificate of Completion
- Customer Owned Generation/Interconnection Application
- Shade Report
- One-Line Diagram
- Layout Sketch/Site Plan
- Manufacturer’s Specification Sheets
- Engineering Analysis (if any/available)
- Proof of Ownership (the customer must own the system)
- Solar Contract
- Loan Documents (if applicable)
- Proof of Payment
- Proof of Installation (ex: photo)

Incentive Details: Program Materials covers applications created on or after June 1, 2019. Details are subject to change without prior notice. Please refer to the RMLD Energy Efficiency Guidelines for Commercial Customers for more information.

1 RMLD Forms

Last Updated: November 1, 2019
Customer-Owned Generation Rate Acknowledgement and Agreement

This form must be signed and submitted to Reading Municipal Light Department (RMLD) with the appropriate Interconnection Application under the RMLD Customer Owned Generation Interconnection Policy. Authorization to construct or operate as an interconnecting facility will not be granted without receipt of this signed agreement.

I acknowledge that I have received, read, understand and agree to the Reading Municipal Light Department’s Customer Owned Generation Rate and Terms and Conditions for a Customer Owned Generation Facility regarding the address/location listed below.

Address/Location of Interconnecting Facility:

Site Address: ___________________________________________________________

RMLD Account Number: ________________________________________________

DG Facility/Solar Representative: __________________________________________

Authorized Signature

Print Name

Date

RMLD Customer/System Owner:

Authorized Signature

Print Name

Date

For RMLD use

Date Received: ______________

RMLD Signature: ____________________________
Commercial Electric Vehicle Charger Rebate Program

**Incentive Type:** Utility Rebate Program  
**Applicable Sectors:** Non-residential  
**Incentive Amount:** Up to 50% of out of pocket expenses. Out of pocket expenses include electric vehicle charger purchase and installation costs.  
**Maximum Incentive:** $1,500 per charging station (applies to single or dual port)  

The RMLD reserves the right to limit Customers to one rebate per account/location  

**Description/Summary:** The Reading Municipal Light Department offers a Plug-in Electric Vehicle Charger Rebate to customers who install a plug-in electric vehicle charger at their residence or business.  

**Program Steps/Guidelines:** Purchase and Install new equipment prior to submitting Application and Supporting Documentation  

**Eligible Equipment:** Level 2 (240 volt) plug-in electric vehicle charger  

**Required Supporting Documentation:**  
☐ Photo of the installed EV charging station  
☐ Photo of serial number on the EV charging station  
☐ Charging station proof of purchase  
☐ Charging Station proof of installation  
☐ Proof of Payment  

**Incentive Details:** Program Materials covers applications created on or after June 1, 2019. Details are subject to change without prior notice. Please refer to the RMLD Energy Efficiency Guidelines for Commercial Customers for more information.
Municipal Holiday LED Light Rebate Program

**Incentive Type:** Utility Rebate Program

**Applicable Sectors:** Municipal

**Incentive Amount:** 100% of cost up to $500

**Maximum Incentive:** $500 per town

**Description/Summary:** The Reading Municipal Light Department offers one Rebate per year to each town in its service territory for the purchase of LED Holiday Lights and Adapters.

**Program Steps/Guidelines:** Submit Receipts and Rebate Application to energyrmld@rmld.com

**Eligible Equipment:** Holiday LED String Lights and Adapters

**Required Supporting Documentation:**

- ☐ Rebate Application
- ☐ Receipt for eligible purchase

**Incentive Details:** Program Materials covers applications created on or after June 1, 2019. Details are subject to change without prior notice. Please refer to the RMLD Energy Efficiency Guidelines for Commercial Customers for more information.
Municipal Holiday LED Light Rebate Application

Program:
The RMLD offers one rebate per year to each town in its service territory for the purchase of LED Holiday Lights and Adapters.

Eligible Equipment:
- Holiday LED String Lights
- Adapters

Required Supporting Documentation:
- [ ] Proof of Purchase

Customer Information
RMLD Account Number (REQUIRED):
Municipality Name:
Mailing Address:
City: State: Zip Code:
Name and Title of Person Submitting Application:
Phone: Email:

Requested Rebate Amount (maximum of $500/year):

Customer Signature
I hereby certify that, to the best of my knowledge, all the information provided in this application is true and I agree to the RMLD Rebate Program Guidelines for the Holiday LED Light Rebate Program.

__________________________  _______________________
Customer Signature          Date

__________________________
Customer Name (Print)