

**READING MUNICIPAL LIGHT DEPARTMENT
GENERAL MANAGER SEARCH COMMITTEE MEETING**

230 Ash Street
Reading, MA 01867
March 7, 2013
6:45 p.m.

1. Call Meeting to Order
2. Approval of Regular Session Meeting Minutes (Attachment)
January 14, 2013

3. Discuss General Manager Search

ACTION ITEM

- Meet with Rick Dacri
Dacri & Associates, LLC

4. Executive Session

Suggested Motion:

Move that the RMLD General Manager Search Committee go into Executive Session to consider applicants for employment by a preliminary screening committee if the Chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening, approve minutes of January 14, 2013 and to return to Regular Session for the sole purpose of Adjournment.

5. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.

**Reading Municipal Light Board of Commissioners
General Manager Search Committee
230 Ash Street,
Monday, January 14, 2013**

Start Time of Regular Session: 7:45 p.m.

End Time of Regular Session: 8:36 p.m.

Attendees:

Phil Pacino – RMLD Commissioner

Marsie West – RMLD Commissioner

George Hooper – CAB Member – arrived 8:10 p.m.

Gina Snyder – RMLD Commissioner

Staff:

Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

Ms. Snyder stated that she was there to see where the process was and she wants a better understanding of the new candidates. She stated she wanted to know what kind of efficiency programs any candidates have experience with.

Motion:

Ms. West made a motion seconded by Mr. Pacino that the Search Committee approves the regular session minutes from the meetings of November 14 and December 21.

Motion carried by a show of hands 2:0:0.

Ms. Antonio stated that quotes were received from Bruce Mast & Associates, Inc., Edward J. Collins, Jr. Center for Public Management and Dacri & Associates, LLC. After reviewing the quotes, she asked Paula O’Leary, Materials Manager to review the quotes and it was decided to contact the Inspector General’s (IG) office for clarification of what was received. It was determined that all bids were non-responsive because of either the price of the quote that was over \$25,000 or because the vendor declined submitting a quote as requested.

Ms. Antonio stated that it was suggested by the IG that the committee could go out and do a sealed bid through the Central Register and see what comes in as a bid or deal directly with the one vendor claiming a statutory exemption and get new pricing.

Mr. Pacino said that he was hesitant to go through the time involved with a sealed bid and would prefer to meet with the Collins Center and see if there was a fit. He also stated that the quotes reflected a long period of time to complete the project.

Ms. West stated that she liked the proposal of Mast & Associates especially the integration portion.

Ms. West stated that the scope provided by the Collins Center was too long and she would rather see energy put into the selection of candidates than on the creation of a paper profile. She would like the effort to be expended on recruitment since much of the preliminary work has already been completed. We have a job description, criteria and know what we are looking for. She would like to speak with the vendor also.

Ms. Antonio stated that she would try to set up an appointment with the Collins Center to come and meet with the committee on 1/24 or 1/30 if available to discuss making their scope more streamlined to meet our needs.

Executive Session

At 8:30 p.m., Ms. West made a motion seconded by Mr. Hooper to enter into Executive Session to approve Executive Session meeting minutes and return to Regular Session for the sole purpose of adjournment.

Motion carried by a show of hands 3:0:0.

Mr. Pacino called for a poll of the vote:

Ms. West, Aye; Mr. Hooper, Aye; Mr. Pacino, Aye.

Motion to Adjourn

At 8:36 p.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session.

Motion carried by a show of hands: 3:0:0.

Mr. Pacino called for a poll of the vote:

Ms. West, Aye; Mr. Pacino, Aye; Mr. Hooper, Aye.

Meeting adjourned at 8:36 p.m.

A true copy of the RMLD Search Committee minutes
as approved by a majority of the Search Committee.

Marsie West, Secretary
RMLD Board of Commissioners