

**READING MUNICIPAL LIGHT DEPARTMENT
GENERAL MANAGER SEARCH COMMITTEE MEETING**
230 Ash Street
Reading, MA 01867
December 13, 2012
6:30 a.m.

1. **Call Meeting to Order**
2. **Discuss and Finalize Specifications for General Manager Search Firm** **ACTION ITEM**
3. **Approval of Regular Session Meeting Minutes (Attachment)** **ACTION ITEM**
October 3, October 11, October 19, October 24 and November 1
4. **Executive Session** **ACTION ITEM**
Suggested Motion:
Move that the General Manager Search Committee go into Executive Session to approve the Executive Session meeting minutes of October 3, October 11, October 19, October 24 and November 1 and return to the Regular Session for the sole purpose of adjournment.
5. **Adjournment** **ACTION ITEM**
Suggested Motion:
Move to adjourn the Regular Session.

**Reading Municipal Light Board of Commissioners
General Manager Search Committee
230 Ash Street Reading, MA 01867
Wednesday, October 3, 2012**

Start Time of Regular Session: 7:30 pm

End Time of Regular Session: 9:20 pm

Attendees:

Phil Pacino – RMLD Commissioner
Marsie West – RMLD Commissioner

George Hooper – CAB Member
Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

Minutes August 29, 2012

Ms. Antonio gave the members for review suggested changes by Ms. West. Changes were accepted

Mr. Hooper moved to accept the minutes of August 29, 2012, Ms. West seconded the motion.

Motion was approved with a show of hands 3:0:0

Minutes September 5, 2012

Ms. Antonio gave the members for review suggested changes by Ms. West. Changes were accepted

Mr. Hooper moved to accept the minutes of September 5, 2012, Ms. West seconded the motion.

Motion was approved with a show of hands 3:0:0

Next Meeting

Thursday, October 11, 2012 at 7:30 p.m. in the GM Conference Room

Executive Session

At 7:40 p.m., Ms. West made a motion seconded by George Hooper to enter into Executive Session to review the resumes of candidates and to return to Regular Session for the sole purpose of adjournment.

Motion carried by a show of hands 3:0:0.

Motion to Adjourn

At 9:20 p.m., Mr. Hooper made a motion seconded by Ms. West to adjourn the Regular Session

Motion carried by a raise of hands: 3:0:0

Mr. Pacino called for a poll of the vote:

Ms. West, Aye, Mr. Pacino; Aye, Mr. Hooper, Aye;

Meeting adjourned at 9:20 p.m.

A true copy of the RMLD Search Committee minutes
as approved by a majority of the Search Committee.

Marsie West, Secretary
RMLD Board of Commissioners

Reading Municipal Light Board of Commissioners
General Manager Search Committee
230 Ash Street Reading, MA 01867
Thursday, October 11, 2012

Start Time of Regular Session: 7:45 pm
End Time of Regular Session: 8:30 pm

Attendees:

Phil Pacino – RMLD Commissioner
Marsie West – RMLD Commissioner

George Hooper – CAB Member
Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

Executive Session

At 7:50 p.m., Mr. Hooper made a motion seconded by Ms. West to enter into Executive Session to review the resumes of candidates and to return to Regular Session for the sole purpose of adjournment.

Motion carried by a show of hands 3:0:0.

Next Meeting

Friday, October 19, 2012 at 7:30 a.m. in the GM Conference Room

Motion to Adjourn

At 8:30 p.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session

Motion carried by a raise of hands: 3:0:0

Mr. Pacino called for a poll of the vote:

Ms. West, Aye, Mr. Pacino; Aye, Mr. Hooper, Aye;

Meeting adjourned at 8:30 p.m.

A true copy of the RMLD Search Committee minutes
as approved by a majority of the Search Committee.

Marsie West, Secretary
RMLD Board of Commissioners

Reading Municipal Light Board of Commissioners
General Manager Search Committee
230 Ash Street Reading, MA 01867
Friday, October 19, 2012

Start Time of Regular Session: 7:50 am
End Time of Regular Session: 9:00 a.m.

Attendees:

Phil Pacino – RMLD Commissioner
Marsie West – RMLD Commissioner

George Hooper – CAB Member
Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

Executive Session

At 7:55 a.m., Ms. West made a motion seconded by Mr. Hooper to enter into Executive Session to review the resumes of candidates and to return to Regular Session for the sole purpose of adjournment.

Motion carried by a show of hands 3:0:0.

Next Meeting

Wednesday, October 24, 2012 at 7:30 a.m. at 123 Old River Road, Andover, MA 01810

Motion to Adjourn

At 9:00 a.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session

Motion carried by a raise of hands: 3:0:0

Mr. Pacino called for a poll of the vote:

Ms. West, Aye. Mr. Pacino: Aye; Mr. Hooper, Aye;

Meeting adjourned at 9:00 a.m.

A true copy of the RMLD Search Committee minutes
as approved by a majority of the Search Committee.

Marsie West, Secretary
RMLD Board of Commissioners

Reading Municipal Light Board of Commissioners
General Manager Search Committee
123 Old River Road Andover, MA
Wednesday, October 24, 2012

Start Time of Regular Session: 7:40 am
End Time of Regular Session: 5:20 p.m.

Attendees:

Phil Pacino – RMLD Commissioner
Marsie West – RMLD Commissioner

George Hooper – CAB Member
Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

Executive Session

At 7:45 a.m., Ms. West made a motion seconded by Mr. Hooper to enter into Executive Session to conduct preliminary interviews and return to Regular Session for the sole purpose of adjournment.

Motion carried by a show of hands 3:0:0.

Mr. Pacino called for a poll of the vote:

Ms. West, Aye; Mr. Hooper, Aye; Mr. Pacino, Aye.

Next Meeting

Thursday, November 1, 2012 at 6:30 p.m.

Motion to Adjourn

At 5:20 p.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session

Motion carried by a raise of hands: 3:0:0

Mr. Pacino called for a poll of the vote:

Ms. West, Aye. Mr. Pacino, Aye; Mr. Hooper, Aye;

Meeting adjourned at 5:20 p.m.

A true copy of the RMLD Search Committee minutes
as approved by a majority of the Search Committee.

Marsie West, Secretary
RMLD Board of Commissioners

Reading Municipal Light Board of Commissioners
General Manager Search Committee
230 Ash Street,
Thursday, November 1, 2012

Start Time of Regular Session: 6:40 p.m.
End Time of Regular Session: 7:00 p.m.

Attendees:

Phil Pacino – RMLD Commissioner
Marsie West – RMLD Commissioner

George Hooper – CAB Member

Staff:

Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

Executive Session

At 6:45 p.m., Ms. West made a motion seconded by Mr. Hooper to enter into Executive Session to discuss final candidates for the General Manager position and return to Regular Session for the sole purpose of adjournment.

Motion carried by a show of hands 3:0:0.

Mr. Pacino called for a poll of the vote:

Ms. West, Aye; Mr. Hooper, Aye; Mr. Pacino, Aye.

Motion to Adjourn

At 7:00 p.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session

Motion carried by a show of hands: 3:0:0

Mr. Pacino called for a poll of the vote:

Ms. West, Aye, Mr. Pacino, Aye; Mr. Hooper, Aye:

Meeting adjourned at 7:00 p.m.

A true copy of the RMLD Search Committee minutes
as approved by a majority of the Search Committee.

Marsie West, Secretary
RMLD Board of Commissioners