

**READING MUNICIPAL LIGHT DEPARTMENT  
GENERAL MANAGER SEARCH COMMITTEE MEETING**

230 Ash Street  
Reading, MA 01867  
December 4, 2012  
6:30 a.m.

1. **Call Meeting to Order**
2. **Discuss General Manager Search** **ACTION ITEM**
  - **Use of Search Firm**
3. **Approval of Regular Session Meeting Minutes (Attachment)** **ACTION ITEM**  
**October 3, October 11, October 19, October 24 and November 1**
4. **Executive Session** **ACTION ITEM**  
**Suggested Motion:**  
Move that the General Manager Search Committee go into Executive Session to approve the Executive Session meeting minutes of October 3, October 11, October 19, October 24 and November 1 and return to the Regular Session for the sole purpose of adjournment.
5. **Adjournment** **ACTION ITEM**  
**Suggested Motion:**  
Move to adjourn the Regular Session.

**Reading Municipal Light Board of Commissioners  
General Manager Search Committee  
230 Ash Street Reading, MA 01867  
Wednesday, October 3, 2012**

**Start Time of Regular Session: 7:30 pm**  
**End Time of Regular Session: 9:20 pm**

**Attendees:**

Phil Pacino – RMLD Commissioner  
Marsie West – RMLD Commissioner

George Hooper – CAB Member  
Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

**Minutes August 29, 2012**

Ms. Antonio gave the members for review suggested changes by Ms. West. Changes were accepted  
Mr. Hooper moved to accept the minutes of August 29, 2012, Ms. West seconded the motion.

**Motion was approved with a show of hands 3:0:0**

**Minutes September 5, 2012**

Ms. Antonio gave the members for review suggested changes by Ms. West. Changes were accepted  
Mr. Hooper moved to accept the minutes of September 5, 2012, Ms. West seconded the motion.

**Motion was approved with a show of hands 3:0:0**

**Next Meeting**

Thursday, October 11, 2012 at 7:30 p.m. in the GM Conference Room

**Executive Session**

At 7:40 p.m., Ms. West made a motion seconded by George Hooper to enter into Executive Session to review the resumes of candidates and to return to Regular Session for the sole purpose of adjournment.

**Motion carried by a show of hands 3:0:0.**

**Motion to Adjourn**

At 9:20 p.m., Mr. Hooper made a motion seconded by Ms. West to adjourn the Regular Session

**Motion carried by a raise of hands: 3:0:0**

**Mr. Pacino called for a poll of the vote:**

Ms. West, Aye, Mr. Pacino; Aye; Mr. Hooper, Aye;

Meeting adjourned at 9:20 p.m.

A true copy of the RMLD Search Committee minutes  
as approved by a majority of the Search Committee.

Marsie West, Secretary  
RMLD Board of Commissioners

**Reading Municipal Light Board of Commissioners  
General Manager Search Committee  
230 Ash Street Reading, MA 01867  
Thursday, October 11, 2012**

**Start Time of Regular Session: 7:45 pm**  
**End Time of Regular Session: 8:30 pm**

**Attendees:**

Phil Pacino – RMLD Commissioner  
Marsie West – RMLD Commissioner

George Hooper – CAB Member  
Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

**Executive Session**

At 7:50 p.m., Mr. Hooper made a motion seconded by Ms. West to enter into Executive Session to review the resumes of candidates and to return to Regular Session for the sole purpose of adjournment.

**Motion carried by a show of hands 3:0:0.**

**Next Meeting**

Friday, October 19, 2012 at 7:30 a.m. in the GM Conference Room

**Motion to Adjourn**

At 8:30 p.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session

**Motion carried by a raise of hands: 3:0:0**

**Mr. Pacino called for a poll of the vote:**

Ms. West, Aye, Mr. Pacino; Aye; Mr. Hooper, Aye;

Meeting adjourned at 8:30 p.m.

A true copy of the RMLD Search Committee minutes  
as approved by a majority of the Search Committee.

Marsie West, Secretary  
RMLD Board of Commissioners

Reading Municipal Light Board of Commissioners  
General Manager Search Committee  
230 Ash Street Reading, MA 01867  
Friday, October 19, 2012

**Start Time of Regular Session:** 7:50 am  
**End Time of Regular Session:** 9:00 a.m.

**Attendees:**

Phil Pacino – RMLD Commissioner  
Marsie West – RMLD Commissioner

George Hooper – CAB Member  
Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

**Executive Session**

At 7:55 a.m., Ms. West made a motion seconded by Mr. Hooper to enter into Executive Session to review the resumes of candidates and to return to Regular Session for the sole purpose of adjournment.

**Motion carried by a show of hands 3:0:0.**

**Next Meeting**

Wednesday, October 24, 2012 at 7:30 a.m. at 123 Old River Road, Andover, MA 01810

**Motion to Adjourn**

At 9:00 a.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session

**Motion carried by a raise of hands: 3:0:0**

**Mr. Pacino called for a poll of the vote:**

Ms. West, Aye, Mr. Pacino; Aye; Mr. Hooper, Aye;

Meeting adjourned at 9:00 a.m.

A true copy of the RMLD Search Committee minutes  
as approved by a majority of the Search Committee.

Marsie West, Secretary  
RMLD Board of Commissioners

Reading Municipal Light Board of Commissioners  
General Manager Search Committee  
123 Old River Road Andover, MA  
Wednesday, October 24, 2012

**Start Time of Regular Session:** 7:40 am  
**End Time of Regular Session:** 5:20 p.m.

**Attendees:**

Phil Pacino – RMLD Commissioner  
Marsie West – RMLD Commissioner

George Hooper – CAB Member  
Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

**Executive Session**

At 7:45 a.m., Ms. West made a motion seconded by Mr. Hooper to enter into Executive Session to conduct preliminary interviews and return to Regular Session for the sole purpose of adjournment.

**Motion carried by a show of hands 3:0:0.**

**Mr. Pacino called for a poll of the vote:**

**Ms. West, Aye; Mr. Hooper, Aye; Mr. Pacino, Aye.**

**Next Meeting**

Thursday, November 1, 2012 at 6:30 p.m.

**Motion to Adjourn**

At 5:20 p.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session

**Motion carried by a raise of hands: 3:0:0**

**Mr. Pacino called for a poll of the vote:**

Ms. West, Aye, Mr. Pacino; Aye; Mr. Hooper, Aye;

Meeting adjourned at 5:20 p.m.

A true copy of the RMLD Search Committee minutes  
as approved by a majority of the Search Committee.

Marsie West, Secretary  
RMLD Board of Commissioners

**Reading Municipal Light Board of Commissioners  
General Manager Search Committee  
230 Ash Street,  
Thursday, November 1, 2012**

**Start Time of Regular Session: 6:40 p.m.**  
**End Time of Regular Session: 7:00 p.m.**

**Attendees:**

Phil Pacino – RMLD Commissioner  
Marsie West – RMLD Commissioner

George Hooper – CAB Member

**Staff:**

Beth-Ellen Antonio – Human Resources Manager

Mr. Pacino called the meeting to order.

**Executive Session**

At 6:45 p.m., Ms. West made a motion seconded by Mr. Hooper to enter into Executive Session to discuss final candidates for the General Manager position and return to Regular Session for the sole purpose of adjournment.

**Motion carried by a show of hands 3:0:0.**

**Mr. Pacino called for a poll of the vote:**

**Ms. West, Aye; Mr. Hooper, Aye; Mr. Pacino, Aye.**

**Motion to Adjourn**

At 7:00 p.m., Ms. West made a motion seconded by Mr. Hooper to adjourn the Regular Session

**Motion carried by a show of hands: 3:0:0**

**Mr. Pacino called for a poll of the vote:**

Ms. West, Aye, Mr. Pacino, Aye; Mr. Hooper, Aye;

Meeting adjourned at 7:00 p.m.

A true copy of the RMLD Search Committee minutes  
as approved by a majority of the Search Committee.

Marsie West, Secretary  
RMLD Board of Commissioners