

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
September 30, 2009
7:30 p.m.

- 7:30 p.m. 1. Opening Remarks/Approval of Meeting Agenda
- 7:35 p.m. 2. Introductions
- 7:40 p.m. 3. Presentation of Fiscal Year 2009 Audit (Tab A)
- a. Operating and Capital Budget, Pension/Legal Services Committee – Ms. Kearns
 - b. Melanson Heath & Company, PC – Audit Review – Mr. Frank Biron
 - c. Audit Committee - Mr. Pacino
- 8:00 p.m. 4. Approval of August 26, 2009 Board Minutes (Tab B)
- 8:05 p.m. 5. Report of Board Committee
- a. Power Contracts, Rate Setting, Green Power Committee - Mr. Hahn
 - b. Braintree Electric Light Department Unit Ribbon Cutting Ceremony – Mr. Pacino
- 8:10 p.m. 6. General Manager's Report – Mr. Cameron
- 8:15 p.m. 7. Financial Report for July and August, 2009 – Mr. Fournier (Tab C)
Note: Financial Report will not include Balance Sheet pages (1, 2, 4, 9, 10) until the 2009 audit is approved.
- 8:20 p.m. 8. Power Supply Report, August 2009 – Ms. Parenteau (Tab D)
- 8:30 p.m. 9. Engineering and Operations Update, August 2009 – Mr. Sullivan (Tab E)
Gaw Update
- 8:40 p.m. 10. M. G. L. c. 30B Bid (Tab F)
- a. IFB 2010-01 15KV Metalclad Switchgear
Suggested Motion:
Move that bid 2010-01 for 15KV Metalclad Switchgear be awarded to Diversified Electrical Services, Inc. for a total cost of \$102,250.00 as the lowest qualified bidder on the recommendation of the General Manager.
 - b. IFB 2009-31 Sale of Surplus 40MVA Substation Transformers
Suggested Motion:
Move that bid 2009-31 for Sale of Surplus 40 MVA Substation Transformers be awarded to Transformer Exchange for a purchase price of \$300,200.00 as the only qualified bidder on the recommendation of the General Manager.
 - c. IFB 2010-43 Insurance Consulting Services
Suggested Motion:
Move that IFB 2009-43 for INSURANCE CONSULTING SERVICES be awarded to Romarke Insurance Brokerage, LLC at a total contract cost of \$25,000 as the best-priced responsible and responsive bidder on the recommendation of the General Manager.
- 9:00 p.m. 11. General Discussion

9:05 p.m. 12. BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED
Rate Comparisons, August 2009
E-Mail responses to Account Payable/Payroll Questions

9:10 p.m. Upcoming Meetings

Wednesday, October 28, RMLD Board of Commissioners
Monday, November 9, Subsequent Town Meeting

CAB Rotation
November, Secretary Pacino

9:20 p.m. 13. Executive Session

Suggested Motion:

Move that the Board go into Executive Session to discuss strategy with respect to collective bargaining, litigation, Chapter 164 Section 47D, exemption from public records and open meeting requirements in certain instances, Middleton Peaking Plant, MMWEC Arbitration, and to return to Regular Session for the sole purpose of adjournment.

10:10 p.m. 14. Adjournment