

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

230 Ash Street  
Reading, MA 01867  
September 24, 2015  
7:30 p.m.

1. **Call Meeting to Order**
2. **Opening Remarks**
3. **Introductions**
4. **Public Comment**
  - **RMLD Citizens' Advisory Board**
  - **Liaisons to RMLD Board**
  - **Public Comment**
5. **Report of the Chairman**
  - a. **Northeast Public Power Association (NEPPA) Conference**
6. **Approval of Board Minutes (Attachment 1)  
May 28, 2015 and June 25, 2015** **ACTION ITEM**
7. **General Manager's Report – Ms. O'Brien – General Manager**
  - a. **Organizational and Reliability Studies Recommendations Update**
8. **Power Supply Report – July 2015 – Ms. Parenteau (Attachment 2)**
  - a. **Time of Use Rate Discussion**
9. **Engineering and Operations Report – July 2015 – Mr. Jaffari (Attachment 3)**
10. **Financial Update – Mr. Fournier**
11. **MGL Chapter 30B Bids (Attachment 4)** **ACTION ITEM**
  - a. **IFB 2016-02 Preventative Maintenance and Repair Services for all HVAC Equipment, including Ice Machines, Plant Wide**  
**Suggested Motion:**  
**Move that bid 2016-02 for Preventative Maintenance and Repair Services for all HVAC Equipment, including Ice Machines, Plant Wide be awarded to Ambient Temperature Corporation for a total cost of \$71,368.00 as the lowest qualified and responsive bidder on the recommendation of the General Manager.**
  - b. **IFB 2016-07 S&C SCADA-Mate CX Switch**  
**Suggested Motion:**  
**Move that bid 2016-07 for S&C SCADA-Mate CX Switch be awarded to Yale Electric East LLC for a total cost of \$55,748.00 as the lowest qualified bidder on the recommendation of the General Manager.**
  - c. **IFB 2016-08 Relay Test Set**  
**Suggested Motion:**  
**Move that bid 2016-08 for Relay Test Set be awarded to Omicron for a total cost of \$51,640.00 as the lowest qualified bidder on the recommendation of the General Manager.**

**11. MGL Chapter 30B Bids (Attachment 4)**

- d. **IFB 2016-09 60KW Diesel Substation Generator with 400 AMP Automatic Transfer Switch**

**Suggested Motion:**

Move that bid 2016-09 for 60KW Diesel Substation Generator with 400 AMP Automatic Transfer Switch be awarded to Authorized Services of New England for a total cost of \$30,235.00 as the lowest qualified bidder on the recommendation of the General Manager.

- e. **IFB 2016-10 Hourly Rates for Line Construction Work as Needed, Storm Management Line Construction and Restoration**

**Suggested Motion:**

Move that bid 2016-10 for Hourly Rates for Line Construction Work as Needed, Storm Management Line Construction and Restoration be awarded to Maverick Construction Corporation as the lowest qualified bidder on the recommendation of the General Manager.

**12. General Discussion**

**BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED**

**E-Mail responses to Account Payable/Payroll Questions**

**Rate Comparisons, August and September 2015**

**RMLD Board Meetings**

**Thursday, October 29, 2015**

**Thursday, December 10, 2015**

**Audit Committee Meeting**

**Thursday, October 29, 2015**

**General Manager Committee**

**Thursday, October 14, 2015**

**Policy Committee Meeting**

**To Be Determined.**

**CAB Meeting**

**Wednesday, October 21, 2015**

**13. Executive Session**

**ACTION ITEM**

**Suggested Motion:**

Move that the Board go into Executive Session to approve the Executive Session meeting minutes of June 25, 2015, discuss strategy with respect to collective bargaining, Verizon pole agreement and return to Regular Session for the sole purpose of adjournment.

**14. Adjournment**

**ACTION ITEM**

**Suggested Motion:**

Move to adjourn the Regular Session.