

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
August 14, 2013
7:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
5. Approval of Board Minutes (Tab A)
May 29, 2013 and June 26, 2013 ACTION ITEMS
6. Report of the Chairman (Tab B) ACTION ITEMS
 - a. RMLD Board of Commissioners Committee and Assignments
Note: Discussion of General Manager and Power & Rate Committees.
 - b. RMLD Board of Commissioners Committees
Note: Expectations of each committee for the upcoming year.
 - c. Retroactive Step Up for Interim General Manager – Kevin Sullivan
Note: Mr. Sullivan covered in this position January 11, 2013 to July 14, 2013.
 - d. Comprehensive Update of the Reading Zoning Bylaw
7. General Manager’s Report – Ms. O’Brien – General Manager
 - a. RMLD Initial Assessments
8. Power Supply Report – June 2013 – Ms. Parenteau (Tab C)
 - a. Peak and Potential Cost Savings
Note: This was requested by Commissioner Talbot at the last meeting.
9. Engineering and Operations Report – June 2013 – Mr. Sullivan (Tab D)
10. Financial Report – June 2013 – Mr. Fournier (Tab E)
11. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED
Rate Comparisons, July 2013
E-Mail responses to Account Payable/Payroll Questions

RMLD Board Meetings

Wednesday, September 25, 2013
Wednesday, October 30, 2013

Citizens’ Advisory Board Meeting
September 18, 2013 – 6:30 pm

Fiscal Year 2015 Budget Meetings
April 2, 2014 – Lynnfield – April 9, 2014

12. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to approve the Executive Session meeting minutes of May 29, 2013, to discuss mediation and union negotiations update, MMWEC Settlement and return to Regular Session for the sole purpose of adjournment.

13. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.