

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
July 28, 2016
7:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
 - RMLD Citizens' Advisory Board
 - Liaisons to RMLD Board
 - Public Comment
5. Report RMLD Board Member Attendance at RMLD Citizens' Advisory Board Meeting

Note: Vice Chair Pacino attended the CAB meeting on July 13, 2016.

6. Report of the Committee ACTION ITEM
 - a. Policy Committee – Commissioner Hennessy
7. Approval of Board Minutes (Attachment 1) ACTION ITEM
January 28, 2016 and March 31, 2016
8. General Manager's Report – Ms. O'Brien
9. Power Supply Report – May 2016 – Ms. Parenteau (Attachment 2) ACTION ITEM
 - a. RMLD RFP for Wholesale Power Supply

Suggested Motion:

Move that the RMLD Board of Commissioners authorize the General Manager to execute one or more Power Supply Agreements in accordance with RMLD's Wholesale Power Supply Plan for power supply purchases for a period not to exceed 2017 through 2020 and in amounts not to exceed 13 megawatts in 2017, 16 megawatts in 2018, 20 megawatts in 2019, and 23 megawatts in 2020, as presented by the Director of Integrated Resources.

10. Engineering and Operations Report – May 2016 – Mr. Jaffari (Attachment 3)
11. Financial Report – May 2016 – Ms. Markiewicz (Attachment 4)
12. RMLD Procurement Requests Requiring Board Approval (Attachment 5)

- a. RFP 2016-24 Distributed Generation

Suggested Motion:

Move that bid 2016-24 Distributed Generation be awarded to Milton CAT as the lowest responsive and responsible bidder on the recommendation of the General Manager for a total cost of \$2,008,538.00.

- b. IFP 2017-02 1kV Padmounted Switchgear

Suggested Motion:

Move that bid 2017-02 for 15kV Padmounted Switchgear be awarded to Trayer Engineering Corp. as the lowest responsive and responsible bidder on the recommendation of the General Manager for a total cost of \$226,100.00.

12. RMLD Procurement Requests Requiring Board Approval

c. IFP 2017-03 S&C SCADA-Mate CX Switch

Suggested Motion:

Move that bid 2017-03 for S&C SCADA-Mate CX Switch be awarded to WESCO as the lowest responsive and responsible bidder on the recommendation of the General Manager for a total cost of \$114,720.00.

d. IFP 2017-04 S&C IntelliRupter Pulse Closer

Suggested Motion:

Move that bid 2017-04 for S&C IntelliRupter Pulse Closer be awarded to WESCO as the lowest responsive and responsible bidder on the recommendation of the General Manager for a total cost of \$73,940.00.

e. IFB 2017-05 Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance

Suggested Motion:

Move that bid 2017-05 for Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance be awarded to McDonald Electrical Corporation as the lowest responsible and eligible bidder on the recommendation of the General Manager.

f. IFP 2017-06 Cooper Power System or Compatible Meters and Equipment for AMI Mesh Network System Expansion and Mitigation

Suggested Motion:

Move that bid 2017-06 for Cooper Power System or Compatible Meters and Equipment for the AMI Mesh Network System Expansion and Migration be awarded to Eaton as the lowest responsive and responsible bidder on the recommendation of the General Manager for a total cost of \$119,531.76.

g. IFB 2017-08 Bus Insulation at Station 5

Suggested Motion:

Move that bid 2017-08 for Bus Insulation at Substation 5 be awarded to Powerline Contractors, Inc. as the lowest responsible and eligible bidder on the recommendation of the General Manager for a total cost of \$57,332.00.

13. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

E-Mail responses to Account Payable/Payroll Questions

Rate Comparisons, June and July 2016

RMLD Board Meetings

Thursday, September 29, 2016

Thursday, October 27, 2016

Audit Committee Meeting

Thursday, September 29, 2016

RMLD Board Policy Committee Meeting

To be determined.

Fiber Optic Committee Meeting

To be determined.

CAB Meetings

Wednesday, September 14, 2016

14. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to approve the Executive Session Meeting minutes of March 31, 2016 discuss strategy with respect to collective bargaining and return to Regular Session for the sole purpose of adjournment.

15. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.