

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867

July 25, 2012

7:30 p.m.

- 7:30 p.m. 1. **Opening Remarks/Approval of Meeting Agenda**
- 7:35 p.m. 2. **Introductions**
- 7:40 p.m. 3. **Presentation – Mr. Carpenter (Tab A)**
- a. **April through June 2012 Update of activity related to Conservation Programs**
- 7:55 p.m. 4. **Approval of June 27, 2012 Board Minutes (Tab B)** **ACTION ITEM**
Suggested Motion:
Move that the RMLD Board of Commissioners approve the Regular Session meeting minutes of June 27, 2012.
- 8:00 p.m. 5. **Report of Board Committee** **ACTION ITEM**
- a. **Policy Committee – Commissioner Soli**
b. **Possible Motion**
- 8:10 p.m. 6. **Discussion of RMLD Board Committees (Tab C)** **ACTION ITEM**
- a. **Possible Motion**
- 8:20 p.m. 7. **Power Supply Report – June 2012 – Ms. Parenteau (Tab D)**
- 8:30 p.m. 8. **Engineering and Operations Report – June 2012 - Mr. Sullivan (Tab E)**
- 8:40 p.m. 9. **Financial Report – June 2012 – Mr. Fournier**
- 8:50 p.m. 10. **General Manager's Report – Mr. Cameron**
- a. **Retirement of General Manager**
- 9:00 p.m. 11. **Discussion of process for hiring a new General Manager**
- 9:10 p.m. 12. **M.G.L. Chapter 30B Bids – Material (Tab F)** **ACTION ITEM**
- a. **2012-49 Residential Audit Services**
Suggested Motion:
Move that 2012-49 for Residential Audit Services be awarded to Next Step Living for an estimated cost of \$60,000 annually. As the most responsive, lowest cost, bidder meeting the qualifications on the recommendation of the General Manager. This is a three (3) year contract.
- 9:20 p.m. 13. **General Discussion**
- 9:30 p.m. 14. **BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED**
Rate Comparisons, July 2012
E-Mail responses to Account Payable/Payroll Questions
- 9:35 p.m. 15. **RMLD Board Meetings**
Wednesday, August 29, 2012 and Wednesday, September 26, 2012

Citizens' Advisory Board Meeting
Tuesday, August 7, 2012 RMLD

9:40 p.m.

16. Executive Session

Suggested Motion:

Move that the Board go into Executive Session to discuss strategy with respect to collective bargaining and litigation and to approve the Executive Session minutes of March 29, 2012, the release of the 2011 Executive Session minutes January 26, February 23, March 30, June 22, July 27, August 31, October 26, December 7, and return to the Regular Session for the release of 2011 Executive Session minutes and adjournment.

10:05 p.m.

17. 2011 Executive Session Meeting Minutes

ACTION ITEM

Suggested Motion:

Move that the RMLD Board approve the release of the 2011 Executive Session minutes January 26, February 23, March 30, June 22, July 27, August 31, October 26, December 7.

10:10 p.m.

18. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.