

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
May 29, 2013
7:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
5. Presentation (Tab A)
 - a. Customer Programs – Ms. Hanifan
6. Report of Board Committee
 - a. General Manager Search Committee – Chairman Stempeck
 - b. Budget Committee – Commissioner Soli
7. Report of the Chairman (Tab B)
 - a. Code of Conduct RMLD Board of Commissioners Meetings
 - b. RMLD Board of Commissioners Policies
 - c. Fiscal Year 2014 - RMLD Operating and Capital Budget

ACTION ITEMS

Fiscal Year 2014 Operating Budget

Suggested Motion:

Move that the RMLD Board of Commissioners approve the Fiscal Year 2014 Operating Budget with an Adjusted Net Income of \$2,592,900 this change is due to the Middleton overpayment, based on the recommendation of the RMLD Citizens' Advisory Board and RMLD Budget Committee.

Fiscal Year 2014 Capital Budget

Suggested Motion:

Move that the RMLD Board of Commissioners approve Draft Two of the Fiscal Year 2014 Capital Budget in the amount of \$6,102,008 with it being understood that the increase of \$150,000 will include a master site plan and photovoltaic generation installation subject to viability based on the recommendation of the RMLD Citizens' Advisory Board and RMLD Budget Committee.

d. RMLD Board of Commissioners Committee and Assignments

Note: This is on the Agenda to possibly include the Power & Rate Committee, General Manager Committee and Policy Committee assignments.

8. General Manager's Report – Mr. Sullivan – Interim General Manager
 - a. 2013 Northeast Public Power Association (NEPPA) Annual Conference
Note: This will take place August 25 -28 Stowe Mountain Lodge, Stow Vermont
 - b. Reading Friends and Family Day

9. Power Supply Report – March and April 2013 – Ms. Parenteau (Tab C)

ACTION ITEM

a. Strategic Power Supply Plan – Annual Power Supply Request for Proposals

Suggested Motion:

Move that the RMLD Board of Commissioners authorize the Interim General Manager to execute one or more Power Supply Agreements in accordance with RMLD's Strategic Power Supply Plan for power supply purchases for a period not to exceed 2014 through 2017 and in amounts not to exceed 22 megawatts in 2014, 21 megawatts in 2015, 21 megawatts in 2016, and 21 megawatts in 2017, as presented by the Interim General Manager and Staff, based on the recommendation of the RMLD Citizens' Advisory Board (CAB).

10. Engineering and Operations Report – April 2013 – Mr. Sullivan (Tab D)

11. Financial Report – March and April 2013 – Mr. Fournier (Tab E)
Melanson & Heath - Update

12. M.G.L. Chapter 30B Bid (Tab F)

ACTION ITEM

a. IFB 2013-34 Sicame Connectors

Suggested Motion:

Move that bid 2013-34 for Sicame Connectors be awarded to WESCO for a total cost of \$17,610.00 as the lowest qualified bidder on the recommendation of the Interim General Manager.

13. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

Rate Comparisons, May 2013

E-Mail responses to Account Payable/Payroll Questions

RMLD Board Meetings

Wednesday, June 26, 2013 and Wednesday, July 31, 2013

Citizens' Advisory Board Meeting

June 2013 – No meeting scheduled

July 17, 2013, 6:30 pm –Tentative

Fiscal Year 2015 Budget Meetings

April 2, 2014 - Lynnfield

April 9, 2014

14. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to approve the Executive Session meeting minutes of March 27, 2013, to discuss strategy with respect to collective bargaining, arbitrations updates, Chapter 164 Section 47D Exemption from public records and open meeting requirements in certain instances, and return to Regular Session for the sole purpose of adjournment.

15. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.