

READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING

230 Ash Street  
Reading, MA 01867  
May 28, 2015  
6:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
  - RMLD Citizens' Advisory Board
  - Liaisons to RMLD Board
  - Public Comment
5. Review of RMLD's Fiscal Year 2016 Operating Budget (Attachment 1) ACTION ITEM
6. Report of the Chairman of the Board – Chairman O'Rourke
  - a. Account Payable Warrant and Payroll Process for RMLD Board of Commissioners  
Note: Commissioner Pacino requested that this be put on the agenda.
7. General Manager's Report – Ms. O'Brien – General Manager
8. Power Supply Report – March and April 2015– Ms. Parenteau (Attachment 2)
9. Engineering and Operations Report – March and April 2015 – Mr. Jaffari (Attachment 3)
  - a. Fiber Optic Presentation (Mr. Price)
10. Financial Report – March and April 2015 – Mr. Fournier (Attachment 4)  
Note: Financial Report for April 2015 will be available prior to RMLD Board meeting.
11. MGL Chapter 30B Bids (Attachment 5) ACTION ITEM
  - a. IFB 2015-23 Electric Utility Excavation  
Suggested Motion:  
Move that bid 2015-23 for the Electrical Utility Excavation Including Emergency Excavation and Construction Services be awarded to Tim Zanelli Excavation, LLC for \$39,583.02 as the lowest qualified bidder on the recommendation of the General Manager.
  - b. IFB 2015-25 Tier II Residential Energy Audits  
Suggested Motion:  
Move that bid 2015-25 for Residential Energy Audits be awarded to: Healthy Homes Energy LLC as the lowest responsive and responsible bidder for a three year period at a total cost of \$185,625.00 on the recommendation of the General Manager.
  - c. IFB 2015-27 HVAC Improvements 230 Ash Street  
Suggested Motion:  
Move that bid 2015-27 for the HVAC Improvements be awarded to Falite Bros., Inc. for \$571,243 as the lowest responsible and eligible bidder on the recommendation of the General Manager.
12. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED  
E-Mail responses to Account Payable/Payroll Questions  
Rate Comparisons, May 2015

**RMLD Board Meetings**

**Thursday, June 25, 2015**

**Thursday, July 30, 2015**

**Thursday, September 24, 2015**

**Policy Committee Meeting**

**Tuesday, June 2, 2015**

**CAB Meeting**

**Wednesday, June 17, 2015**

**13. Adjournment**

**Suggested Motion:**

**Move to adjourn the Regular Session.**

**ACTION ITEM**