

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
May 12, 2016
6:30 p.m.

1. Call Meeting to Order

2. Opening Remarks

3. Introductions

4. Public Comment

- RMLD Citizens' Advisory Board
- Liaisons to RMLD Board
- Public Comment

5. Report RMLD Board Member Attendance at RMLD Citizens' Advisory Board Meeting

Note: Chairman O'Rourke attended the CAB meeting on April 27, 2016.

6. Report of the Committee – Audit Committee – Vice Chair Pacino

Note: Vice Chair Pacino attended the Town of Reading Audit Committee meeting on May 5, 2016.

7. Review of RMLD's Fiscal Year 2017 Operating Budget (Attachment 1)

8. Report of the General Manager – Ms. O'Brien (Attachment 2)

ACTION ITEM

- a. Revised Terms and Conditions
- b. Northeast Public Power Association (NEPPA) Annual Conference

Note: This will take place on August 21-24, 2016, Crowne Plaza Resort, Lake Placid, NY

9. Power Supply Report – Ms. Parenteau (Attachment 3)

ACTION ITEM

a. Proposed Rate Adjustment

Suggested Motion:

Move that the RMLD Board of Commissioners approve the rates MDPU numbers #259, 260, 261, 262, 263, 264, 265, 266, 267 and 268 effective July 1, 2016 on the recommendation of the General Manager.

RATE	TARIFF #
Residential Schedule A	MDPU #259
Residential Schedule RW	MDPU #260
Residential Time-of-Use Schedule A2	MDPU #261
Commercial Schedule C	MDPU #262
Industrial Time-of-Use Schedule I	MDPU #263
School Schedule SCH	MDPU #264
Private Lighting Schedule D	MDPU #265
Municipal LED Street Lighting	MDPU #266
Cooperative Resale Schedule G	MDPU #267
General Terms and Conditions (For All Classes of Service)	MDPU #268

10. RMLD Procurement Requests Requiring Board Approval (Attachment 4)

- a. **IFB 2016-28 Repair of 15kV McGraw Edison Switchgear at Substation 5**

ACTION ITEM

Suggested Motion:

Move that bid 2016-28 for Repair of 15kV McGraw Edison Switchgear at Substation 5 be awarded to Schneider Electric as the lowest responsible and eligible bidder on the recommendation of the General Manager for at total cost of \$28,342.78.

- b. **IFB 2016-29 HVAC Improvements Phase II**

Suggested Motion:

Move that bid 2016-29 for HVAC Improvements Phase II be awarded to N.B. Kenney Company, Inc. for a total of \$571,000.00, which includes the electrical sub-bid amount of \$98,220.00 as the lowest responsible and eligible bidder on the recommendation of the General Manager.

11. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

E-Mail responses to Account Payable/Payroll Questions

Rate Comparisons, April 2016

RMLD Board Meetings

Thursday, May 19, 2016, 6:30 pm Capital Budget and Board Meeting

Thursday, June 9, 2016

Thursday, July 14, 2016

RMLD Board Policy Committee Meeting

To be determined.

RMLD Fiber Optic Committee Meeting

To be determined.

CAB Meetings

Wednesday, June 1, 2016, Regular Meeting

12. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to discuss strategy with respect to collective bargaining and return to Regular Session for the sole purpose of adjournment.

13. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.