

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867

April 25, 2012

7:30 p.m.

- 7:30 p.m. 1. Opening Remarks/Approval of Meeting Agenda**
- 7:35 p.m. 2. Introductions**
- 7:40 p.m. 3. Approval of March 29, 2012 Board Minutes (Tab A) ACTION ITEM**
Suggested Motion:
Move that the RMLD Board of Commissioners approve the Regular Session meeting minutes of March 29, 2012.
- 7:50 p.m. 4. Report of the Power & Rate Committee – Commissioner Snyder ACTION ITEM**
- a. Renewable Energy Policy
 - b. Swift River - Collins and Pioneer projects
 - c. Summit Hydro
 - d. Mason Bay Wind
 - e. Solar Energy Hub – 16 Upton Drive
- 8:00 p.m. 5. Engineering and Operations Report – March 2012 - Mr. Sullivan (Tab B) Gaw Update**
- 8:20 p.m. 6. Power Supply Report – March 2012 – Mr. Seldon (Tab C)**
- 8:30 p.m. 7. Financial Report – March 2012 – Mr. Fournier (Tab D)**
- 8:40 p.m. 8. General Manager's Report – Mr. Cameron**
- a. Update on Budget Process
- 8:50 p.m. 9. M.G.L. Chapter 30B Bids – Material (Tab E) ACTION ITEM**
- a. **2012-34 Mailing Services**
Suggested Motion:
Move that bid 2012-34 for Mailing Services be awarded to Mass Communications, Inc. for \$100,766.40 as the lowest qualified and responsive bidder on the recommendation of the General Manager. (This is a three-year contract.)
 - b. **2012-38 Fiber Optic Splicing**
Suggested Motion:
Move that bid 2012-38 for Fiber Optic Cable Splicing be awarded to Phoenix Communications, Inc. for \$38,494.35 as the lowest qualified bidder on the recommendation of the General Manager.
 - c. **2012-39 Lynnfield URD Excavation Project**
Suggested Motion:
Move that bid 2012-39 for the Lynnfield URD Excavation Project be awarded to Mattuchio Construction Co. Inc. for \$119,458.00 as the lowest qualified bidder on the recommendation of the General Manager.
 - d. **2012-40 Demand Response Solution**
Suggested Motion:
Move that bid 2012-40 for Demand Response Solution for Water Heater Control and Data Transmittal be awarded to HD Supply for \$179,167.00 as the most responsive and lowest cost proposal of the recommendation of the General Manager.

9. M.G.L. Chapter 30B Bids – Material (Tab E)

e. 2012-42 Substation Relays

Suggested Motion:

Move that bid 2012-42 for Substation Relays be awarded to HD Supply for a total cost of \$28,633.00 as the lowest qualified bidder on the recommendation of the General Manager.

9:20 p.m. 10. General Discussion

**9:30 p.m. BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED
Rate Comparisons, April 2012
E-Mail responses to Account Payable/Payroll Questions**

**9:35 p.m. RMLD Board Meetings
Wednesday, June 27, 2012 and July 25, 2012**

**Citizens' Advisory Board Meeting
To be determined.**

**9:40 p.m. 11. Approval of March 29, 2012 Executive Session Minutes (Executive Minute Tab) ACTION ITEM
(Board members only.)
a. Suggested Motion:
Move that the RMLD Board of Commissioners approve Executive Session meeting minutes of March 29, 2012 as presented.**

**9:45 p.m. 12. Adjournment ACTION ITEM
Suggested Motion:
Move to adjourn the Regular Session.**