

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

230 Ash Street  
Reading, MA 01867  
April 24, 2013  
7:30 p.m.

1. Call Meeting to Order

2. Opening Remarks

3. Introductions

4. Report of Board Committee

a. General Manager Search Committee – Chairman Stempeck

5. Report of the Chairman (Tab A)

ACTION ITEMS

a. Results of Town of Reading and RMLD's Legal Counsel on Reading Home Rule Charter  
Note: This is relative to the March 27, 2013 RMLD vote on the Interim General Manager.  
Only RMLD Board members will receive this since it is draft form.

b. Fiscal Year 2014 - RMLD Operating and Capital Budget

Suggested Motion:

Move that the RMLD Board of Commissioners approve the Fiscal Year 2014 Operating Budget with an Adjusted Net Income of \$2,592,900 this change is due to the Middleton overpayment, based on the recommendation of the RMLD Citizens' Advisory Board.

Suggested Motion:

Move that the RMLD Board of Commissioners approve Draft One of the Fiscal Year 2014 Capital Budget in the amount of \$5,952,008, based on the recommendation of the RMLD Citizens' Advisory Board.

c. RMLD Board of Commissioners Committees and Assignments

Note: Additional committees to be discussed.

d. Code of Conduct RMLD Board Meetings

Note: Only RMLD Board members will receive this since it is draft form.

6. Approval of Board Minutes (Tab B)

ACTION ITEM

Suggested Motion:

Move that the RMLD Board of Commissioners approve the Regular Session meeting minutes of March 27, 2013.

7. General Manager's Report – Mr. Sullivan – Interim General Manager

a. Middleton Overpayment Discussion

b. NSTAR Overpayment Discussion

8. Power Supply Report – February 2013 – Ms. Parenteau (Tab C)

9. Engineering and Operations Report – March 2013 – Mr. Sullivan (Tab D)

10. Financial Report – February 2013 – Mr. Fournier (Tab E)

a. Melanson Heath & Company, PC – Potential Special Audit

## 11. M.G.L. Chapter 30B Bids (Tab F)

ACTION ITEM

### a. IFB 2013-21 Bucket Truck 55 Ft.

#### Suggested Motion:

Move that bid 2013-21 for one Bucket Truck 55 Ft. be awarded to Altec Industries, Inc. for \$187,905.00 as the lowest qualified and responsive bidder on the recommendation of the Interim General Manager.

### b. IFB 2013-22 Trouble Truck 40 Ft.

#### Suggested Motion:

Move that bid 2013-22 for one Trouble Truck 40 Ft. be awarded to James A. Kiley Co. for \$182,744.00 as the lowest qualified and responsive bidder on the recommendation of the Interim General Manager.

### c. IFB 2013-23 Deck Repair

#### Suggested Motion:

Move that bid 2013-23 for Deck Repair Project be awarded to Infrastructure Ltd. for \$38,640.00 as the only responsible and responsive bidder on the recommendation of the Interim General Manager.

### d. IFB 2013-25 Lynnfield URD Excavation Project 2013

#### Suggested Motion:

Move that bid 2013-25 for the Lynnfield URD Excavation Project 2013 be awarded to K&R Construction Co., LLC for \$54,800.00 as the lowest qualified bidder on the recommendation of the Interim General Manager.

### e. IFB 2013-26 Underground Electrical Distribution

#### Suggested Motion:

Move that bid 2013-26 for Hourly Rates for Professional Manpower, Vehicles, Trade Tools and Equipment for Underground Electrical Distribution Construction be awarded to Fischbach & Moore Electrical Group, LLC for \$900,681.60 - Projected cost for a typical crew including Foreman, Journeyman and vehicle as the lowest qualified bidder on the recommendation of the Interim General Manager.

### f. IFB 2013-29 750MCM Cable

#### Suggested Motion:

Move that bid 2013-29 for 750 MCM Cable be awarded to Yale Electric East LLC for a total cost of \$54,585.00 as the lowest qualified bidder on the recommendation of the Interim General Manager.

## 12. General Discussion

## 13. Public Comment

### **BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED**

Rate Comparisons, April 2013

E-Mail responses to Account Payable/Payroll Questions

### RMLD Board Meetings

Tuesday, May 7, 2013, Meeting with Reading Board of Selectmen, Reading Town Hall, 7:30 p.m.

Wednesday, May 29, 2013 and June 26, 2013

### Citizens' Advisory Board Meeting

Wednesday, May 15, 2013, RMLD at 6:30 p.m.

**14. Executive Session Minutes**

**ACTION ITEM**

**Suggested Motion:**

**Move that the Board go into Executive Session to discuss strategy with respect to collective bargaining Chapter 164 Section 47 D exemption from public records and open meeting requirements in certain instances and return to Regular Session for the sole purpose of adjournment.**

**15. Adjournment**

**ACTION ITEM**

**Suggested Motion:**

**Move to adjourn the Regular Session.**