

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

230 Ash Street  
Reading, MA 01867  
March 3, 2016  
7:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
  - RMLD Citizens' Advisory Board
  - Liaisons to RMLD Board
  - Public Comment
5. Report RMLD Board Member Attendance at RMLD Citizens' Advisory Board Meeting

Note: Commissioner Pacino attended the CAB meeting on February 24, 2016.
6. Report of RMLD Board Committee ACTION ITEM
  - a. Fiber Optic Committee Meeting – Vice Chair Talbot
7. Approval of Board Minutes (Attachment 1) ACTION ITEM

December 10, 2015
8. General Manager's Report – Ms. O'Brien
  - a. Organizational and Reliability Update
9. Power Supply Report – January 2016 – Ms. Parenteau (Attachment 2)
10. Engineering and Operations Report – December 2015 and January 2016 – Mr. Jaffari (Attachment 3)
11. Financial Report – January 2016 – Mr. Fournier (Attachment 4)

Note: Ms. Markiewicz will be presenting the Financial Report.
12. MGL Chapter 30B Bid (Attachment 5) ACTION ITEM
  - a. IFB 2016-16 Electric Forklift with Battery Charger and Trade-In  
Suggested Motion:  
Move that bid 2016-16 for one Electric Forklift with Battery Charger and Trade-In be awarded to: Lift Truck Parts & Service for \$30,477.02 as the lowest qualified and responsive bidder on the recommendation of the General Manager.

13. General Discussion

**BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED**  
E-Mail responses to Account Payable/Payroll Questions  
Rate Comparisons, February 2016

RMLD Board Meetings

Second Thursday of each month to be determined.

**RMLD Board Policy Committee Meeting**

To be determined.

**CAB Meetings**

Wednesday, March 23, 2016, Regular Meeting

Wednesday, April 6, 2016, Operating Budget Review

Wednesday, April 13, 2016, Capital Budget Review

**14. Executive Session**

**ACTION ITEM**

**Suggested Motion:**

Move that the Board go into Executive Session to discuss strategy with respect to collective bargaining and return to Regular Session for the sole purpose of adjournment.

**15. Adjournment**

**ACTION ITEM**

**Suggested Motion:**

Move to adjourn the Regular Session.