

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

230 Ash Street  
Reading, MA 01867  
March 29, 2012  
7:30 p.m.

- 7:30 p.m. 1. Call to Order
- 7:35 p.m. 2. Introductions
- 7:40 p.m. 3. Reorganization of RMLD Board (Tab A)
- 7:50 p.m. 4. Approval of January 25, 2012 and February 29, 2012 Board Minutes (Tab B) ACTION ITEM  
**Suggested Motion:**  
Move that the RMLD Board of Commissioners approve the Regular Session meeting minutes of January 25, 2012 and February 29, 2012.
- 7:55 p.m. 5. Discussion of Renewable Energy Certificates  
No action will be requested at this meeting.  
This item is to be a discussion only.  
No motions should be proposed.
- 8:05 p.m. 6. Power Supply Report – February 2012 – Ms. Parenteau (Tab C)
- 8:15 p.m. 7. Engineering and Operations Report – February 2012 - Mr. Sullivan (Tab D)  
Gaw Update
- 8:25 p.m. 8. Financial Report – February 2012 – Mr. Fournier (Tab E)
- 8:35 p.m. 9. General Manager's Report – Mr. Cameron ACTION ITEM  
  
a. Northeast Public Power Association Annual Conference – Annual Conference  
September 16 to September 19 - Sunday River Resort Bethel, Maine  
  
Note: Board vote required.
- 8:45 p.m. 10. M.G.L. Chapter 30B Bids – Material (Tab F) ACTION ITEM  
  
a. 2012-36 Replacement of Rooftop Air Conditioning Units  
**Suggested Motion:**  
Move that bid 2012-36 for Replacement of Rooftop Air Conditioning Units be awarded to Healthy Air Solutions for \$19,600 as the lowest qualified and responsive bidder on the recommendation of the General Manager.  
  
b. 2012-33 Landscape Service  
**Suggested Motion:**  
Move that bid 2012-33 for Landscape Service be awarded to Eagle Landscaping, Inc. for \$66,540 as the lowest qualified and responsive bidder on the recommendation of the General Manager. (This is a three-year contract.)
- 9:05 p.m. 11. General Discussion
- 9:15 p.m. BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED  
Rate Comparisons, March 2012  
E-Mail responses to Account Payable/Payroll Questions

9:25 p.m. **RMLD Board Meetings**  
**Wednesday, April 25, 2012 and Wednesday, May 30, 2012**

**Citizens' Advisory Board Meeting**  
**To be determined.**

9:35 p.m. 12. **Approval of February 29, 2012 Executive Session Minutes (Executive Minute Tab) ACTION ITEM**  
**(Board members only.)**  
a. **Suggested Motion:**  
Move that the RMLD Board of Commissioners approve Executive Session meeting minutes of February 29, 2012 as presented.

9:40 p.m. 13. **Executive Session**  
**Suggested Motion:**  
Move that the Board go into Executive Session to approve the Executive Session meeting minutes of February 29, 2012 if changes are required, to discuss Rubin and Rudman billing on bid execution and to return to the Regular Session for the sole purpose of adjournment.

9:55 p.m. 14. **Adjournment ACTION ITEM**  
**Suggested Motion:**  
Move to adjourn the Regular Session.