

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
March 27, 2014
7:30 p.m.

1. **Call Meeting to Order**
2. **Opening Remarks**
3. **Introductions**
4. **Public Comment**
5. **Approval of Board Minutes (Tab A)
January 29, 2014** **ACTION ITEM**
6. **General Manager's Report – Ms. O'Brien – General Manager**
 - a. **Fiscal Year 2015 Budgets**
 - b. **Organizational Study RFP**
7. **Power Supply Report – February 2014 – Ms. Parenteau (Tab B)**
8. **Engineering and Operations Report – February 2014 – Mr. Jaffari (Tab C)**
9. **Financial Report – February 2014 – Mr. Fournier (Tab D)**
10. **M.G.L. Chapter 30B Bids (Tab E)** **ACTION ITEM**
 - a. **IFB 2014-19 Grounds Keeping and Landscaping Services**
Suggested Motion:
**Move that bid 2014-19 for Grounds Keeping and Landscaping Services be awarded to:
Earthworks Landscaping Co., Inc. for \$132,311.00 as the lowest qualified and responsive
bidder on the recommendation of the General Manager. (This is a three-year contract.)**

11. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

Rate Comparisons, March 2014

E-Mail responses to Account Payable/Payroll Questions

RMLD Board Meetings

Thursday, April 24, 2014 – RMLD Board meeting for Capital and Operating Budgets 5:30 pm.

Thursday, May 1, 2014

Citizens' Advisory Board Meeting

Fiscal Year 2015 Budget Meetings

April 2, 2014 – Lynnfield – April 9, 2014 – Commissioner Soli will cover these meetings for the Board.

12. Executive Session

Suggested Motion:

Move that the Board go into Executive Session to approve the Executive Session meeting minutes of January 29, 2014, discuss mediation and union negotiations update, and return to Regular Session for the sole purpose of adjournment.

ACTION ITEM

13. Adjournment

Suggested Motion:

Move to adjourn the Regular Session.

ACTION ITEM