



Town of Reading Meeting Posting with Agenda

Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2022-05-23

Time: 7:30 PM

Building: Reading Municipal Light Building

Location: Winfred Spurr Audio Visual Room

Address: 230 Ash Street

Agenda:

Purpose: General Business

Meeting Called By: Marlena Bitá, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

PER GOVERNOR BAKER'S MARCH 10, 2020, ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW, G.L. c. 30A, §20 AND THE FEBRUARY 15, 2022, ACT EXTENDING CERTAIN REMOTE MEETING PROVISIONS, THIS MEETING WILL BE HELD IN PERSON AND REMOTELY VIA ZOOM.

Remote participation at this meeting:

For remote participation please email emorse@rmlld.com. Please include your full name and address. Comments and questions will be monitored during the meeting.

This meeting will be streamed live on RCTV and YouTube:

<https://www.youtube.com/c/RCTVStudios/videos?view=57>

JOINT MEETING WITH RMLD CITIZENS' ADVISORY BOARD

1. Call Meeting to Order – Chair Bitá (Board of Commissioners) and Chair Small (Citizens' Advisory Board)

Code of Conduct: The RMLD Board of Commissioners recognizes the importance of hearing public comment, at the discretion of the Chair, on items on the official agenda. We ask that all questions or comments from the public be directed to the Chair and that all parties, including members of the RMLD Board, act in a professional and courteous manner when addressing the Board or responding to comments. Once recognized by the Chair, all persons addressing the Board shall state their name and address prior to speaking. It is the role of the Chair to maintain order in all public comment or ensuing discussion.

2. Public Comment – Chair Bitá
 - Citizens' Advisory Board
 - Liaisons to RMLD Board
 - Public Comment

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3. Presentation of 2021 Financial Audit Findings (Attachment 1) -
Zackary Fentross, CPA, Melanson

4. Report of the Audit Committee – **ACTION ITEM** – Mr. Pacino, Vice Chair

Board of Commissioners Suggested Motion: Move that the Board of Commissioners accept the 2021 Audit Report from Melanson, fiscal year ended December 31, 2021, as presented, on the recommendation of the Audit Committee.

5. Approval of Board of Commissioner Meeting Minutes (Attachment 2) –
ACTION ITEM- Chair Bitá

Board of Commissioners Suggested Motion: Move that the Board of Commissioners approve the meeting minutes of the February 24, 2022, meeting on the recommendation of the General Manager.

6. Approval of Citizens’ Advisory Board Minutes (Attachment 3) – Chair Small

Citizens’ Advisory Board Suggested Motion: Move that the Citizens’ Advisory Board approve the minutes of the December 20, 2021, meeting as written. *Note: Roll call vote required.*

Citizens’ Advisory Board Suggested Motion: Move that the Citizens’ Advisory Board approve the Executive Session minutes of the January 20, 2022, and April 4, 2022, meetings as written. *Note: Roll call vote required.*

Note: The CAB should not discuss Executive Session minutes in Regular Session. If anyone is not prepared to vote to approve minutes, please request the vote be tabled until the next Executive Session.

7. Release of Executive Session Minutes 2013 - 2016– Mr. Pacino, Vice Chair

8. Hydro Power Supply Extension (Attachment 4) - **ACTION ITEM-** Mr. Phipps, Director of Integrated Resources

Citizens’ Advisory Board Suggested Motion:

Move that the Citizens’ Advisory Board recommend that the Board of Commissioners vote to accept the General Manager’s recommendation to extend the existing power supply contract for the Aspinook Wyre Wynd hydro facility for up to 36 months, commencing June 2022.

Board of Commissioners Suggested Motion:

Move that the Board of Commissioners, on the recommendation of the Citizens’ Advisory Board, vote to accept the General Manager’s recommendation to extend the existing power supply contract for the Aspinook Wyre Wynd hydro facility for up to 36 months, commencing June 2022.

9. RMLD Procurement Requests Requiring Board Approval (Attachment 5) -
ACTION ITEM Mr. Jaffari, Director of Engineering & Operations

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IFB 2022-18 Electric Utility Excavation Services

Board of Commissioners Suggested Motion:

Move that bid 2022-18 Electrical Utility Excavation Services for hourly rates be awarded to Tim Zanelli Excavating, LLC, pursuant to M.G.L., c. 30 § 39M, as the lowest responsible and eligible bidder, on the recommendation of the General Manager. The contract is for a one-year term with the option for RMLD to renew the contract for a maximum of two one-year renewal terms.

10. GM Report – Ms. O’Brien, General Manager

- Community Update
- Policy 13: Facilities – RMLD Property Use
- Economic Development Meeting
 - Board Representative
- ENE Board Meetings

11. Report from the May MEAM Manager’s Meeting

12. Scheduling

Board of Commissioners

Next Board of Commissioner’s Meeting Date: June 23, 2022

Warrant Schedule:

	AP	PAYROLL	Board Member Covering CAB
January	John Stempeck	Bob Coulter	Phil Pacino
February	David Talbot	John Stempeck	Bob Coulter
March	Marlena Bitá	David Talbot	John Stempeck
April	Phil Pacino	Marlena Bitá	David Talbot
May	Bob Coulter	Phil Pacino	Marlena Bitá
June	John Stempeck	Bob Coulter	Phil Pacino
July	David Talbot	John Stempeck	Bob Coulter
August	Marlena Bitá	David Talbot	John Stempeck
September	Phil Pacino	Marlena Bitá	David Talbot
October	Bob Coulter	Phil Pacino	Marlena Bitá
November	John Stempeck	Bob Coulter	Phil Pacino
December	David Talbot	John Stempeck	Bob Coulter

13. Adjournment – Chair Small (Citizens’ Advisory Board)

Citizens’ Advisory Board Suggested Motion: Move that the Citizens’ Advisory Board adjourn regular session.

14. **Executive Session**

Suggested Motion: Move that the Board of Commissioners go into Executive Session pursuant to Massachusetts G.L. c.164 section 47D, exemption from public records and open meeting requirements in certain instances, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or

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contract negotiations with nonunion personnel and to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and return to regular session, for the sole purpose of adjournment. Note: Roll call vote required.

15. Adjournment Chair Bit- **ACTION ITEM**
Board of Commissioners Suggested Motion: Move that the Board of Commissioners adjourn regular session.

BOARD MATERIALS AVAILABLE BUT NOT DISCUSSED

- Accounts Payable / Payroll Questions through 5/16/2022
- Financial Update through March 2022
- Outside Services Expenses Update
- Surplus and Scrap Material Report April 2022