



Town of Reading Meeting Posting with Agenda

Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2021-06-03

Time: 7:30 PM

Building:

Location:

Address:

Agenda:

Purpose: General Business

Meeting Called By: Robert Coulter, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

PER GOVERNOR BAKER'S MARCH 10, 2020, ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW, G.L. c. 30A, §20, THIS MEETING WILL BE HELD REMOTELY VIA ZOOM.

Public participation at this meeting:

This meeting will be held remotely on Zoom and streamed live on RCTV and YouTube <https://www.youtube.com/c/RCTVStudios/videos?view=57>.

- At this meeting, we will allocate a total of 10 minutes for public comment, with a maximum allotment of two minutes per speaker.
- Speakers shall state their full name and address.
- Please indicate your desire to speak at the meeting by sending an email to krybak@mld.com no later than 5:00 PM on Thursday, June 3, 2021. Please include your full name and address.
- We will respond to you to join the Zoom at the appropriate time from the waiting room and will let you in to speak, subject to the direction of the Chair. After you speak, we will have you leave the Zoom meeting while the next speaker is allowed to join. You will be able to watch the meeting live on RCTV or YouTube <https://www.youtube.com/c/RCTVStudios/videos?view=57>.

Executive Session Scheduled for 8:30 PM - May Occur Later



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1. Call Meeting to Order – Chair Coulter

Code of Conduct: The RMLD Board of Commissioners recognizes the importance of hearing public comment, at the discretion of the Chair, on items on the official agenda. We ask that all questions or comments from the public be directed to the Chair and that all parties, including members of the RMLD Board, act in a professional and courteous manner when addressing the Board or responding to comments. Once recognized by the Chair, all persons addressing the Board shall state their name and address prior to speaking. It is the role of the Chair to maintain order in all public comment or ensuing discussion.

2. Public Comment – Chair Coulter

- Citizens' Advisory Board
- Liaisons to RMLD Board
- Public Comment

3. Presentation of 2020 Financial Audit Findings (Attachment 1)

Mr. Gordon, Audit Supervisor, Melanson

4. Report of the Audit Committee – **ACTION ITEM** – Mr. Pacino, Vice Chair

Suggested Motion: Move that the Board of Commissioners accept the 2020 Audit Report from Melanson, fiscal year ended December 31, 2020, as presented, on the recommendation of the Audit Committee.

5. Report on Citizens' Advisory Board Meeting on June 3, 2021 – Chair Coulter

6. General Manager's Report (Attachment 2) – **ACTION ITEM**

Ms. O'Brien, General Manager

- Community Update
- Northeast Public Power Association (NEPPA) Annual Conference on August 22-25, 2021, at the Westin Portland Harborview, in Portland, Maine. Board Approval is required for General Manager travel.

Suggested Motion: Move that the Board approve Ms. O'Brien's travel to, and attendance at, the NEPPA Annual Conference to take place August 22-25, 2021, at the Westin Portland Harborview in Portland, Maine.

- Review the Board of Commissioners Meeting Agenda Format
- Recommendation to Review General Manager's Goals



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7. Review of Policy 19: Board of Commissioners (Attachment 3) – **ACTION ITEM**
Ms. O'Brien, General Manager
Suggested Motion: Move that the Board of Commissioners approve Policy 19: Board of Commissioners, as edited and presented, on the recommendation of the General Manager.

8. Integrated Resources Report (Attachment 4) - Mr. Phipps, Director of
Integrated Resources

Suggested Motion: Move that the Board of Commissioners vote to accept the General Manager's recommendation to execute a contract after proper due diligence, with Gravity Renewables for energy, including associated certificates, from a hydro facility in New York, known as plant number four on the recommendation of the Citizens' Advisory Board.

9. RMLD Procurement Requests Requiring Board Approval (Attachment 5) - **ACTION ITEM**
Mr. Jaffari, Director of Engineering & Operations

IFB 2021-12 Station 3 Generator Replacement Project
Suggested Motion: Move that bid 2021-12 for Station 3 Generator Replacement be awarded to: Phillips Electric, Inc., for \$66,000.00, pursuant to M.G.L., c. 30 § 39M, as the lowest responsible and eligible bidder, on the recommendation of the General Manager.

IFB 2021-05 Tree Trimming Services
Suggested Motion: Move that bid 2021-05 for Tree Trimming Services be awarded to: Mayer Tree Service, Inc., pursuant to M.G.L., c. 30 § 39M, as the lowest responsible and eligible bidder, on the recommendation of the General Manager.

10. Policy 9 - Procurement Request (Attachment 6) – **ACTION ITEM** – Mr. Hatch,
Director of Information Technology

Suggested Motion: Move that the Board of Commissioners authorize the General Manager to move forward with the RMLD New Production Environment with Disaster Recovery Project, as presented. Staff will solicit quotes from the State contract and award contracts for the project, not to exceed \$420,000 in CY2021. This un-budgeted project will be paid from the Depreciation and Operating Funds.

11. Scheduling – Chair Coulter
 - Recommendation to Review General Manager's Goals.
 - Subsequent RMLD Board Meetings: July 22, 2021; September 23, 2021
 - CAB Meeting Coverage: July - Mr. Pacino; September – TBD



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12. Executive Session – Chair Coulter
Suggested Motion: Move that the Board of Commissioners go into Executive Session pursuant to Massachusetts G.L. c.164 section 47D, exemption from public records and open meeting requirements in certain instances, to discuss competitively sensitive issues regarding options for power supply, and to consider the purchase, exchange, lease or value of real property, and return to regular session for the sole purpose of adjournment.

13. Adjournment – Chair Coulter
Suggested Motion: Move that the Board of Commissioners adjourn regular session.