



Town of Reading Meeting Posting with Agenda

Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2021-03-18

Time: 7:30 PM

Building:

Location:

Address:

Agenda:

Purpose: General Business

Meeting Called By: John Stempeck, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

Public participation at this meeting:

This meeting will be held remotely on Zoom and streamed live on RCTV and YouTube <https://www.youtube.com/c/RCTVStudios/videos?view=57>, and is recorded for distribution to the community television stations in Reading, North Reading, Wilmington and Lynnfield.

- At the March 18, 2021, meeting, we will allocate a total of 10 minutes for public comment, with a maximum allotment of two minutes per speaker.
- Speakers shall state their full name and address.
- Please indicate your desire to speak at the meeting by sending an email to krybak@rml.com no later than 5 pm on Thursday, March 18, 2021. Please include your full name and address.
- We will respond to you to join the Zoom at the appropriate time from the waiting room and will let you in to speak, subject to the direction of the Chair. After you speak, we will have you leave the Zoom meeting while the next speaker is allowed to join. You will be able to watch the meeting live on RCTV or YouTube <https://www.youtube.com/c/RCTVStudios/videos?view=57>

Executive Session Scheduled for 8:30 PM. May occur later.

1. Call Meeting to Order – Chair Stempeck

Code of Conduct: The RMLD Board of Commissioners recognizes the importance of hearing public comment, at the discretion of the Chair, on items on the official agenda. We ask that all questions or comments from the public be directed to the Chair and that all parties, including members of the RMLD Board, act in a professional and courteous manner when addressing the Board or responding to comments. Once recognized by the Chair, all persons addressing the Board shall state their name and address prior to speaking. It is the role of the Chair to maintain order in all public comment or ensuing discussion.

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



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2. Public Comment – Chair Stempeck
 - a. Citizens' Advisory Board/RMLD BOC Report from CAB Meeting
 - b. Liaisons to RMLD Board
 - c. Public Comment

3. Approval of Board Minutes - (Attachment 1) – **ACTION ITEM** – Chair Stempeck
Suggested Motion: Move that the Board of Commissioners approve the meeting minutes of the November 19, 2020, December 3, 2020, and December 16, 2020, meetings on the recommendation of the General Manager.

4. General Manager's Report – Ms. O'Brien, General Manager
 - a. Community Update
 - b. Electric Vehicle Grant Update
 - c. 2020 Financial Update/Town Meeting Presentation

5. Review of Policies (Attachment 2) – **ACTION ITEM** – Ms. O'Brien, General Manager
 - a. Policy 4: Smoking
Suggested Motion: Move that Policy 4: Smoking be scheduled for the next periodic review without change.

 - b. Policy 7: Paid Sick Leave
Suggested Motion: Move that Policy 7: Paid Sick Leave be scheduled for the next periodic review without change.

 - c. Policy 8: Other Post Employment Benefits (OPEB) Liability Trust Fund
Suggested Motion: Move that the Board of Commissioners approve Policy 8: Other Post Employment Benefits (OPEB) Liability Trust Fund, as presented, on the recommendation of the General Manager.

 - d. Policy 12: Reading Municipal Light Board Documents Dissemination
Suggested Motion: Move that Policy 12: Reading Municipal Light Board Documents Dissemination be scheduled for the next periodic review without change.

 - e. Policy 19: Board of Commissioners
Suggested Motion: Move that the Board of Commissioners approve Policy 19: Board of Commissioners, as presented, on the recommendation of the General Manager.

6. Power Supply Update – (Attachment 3) – Mr. Underhill, Director of Integrated Resources

7. Greenhouse Gas Emissions Standard/Policy 30 Update – (Attachment 4) - Mr. Phipps,
Assistant Director of Integrated Resources

8. Engineering & Operations Report – Solar/Battery System Impact Study – (Attachment 5)
Mr. Jaffari, Director of Engineering & Operations

9. Financial Report – December Financials (Unaudited Draft) – (Attachment 6)
Ms. Markiewicz, Director of Business & Finance



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10. RMLD Procurement Requests Requiring Board Approval – (Attachment 7) – **ACTION ITEM**
Mr. Jaffari, Director of Engineering & Operations

IFP 2020-47 HVAC/Ice Machines Maintenance and Repair

Suggested Motion: Move to recommend that bid 2020-47 for HVAC and Ice Machines Preventative Maintenance and Repair Service be awarded to: **Ambient Temperature Corporation for \$118,056.00**, pursuant to M.G.L. c. 30 § 39M, as the lowest responsible and eligible bidder, on the recommendation of the General Manager. This is a three-year contract.

IFP 2021-03 ABB OVR-3 15kV Reclosers

Suggested Motion: Move to recommend that IFP 2021-03 for ABB OVR-3 15kV Reclosers be awarded to: **Stuart C. Irby Company for a total of \$101,215.00**, pursuant to M.G.L. c. 164 § 56D, on the recommendation of the General Manager.

IFP 2021-09 Pole Mounted Transformers

Suggested Motion: Move that IFP 2021-09 for Pole Mounted Transformers be awarded to: **WESCO Distribution, Inc., for \$120,074**, pursuant to M.G.L. c. 164 § 56D, on the recommendation of the General Manager.

IFP 2021-10 Pad Mounted Transformers

Suggested Motion: Move that IFP 2021-10 for Pad Mounted Transformers be awarded to: **WESCO Distribution, Inc. for \$194,274.00**, pursuant to M.G.L. c. 164 § 56D, on the recommendation of the General Manager.

11. Scheduling – Chair Stempeck

Next RMLD Board Meeting: Thursday, April 22, 2021

CAB Meeting Coverage: coverage needed

12. 2020 Review of General Manager – Chair Stempeck – **ACTION ITEM**

Suggested Motion: Move that the Board of Commissioners approve an X% salary raise and \$Y bonus retroactive to January 1, 2021, and to be paid out as Ms. O'Brien chooses, as ICMA, cash, or a combination of the two.

13. Reorganization of the RMLD Board of Commissioners – Chair Stempeck - **ACTION ITEM**

Suggested Motion: Move to nominate and to elect _____ new Chairman to be effective at the conclusion of this meeting.

Suggested Motion: Move to nominate and to elect _____ new Vice Chairman to be effective at the conclusion of this meeting.

14. Executive Session – Chair Stempeck

Suggested Motion: Move that the Board of Commissioners go into Executive Session pursuant to Massachusetts G.L. c.164 section 47D, exemption from public records and open meeting requirements in certain instances, to discuss competitively sensitive issues regarding options for power supply, and to consider the purchase, exchange, lease or value of real property, and return to regular session for the sole purpose of adjournment.



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15. Adjournment – Chair Stempeck

Suggested Motion: Move that the Board of Commissioners adjourn regular session.

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

Accounts Payable/Payroll Questions