



Town of Reading Meeting Posting with Agenda

Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2020-03-19

Time: 7:00 PM

Building: Reading Municipal Light Building

Location: Winfred Spurr Audio Visual Room

Address: 230 Ash Street

Agenda:

Purpose: General Business

Meeting Called By: David Talbot, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

*Executive Session scheduled for 8:30 p.m. may occur later.

READING MUNICIPAL LIGHT DEPARTMENT BOARD OF COMMISSIONERS MEETING

230 Ash Street

Reading, MA 01867

March 19, 2020

7:00 p.m. Regular Session

8:00 p.m. Executive Session*

Link to meeting will be posted at <https://www.rml.com/board-commissioners> for those wanting to participate remotely.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
 - Public Comment
 - Citizens' Advisory Board
 - Liaisons to RMLD Board
5. Welcome Robert Coulter, Commissioner
6. Payment to the Town of Reading Update
 - a. Discussion of Select Board Proposals
 - b. Draft of February 27, 2020 Citizens' Advisory Board Meeting discussion regarding the Payment to the Town of Reading (Attachment 1)
 - c. General Manager and Business Finance Director Feedback on Town Proposals and Updated Recommendation – Ms. O'Brien (Attachment 2)

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



Town of Reading Meeting Posting with Agenda

7. General Manager's Report – Ms. O'Brien

a. General Manager's Vacation Time – **ACTION ITEM**

Suggested Motion: Move that the Board of Commissioners allow the General Manager to carry forward any unused vacation time from 2019 into 2020 due to extenuating circumstances, to be used in the second quarter of 2020.

b. RMLD's Response to COVID-19

c. Update on February Ransomware Security Intrusion

8. Integrated Resources – Mr. Underhill

a. Power Supply Report – January 2020 (Attachment 3)

b. Update on Homeowner Program (Attachment 4)

9. Engineering and Operations Report – Mr. Jaffari – (Attachment 5)

10. RMLD Procurement Requests Requiring Board Approval – Mr. Jaffari (Attachment 6) – **ACTION ITEMS**

IFP 2020-04 Solid Dielectric Padmounted Switchgear

Suggested Motion: Move that IFP 2020-04 for Solid Dielectric Padmounted Switchgear be awarded to **Innovative Switchgear Solutions, Inc. for \$988,650** (3-year contract) pursuant to Chapter 164 Section 56D on the recommendation of the General Manager.

IFP 2020-05 Pole Mounted Transformers

Suggested Motion: Move that IFP 2020-05 for Pole Mounted Transformers be awarded to: **Graybar Electric Company, Inc., for \$220,589 and WESCO Distribution, Inc., for \$6,787, for a total of \$227,376**, pursuant to M.G.L. Chapter 164 Section 56D, on the recommendation of the General Manager.

IFP 2020-06 Pad Mounted Transformers

Suggested Motion: Move that IFP 2020-06 for Pad Mounted Transformers be awarded to: **WESCO Distribution, Inc., for \$220,756.00**, pursuant to M.G.L. Chapter 164 Section 56D, on the recommendation of the General Manager.

IFP 2020-07 Digger Derrick Truck with Trade-In

Suggested Motion: Move that IFP 2020-07 for one (1) Digger Derrick Truck with Trade-In be awarded to: **Minuteman Trucks, Inc. for \$284,955.67**, pursuant to M.G.L. Chapter 164, Section 56D, on the recommendation of the General Manager.

IFB 2020-10 Grounds and Landscape Services

Suggested Motion: Move that IFB 2020-10 for Grounds and Landscaping Services be awarded to: **Pathfinder Tree Service, LLC, for \$125,283.00**, pursuant to M.G.L. Chapter 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager.

11. Reorganization of the RMLD Board of Commissioners – **ACTION ITEM**

12. General Discussion

RMLD Board Meetings

Thursday, April 16, 2020

Thursday, May 21, 2020

CAB Meeting

April: Mr. Stempeck

May: TBD

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



Town of Reading Meeting Posting with Agenda

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED
Account Payable/Payroll Questions

13. Executive Session – **ACTION ITEM**

Suggested Motion: Move that the Board go into Executive Session to consider the purchase of real property and return to Regular Session for the sole purpose of adjournment.

Executive Session is scheduled for 8:30 p.m. but may begin earlier or later.

14. Adjournment – **ACTION ITEM**

Suggested Motion: Move to adjourn Regular Session.