



## Town of Reading Meeting Posting with Agenda

### Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2020-12-16

Time: 7:30 PM

Building: Reading Municipal Light Building

Location: Winfred Spurr Audio Visual Room

Address: 230 Ash Street

Agenda:

Purpose: General Business

Meeting Called By: John Stempeck, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

### Topics of Discussion:

\*Executive Session scheduled for 8:30 p.m. may occur later.

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING  
230 Ash Street  
Reading, MA 01867  
December 16, 2020  
7:30 p.m. Regular Session  
8:30 p.m. Executive Session\***

This meeting will be held remotely on Zoom and streamed live on RCTV. For public participation please email [tschultz@rmlid.com](mailto:tschultz@rmlid.com) and include your full name and address. Comments and questions will be monitored during the meeting.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
  - Public Comment
  - Citizens' Advisory Board
  - Liaisons to RMLD Board
5. Report on Citizens' Advisory Board Meeting on December 16, 2020 – Mr. Pacino
6. Approval of Board Minutes – **ACTION ITEM** – (Attachment 1)  
Suggested Motion: Move that the Board approve the meeting minutes of March 19, 2020, June 18, 2020, and July 23, 2020, on the recommendation of the General Manger.

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



## Town of Reading Meeting Posting with Agenda

### 7. General Manager's Report – Ms. O'Brien

- a. EV Workshop Update
- b. AP Signature Process
- c. General Manager's Vacation Time – **ACTION ITEM**

Suggested Motion: Move that the Board of Commissioners allow the General Manager to carry forward any unused vacation time from 2020 into 2021 due to extenuating COVID circumstances.

### 8. Financial Report – Ms. Markiewicz – (Attachment 2)

- a. 2020/2021 Review
- b. Legal Invoices Update

### 9. Integrated Resources – Mr. Underhill and Mr. Phipps – (Attachment 3)

- a. 2020/2021 Review
- b. Update on Chariot Solar
- c. Policy 30

### 10. Engineering and Operations: 2020/2021 Review – Mr. Jaffari – (Attachment 4)

### 11. RMLD Procurement Requests Requiring Board Approval – **ACTION ITEM** – Mr. Jaffari – (Attachment 5)

IFB 2020-41 Line Truck Chassis and Trailer Preventative Maintenance, and Repair Service

Suggested Motion: Move that bid 2020-41 for Line Truck Chassis and Trailer Inspection, Preventative Maintenance, and Repair Service be awarded to: **Taylor & Lloyd, Inc. for \$169,795.92**, pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder on the recommendation of the General Manager. This is a three-year contract.

IFB 2020-42 Line Truck Lift Equipment Inspection, Preventative Maintenance, and Repair Service

Suggested Motion: Move that bid 2020-42 for Line Truck Lift Equipment Inspection, Preventative Maintenance, and Repair Service be awarded to: **James A. Kiley Co. for \$112,602.00**, pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder on the recommendation of the General Manager. This is a three-year contract.

### 12. General Discussion

- RMLD Board Meeting
- Thursday, January 21, 2021
- CAB Meeting
- January: Mr. Coulter
- BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED
- Accounts Payable/Payroll Questions

### 13. Executive Session – **ACTION ITEM**

Suggested Motion: Move that the Board go into Executive Session to consider the purchase of real property and return to Regular Session for the sole purpose of adjournment.

*Executive Session is scheduled for 8:30 p.m. but may begin earlier or later.*

### 14. Adjournment – **ACTION ITEM**

Suggested Motion: Move to adjourn Regular Session.