

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
February 29, 2012
7:30 p.m.

- 7:30 p.m. 1. **Opening Remarks/Approval of Meeting Agenda**
- 7:35 p.m. 2. **Introductions**
- 7:40 p.m. 3. **Presentation - Quarterly Conservation Program Update – Mr. Carpenter (Tab A)**
- 8:00 p.m. 4. **Approval of January 5, 2012 Board Minutes (Tab B)** ACTION ITEM
Suggested Motion:
Move that the RMLD Board of Commissioners approve the Regular Session meeting minutes of January 5, 2012.
- 8:10 p.m. 5. **Report from RMLD Board Committees** ACTION ITEM
a. Report of the General Manager Committee – Chairman Hahn
i. General Manager’s Contract
b. Report of the Power & Rate Committee – Chairman Hahn
i. RMLD’s Annual Request for Proposal for Power Supply
- 8:30 p.m. 6. **General Manager's Report – Mr. Cameron (Tab C)**
a. RMLD’s Telephone System
b. Pension Trust Transfers and Rate Stabilization Fund
c. Massachusetts Proposed Municipalization Bill
d. Executive Office of Energy and Environmental Affairs (EOEEA)
- 8:40 p.m. 7. **Financial Report – January 2012 – Mr. Fournier (Tab D)**
- 8:50 p.m. 8. **Power Supply Report – January 2012 – Mr. Seldon (Tab E)**
- 9:00 p.m. 9. **Engineering and Operations Report – January 2012 - Mr. D’Alleva (Tab F)**
Gaw Update
- 9:10 p.m. 10. **M.G.L. Chapter 30B Bids – Material (Tab G)** ACTION ITEM
a. 2012-27 RTU Station Controllers and Supplementary Services
Suggested Motion:
Move that bid 2012-27 for RTU Station Controllers and Supplementary Services be awarded to Survalent Technology Corp. for a total cost of \$94,023.00 as the lowest qualified bidder on the recommendation of the General Manager.
b. 2012-29 Line Truck Lift Equipment Inspection and Preventative Maintenance
Suggested Motion:
Move that bid 2012-29 for Line Truck Lift Equipment Inspection and Preventative Maintenance Service be awarded to James A. Kiley Co. for \$115,560.00 as the lowest qualified and responsive bidder on the recommendation of the General Manager. This is a three-year contract.

10. M.G.L. Chapter 30B Bids – Material (Tab G)

ACTION ITEM

c. 2012-30 Line Truck Chassis Inspection and Preventative Maintenance Service

Suggested Motion:

Move that bid 2012-30 for Line Truck Chassis Inspection and Preventative Maintenance Service be awarded to Taylor & Lloyd, Inc. for \$106,517.66 as the lowest qualified and responsive bidder on the recommendation of the General Manager. This is a three-year contract.

d. 2012-31 Meters

Suggested Motion:

Move that bid 2012-31 for Form 12 S Network ERT Meters be awarded to AvCom Inc. for a total cost of \$37,550.00 as the lowest qualified bidder on the recommendation of the General Manager.

9:30 p.m. 11. General Discussion

**9:40 p.m. BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED
Rate Comparisons, February 2012
E-Mail responses to Account Payable/Payroll Questions**

**9:45 p.m. RMLD Board Meetings
Wednesday, March 28, 2012 and Wednesday, April 25, 2012**

**Citizens' Advisory Board Meeting
Thursday, March 8, 2012**

9:50 p.m. 12. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to discuss Rubin and Rudman billing on 2011 power supply, to discuss collective bargaining, and return to the Regular Session for the sole purpose of adjournment.

10:00 p.m. 13. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.