



## Town of Reading Meeting Posting with Agenda

### Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2019-09-19

Time: 7:30 PM

Building: Reading Municipal Light Building

Location: Winfred Spurr Audio Visual Room

Address: 230 Ash Street

Agenda: Revised

Purpose: General Business

Meeting Called By: David Talbot, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

### Topics of Discussion:

\*Executive Session scheduled for 8:30 p.m. may occur later.

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING  
230 Ash Street  
Reading, MA 01867  
September 19, 2019  
7:30 p.m. Regular Session  
8:30 p.m. Executive Session\***

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
  - Citizens' Advisory Board
  - Liaisons to RMLD Board
  - Public Comment
5. Report on Citizens' Advisory Board Meeting on September 19, 2019 – Mr. Hennessy
6. Approval of Board Minutes (Attachment 1) – **ACTION ITEM**  
April 24, 2019  
Suggested Motion: Move that the Board approve the meeting minutes of April 24, 2019, on the recommendation of the General Manger.
7. General Manager's Report – Ms. O'Brien
  - a. Update on the report regarding the payment to the Town of Reading

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



## Town of Reading Meeting Posting with Agenda

8. Integrated Resources – Mr. Underhill
  - a. Power Supply Report –June and July 2019 – (Attachment 2)
  - b. Update on RMLD solar and renewable policies
  
9. Financial Report –Ms. Markiewicz
  - a. Resolution of the Reading Municipal Light Department for Acceptance of Chapter 32B, Section 20 (OPEB Fund) – **ACTION ITEM**

Suggested Motion: Move that the Board of Commissioners approve the resolution that the Reading Municipal Light Department hereby accepts the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016 (the “Act”), which shall govern its Other Post-Employment Benefits Liability Trust Fund (the “OPEB Fund”);

Suggested Motion: Move that the Board of Commissioners approve the resolution that in accordance with the Act, the Reading Municipal Light Department hereby designates the Treasurer of the Town of Reading to serve as Custodian of the OPEB Fund (the “Custodian”);

Suggested Motion: Move that the Board of Commissioners approve the resolution that the Declaration of Trust, presented by the General Manager, be adopted by the Reading Municipal Light Department and executed by the Board of Commissioners;

Suggested Motion: Move that the Board of Commissioners approve the resolution that the Reading Municipal Light Department transfer any and all monies currently held for the purpose of paying retiree health and life benefits to such OPEB Fund;

Suggested Motion: Move that the Board of Commissioners approve the resolution that That the Custodian of the OPEB Fund shall be designated as Trustee of the OPEB Fund;

Suggested Motion: Move that the Board of Commissioners approve the resolution that That the Reading Municipal Light Department authorize and direct the trustee to invest and reinvest the monies in such OPEB Fund in the State Retiree Benefits Trust Fund;

Suggested Motion: Move that the Board of Commissioners approve the resolution that the Treasurer of the Town of Reading, as Custodian of the OPEB Fund, be, and hereby is, authorized to execute and deliver the Investment Agreement with the State Retiree Benefits Trust Fund board of trustees on behalf of the Reading Municipal Light Department for the purpose of making the representations and warranties, acknowledgements and agreements on the part of the Reading Municipal Light Department to be made and performed thereunder.
  - b. July 2019 (Attachment 3)
  
10. Engineering and Operations Report – Mr. Jaffari – (Attachment 4)
  
11. RMLD Procurement Requests Requiring Board Approval – Mr. Jaffari – (Attachment 5) – **ACTION ITEMS**

**IFB 2019-13 Mailing Services for Municipal Electric Bills**

Suggested Motion: Move that IFB 2019-13 for Mailing Services for Municipal Electric Bills be awarded to: Data Integrators, Inc. (Option B) for \$104,400.001, pursuant to M.G.L. chapter 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager.

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### **IFP 2019-18 Underground Utility Vehicle with Trade-In (2001 – 36' Bucket)**

Suggested Motion: Move that IFP 2019-18 for one (1) Underground Utility Vehicle with Trade-In be awarded to: Minuteman Trucks, Inc. for \$168,225.001, pursuant to M.G.L. chapter 164, section 56D, on the recommendation of the General Manager.

### **IFB 2019-19 Customer Parking Lot Improvements**

Suggested Motion: Move that IFB 2019-19 for Customer Parking Lot Improvements be awarded to: Edward Paige Corporation for \$208,469.001, pursuant to M.G.L. chapter 30, section 39M, as the lowest responsible and eligible bidder, on the recommendation of the General Manager.

### 12. General Discussion

#### RMLD Board Meetings

Thursday, October 17, 2019

Thursday, November 21, 2019

#### CAB Meeting

October: Mr. Pacino

November: Mr. O'Rourke

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

Account Payable/Payroll Questions

### 13. Executive Session – **ACTION ITEM**

Suggested Motion: Move that the Board go into Executive Session to consider the purchase of real property, to discuss confidential, competitively-sensitive and proprietary information in relation to making, selling, or distributing electric power and energy, and to discuss strategy with respect to collective bargaining and return to Regular Session for the sole purpose of adjournment.

*Executive Session is scheduled for 8:30 p.m. but may begin earlier or later.*

### 14. Adjournment – **ACTION ITEM**

Move to adjourn Regular Session.