

**READING MUNICIPAL
LIGHT DEPARTMENT**

BOARD OF COMMISSIONERS

REGULAR SESSION

THURSDAY, JULY 18, 2019

APPROVAL OF BOARD MINUTES
APRIL 24, 2019
ATTACHMENT 1

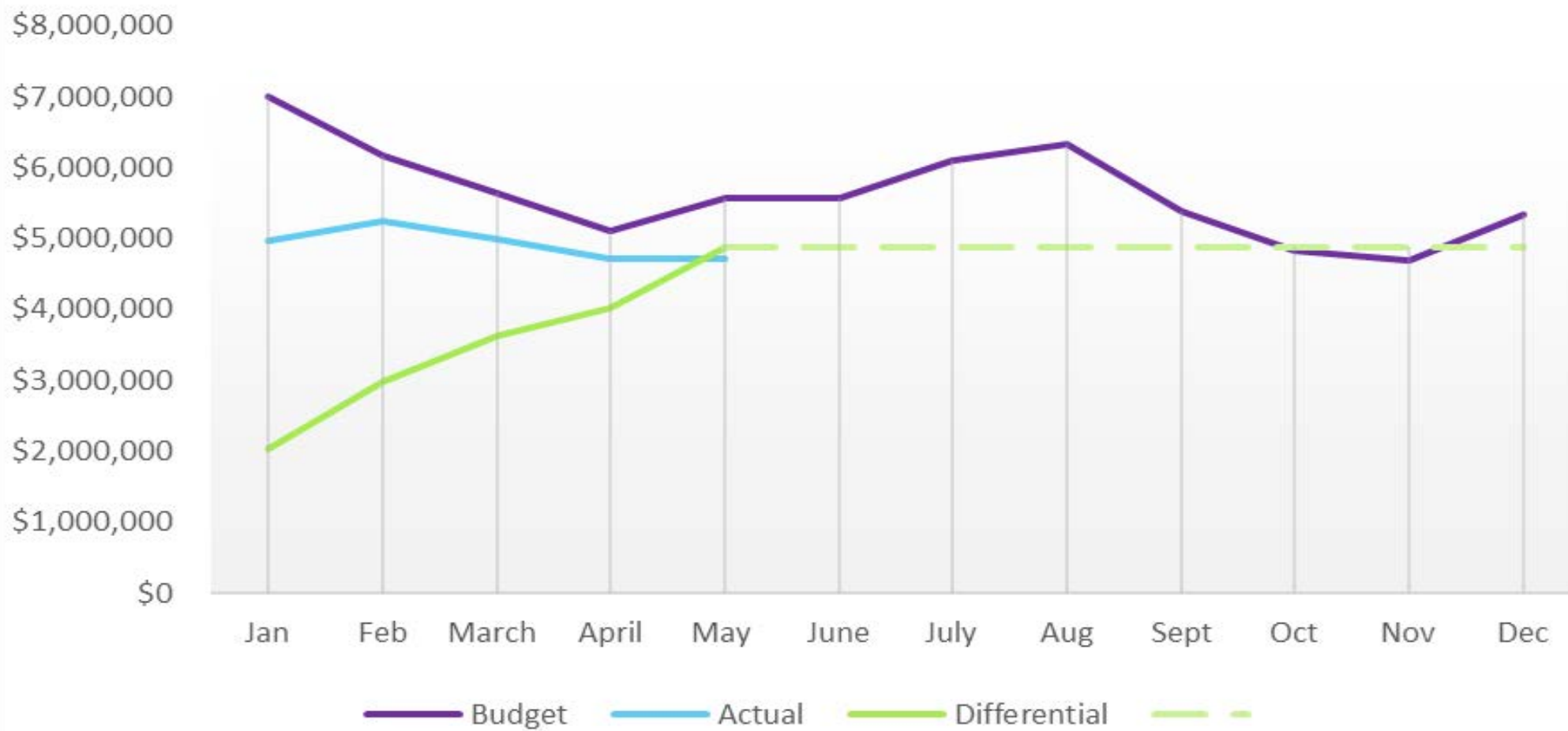
POWER SUPPLY REPORT
MAY 2019
ATTACHMENT 2



Board of Commissioners Meeting July 18, 2019

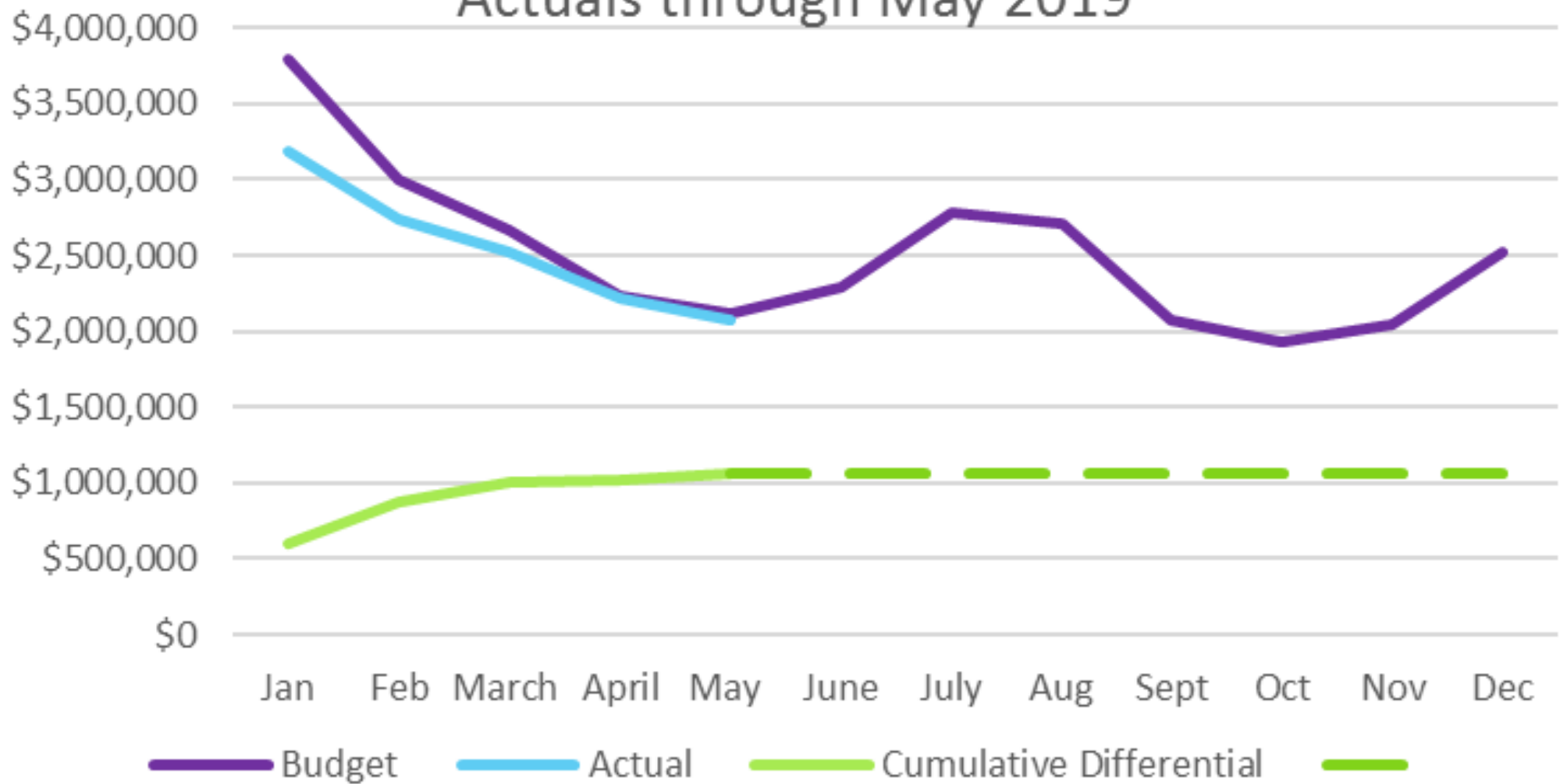
*Charles Underhill, Director of Integrated Resources
Reporting for May 2019.*

Total Purchase Power Expenses through May 2019

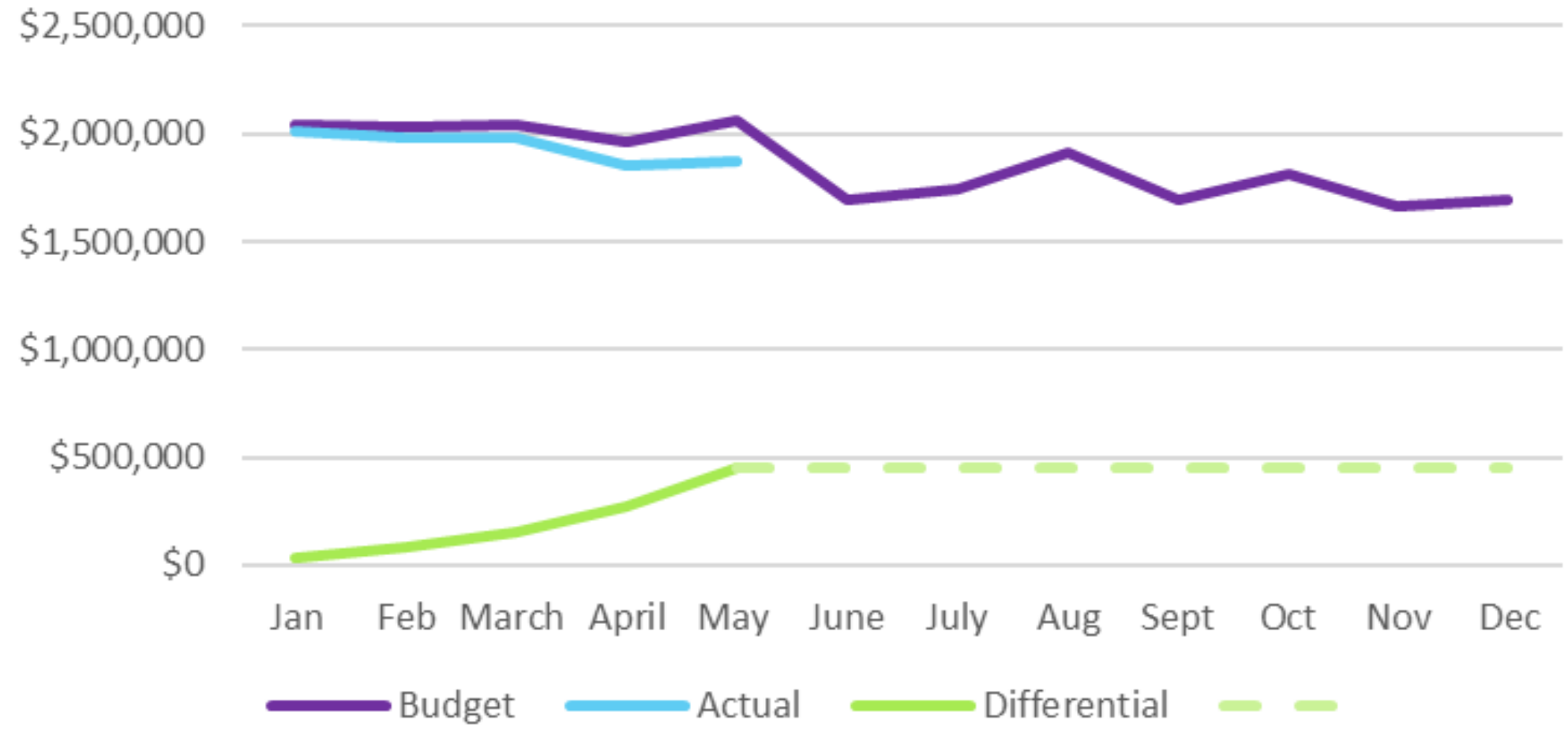


Energy Costs

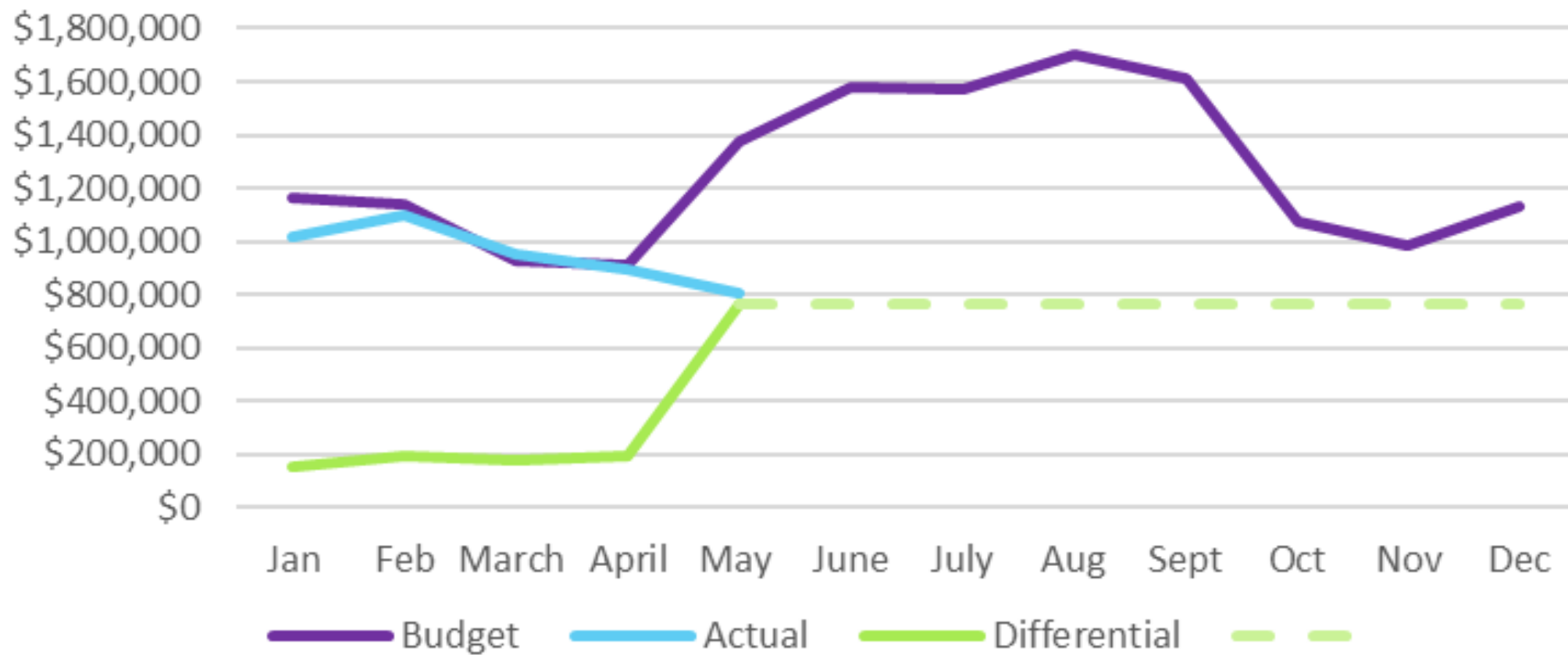
Actuals through May 2019



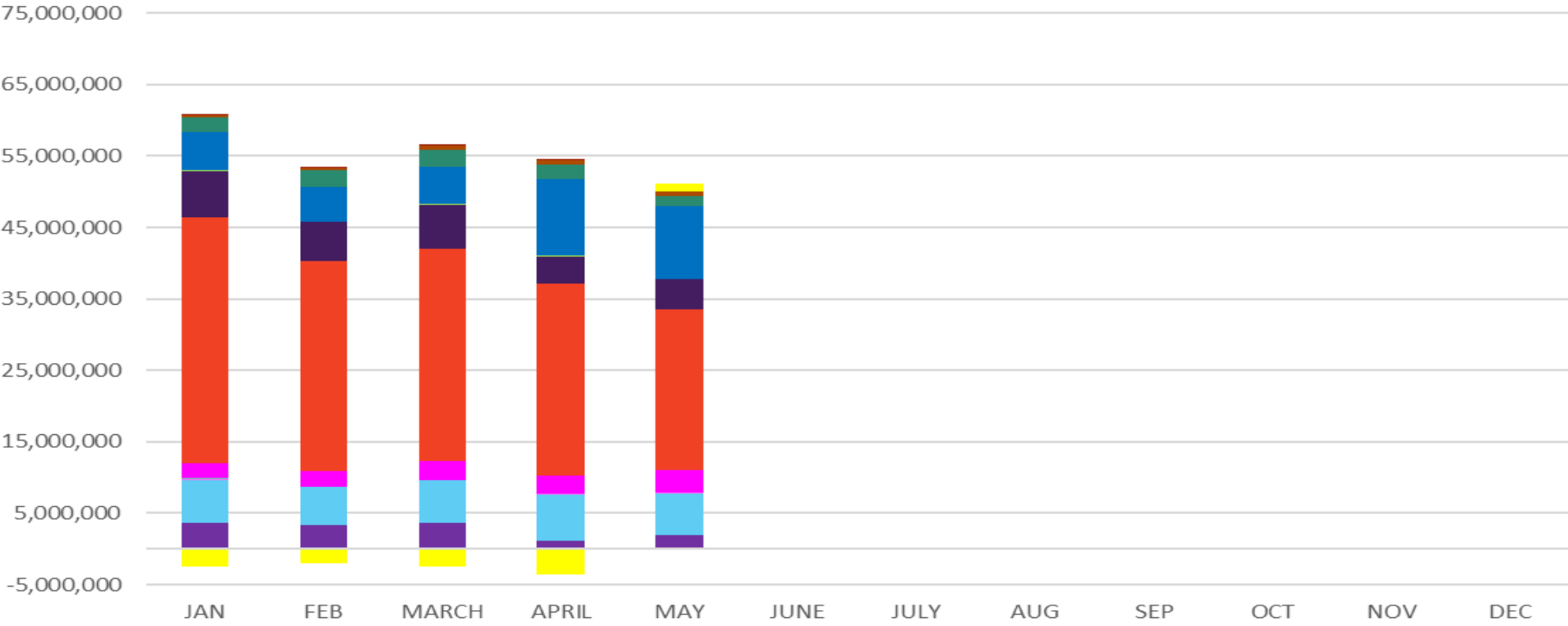
Capacity Costs Actual through May 2019



Transmission Costs Actual through May 2019



Actual kWh Purchases by Resource 2019



- MILLSTONE
- SEABROOK
- STONY BROOK C/C
- STONY BROOK PEAKING
- NYPA
- NEXTERA
- EXELON
- BELD
- HYDRO PROJECTS
- WIND PROJECTS
- COMMUNITY SOLAR
- COOP RESALES
- ISO-NE Spot Market

FINANCIAL REPORT
MAY 2019
ATTCHMENT 3

Town of Reading, Massachusetts
Municipal Light Department
Statement of Net Assets
May 31, 2019

	<u>2019</u>	<u>2018</u>
ASSETS		
Current:		
Unrestricted Cash	\$18,588,366.88	\$ 15,560,165.89
Restricted Cash	31,666,429.93	30,013,858.77
Restricted Investments	1,245,105.06	1,329,906.48
Receivables, Net	7,364,162.13	8,317,349.45
Prepaid Expenses	1,443,471.16	1,034,644.51
Inventory	1,827,443.26	1,498,480.78
Total Current Assets	62,134,978.42	57,754,405.88
Noncurrent:		
Investment in Associated Companies	295,746.82	258,521.25
Capital Assets, Net	78,769,260.01	77,989,663.22
Total Noncurrent Assets	79,065,006.83	78,248,184.47
Deferred Outflows - Pension Plan	5,779,858.00	4,135,078.00
TOTAL ASSETS	146,979,843.25	140,137,668.35
 LIABILITIES		
Current		
Accounts Payable	7,184,456.73	\$ 7,351,828.91
Accrued Liabilities	377,830.19	590,448.34
Customer Deposits	1,264,119.47	1,168,514.16
Advances from Associated Companies	200,000.00	0
Customer Advances for Construction	2,301,441.24	1,617,146.97
Total Current Liabilities	11,327,847.63	10,727,938.38
Non-current		
Accrued Employee Compensated Absences	2,999,639.45	3,150,134.05
Net OPEB Obligation	7,374,246.00	138,068.00
Net Pension Liability	10,781,819.00	13,076,538.00
Total Non-current Liabilities	21,155,704.45	16,364,740.05
Deferred Inflows - Pension Plan	2,105,560.00	714,888.00
TOTAL LIABILITIES	34,589,112.08	27,807,566.43
 NET POSITION		
Invested in Capital Assets, Net of Related Debt	78,769,260.01	77,989,663.22
Restricted for Depreciation Fund	9,888,373.49	4,333,302.06
Restricted for Pension Trust	5,878,178.80	5,683,014.26
Unrestricted	17,854,918.87	24,324,122.38
TOTAL NET POSITION	112,390,731.17	112,330,101.92
Total Liabilities and Net Assets	146,979,843.25	140,137,668.35

Town of Reading, Massachusetts
Municipal Light Department
Statement of Revenues, Expenses and Changes in Fund Net Assets
May 31, 2019

	MAY 2019	MAY 2018	Year to Date Current Year	Year to Date Last Year
Operating Revenues				
Base Revenue	\$ 1,982,541	\$ 1,893,953	\$ 10,872,607	\$ 10,397,600
Fuel Revenue	2,145,092	2,663,963	10,699,830	13,735,475
Purchased Power Capacity & Transmission	2,709,337	2,920,781	14,612,420	16,176,615
Forfeited Discounts	56,983	89,694	355,137	358,102
Energy Conservation Revenue	47,545	45,778	253,446	257,768
NYPA Credit	(128,313)	(109,867)	(557,161)	(642,830)
Total Operating Revenues	6,813,185	7,504,301	36,236,279	40,282,730
Expenses				
Power Expenses:				
547 Purchased Power Fuel	2,081,270	1,847,367	12,765,179	13,462,980
555 Purchased Power Capacity	1,881,672	2,139,652	9,708,522	10,812,540
565 Purchased Power Transmission	802,772	924,280	4,753,002	5,173,420
Total Purchased Power	4,765,715	4,911,298	27,226,703	29,448,941
Operations and Maintenance Expenses:				
580 Supervision and Engineering	88,197	51,859	385,085	264,231
581 Station/Control Room Operators	52,692	13,779	227,951	270,014
582 Station Technicians	33,094	102,929	157,086	251,564
583 Line General Labor	13,013	58,705	65,066	283,939
585 Street Lighting	14,515	29,453	53,903	110,617
586 Meter General	16,629	10,225	49,729	78,542
588 Materials Management	33,268	39,777	159,868	248,451
593 Maintenance of Lines - Overhead	45,147	46,188	270,368	620,650
593 Maintenance of Lines - Tree Trimming	78,835	65,610	173,777	273,407
594 Maintenance of Lines - Underground	18,994	5,725	43,489	9,380
595 Maintenance of Line - Transformers	-	11,374	13,759	69,534
598 Line General Leave Time Labor	33,617	-	169,832	-
Total Operations and Maintenance Expenses	428,000	435,623	1,769,913	2,480,328
General & Administration Expenses:				
902 Meter Reading		801	1,772	13,825
903 Customer Collections	136,885	148,038	511,473	727,591
904 Uncollectible Accounts	(6,250)	12,500	43,750	62,500
916 Energy Audit	39,364	64,079	192,411	220,694
916 Energy Conservation	34,765	38,164	191,755	293,509
920 Administrative and General Salaries	170,894	95,816	764,856	455,453
921 Office Supplies and Expense	803	35,327	4,582	161,874
923 Outside Services - Legal	59,428	11,640	212,580	127,746
923 Outside Services - Contract	16,834	23,521	55,557	137,247
923 Outside Services - Education	9,801	34,076	30,364	64,761
924 Property Insurance	29,016	28,373	145,101	141,451
925 Injuries and Damages	5,303	4,542	18,161	32,565
926 Employee Pensions and Benefits	384,419	(80,879)	1,619,336	1,767,711
930 Miscellaneous General Expense	7,763	5,572	43,294	48,741
931 Rent Expense	16,055	14,033	89,144	83,284
933 Vehicle Expenses	14,089	36,449	121,373	115,170
933 Vehicle Expenses - Capital	(26,253)	(38,113)	(128,242)	(126,305)
935 Maintenance of General Plant	21,862	14,748	178,112	151,344
935 Maintenance of Building & Garage	72,300	57,035	310,132	279,188
Total General & Administration Expenses	987,077	505,724	4,405,510	4,758,348

Town of Reading, Massachusetts
Municipal Light Department
Statement of Revenues, Expenses and Changes in Fund Net Assets
May 31, 2019

	MAY 2019	MAY 2018	Year to Date Current Year	Year to Date Last Year
Other Operating Expenses:				
403 Depreciation	377,166	358,832	1,885,830	1,794,162
408 Voluntary Payments to Towns	130,806	126,852	654,030	602,917
Total Other Expenses	<u>507,972</u>	<u>485,684</u>	<u>2,539,860</u>	<u>2,397,079</u>
Operating Income	124,421	1,165,971	294,292	1,198,034
Non Operating Revenues (Expenses):				
415 Contribution in Aid of Construction				
419 Interest Income	42,495	28,838	197,552	114,714
419 Other	224,110	11,018	562,494	401,053
426 Return on Investment to Reading	(206,709)	(201,648)	(1,033,544)	(1,008,238)
426 Loss on Disposal			0	0
431 Interest Expense	(1,392)	(458)	(19,873)	(8,428)
Total Non Operating Revenues (Expenses)	<u>58,505</u>	<u>(162,249)</u>	<u>(293,370)</u>	<u>(500,898)</u>
Change in Net Assets	<u><u>182,926</u></u>	<u><u>1,003,722</u></u>	<u><u>922</u></u>	<u><u>697,136</u></u>

Town of Reading, Massachusetts
Municipal Light Department
Statement of Budgeted Revenues, Expenses and Changes in Fund Net Assets
May 31, 2019

	Actual Year to Date	Budget Full Year	Budget 5 Mos Ended 5/31/2019	Budget to Actual Over/(Under)	Remaining Budget	Remaining Budget %
Operating Revenues						
Base Revenue	\$ 10,872,607	\$ 27,761,148	\$11,567,145	\$ (694,538)	\$ 16,888,541	60.8%
Fuel Revenue	10,699,830	30,326,893	12,636,205	(1,936,375)	19,627,063	64.7%
Purchased Power Capacity & Transmission	14,612,420	37,756,892	15,732,038	(1,119,618)	23,144,472	61.3%
Forfeited Discounts	355,137	832,834	347,014	8,122	477,698	57.4%
Energy Conservation Revenue	253,446	662,081	275,867	(22,421)	408,635	61.7%
NYPA Credit	(557,161)	(1,200,000)	(500,000)	(57,161)	(642,839)	53.6%
	<u>36,236,279</u>	<u>96,139,849</u>	<u>40,058,270</u>	<u>(3,821,992)</u>	<u>59,903,570</u>	<u>62.3%</u>
Expenses						
Power Expenses:						
547 Purchased Power Fuel	12,765,179	29,126,893	12,136,205	628,974	16,361,714	56.2%
555 Purchased Power Capacity	9,708,522	22,789,837	9,495,765	212,757	13,081,315	57.4%
565 Purchased Power Transmission	4,753,002	14,967,055	6,236,273	(1,483,271)	10,214,053	68.2%
Total Purchased Power	<u>27,226,703</u>	<u>66,883,785</u>	<u>27,868,244</u>	<u>(641,541)</u>	<u>39,657,082</u>	<u>59.3%</u>
Operations and Maintenance Expenses:						
580 Supervision and Engineering	385,085	1,083,959	451,650	(66,564)	698,874	64.5%
581 Station/Control Room Operators	227,951	481,952	200,813	27,137	254,001	52.7%
582 Station Technicians	157,086	522,365	217,652	(60,566)	365,279	69.9%
583 Line General Labor	65,066	336,000	140,000	(74,934)	270,934	80.6%
585 Street Lighting	53,903	50,722	21,134	32,769	(3,181)	-6.3%
586 Meter General	49,729	217,383	90,576	(40,848)	167,654	77.1%
588 Materials Management	159,868	442,061	184,192	(24,324)	282,193	63.8%
593 Maintenance of Lines - Overhead	270,368	707,122	294,634	(24,266)	436,754	61.8%
593 Maintenance of Lines - Tree Trimming	173,777	899,534	374,806	(201,029)	725,757	80.7%
594 Maintenance of Lines - Underground	43,489	405,151	168,813	(125,324)	361,662	89.3%
595 Maintenance of Line - Transformers	13,759	406,496	169,373	(155,614)	392,737	96.6%
598 Line General Leave Time Labor	169,832	283,299	118,041	51,791	113,467	40.1%
Total Operations and Maintenance Expenses	<u>1,769,913</u>	<u>5,836,044</u>	<u>2,431,685</u>	<u>(661,772)</u>	<u>4,066,131</u>	<u>69.7%</u>
General & Administration Expenses:						
902 Meter Reading	1,772	34,100	14,208	(12,436)	32,328	94.8%
903 Customer Collections	511,473	1,154,199	480,916	30,556	642,726	55.7%
904 Uncollectible Accounts	43,750	105,000	43,750	-	61,250	58.3%
916 Energy Audit	192,411	504,550	210,229	(17,818)	312,139	61.9%
916 Energy Conservation	191,755	984,118	410,049	(218,294)	792,363	80.5%
920 Administrative and General Salaries	764,856	2,050,263	854,276	(89,421)	1,285,407	62.7%
921 Office Supplies and Expense	4,582	20,000	8,333	(3,751)	15,418	77.1%
923 Outside Services - Legal	170,419	532,900	222,042	(51,623)	362,481	68.0%
923 Outside Services - Contract	97,719	385,700	160,708	(62,990)	287,981	74.7%
923 Outside Services - Education	30,364	243,893	101,622	(71,258)	213,529	87.6%
924 Property Insurance	145,101	426,200	177,583	(32,482)	281,099	66.0%
925 Injuries and Damages	18,161	56,411	23,505	(5,344)	38,250	67.8%
926 Employee Pensions and Benefits	1,619,336	3,581,615	1,492,340	126,996	1,962,279	54.8%
930 Miscellaneous General Expense	43,294	493,477	205,615	(162,321)	450,183	91.2%
931 Rent Expense	89,144	212,000	88,333	811	122,856	58.0%
933 Vehicle Expenses	121,373	311,200	129,667	(8,294)	189,827	61.0%
933 Vehicle Expenses - Capital	(128,242)	(253,362)	(105,568)	(22,675)	(125,120)	49.4%
935 Maintenance of General Plant	178,112	385,000	160,417	17,695	206,888	53.7%
935 Maintenance of Building & Garage	310,132	996,808	415,337	(105,204)	686,676	68.9%
Total General & Administration Expenses	<u>4,405,510</u>	<u>12,224,072</u>	<u>5,093,363</u>	<u>(687,853)</u>	<u>7,818,562</u>	<u>64.0%</u>

Town of Reading, Massachusetts
Municipal Light Department
Statement of Budgeted Revenues, Expenses and Changes in Fund Net Assets
May 31, 2019

	Actual Year to Date	Budget Full Year	Budget 5 Mos Ended 5/31/2019	Budget to Actual Over/(Under)	Remaining Budget	Remaining Budget %
Other Operating Expenses:						
403 Depreciation	1,885,830	4,524,000	1,885,000	830	2,638,170	58.3%
408 Voluntary Payments to Towns	654,030	1,570,860	654,525	(495)	916,830	58.4%
Total Other Expenses	<u>2,539,860</u>	<u>6,094,860</u>	<u>2,539,525</u>	<u>335</u>	<u>3,555,000</u>	<u>58.3%</u>
Operating Income	294,292	5,101,088	2,125,453	(1,831,161)	4,806,795	94.2%
Non Operating Revenues (Expenses):						
415 Contribution in Aid of Construction						
419 Interest Income	197,552	175,000	72,917	124,636	(22,552)	-12.9%
419 Other	562,495	850,000	354,167	208,328	287,505	33.8%
426 Return on Investment to Reading	(1,033,544)	(2,480,506)	(1,033,544)	0	(1,446,962)	58.3%
426 Loss on Disposal	-	(100,000)	(41,667)	41,667	(100,000)	100.0%
431 Interest Expense	(19,873)	(16,000)	(6,667)	(13,206)	3,873	-24.2%
Total Non Operating Revenues (Expenses)	<u>(293,370)</u>	<u>(1,571,506)</u>	<u>(654,794)</u>	<u>361,424</u>	<u>(1,278,136)</u>	<u>81.3%</u>
Change in Net Assets	<u>922</u>	<u>3,529,582</u>	<u>1,470,659</u>	<u>(1,469,737)</u>	<u>3,528,659</u>	<u>100.0%</u>

ENGINEERING & OPERATIONS REPORT
ATTACHMENT 4

ENGINEERING & OPERATIONS REPORT

Hamid Jaffari, Director of Engineering & Operations

RMLD Board of Commissioners Meeting
July 18, 2019

Major Construction Projects

Currently Underway or Recently Completed

- **Station 4 – 4W5/4W12 Getaway Improvements at Station 4 (Capital Project)**
The overhead portion of this project was completed in June. The new lines were energized and brought online. This project is now complete ahead of schedule. **Status: *Complete***



➤ **Station 3 – Battery Storage Project (Capital Project)**

E&O has worked side by side with IRD to bring the BESS (Battery Energy Storage System) online. The capital construction portion of this project is now complete. E&O will continue to support IRD for technical related issues surrounding the BESS for dispatching and other needs as required.

Status: *Complete*



Ribbon Cutting Ceremony - July 10, 2019

➤ **Station 4 – 4W6 and 4WI6 Getaway Replacement Projects (Capital Projects)**

Work on these two projects continue. Crews are currently focused on replacing the underground cables for the 4W6 getaway. **Status: *In-progress***

➤ **Grid Modernization – Scada-Mate Switches (Capital Project)**

Six new Scada-Mate switches have been received and installation will be scheduled over the coming months. **Status: *In-progress***

- (1) Butters Row, Wilmington – installed; pending radio installation to bring on-line
- (2) Pole I 50, Main Street, Wilmington – installed to replace damaged switch
- (3) Chestnut Street in Wilmington – new pole is set, pending installation of switch
- (4) Ash Street, Reading – Verizon pole set in progress
- (5) Minot Street, Reading – Verizon pole set progress
- (6) Spare to be used in the event of a failure

➤ **Franklin & Grove Street, Reading – Pole Upgrade**

Pole #36 on Grove Street is failing due to increased physical loading of cables and attachments. Proper alleviation of this loading required the installation of an intermediate pole on Franklin Street. A new pole has been set to replace the failing pole (#36) on Grove Street. Construction and transferring of facilities is underway. **Status: *In-progress***

➤ **Aged Transformer Replacement – Various Locations**

- Back Bay Court, Reading: one pad-mount transformer **Status: *Complete***
- Great Neck Drive, Wilmington: one pad-mount transformer) **Status: *Complete***
- Lafayette Road, Reading: one pad-mount transformer **Status: *Complete***
- Scotland Road, Reading: one overhead transformer) **Status: *Complete***
- Earles Row, Wilmington; two pad-mount transformers - one transformer has been replaced, one transformer remains to be replaced. **Status: *In-progress***
- Abbott Road, North Reading: one overhead transformer **Status: *Complete***

Maintenance Programs

- Aged Transformer Replacement (thru June) – Pad-mount: 40.67% replaced Overhead: 25.41% replaced
- Pole Inspection/Replacement Program – 262 poles set 234 transfers completed
- Tree Trimming – 171 spans in May 815 spans YTD through May
- 2019 Inspection of Feeders –
 - 3W5, 3W6, 3W7, 3W8, 3W13, 3W14, 3W15 and 3W18
 - 4W4, 4W5, 4W6, 4W7, 4W9, 4W10, 4W12, 4W13, 4W16, 4W17, 4W18, 4W19, 4W23, 4W24, 4W28, 4W30
 - 5W4, 5W6 (Transfer)
- Infrared Scans – Completed through May - No Hot Spots Found
- Manhole Inspection – on-going
- Porcelain Cutout Replacement – on-going

Double Poles Per NJUNS (as of 7/10/19)

LYNNFIELD

"Next to Go"	# of Tickets
RMLD	39
Transfer	39
Pull Pole	
CMCTNR - Comcast	9
Transfer	9
LFLDFD - Lynnfield Fire Dept.	3
Transfer	3
GRAND TOTAL	51

READING

"Next to Go"	# of Tickets
VZNESA - Verizon	0
Transfer	0
RMLD	43
Transfer	33
Pull Pole	10
CMCTNR - Comcast	2
Transfer	2
RDNGFD - Reading Fire Dept.	8
Transfer	8
LTFMA - Lighttower Fiber	0
Transfer	
NP3PMA - Non-Participating 3rd Party Attachee	3
Transfer	3
GRAND TOTAL	56

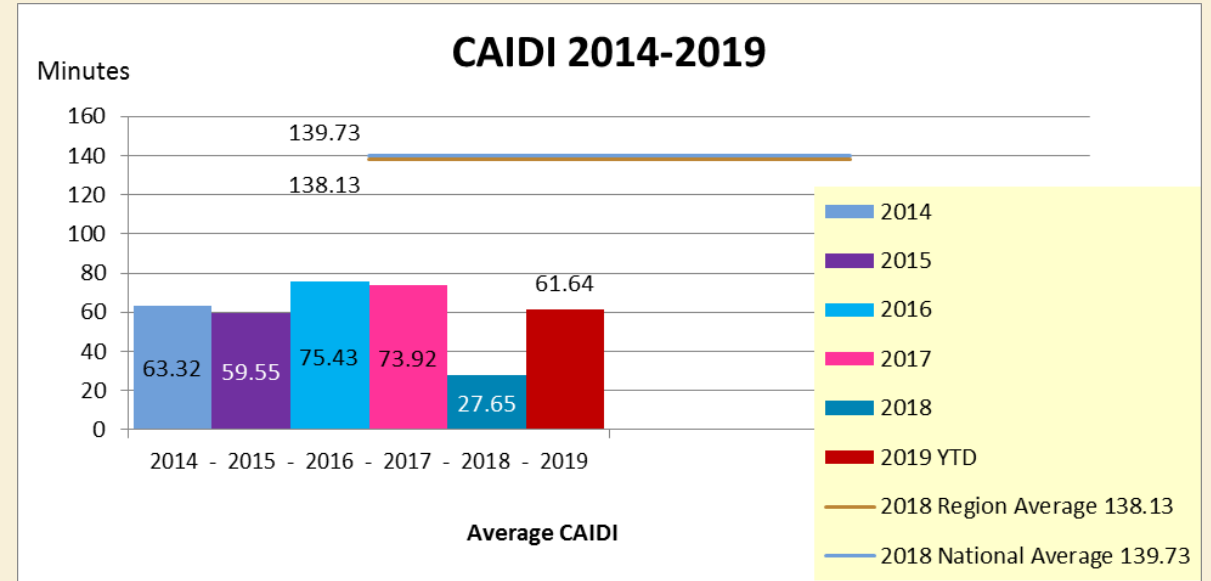
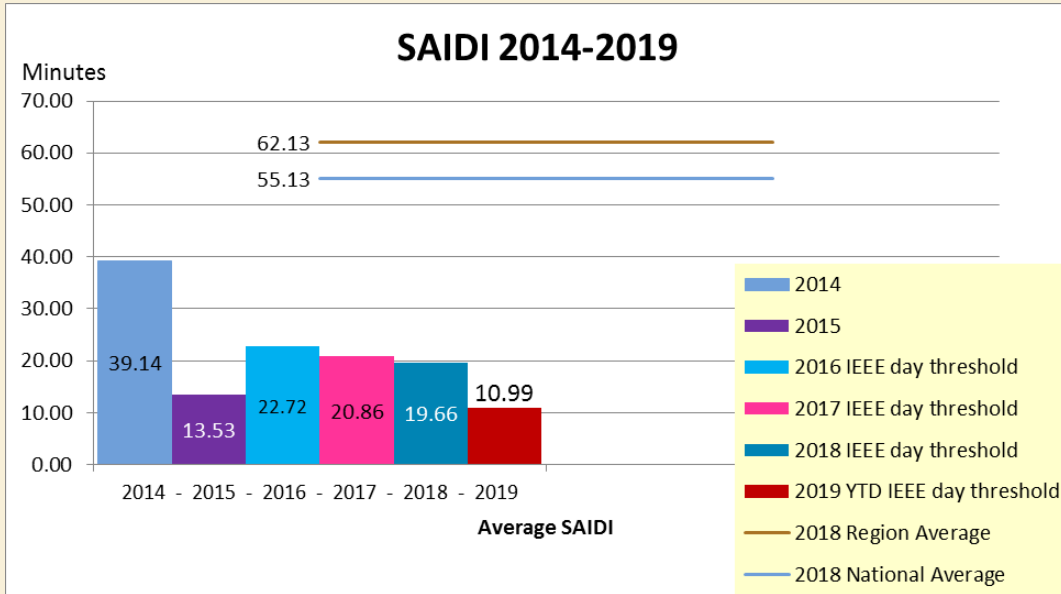
NORTH READING

"Next to Go"	# of Tickets
VZNEDR - Verizon	1
Transfer	1
RMLD	10
Transfer	3
Pull Pole	7
CMCTNR - Comcast	4
Transfer	4
NRDGF - North Reading Fire Dept.	1
Transfer	1
LTFMA - Lighttower Fiber	0
Transfer	
GRAND TOTAL	16

WILMINGTON

"Next to Go"	# of Tickets
VZNEDR - Verizon	6
Transfer	3
Pull Pole	3
RMLD	12
Transfer	11
Pull Pole	1
CMCTNR - Comcast	9
Transfer	9
WMGNFD - Wilmington Fire Dept.	32
Transfer	32
WLMFIG - Wilmington Fiber	1
Transfer	1
NP3PMA - Non-Participating 3rd Party Attachee	5
Transfer	5
LTFMA - Lighttower Fiber	0
Transfer	0
VZBMA - Verizon Business	14
Transfer	14
GRAND TOTAL	79

RMLD Reliability Indices

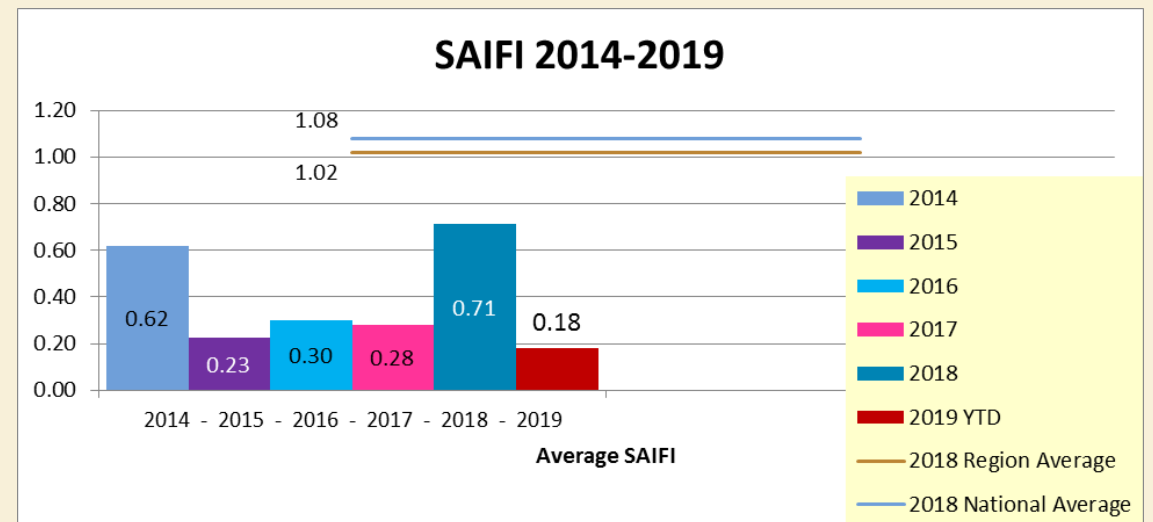


$$SAIDI \text{ (Minutes)} = \frac{\text{Total Duration of Customer Interruptions}}{\text{Total Number of Customers Served}}$$

$$CAIDI \text{ (Minutes)} = \frac{\text{Total Duration of Customer Interruptions}}{\text{Total Number of Customers Interruptions}}$$

Note: The major event (ME) threshold allows a utility to remove outages that exceed the IEEE 2.5 beta threshold for events. These events could be severe weather, which can lead to unusually long outages in comparison to your distribution system's typical outage.

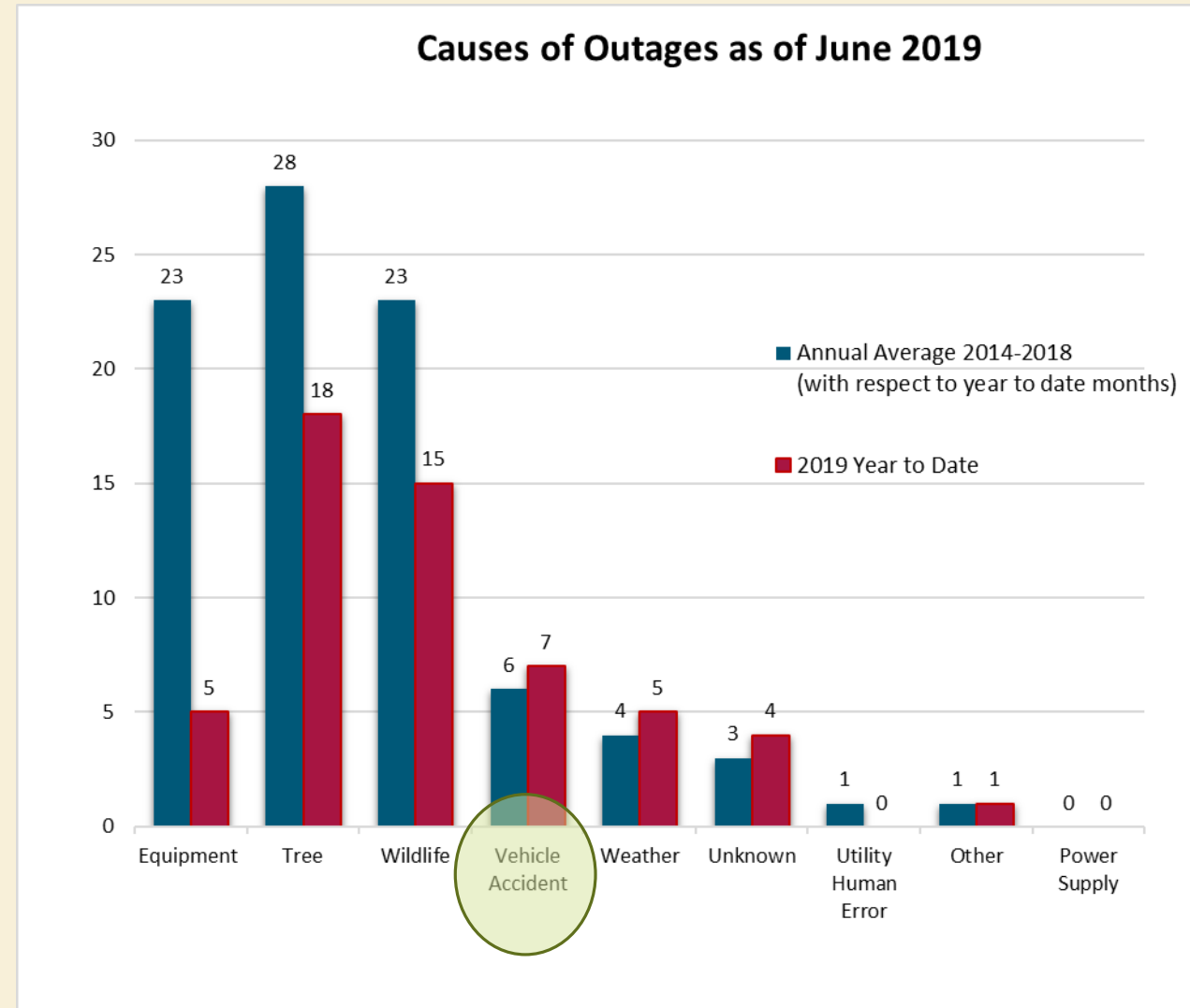
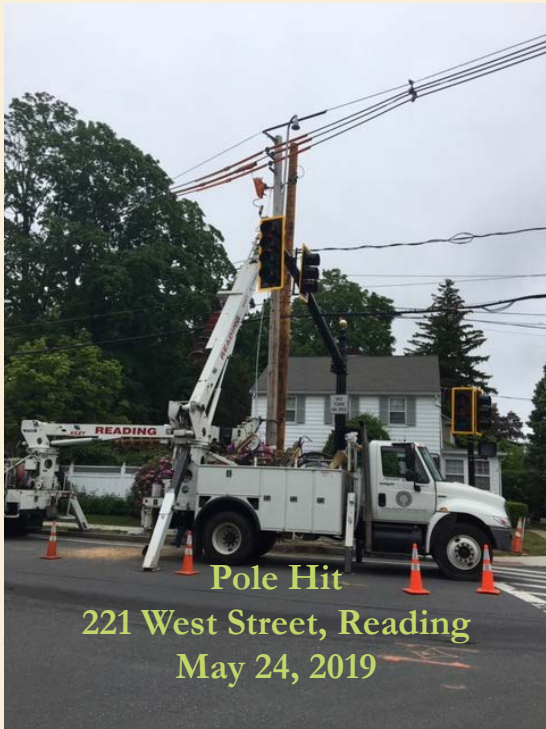
$$SAIFI = \frac{\text{Total Number of Customer Interruptions}}{\text{Total Number of Customers Served}}$$



Regional and national averages have been updated for 2018.

2019 data from January through June

Outages



RMLD PROCUREMENT REQUEST
REQUIRING BOARD APPROVAL
ATTACHMENT 5

230 Ash Street
P.O. Box 150
Reading, MA 01867-0250

Tel: (781) 944-1340
Web: www.rml.com

July 9, 2019

Town of Reading Municipal Light Board

Subject: IFB 2019-14 Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance

Pursuant to M.G.L c. 30 § 39M, on June 5, 2019, an invitation for bid was placed as a legal notice in the Middlesex East Section of the Daily Times Chronicle, and posted on COMMBUYS, in the Central Register and on RMLD's bulletin board and website requesting sealed bids for Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance.

An invitation for bid was sent to the following sixteen companies:

All-Pro Electric, LLC	Elecnor Hawkeye, LLC	McDonald Electrical Corporation
Cable Splicing and Testing, Inc.	Grattan Line Construction Corp.	One Source Power, LLC
Commonwealth Construction & Utilities, Inc.	Granite State Cable Splicing & Testing, LLC	Power Line Contractors, Inc.
Dagle Electrical Construction Corp.	Harlan Electrical Construction	Projectdog, Inc.
Deltek	Mass Bay Electrical Corp.	
ElecComm Corporation	Maverick Construction Corp.	

Sealed bids were received from three companies: All-Pro Electric, LLC, McDonald Electrical Corporation, and Power Line Contractors, Inc.

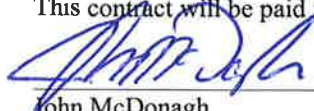
The sealed bids were publicly opened and read aloud at 11:00 a.m., June 26, 2019, in the Town of Reading Municipal Light Department's Audio Visual Spurr Room, 230 Ash Street, Reading, Massachusetts.

The bids were reviewed, analyzed, and evaluated by staff and recommended to the General Manager.

Move that bid 2019-14 for: Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance be awarded to: **McDonald Electrical Corporation** pursuant to M.G.L c. 30 § 39M as the lowest responsible and eligible bidder for an estimated three-year total of \$478,734.05¹ on the recommendation of the General Manager.

¹See attached analysis.

This contract will be paid from various operating and capital accounts as the work dictates.



John McDonagh



Hamid Jaffari



Coleen O'Brien

Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance

IFB 2019-14

Bidder	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Total Price*</u>	<u>Meet Specification Requirement</u>
All-Pro Electric, LLC	\$ 155,261.85	\$ 157,350.00	\$ 159,154.25	\$471,766.10	No
McDonald Electrical Corporation	\$ 154,855.65	\$ 159,605.85	\$ 164,272.55	\$478,734.05	Yes
Power Line Contractors, Inc.	\$ 179,385.00	\$ 179,385.00	\$ 179,385.00	\$538,155.00	N/A

**Note: These totals are based on hourly rates for manpower and a splicing van for an estimated 710 regular hours of work and 125 OT hours per year. Annual totals could be higher or lower depending on the amount of underground work.*

BOARD MATERIAL AVAILABLE
BUT NOT DISCUSSED

From: [Tracy Schultz](#)
To: [RMLD Board Members Group](#); [David Hennessy](#)
Subject: AP and Payroll Questions for 7-18-19 Board Book
Date: Monday, July 15, 2019 7:31:00 AM

Good morning,

AP:

On June 21st there were no Commissioner questions.

On June 28th there were no Commissioner questions.

On July 5th there were no Commissioner questions.

On July 12th there were no Commissioner questions.

Payroll:

On June 24th there were no Commissioner questions.

On July 8th there were no Commissioner questions.

This e-mail will be included in the 7-18-19 Board Book.

Tracy Schultz
Executive Assistant
Reading Municipal Light Department
230 Ash Street. Reading. MA. 0186
Tel: 781.942.6489