

\*Executive Session scheduled for 8:30 p.m. may occur later.

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING  
230 Ash Street  
Reading, MA 01867  
July 19, 2018  
7:30 p.m. Regular Session  
8:30 p.m. Executive Session\***

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
  - Citizens' Advisory Board
  - Liaisons to RMLD Board
  - Public Comment
5. Approval of Board Minutes (Attachment 1) ACTION ITEM  
May 8, 2018 and May 9, 2018  
Suggested Motion: Move that the Board approve the meeting minutes of May 8, 2018 and May 9, 2018, on the recommendation of the General Manger.
6. Report of the Chair – Chair Hennessy  
Discussion on the Sub-Committee on the Payment to the Town of Reading
7. General Manager's Report ACTION ITEM
  - a. Review of Board Policies – Ms. O'BrienSuggested Motion: Move that the Board approve the changes to Policy No. 2 Surplus Material, Policy No. 14 Voluntary Use of Sick Banks, Policy No. 23 Dress Standards, and Policy No. 30 Sustainable Energy, on the recommendation of the General Manager.  
  
Suggested Motion: Move that the Board dissolve Policy No. 10 RMLD Credit Card/Petty Cash, Policy No. 24 Total Quality Management, and Policy No. 28 Severance Pay, on the recommendation of the General Manager.
8. Integrated Resources Division
  - a. Community Engagement – Ms. Parenteau
  - b. Power Supply Report – May 2018 – Ms. Parenteau – (Attachment 2)
9. Financial Report – May 2018 – Ms. Markiewicz – (Attachment 3)
10. Engineering and Operations Report – May 2018 – Mr. Jaffari – (Attachment 4)
11. RMLD Procurement Requests Requiring Board Approval – Mr. Jaffari – (Attachment 5) ACTION ITEMS  
**IFP 2018-42 S&C Scada-Mate CX Switches – Five-Year Blanket Contract**  
Suggested Motion: Move that IFP 2018-42 for S&C Scada-Mate CX Switches be awarded to E.L. Flowers & Associates, on the recommendation of the General Manager, and pursuant to Chapter 164 Section 56D, at a unit price of \$26,990.00 per switch in the first year. Switches purchased in years 2-5 are subject to a price escalation of not more than 2.5 percent per year. Software licenses are \$2,500 per switch with no escalation.

**IFP 2018-43 S&C IntelliRupter PulseClosers – Five-Year Blanket Contract**

Suggested Motion: Move that IFP 2018-43 for S&C IntelliRupter PulseClosers be awarded to E.L. Flowers & Associates, on the recommendation of the General Manager, and pursuant to Chapter 164 Section 56D, at a unit price of \$34,560.00 per PulseCloser in the first year. PulseClosers purchased in years 2-5 are subject to a price escalation of not more than 2.5 percent per year. Software licenses are \$2,500 per PulseCloser with no escalation.

12. General Discussion

RMLD Board Meetings

August: NEPPA

Thursday, September 20, 2018

CAB Meeting

Wednesday, September 19, 2018 – Mr. Talbot

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

Rate Comparison, July 2018

Account Payable/Payroll Questions

13. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to consider the purchase of real property and to discuss strategy with respect to collective bargaining and return to Regular Session for the sole purpose of adjournment.

***Executive Session is scheduled for 8:30 p.m. but may begin later.***

14. Adjournment

ACTION ITEM

Move to adjourn Regular Session.