

\*Executive Session scheduled for 8:30 p.m. may occur later.

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING  
230 Ash Street  
Reading, MA 01867  
April 17, 2018  
7:30 p.m. Regular Session  
8:30 p.m. Executive Session\***

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
  - Citizens' Advisory Board
  - Liaisons to RMLD Board
  - Public Comment
5. Reorganization of the RMLD Board of Commissioners ACTION ITEM
6. Approval of Board Minutes (Attachment 1) ACTION ITEM  
February 22, 2018, March 12, 2018, and March 15, 2018, and April 5, 2018.  
Suggested Motion:  
Move that the Board approve the meeting minutes of February 22, 2018, March 12, 2018, and March 15, 2018, and April 5, 2018.
7. RMLD Board Member Attendance at Citizens' Advisory Board Meeting on April 11, 2018  
Report – Mr. Hennessy
8. Report of the Chair - Chair Pacino
  - a. Meeting of the Sub-Committee on the Payment to the Town of Reading on April 11, 2018
9. General Manager's Report – Ms. O'Brien
  - a. Quarterly Update: Reliability Reports –Mr. Jaffari (Attachment 2)
10. Integrated Resources Division - Ms. Parenteau
  - a. Community Engagement
  - b. Power Supply Report – February 2018 (Attachment 3)
11. Financial Report- February 2018 - Ms. Markiewicz - (Attachment 4)
12. Engineering and Operations Report – February 2018 - Mr. Jaffari (Attachment 5)
13. RMLD Procurement Requests Requiring Board Approval - Mr. Jaffari (Attachment 6) ACTION ITEMS  
**IFB 2018-36 Residential Energy Audits**  
Suggested Motion: Move that proposal 2018-36 for Residential Energy Audits be awarded to:  
**Energy New England** for **\$176,400.00** pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager. This is a three-year contract.  
  
**IFP 2018-38 Pad Mounted Transformers**  
Suggested Motion: Move that proposal 2018-38 for Pad Mounted Transformers be awarded to:  
**WESCO Distribution, Inc.** for **\$33,540.00** and **Howard Industries, Inc. c/o Power Supply Sales Group** for **\$74,089.00**, for a total of **\$107,629.00**, pursuant to M.G.L. c. 164 Section 56D on the recommendation of the General Manager.

**IFB 2018-40 Janitorial Services**

Suggested Motion: Move that bid 2018-40 for Janitorial Services be awarded to: **S.J. Services, Inc.**, for **\$101,424.00**, pursuant to M.G.L., c. 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager. This is a three-year contract.

14. General Discussion

RMLD Board Meetings

Wednesday, May 16 (Budget) at 6:30 p.m.

Thursday, May 17, 2018 at 6:30 p.m. (Budget and Regular Board)

Thursday, June 21, 2018

Thursday, July 19, 2018

August: NEPPA

CAB Meeting

Wednesday, April 18, 2018-Dave Talbot

Wednesday, May 16, 2018-John Stempeck

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

Rate Comparison, April 2018

Account Payable/Payroll Questions

15. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to consider the purchase of real property and return to Regular Session for the sole purpose of adjournment.

***Executive Session is scheduled for 8:30 p.m. but may begin later.***

16. Adjournment

ACTION ITEM

Move to adjourn Regular Session.