



Town of Reading Meeting Posting with Agenda

Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2018-11-29

Time: 7:30 PM

Building: Reading Municipal Light Building

Location: Winfred Spurr Audio Visual Room

Address: 230 Ash Street

Agenda: Revised

Purpose: General Business

Meeting Called By: David Hennessy, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

*Executive Session scheduled for 8:30 p.m. may occur later.

READING MUNICIPAL LIGHT DEPARTMENT BOARD OF COMMISSIONERS MEETING

230 Ash Street

Reading, MA 01867

November 29, 2018

7:30 p.m. Regular Session

8:30 p.m. Executive Session*

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
 - Citizens' Advisory Board
 - Liaisons to RMLD Board
 - Public Comment
5. Presentation of Fiscal Year 2018 Audit (Attachment 1)
Melanson Heath & P.C. – Zackary Fentross
6. Report of the Audit Committee- Mr. Pacino – **ACTION ITEM**
Suggested Motion:
Move that the Board of Commissioners accept the Audit Report from Melanson Heath, Fiscal Year ended June 30, 2018 as presented.
7. Report on Citizens' Advisory Board Meeting on November 14, 2018 – Mr. Pacino

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



Town of Reading Meeting Posting with Agenda

8. Sub-Committee on the Payment to the Town of Reading and Town Meeting on November 15, 2018 – Mr. Pacino and Mr. Stempeck
Proposed resolution to be discussed.
9. General Manager's Report – Ms. O'Brien
 - a. Suggested Motion: Move that the Board approve the changes to Policy No. 18 Strategic Plan, Policy No. 23 Dress Standards, and Policy No. 29 Identity Theft Prevention, on the recommendation of the General Manager.
 - b. AP Process Review
 - c. Introduction of Mr. Underhill
10. Integrated Resources Division – Mr. Underhill
 - a. Power Supply Report – September 2018 (Attachment 2)
11. Engineering and Operations Report – September 2018 – Mr. Jaffari – (Attachment 3)
12. RMLD Procurement Requests Requiring Board Approval – Mr. Jaffari – (Attachment 4) –

ACTION ITEMS

RFP 2019-02: 750 MCM 15kV Power Cable

Suggested Motion: Move that proposal **2019-02** for **750 MCM 15kV Power Cable** be awarded to: **Arthur J. Hurley Company, Inc.** for **\$124,488.00**, pursuant to M.G.L. Chapter 164 Section 56D on the recommendation of the General Manager.

IFB 2019-06: Electrical Utility Excavation including Emergency Excavation and Construction Services

Suggested Motion: Move that bid **2019-06** for **Electrical Utility Excavation including Emergency Excavation and Construction Services** be awarded to: **Tim Zanelli Excavating, LLC**, for a **not to exceed amount of \$100,000 per year** (without written approval) pursuant to M.G.L. c. 30 Section 39M, as the lowest responsible and eligible bidder on the recommendation of the General Manager.

13. General Discussion

RMLD Board Meetings

Thursday, December 20, 2018 (tentative)

CAB Meeting

December – Mr. O'Rourke

January – Mr. Talbot

Select Board

TBD

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

Rate Comparison, November 2018

Account Payable/Payroll Questions



Town of Reading Meeting Posting with Agenda

14. Executive Session – **ACTION ITEM**

Suggested Motion: Move that the Board go into Executive Session to consider the purchase of real property and to discuss confidential, competitively-sensitive and proprietary information in relation to making, selling, or distributing electric power and energy, and return to Regular Session for the sole purpose of adjournment.

Executive Session is scheduled for 8:30 p.m. but may begin later.

15. Adjournment – **ACTION ITEM**

Move to adjourn Regular Session.

Move to adjourn Regular Session.