

READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING  
230 Ash Street  
Reading, MA 01867  
July 20, 2017  
7:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
  - Citizens' Advisory Board
  - Liaisons to RMLD Board
  - Public Comment
5. Approval of Board Minutes (Attachment 1) ACTION ITEM  
September 29, 2016, October 20, 2016, December 15, 2016, January 31, 2017, February 23, 2017, March 23, 2017, and April 20, 2017.
6. Report of the Chair – Chair Pacino  
Discussion of Reporting on Fiscal Year end versus Calendar Year end as required by State Regulators
7. Power Supply Report – May 2017- Ms. Parenteau (Attachment 2)
  - a. 40-50 Fordham Road, Wilmington  
Suggested Motion ACTION ITEM  
Move that the RMLD Board of Commissioners authorize the General Manager of Reading Municipal Light Department to finalize negotiations and execute a contract with Kearsarge Solar, LLC, for the output of a facility at 40-50 Fordham Road, Wilmington, Massachusetts.  
  
*Note: This was approved in Executive Session on June 15, 2017.*
8. Engineering and Operations Report – May 2017 - Mr. Jaffari (Attachment 3)
9. RMLD Procurement Request Requiring Board Approval – Mr. Jaffari (Attachment 4) ACTION ITEM
  - a. RFP 2018-02 Category 2 Flame Resistant (FR) Clothing and Allowance Based Managed Clothing Program.  
Suggested Motion:  
Move that proposal 2018-02 for Category 2 Flame Resistant (FR) Clothing and Allowance Based Managed Clothing Program be awarded to Tyndale Company, Inc. as the most responsible and eligible bidder, in the estimated amount of \$72,978.50\*, pursuant to M.G.L. c. 30B on the recommendation of the General Manager.  
  
\*This is a three-year contract. Dollar amounts per employee are determined by Union contracts.
10. General Discussion  
RMLD Board Meetings  
NEPPA Conference August 20-23, 2017  
RMLD Board Meeting, September 21, 2017

General Discussion  
RMLD Board Meetings  
Strategic Meeting: TBD  
Policy Committee Meeting: TBD

CAB Meeting  
TBD

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED  
Account Payable/Payroll Questions  
Rate Comparison, July 2017

11. Executive Session ACTION ITEM  
Suggested Motion:  
Move that the Board go into Executive Session to approve Executive Session minutes from October 20, 2016, December 15, 2016, January 31, 2017, February 23, 2017, March 23, 2017, and April 20, 2017, to discuss trade secrets or confidential, competitively-sensitive or other proprietary information in the course of activities conducted by a governmental body as an energy supplier under a license granted by the department of public utilities, and to consider the purchase of real property and return to Regular Session for the sole purpose of adjournment.
12. Adjournment ACTION ITEM  
Move to adjourn to Regular Session