

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING  
230 Ash Street  
Reading, MA 01867  
December 14, 2017  
7:30 p.m.**

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
  - RMLD Citizens' Advisory board
  - Liaisons to RMLD Board
  - Public Comment
5. Report of the Committee
  - a. General Manager Committee  
Review of RMLD General Manager- Chair Pacino **ACTION ITEM**
6. Report of the Chairman-Chair Pacino
  - a. Subsequent Town Meeting
7. Report on RMLD Board Member Attendance at RMLD Citizens' Advisory Board Meeting  
Note: There was no Board Member present at the November 15, 2017 CAB Meeting.
8. Approval of Board Minutes: June 15, 2017 and September 14, 2017 (Attachment 1) **ACTION ITEM**
9. General Manager's Report - Ms. O'Brien
  - a. Quarterly Updates: Organizational & Reliability Reports – Mr. Jaffari (Attachment 2)
10. Integrated Resources Division
  - a. Community Engagement
  - b. Power Supply Report-October 2017-Ms. Parenteau (Attachment 3)
11. Financial Report- October 2017-Ms. Markiewicz- (Attachment 4)
  - a. Report on the any potential cost savings of changing the Department's fiscal year end to a calendar year.
12. Engineering and Operations Report-October 2017-Mr. Jaffari (Attachment 5)
13. RMLD Procurement Requests Requiring Board Approval (Attachment 6) **ACTION ITEMS**

**IFB 2018-13 Janitorial Services**  
**Suggested Motion:**  
Move that bid IFB 2018-13 for: Janitorial Services be awarded to: Transcend Maintenance Services, Inc. for \$67,325.40, pursuant to M.G.L., Chapter 30B, as the lowest responsive and responsible bidder on the recommendation of the General Manager. This is a three-year contract.

RMLD Procurement Requests Requiring Board Approval (Attachment 6)

**IIFP 2018-17 Cooper Power System or Compatible Meters and Equipment for the AMI Mesh Network Expansion and Migration**

**Suggested Motion:**

Move that proposal IIFP 2018-17 for Cooper Power System or Compatible Meters and Equipment for the AMI Mesh Network Expansion and Migration be awarded to: Eaton for \$83,199.36, pursuant to M.G.L Chapter 164 Section 56D on the recommendation of the General Manager.

**IIFB 2018-19 Line Truck Chassis and Trailer Inspection, Preventative Maintenance, and Repair Service**

**Suggested Motion:**

Move that bid IIFB 2018-19 Line Truck Chassis and Trailer inspection, Preventative Maintenance, and Repair Service be awarded to: Taylor & Lloyd, Inc. for \$151,462.31, pursuant to M.G.L. Chapter 30B, as the lowest responsive and responsible bidder on the recommendation of the General Manager. This is a three-year contract.

**IIFB 2018-20 Line Truck Lift Equipment Inspection, Preventative Maintenance, and Repair Service**

**Suggested Motion:**

Move that bid IIFB 2018-20 Line Truck Lift Equipment Inspection, Preventative Maintenance, and Repair Service be awarded to: James A. Kiley Co. for \$111,495.00, pursuant to M.G.L. Chapter 30B, as the lowest responsive and responsible bidder on the recommendation of the General Manager. This is a three-year contract.

General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

E-Mail responses to Account Payable/Payroll Questions

December Rate Comparisons

Annual Art Awards

Thursday, January 11, 2018

Thursday, January 18, 2018

RMLD Board Meeting

Thursday, January 25, 2018

CAB Meeting

Wednesday, January 17, 2018 (pending)

Return to the Town of Reading Sub-Committee

To be scheduled.

- |      |   |                    |
|------|---|--------------------|
| 14.  | Executive Session   | <b>ACTION ITEM</b> |
|      | <u>Suggested Motion:</u>  |                    |
|      | Move that the Board go into Executive Session to consider the purchase of real property and to return to Regular Session for the sole purpose of adjournment. |                    |
| <br> |   |                    |
| 15.  | Adjournment   | <b>ACTION ITEM</b> |
|      | <u>Suggested Motion:</u>  |                    |
|      | Move to adjourn the Regular Session.  |                    |