

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING
230 Ash Street
Reading, MA 01867
November 9, 2017
7:30 p.m.**

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
 - RMLD Citizens' Advisory board
 - Liaisons to RMLD Board
 - Public Comment
5. Approval of Board Minutes June 15, 2017 (Attachment 1) **ACTION ITEM**
6. Presentation of Fiscal Year 2017 Audit (Attachment 2)
Melanson Heath & P.C. – Frank Biron and Zackary Fentross
7. Report of the Audit Committee- Chair Pacino **ACTION ITEM**
Suggested Motion:
Move that the Board of Commissioners accept the Audit Report from Melanson Heath, Fiscal Year ended June 30, 2017 as presented.
8. Report of the Chairman-Chair Pacino
9. Report on RMLD Board Member Attendance at RMLD Citizens' Advisory Board Meeting
Note: Chair Pacino attended the CAB meeting on October 25, 2017
10. Report of the General Manager-October 29, 2017 Storm Response-Coleen O'Brien
11. Integrated Resources Division
 - a. Power Supply Report-August and September 2017-Mr. Seldon (Attachment 3)
 - b. Power Supply Risk Management Strategy-Mr. Seldon (Attachment 4) **ACTION ITEM**
Suggested Motion:
Move that the Board of Commissioners accept the Risk Management Strategy as presented, and authorize the General Manager to enter into purchase power agreements that satisfy the criteria set forth in the Risk Management Strategy. As a matter of protocol, the Department will provide a report on transactions relative to this strategy.

Note: At their meeting on October 25, 2017, the CAB recommended that the Board accept the above.
12. Engineering and Operations Report-July, August, and September 2017-Mr. Jaffari (Attachment 5)

13. RMLD Procurement Requests Requiring Board Approval (Attachment 6) **ACTION ITEMS**
IFB 2018-11 Tree Trimming Services

Suggested Motion:

Move that bid IFB 2018-11 for: Tree Trimming Services be awarded to: Mayer Tree Service, Inc., pursuant to Massachusetts General Law Chapter 30 Section 39M, as the lowest responsible and eligible bidder on the recommendation of the General Manager. This is a one-year contract beginning January 1, 2018, with an RMLD option for two additional one-year terms.

IFB 2018-12 Current Limiting Reactor Construction and Installation at Station 3

Suggested Motion:

Move that bid IFB 2018-12 for: Current Limiting Reactor Construction and Installation at Station 3 be awarded to: Mass Bay Electrical Corp. for \$153,920, pursuant to Massachusetts General Law Chapter 30 Section 39M, as the lowest responsible and eligible bidder on the recommendation of the General Manager.

General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED
E-Mail responses to Account Payable/Payroll Questions
Rate Comparisons

Subsequent Town Meeting

Monday, November 13, 2017

RMLD Board Meeting

Thursday, December 14, 2017

CAB Meeting

Wednesday, November 15, 2017

Wednesday, December 13, 2017

14. Executive Session **ACTION ITEM**
Suggested Motion:
Move that the Board go into Executive Session to consider the purchase of real property.
15. Adjournment **ACTION ITEM**
Suggested Motion:
Move to adjourn the Regular Session.