

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

230 Ash Street  
Reading, MA 01867  
December 7, 2011  
7:30 p.m.

- 7:30 p.m. 1. **Opening Remarks/Approval of Meeting Agenda**
- 7:35 p.m. 2. **Introductions**
- 7:40 p.m. 3. **Presentation - Maureen Hanifan – Customer Service Programs (Tab A)**
- 7:50 p.m. 4. **Approval of October 26, 2011 Board Minutes (Tab B)** **ACTION ITEM**  
a. **Suggested Motion:**  
Move that the RMLD Board of Commissioners approve the Regular Session meeting minutes of October 26, 2011 as presented.
- 7:55 p.m. 5. **Report from Board Committees**  
a. **General Manager Committee – Chairman Hahn - Report of November 7 Meeting**  
b. **Power & Rate Committee – Chairman Hahn – Report of December 5 Meeting**
- 8:15 p.m. 6. **General Manager's Report – Mr. Cameron**  
a. **MMWEC Arbitration Legal Costs**  
b. **APPA Legislative Rally Monday, March 12 to Wednesday, March 14** **ACTION ITEM**  
**Note: Board approval is necessary for attendance.**
- 8:25 p.m. 7. **Financial Report – October, 2011 – Mr. Fournier (Tab C)**
- 8:35 p.m. 8. **Power Supply Report – October, 2011 – Ms. Parenteau (Tab D)**
- 8:45 p.m. 9. **Engineering and Operations Report – October, 2011 - Mr. Sullivan (Tab E)**  
**Gaw Update**
- 8:55 p.m. 10. **M.G.L. Chapter 30B Bids – Material (Tab F)** **ACTION ITEM**  
a. **2012-02 - 224 Ash Street Demo**  
**Suggested Motion:**  
Move that bid 2012-02 for Asbestos Abatement and Demolition of Building at 224 Ash Street, Reading, MA 01867 be awarded to Francesco Demolition for \$56,800 as the lowest qualified and responsive bidder on the recommendation of the General Manager.  
b. **2012-08 - MDM System**  
**Suggested Motion:**  
Move that bid 2012-08 for Fixed Network Meter Data Management (MDM) system be awarded to Itron for a total cost of \$876,379.11 as the lowest qualified bidder on the recommendation of the General Manager contingent upon finalization of negotiations and the execution of a definitive agreement between Itron and the RMLD for this project.  
c. **2012-14 - 30 Polemount Transformers**  
**Suggested Motion:**  
Move that bid 2012-14 for Three Phase Pole Mounted Transformers be awarded to WESCO for a total cost of \$10,164 as the lowest qualified bidder on the recommendation of the General Manager.  
d. **2012-15 – 10 Polemount Transformers**  
**Suggested Motion:**  
Move that bid 2012-15 for Single Phase Pole Mounted Transformers be awarded to WESCO for a total cost of \$17,625 as the lowest qualified bidder on the recommendation of the General Manager.

- 8:55 p.m. 10. M.G.L. Chapter 30B Bids – Material (Tab F) ACTION ITEM**
- e. 2012-16 – 30 Padmount Transformers**  
**Suggested Motion:**  
 Move that bid 2012-16 for Three Phase Pad Mounted Transformers be awarded to Power Sales for a total cost of \$142,924 as the lowest qualified bidder on the recommendation of the General Manager.
- f. 2012-17 – 10 Padmount Transformers**  
**Suggested Motion:**  
 Move that bid 2012-17 for Single Phase Pad Mounted FR3 Transformers be awarded to WESCO for a total cost of \$30,086.
- Move that bid 2012-17 for Single Phase Pad Mounted FR3 Transformers be awarded to Power Sales for a total cost of \$15,198 as the lowest qualified bidder on the recommendation of the General Manager.
- g. 2012-18 Material Handler Truck**  
**Suggested Motion:**  
 Move that bid 2012-18 for One Material Handler Truck be awarded to James A. Kiley Co. for \$202,595 as the lowest qualified and responsive bidder on the recommendation of the General Manager.
- h. 2012-19 Bucket Truck**  
**Suggested Motion:**  
 Move that bid 2012-19 for One Bucket Truck be awarded to James A. Kiley Co. for \$201,061 as the lowest qualified and responsive bidder on the recommendation of the General Manager.
- i. 2012-22 Substation Relays**  
**Suggested Motion:**  
 Move that bid 2012-22 for Substation Relays be awarded to Schweitzer Engineering Laboratories for a total cost of \$31,044 as the lowest qualified bidder on the recommendation of the General Manager.
- 9:45 p.m. 11. General Discussion**
- 9:50 p.m. BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED**  
**Rate Comparisons, November 2011**  
**E-Mail responses to Account Payable/Payroll Questions**
- 9:55 p.m. RMLD Board Meetings**  
**Wednesday January 4, 2012**  
**Thursday, January 12, 2012, T-Shirt Award Ceremony**  
**Wednesday, January 25, 2012**
- 10:00 p.m. 12. Executive Session ACTION ITEM**  
**Suggested Motion:**  
 Move that the Board go into Executive Session to approve Executive Session meeting minutes of October 26, 2011, discuss MMWEC Arbitration, and discussion of power supply based on Chapter 164 Section 47D exemption from public records and open meeting requirements in certain instances and return to Regular Session for adjournment.
- 10:20 p.m. 13. Adjournment ACTION ITEM**  
**Suggested Motion:**  
 Move to adjourn the Regular Session.

