

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

230 Ash Street  
Reading, MA 01867  
December 18, 2014  
8:00 a.m.

1. **Call Meeting to Order**
2. **Opening Remarks**
3. **Introductions**
4. **Public Comment**
5. **Report of the Chairman** **ACTION ITEM**
  - a. **Update on Vacancy RMLD Board**
  - b. **Charter Review Changes**
  - c. **Update on Town of Reading Finance Committee Investigation**
6. **Approval of Board Minutes (Tab A)  
May 8 and May 15, 2014** **ACTION ITEM**
7. **General Manager's Report – Ms. O'Brien – General Manager**
  - a. **Update on Six Year Plan**
8. **Power Supply Report – October 2014 – Ms. Parenteau (Tab B)**
9. **Engineering and Operations Report – October 2014 – Mr. Jaffari (Tab C)**
10. **Financial Report – October 2014 – Mr. Fournier (Tab D)**
11. **M.G.L. Chapter 30B Bids (Tab E)** **ACTION ITEM**
  - a. **IFB 2015-14 Power Factor Test Set**  
**Suggested Motion:**  
Move that bid 2015-14 for Power Factor Test Set be awarded to OMICROM electronics Corp. USA for a total cost of \$82,025.00 as the lowest qualified bidder on the recommendation of the General Manager.
  - b. **IFB 2015-15 Tree Trimming and Power Line Clearance**  
**Suggested Motion:**  
Move that bid 2015-15 for Tree Trimming and Power Line Clearance Services be awarded to Mayer Tree Service, Inc. as the lowest responsive and responsible bidder on the recommendation of the General Manager. This is a three year contract based on per 8 foot span cut for a total cost of \$868,000.
12. **General Discussion**  
  
**BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED**  
**E-Mail responses to Account Payable/Payroll Questions**  
**Rate Comparisons, November and December**  
  
**RMLD Board Meetings**  
**T-Shirt Award Ceremony, Thursday, January 8, 2015**  
**Thursday, January 29, 2015 and Thursday, February 26, 2015**
13. **Adjournment** **ACTION ITEM**  
**Suggested Motion:**  
**Move to adjourn the Regular Session.**