

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
December 15, 2016
7:30 p.m.

1. Call Meeting to Order

2. Opening Remarks

3. Introductions

4. Public Comment

- RMLD Citizens' Advisory Board
- Liaisons to RMLD Board
- Public Comment

5. Report of the Committee

ACTION ITEMS

a. Policy Committee – Commissioner Hennessy

- i. RMLD Policy No. 4 Revision 6, Smoking Policy
- ii. RMLD Policy No. 9 Revision, 5, Procurement

b. General Manager Committee – Chairman O'Rourke

- i. Review of RMLD General Manager

**6. Approval of Board Minutes (Attachment 1)
May 12, 2016**

7. Report RMLD Board Member Attendance at RMLD Citizens' Advisory Board Meeting

Note: Vice Chair Pacino attended the CAB meeting on December 14, 2016.

8. General Manager's Report – Ms. O'Brien

- a. Update on Meeting with Town Administrators and Town Managers
- b. Budget Process

9. Power Supply Report – October 2016 – Ms. Parenteau (Attachment 2)

10. Engineering and Operations Report – October 2016 – Mr. Jaffari (Attachment 3)

11. Financial Report – First Quarter Fiscal Year 2017 – Ms. Markiewicz

12. RMLD Procurement Requests Requiring Board Approval (Attachment 4)

ACTION ITEM

a. IFP 2017-27 Single Phase Pad Mounted FR3 Transformers

Suggested Motion:

Move that proposal 2017-27 for: Single Phase Pad Mounted FR3 Transformers be awarded to: WESCO for \$151,110 pursuant to Chapter 164 § 56D on the recommendation of the General Manager.

13. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

E-Mail responses to Account Payable/Payroll Questions

Rate Comparisons, November 2016 and December 2016

RMLD Board Meetings

Thursday, January 12, 2017 and January 19, 2017 Art Award Ceremony

Thursday, January 26, 2017

Thursday, February 23, 2017

RMLD Committee Meetings

To be determined.

CAB Meetings

Will update the Board.

14. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to consider the purchase of real property and discuss strategy with respect to collective bargaining, Chapter 164 Section 47D exemption for competitively sensitive or other proprietary information provided in the course of proceedings conducted pursuant to this chapter when such municipal lighting plant board determines that such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling, or distributing electric power and energy pursuant to this chapter and return to Regular Session for the sole purpose of adjournment.

15. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.