

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
December 12, 2013
7:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Approval of Board Minutes (Tab A) ACTION ITEM
September 25, 2013 and October 30, 2013
5. Report of the Chairman (Tab B)
 - a. Town of Reading Subsequent Town Meeting
 - b. Town of Reading Home Rule Charter Changes
 - i. Letter dated November 25, 2013, from Laura Gemme, Town Clerk
 - ii. Home Rule Charter Pages 13 and 14 Municipal Light Board
 - iii. E-Mail dated December 2, 2013 from Chairman Stempeck to Laura Gemme, Town Clerk
 - c. Remote Participation Policy – Town of Reading

Note: The Town of Reading Board of Selectmen adopted this Policy. It is on a trial basis and expires on December 31, 2014 if not renewed.
6. General Manager’s Report – Ms. O’Brien – General Manager
 - a. Retrofit for customer Jack Devir

Note: He won the retrofit of his home at RMLD’s Open House.
 - b. Organizational Study RFP
7. Power Supply Report – October 2013 – Ms. Parenteau (Tab C)
8. Financial Report – October 2013 – Mr. Fournier (Tab D)
9. General Discussion ACTION ITEM
 - a. Cost of Service Study
 - b. Potential impact on rates.
10. Public Comment

BOARD MATERIALS AVAILABLE BUT NOT DISCUSSED
Rate Comparisons, December 2013
E-Mail responses to Account Payable/Payroll Questions

RMLD Board Meetings

T-Shirt Award Ceremony, Thursday, January 9, 2014
RMLD Board Meeting, Wednesday, January 29, 2014
RMLD Board Meeting, Wednesday, February 26, 2014

Citizens' Advisory Board Meeting

Thursday, December 19, 2013

Fiscal Year 2015 Budget Meetings

April 2, 2014 – Lynnfield – April 9, 2014

11. Executive Session

Suggested Motion:

Move that the Board go into Executive Session to approve the Executive Session meeting minutes from August 14, 2013 and September 25, 2013, discuss mediation and union negotiations update, based on Chapter 164: Section 47D Exemption from public records and open meeting requirements in certain instances and return to Regular Session for the sole purpose of adjournment.

ACTION ITEM

12. Adjournment

Suggested Motion:

Move to adjourn the Regular Session.

ACTION ITEM