

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

230 Ash Street  
Reading, MA 01867  
November 28, 2012  
7:30 p.m.

1. **Opening Remarks**
2. **Secretary for Meeting, Chairman Pacino**
3. **Introductions**
4. **Presentation (Tab A)**
  - a. **Conditions Assessment & Feasibility Study – Menders, Torrey & Spencer, Inc.  
RMLD Power Station – Mr. Polson and Ms. Spencer**
5. **Approval of November 1, 2012 Board Minutes (Tab B)** **ACTION ITEM**

**Suggested Motion:**  
Move that the RMLD Board of Commissioners approve the Regular Session meeting minutes of November 1, 2012.
6. **Report of Board Committee**
  - a. **General Manager Search Committee – Chairman Pacino**
7. **Review of RMLD General Manager (Tab C)** **ACTION ITEM**
  - a. **General Manager’s Evaluation July 1, 2011 to June 30, 2012**
8. **General Manager’s Report – Mr. Cameron**
9. **Power Supply Report – October 2012 – Ms. Parenteau (Tab D)**
10. **Engineering and Operations Report – October 2012 – Mr. Sullivan (Tab E)**
11. **Financial Report – October 2012 – Mr. Fournier (Tab F)**
12. **M.G.L. Chapter 30B Bids (Tab G)** **ACTION ITEM**
  - a. **IFB 2013-07 for 750 MCM Concentric Neutral Power Cable**

**Suggested Motion:**  
Move that bid 2013-07 for 750 MCM 15 KV Concentric Neutral Power Cable be awarded to Yale Electric East LLC for a total cost of \$117,873.75 as the lowest qualified bidder on the recommendation of the General Manager.
  - b. **IFB 2013-08 Single Phase Pole Mounted Transformers**

**Suggested Motion:**  
Move that bid 2013-08 for Single Phase Pole Mounted Transformers be awarded to WESCO for a total cost of \$103,410.00 as the lowest qualified bidder on the recommendation of the General Manager.
  - c. **IFB 2013-09 Single Phase Pad Mounted FR3 Transformers**

**Suggested Motion:**  
Move that bid 2013-09 for Single Phase Pad Mounted FR3 Transformers be awarded to WESCO for a total cost of \$60,788.00 as the lowest qualified bidder on the recommendation of the General Manager.

**12. M.G.L. Chapter 30B Bids (Tab G)**

**d. IFB 2013-10 Three Phase Pole Mounted Transformers**

**Suggested Motion:**

Move that bid 2013-10 for Three Phase Pole Mounted Transformers be awarded to WESCO for a total cost of \$40,274.00 as the lowest qualified bidder on the recommendation of the General Manager.

**e. IFB 2013-11 Three Phase Pad Mounted Dead Front Loop Feed Transformers**

**Suggested Motion:**

Move that bid 2013-11 for Three Phase Pad Mounted Dead Front Loop Feed Transformers be awarded to Power Sales for a total cost of \$80,208.00 on the recommendation of the General Manager.

**f. IFB 2013-12 Three Phase Pad Mounted Transformers**

**Suggested Motion:**

Move that bid 2013-12 for Three Phase Pad Mounted Transformers be awarded to WESCO for a total cost of \$35,195.00 as the lowest qualified bidder on the recommendation of the General Manager.

**g. IFB 2013-13 Commercial Meters**

**Suggested Motion:**

Move that bid 2013-13 for Commercial Meters be awarded to AvCom Inc. for a total cost of \$430,028.60 as the lowest qualified bidder on the recommendation of the General Manager.

**13. General Discussion**

**14. Account Payable Rotation**

**BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED**

**Rate Comparisons, November 2012**

**E-Mail responses to Account Payable/Payroll Questions**

**RMLD Board Meetings**

**Wednesday, January 9, 2013**

**Citizens' Advisory Board Meeting**

**If warranted: Wednesday, December 5, 2012**

**Budget Committee Meetings**

**Wednesday, April 3, 2013 and Wednesday, April 10, 2013**

**15. Executive Session**

**Suggested Motion:**

Move that the Board go into Executive Session to approve the Executive Session meeting minutes of October 1 2012, to discuss strategy with respect to collective bargaining and arbitration and return to Regular Session for the sole purpose of adjournment.

**ACTION ITEM**

**16. Adjournment**

**Suggested Motion:**

Move to adjourn the Regular Session.

**ACTION ITEM**