

**READING MUNICIPAL LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

230 Ash Street  
Reading, MA 01867  
October 2, 2014  
7:30 p.m.

1. **Call Meeting to Order**
2. **Opening Remarks**
3. **Introductions**
4. **Public Comment**
5. **Presentation (Tab A)** **ACTION ITEM**
  - a. **Presentation of Fiscal Year 2014 Audit**  
**Melanson Heath & PC – Mr. Frank Biron and Ms. Snow**
6. **Report of the Committee** **ACTION ITEM**
  - a. **Audit Committee – Vice Chair Pacino**
  - b. **Formation of General Manager Review Committee**
  - c. **Update on Ad Hoc Charter Review Committee – Vice Chair Pacino**
7. **Approval of Board Minutes (Tab B)** **ACTION ITEM**  
**March 27, 2014**
8. **General Manager’s Report – Ms. O’Brien – General Manager**
  - a. **Public Power Week – Thursday, October 9, 2014**  
**Note: This will be held at the RMLD from 2:00 pm to 5:00 pm.**
9. **Power Supply Report – June 2014 – Ms. Parenteau (Tab C)** **ACTION ITEM**
  - a. **Charging Station Proposal**
  - b. **RFP – Wholesale Power Supply 2015-18**  
**Suggested Motion:**  
Move the RMLD Board of Commissioners authorize the General Manager to execute one or more Power Supply Agreements in accordance with RMLD’s Wholesale Power Supply Plan for power supply purchases for a period not to exceed 2015 through 2018 and in amounts not to exceed 29 Megawatts in 2015, 27 Megawatts in 2016, 24 Megawatts in 2017 and 23 Megawatts in 2018, as presented by the Director of Integrated Resources and on the recommendation of the Citizens’ Advisory Board.
10. **Engineering and Operations Report – June 2014 – Mr. Jaffari (Tab D)**
11. **M.G.L. Chapter 30B Bids (Tab E)** **ACTION ITEM**
  - a. **Lynnfield Excavation – IFB 2015-01**  
**Suggested Motion:**  
Move that bid 2015-1 for the Lynnfield URD Excavation Project 2015 be awarded to Tim Zanelli Excavation, LLC for \$217,300 as the lowest qualified bidder on the recommendation of the General Manager.
  - b. **Organizational and Reliability Studies – RFP 2014-21**  
**Suggested Motion:**  
Move that the Board of Commissioners vote to accept Leidos to perform the Organizational Study at a cost of \$99,000, and Booth & Associates to perform the Electrical System Reliability Study at a cost of \$161,090, for the RMLD based on recommendation of the General Manager for a total cost of \$260,090.

## **12. General Discussion**

### **BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED**

**E-Mail responses to Account Payable/Payroll Questions**

#### **RMLD Board Meetings**

**Thursday, November 13, 2014**

**Thursday, December 11 2014**

## **13. Executive Session**

### **Suggested Motion:**

Move that the Board go into Executive Session to approve the Executive Session meeting minutes of March 27, 2014, Chapter 164 Section 47D, exemption from public records and open meeting requirements in certain instances, to discuss mediation and union negotiations update, and return to Regular Session for the sole purpose of adjournment.

**ACTION ITEM**

## **14. Adjournment**

### **Suggested Motion:**

Move to adjourn the Regular Session.

**ACTION ITEM**