

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING
230 Ash Street
Reading, MA 01867
January 31, 2017
7:30 p.m.**

1. Call Meeting to Order
2. Opening Remarks
 - a. Condolences on the passing of former Commission member Frederick J. Nemurgut
3. Introductions
4. Public Comment
 - RMLD Citizens' Advisory Board – Dennis Kelley
 - Liaisons to RMLD Board
 - Public Comment
5. Report of the Committee
 - a. General Manager Committee - Chairman O'Rourke
 - b. Policy Committee - Commissioner Hennessy **ACTION ITEMS**
 - i. RMLD Policy No. 1 Revision No. 3 Community Relations
 - ii. RMLD Policy No. 3 Revision No. 2 Safety Committee
 - iii. RMLD Policy No. 15 Revision No. 3 Sexual Harassment
 - iv. RMLD Policy No. 16 Revision No. 2 Violence Prevention in the Workplace
 - v. RMLD Policy No. 19 Revision No. 13 Board of Commissioners
6. Report RMLD Board Member Attendance at Citizens' Advisory Board (CAB) Meeting
Note: There was no CAB meeting in December.
7. General Manager's Report - Ms. O'Brien
 - a. Burlington Electric Security Breach
 - b. APPA 2017 Legislative Rally Travel Approval **ACTION ITEM**
February 26 through March 1, 2017; Washington DC
Note: Board approval is required for overnight travel.
8. Power Supply Report - November 2016 - Ms. Parenteau (Attachment 1)
9. Financial Report - 2016 – November 2016 - Ms. Markiewicz (Attachment 2)
10. Engineering and Operations Report - November 2016 - Mr. Jaffari (Attachment 3)
11. RMLD Procurement Request Requiring Board Approval - Mr. Jaffari (Attachment 4) **ACTION ITEM**
 - a. IFP 2017-31 Fiberglass Poles and Spare Handhole Covers
Suggested Motion:

Move that proposal 2017-31 for: Fiberglass Poles and Spare Handhole Covers be awarded to: Irby for \$26,740.40 pursuant to Chapter 164 § 56D on the recommendation of the General Manager.

12. General Discussion

RMLD Board Meetings

Art Award Ceremonies: Thursday, February 9 and Thursday, February 16 at 7:00 p.m.

Thursday, February 23, 2017

Thursday, March 30, 2017

CAB Meeting

To be determined.

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

E-Mail responses to Account Payable/Payroll Questions

Rate Comparison, January 2017

13. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to discuss the deployment of security personnel or devices, or strategies with respect thereto; to consider the purchase of real property and to discuss strategy with respect to collective bargaining and return to Regular Session for the sole purpose of adjournment.

14. Adjournment

ACTION ITEM

Move to adjourn to Regular Session