

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
January 29, 2014
7:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
5. Approval of Board Minutes (Tab A)
December 12, 2013 ACTION ITEM
6. Report of the Chairman
 - a. Update on Charter Committee
Note: Report will be given by Vice Chair Pacino
7. General Manager's Report – Ms. O'Brien – General Manager
 - a. Organizational Study RFP
8. Power Supply Report – December 2013 – Ms. Parenteau (Tab B)
9. Financial Report – December 2013 – Mr. Fournier (Tab C)
10. M.G.L. Chapter 30B Bids (Tab D) ACTION ITEM
 - a. IFB 2014-12 Single Phase Pad Mounted FR3 Transformers
Suggested Motion:
Move that bid 2014-12 for Single Phase Pad Mounted FR3 Transformers be awarded to WESCO for a total cost of \$149,855.00 as the lowest qualified bidder on the recommendation of the General Manager.
 - b. IFB 2014-13 Single Phase Pole Mounted Transformers
Suggested Motion:
Move that bid 2014-13 for Single Phase Pole Mounted Transformers be awarded to WESCO for a total cost of \$99,792.00 as the lowest qualified bidder on the recommendation of the General Manager.
 - c. IFB 2014-14 Three Phase Pad Mounted Transformers
Suggested Motion:
Move that bid 2014-14 for Three Phase Pad Mounted Transformers be awarded to WESCO for a total cost of \$143,869.00 as the lowest qualified bidder on the recommendation of the General Manager.
 - d. IFB 2014-15 Three Phase Pole Mounted Transformers
Suggested Motion:
Move that bid 2014-15 for Three Phase Pole Mounted Transformers be awarded to WESCO for a total cost of \$62,625.00 as the lowest qualified bidder on the recommendation of the General Manager.

10. M.G.L. Chapter 30B Bids (Tab D)

e. IFB 2014-16 15kV Aerial Spacer Cable

Suggested Motion:

Move that bid 2014-16 for 15kV Aerial Spacer Cable be awarded to Arthur Hurley for a total cost of \$58,275.00 as the lowest qualified bidder on the recommendation of the General Manager.

11. Cost of Service Study – Consideration of Rate Adjustment Ms. O’Brien – General Manager (Tab E) ACTION ITEM

- Public Input
- Final Vote

a. Informational Items

- MDPU Tariff Filings Numbers 228 through 235
- Memo from General Manager
- Memo from Mr. Mayhew Seavey, PLM Electric Power Engineering
- Rate Comparison – Proposed RMLD Rates vs. Other Local Utilities
- Legal Opinion on PILOT – Rubin and Rudman

Suggested Motion:

Move that the Reading Municipal Light Department Board of Commissioners approve the adoption of the rates MDPU numbers #228, 229, 230, 231, 232, 233, 234, 235 dated to be filed January 30, 2014 on the recommendation of the General Manager.

Rate	Tariff #
Residential Schedule A	MDPU #228
Residential Schedule RW	MDPU #229
Residential Time-of-Use Schedule A2 Rate	MDPU #230
Commercial Schedule C	MDPU #231
Industrial Time-of-Use Schedule I	MDPU #232
School Schedule SCH	MDPU #233
Street Lighting Rate Schedule D	MDPU #234
Cooperative Resale Schedule G	MDPU #235

12. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

Rate Comparisons, January 2014

E-Mail responses to Account Payable/Payroll Questions

RMLD Board Meetings

Thursday, February 27, 2014

Wednesday, March 26, 2014

Citizens' Advisory Board Meeting

Wednesday, March 12, 2014 - Tentative

Fiscal Year 2015 Budget Meetings

April 2, 2014 – Lynnfield – April 9, 2014

13. Executive Session

ACTION ITEM

Suggested Motion:

Move that the Board go into Executive Session to approve the Executive Session meeting minutes, based on Chapter 164, Section 47D exemption from public records and open meeting requirements in certain instances, to discuss mediation and union negotiations update, and return to Regular Session for the sole purpose of adjournment.

14. Adjournment

ACTION ITEM

Suggested Motion:

Move to adjourn the Regular Session.