

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

230 Ash Street
Reading, MA 01867
January 28, 2016
7:30 p.m.

1. Call Meeting to Order
2. Opening Remarks
3. Introductions
4. Public Comment
 - RMLD Citizens' Advisory Board
 - Liaisons to RMLD Board
 - Public Comment
5. Report RMLD Board Member Attendance at RMLD Citizens' Advisory Board Meeting

Note: Vice Chair Talbot attended the CAB meeting on January 13, 2016.
6. General Manager's Report – Ms. O'Brien
 - a. Home Electrical Safety Update
7. Power Supply Report – November and December 2015 – Ms. Parenteau (Attachment 1)
8. Engineering and Operations Report – November 2015 – (Attachment 2)
9. Financial Report – November and December 2015 – Mr. Fournier (Attachment 3)
10. Facilities Site Update – Mr. McGonagle
11. MGL Chapter 30B Bids (Attachment 4)

ACTION ITEM

- a. IFB 2016-01 Janitorial Services

Suggested Motion:

Move that bid 2016-01 for the Janitorial Services be awarded to TNT Cleaning Services, Inc. for \$92,826 as the lowest responsive qualified bidder on the recommendation of the General Manager. (This is a three year contract, award pricing is based on three years combined.)

- b. IFB 2016-15 Fiberglass Trench Covers for Substation 4

Suggested Motion:

Move that bid 2016-15 for Fiberglass Trench Covers for Substation 4 be awarded to WESCO for a total cost of \$108,000 as the lowest qualified bidder on the recommendation of the General Manager.

- c. IFB 2016-17 Single Phase Pole Mounted Transformers

Suggested Motion:

Move that bid 2016-17 for Single Phase Pole Mounted Transformers be awarded to WESCO for a total cost of \$105,400 as the lowest qualified bidder on the recommendation of the General Manager.

- d. IFB 2016-18 Three Phase Pole Mounted Transformers

Suggested Motion:

Move that bid 2016-18 for Three Phase Pole Mounted Transformers be awarded to Power Sales for a total cost of \$9,102, WESCO for a total cost of \$37,770, Stuart C Irby for a total cost of \$20,066 as the lowest qualified bidders on the recommendation of the General Manager.

11. MGL Chapter 30B Bids (Attachment 4)

e. IFB 2016-19 Single Phase Pad Mounted FR3 Transformers

Suggested Motion:

Move that bid 2016-19 for Single Phase Pad Mounted FR3 Transformers be awarded to WESCO for a total cost of \$119,910 as the lowest qualified bidder on the recommendation of the General Manager.

f. IFB 2016-21 Three Phase Pad Mounted Transformers (Dead Front)

Suggested Motion:

Move that bid 2016-21 for Three Phase Pad Mounted Transformers be awarded to Stuart C. Irby for a total cost of \$133,931 as the lowest qualified bidder on the recommendation of the General Manager.

g. IFB 2016-23 Category 4 Arc Rated FR Clothing Program

Suggested Motion:

Move that Bid 2016-23 for Category 4 Arc Rated FR Clothing Program be awarded to WESCO for a total cost of \$47,200.42 as the lowest qualified bidder on the recommendation of the General Manager.

12. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED

E-Mail responses to Account Payable/Payroll Questions

Rate Comparisons, January 2016

RMLD Board Meetings

Thursday, February 25, 2016

Thursday, March 24, 2016

Policy Committee Meeting

Thursday, March 3, 2016

CAB Meetings

Wednesday, February 10, 2016, Regular Meeting

Wednesday, April 6, 2016, Operating Budget Review

Wednesday, April 13, 2016, Capital Budget Review

13. Executive Session

Suggested Motion:

Move that the Board go into Executive Session to discuss, Chapter 164 Section 47D exemption from public records and open meeting requirements to discuss confidential, competitively sensitive information, to discuss strategy with respect to collective bargaining and return to Regular Session for the sole purpose of adjournment.

ACTION ITEM

14. Adjournment

Suggested Motion:

Move to adjourn the Regular Session.

ACTION ITEM