



## Town of Reading Meeting Minutes

### Board - Committee - Commission - Council:

RMLD Citizens Advisory Board

Date: 2022-06-01

Time: 6:00 PM

Building:

Location:

Address:

Session: Open Session

Purpose:

Version:

### Attendees: **Members - Present:**

Mr. Jason Small, Chair (North Reading); Mr. Vivek Soni, Vice Chair (Reading); Mr. George Hooper, Secretary (Wilmington); Mr. Dennis Kelley (Wilmington); Mr. Ken Welter, Lynnfield

### **Members - Not Present:**

### **Others Present:**

Ms. Coleen O'Brien General Manager, Ms. Kathleen Rybak

**Minutes Respectfully Submitted By:** Mr. George Hooper *George Hooper*

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### Topics of Discussion:

PER GOVERNOR BAKER'S MARCH 10, 2020, ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW, G.L. c. 30A, §20 AND THE FEBRUARY 15, 2022, ACT EXTENDING CERTAIN REMOTE MEETING PROVISIONS, THIS MEETING WAS HELD REMOTELY VIA ZOOM.

#### 1. Call Meeting to Order – J. Small, Chair

Chair Small called the meeting of the Citizens' Advisory Board to order at 6:00 PM and noted the meeting was being audio recorded. Chair Small asked all members present to state their names.

#### 2. Appointment of CAB Representative to the RMLD General Manager Search Committee – J. Small, Chair

Ms. O'Brien provided a brief overview of the process as she understood it to be at this point. The Search Committee will be comprised of two members from the Board (of Commissioners), as well as one CAB representative. Commissioners Coulter and Talbot will serve on the Committee. Ms. Janet Walsh, Director of Human Resources, will act as facilitator to the process. Mr. Hooper noted he had served on the Search Committee previously and shared his experiences with that process. Mr. Kelley, Mr. Hooper and Mr. Soni stated they would not be able to serve at this time. Mr. Welter noted he would be available and willing to serve but acknowledged his short tenure to date on the CAB. Chair Small said that he would be willing to serve.

Mr. Hooper nominated Chair Small to serve on the General Manager Search Committee, Mr. Soni seconded the nomination. Chair Small accepted the nomination.

**Appointment was approved 4:0:1:0 (4 in favor, 0 opposed, 1 abstain, 0**

**absent)** by a roll call vote of those present: Mr. Hooper, aye; Mr. Kelley, aye; Mr. Welter, aye; Mr. Soni, aye; Chair Small abstained.

3. Scheduling – J. Small, Chair

The next meeting of the CAB was confirmed for June 23, to be held hybrid (in person/remote). The date for the July CAB meeting will be confirmed at the June 23<sup>rd</sup> meeting.

4. Adjournment – J. Small, Chair

Mr. Hooper made a motion to adjourn, seconded by Mr. Kelley. **Motion carried** by roll call vote of those present: Mr. Welter, aye; George Hooper, aye; Mr. Kelley, aye; Chair Small, aye.

Meeting adjourned at 6:13 PM.

As approve on October 27, 2022.