



## Town of Reading Meeting Minutes

### Board - Committee - Commission - Council:

RMLD Citizens Advisory Board

Date: 2016-07-13

Time: 6:30 PM

Building: Reading Municipal Light Building

Location: Winfred Spurr Audio Visual Room

Address: 230 Ash Street

Purpose: General Business

Session: General Session

#### Attendees: **Members - Present:**

Mr. George Hooper, Chair (Wilmington); Mr. David Nelson, Vice Chair (Lynnfield); Mr. Dennis Kelley, Secretary (Wilmington)

#### **Members - Not Present:**

Mr. Mark Chrisos (North Reading)

#### **Others Present:**

Mr. Phil Pacino, Board of Commissioners

Ms. Coleen O'Brien, Ms. Jane Parenteau, Ms. Kathleen Rybak

**Minutes Respectfully Submitted By:** Mr. Dennis Kelley, Secretary

### Topics of Discussion:

#### 1. Call Meeting to Order – G. Hooper, Chair

Chair Hooper called the meeting of the Citizens' Advisory Board to order at 6:30 p.m. and noted that the meeting was being audio recorded.

#### 2. Approval of Minutes – G. Hooper, Chair

*Materials: Draft March 23, 2015 Minutes*

Mr. Nelson made a motion that the Citizens' Advisory Board approve the Minutes of the March 23, 2016, meeting as written, seconded by Mr. Kelley. Hearing no further discussion, **Motion carried 3:0:1** (3 in favor, 0 opposed, 1 absent).

#### 3. General Manager's Report – C. O'Brien, General Manager

Ms. O'Brien asked to address the format of the minutes. The group agreed that the minutes should reflect the intent of what was discussed and not be verbatim documentation of the meeting. Moving forward, any member who would like their comment formally documented in the minutes should note that they would like their statement to go "on the record."

*May Financials – Materials: May 2016 Financial Report*

The May Financials were included with the Agenda packet for CAB review prior to the Board of Commissioners meeting. There were no questions or comments on the May Financials.

4. RMLD RFP for Wholesale Power Supply – J. Parenteau, Director of Integrated Resources  
*Materials: July 6, 2016 Memo*

Ms. Parenteau reviewed the bid process the 2016 wholesale power supply for 2017-2020. Using a layering and laddering approach RMLD is able to lock in a portion of each year's energy costs and take advantage of current pricing, which is now in the low \$41 per Mwh range. We will also be asking for indicative pricing for the Fixed Heat Rate Index. Staff will monitor the energy prices and the NYMEX heat rate through the bidding period in an effort to lock in the best possible pricing.

Mr. Nelson made a motion that the RMLD Citizens' Advisory Board recommend to the RMLD Board of Commissioners to authorize the General Manager to execute one or more Power Supply Agreements in accordance with RMLD's Wholesale Power Supply Plan for power supply purchases for a period not to exceed 2017 through 2020 and in amounts not to exceed 13 megawatts in 2017, 16 megawatts in 2018, 20 megawatts in 2019, and 23 megawatts in 2020, as presented by the Director of Integrated Resources, seconded by Mr. Kelley. Hearing no further discussion, **Motion carried 3:0:1** (3 in favor, 0 opposed, 1 absent).

5. Election of Secretary – G. Hooper, Chair

Mr. Nelson made a motion to nominate Mr. Dennis Kelley for the position of CAB Secretary. Mr. Kelley accepted the nomination. Hearing no further discussion, **Motion carried 3:0:1** (3 in favor, 0 opposed, 1 absent).

6. NEPPA Annual Conference – C. O'Brien, General Manager

Ms. O'Brien noted that Mr. Chrisos will be presenting at the NEPPA Annual Conference, which will be held in Lake Placid, New York August 21-24. None of the other CAB members are available to attend.

7. Public Comment – G. Hooper, Chair

The group had a brief discussion regarding use of public facilities for solar and renewable energy. Ms. Parenteau reported that the Integrated Resources Division continues to work with each town to access their interest and ability to support alternative energy resources.

8. Next Meeting – G. Hooper, Chair

The next meeting of the CAB was schedule for September 14, 2016, at 6:30 p.m.

9. Adjournment – G. Hooper, Chair

Mr. Nelson made a motion to adjourn the Citizens' Advisory Board meeting, seconded by Mr. Kelley. Hearing no further discussion, **Motion carried 3:0:1** (3 in favor, 0 opposed, 1 absent).

The Citizens' Advisory Board Meeting adjourned at 6:55 p.m.

As approved on October 12, 2016.