



## Town of Reading Meeting Minutes

### Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2021-11-17

Time: 7:00 PM

Building:

Location:

Address:

Session: Open Session

Purpose:

Version: Final

#### Attendees: **Members - Present:**

Mr. Robert Coulter, Chair; Mr. Philip Pacino, Vice Chair; Mr. David Talbot, Commissioner; Ms. Marlena Bitá, Commissioner.

#### **Members - Not Present:**

Mr. John Stempeck, Commissioner.

#### **Others Present:**

RMLD Staff: Ms. Coleen O'Brien, General Manager; Mr. Greg Phipps, Director of Integrated Resources; Ms. Wendy Markiewicz, Director of Business Finance; Mr. Hamid Jaffari, Director of Engineering and Operations; Mr. Brian Hatch, Director of IT, Ms. Erica Morse, Executive Assistant;

RMLD Board Liaisons: Karen Herrick, Select Board, Reading  
RMLD Finance Committee Liaisons: Jackie McCarthy, Reading

Citizens' Advisory Board: Mr. Dennis Kelley, CAB, Wilmington

**Minutes Respectfully Submitted By:** Philip Pacino, Secretary Pro Tem

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### Topics of Discussion:

#### 1. Call Meeting to Order

Chair Coulter called the Board of Commissioner' meeting to order at 7:00 PM and announced that the meeting would be held on Zoom and live on RCTV and YouTube

#### **Opening Remarks**

Chair Coulter read RMLD's code of conduct.

Vice Chair Pacino will serve as the Secretary for the meeting.

#### **Introductions**

Chair Coulter welcomed everyone to the meeting of the RMLD Board of Commissioners and asked all attendees to identify themselves.

#### **Citizens' Advisory Board**

Mr. Kelley reported on the previous CAB meeting; Mr. Phipps presented the new solar package, Ms. O'Brien and Ms. Markiewicz provided updates, and the budget was approved unanimously.

#### **Liaisons to RMLD Board**

Ms. McCarthy introduced herself as the Finance Committee Liaison to the RMLD Board.

## 2. Public Comment

*Materials Presented: Budget Breakdown, PDF*

Vice Chair Pacino presented RMLD's Financial Structure as RMLD's budget will be discussed. He highlighted the rates in terms of kilowatts and the Fuel Charge, as well as noted the depreciation fund (minimum at three percent). The rate of return was addressed; statutorily it is eight percent, RMLD is at approximately six and a half percent.

Vice Chair Pacino noted that the Build Back Better legislation contains green energy credits on electricity produced by renewable sources, energy investment credits, zero emission facilities, as well as plug in vehicles. In addition, there will be a credit for a used plug-in vehicle.

Vice Chair Pacino reported that at the last Select Board meeting there was discussion on a Sustainability Director. He is recommending RMLD consider a similar position, where it covers four towns. The International Financial Reporting Standards Board created a new internationally focused Board, the Sustainability Accounting Standards Board, which requires that companies disclose their policies and strategies on sustainability.

Mr. Talbot thanked Vice Chair Pacino for his comment and responded that he is uncertain if an RMLD staff member would have authority to implement anything on the town side. RMLD already offers many great programs that the towns can take advantage of.

Mr. Talbot made a comment regarding the missed Board meeting cycle last month. Chair Coulter that this was due to the storm and Town Meeting schedule.

Mr. Talbot commented on the importance of ensuring the Board meets monthly and reiterated that one of the Board goals is to have a joint meeting with the Select Board on economic development.

Chair Coulter reported that he presented remotely at the November 9<sup>th</sup> Select Board meeting on rates. Ms. O'Brien, Mr. Phipps, and Ms. Bitá also attended.

## 3. Approval of Board Minutes

Meeting minutes were approved by the Board as presented.

Vice Chair Pacino made a **motion**, seconded by Mr. Talbot, that the Board of Commissioners approve the meeting minutes of the July 19, 2021, and August 12, 2021, meetings on the recommendation of the General Manager.

**Motion Passed:** 4:0:0 (4 in favor) Roll Call: Vice Chair Pacino, Aye; Mr. Talbot, Aye; Ms. Bitá, Aye and Chair Coulter, Aye

## 4. Report on Citizens' Advisory Board Meeting on Oct 21 and Nov 11

Ms. Bitá reported that the budgets passed 3:0:0.

## 5. General Manager's Report

Ms. O'Brien provided a General Manager's Report inclusive of the following:

### **Virtual Air Source Heat Pump Owners Panel**

The Virtual Air Source Heat Pump Owners panel was held on November 9, RMLD had a great turnout of approximately 80 attendees. This presentation is available on the RMLD's website, and the community television stations. Many customers are inquiring on how to transition to the air source heat pump. RMLD offers a great rebate for this program.

**Virtual EV Workshop**

Since the first Virtual EV Workshop was well-attended, RMLD is tentatively scheduling a second workshop on February 1 with the format to be determined. RMLD is in the design phase of the technology for the AV room with the intention to run hybrid meetings and in preparation for the return to in-person meetings.

**RMLD's 2022 Historical Calendar**

The RMLD 2022 historical calendar will be available mid-December. Information will be posted on the RMLD's website listing the locations where the calendars can be picked up.

**RMLD Elementary Student Art Contest**

The elementary art contest is ongoing. RMLD typically holds these awards in February and will be either virtual or in person format.

**Press Releases**

Pending Board approval, the Offshore Wind Opportunity and 2022 Rates press releases will be published this evening.

**Select Board Meeting on Proposed Rates**

On November 9, Ms. O'Brien, Chair Coulter and Mr. Phipps attended the Reading Select Board meeting and Chair Coulter presented on the proposed rates approved by the CAB

**EV License and Update**

RMLD was able to obtain the EV license, which allows the RMLD to install three EV charging stations located in the Town of Reading. The license is a 15-year term, and if within that time the town requests RMLD to remove the charger, the costs owed back to the state for the grant monies will be split.

The terms also specify, if the EV charging station is asked to be removed after three years but prior to 15 years, the RMLD will pay for equipment removal and the town will pay for the resurfacing. After 15 years, it becomes a one-year time extension.

The Town of Wilmington license agreement is currently under discussion.

Ms. O'Brien stated that RMLD is collaborating with Karen Herrick, Select Board Chair/RMLD Liaison, and the Town Manager on an EV Charging Station Site Selection Committee. This committee will have representatives from each of the four town, who have planning and construction experience to work with RMLD engineers for future feasible EV charging sites within each town respectively. Reading Town representatives. Ryan Percival, Town Engineer, Reading, and Erin Schaeffer, Economic Development Director, Reading. Wilmington is George Hooper, Superintendent, Public Buildings Department, Wilmington. Ms. O'Brien is working with Lynnfield and North Reading for their representatives. The committee meets every other week.

**Meetings – Town of Reading**

In March of 2022 the RMLD plans to meet with the Finance Committee to provide an update on the in-lieu tax of payments to the towns.

**Ash Street Campus Tour**

Ms. O'Brien extended an invitation to the Select Board to tour the Ash Street campus. Various economic development visions have been presented and can be found on the town's website. The RMLD is looking to set up this tour to provide knowledge of what RMLD's campus entails, its buildings use, operations, etc. Ms. O'Brien noted that Ms. Morse will set up a Doodle poll for the Ash Street facility tour for the Select Board and new Commissioners.

A separate Doodle poll will be sent for a subsequent joint meeting with RMLD Board of Commissioners and Reading Select Board to discuss economic development specifically in the Ash Street campus area.

6. 2022 Budget Presentation

**A. CAPITAL BUDGET**

Mr. Jaffari presented the proposed CY22 Capital budget and highlighted additional and updated budget items. Outlined as follows:

**Facilities Related Projects (Page 11, Line items 1-7)**

Security Upgrades - All Sites: Line item 6, page 25

RMLD is requesting to spend \$106K on security upgrades at all sites. In CY21, Burns and McDonnell completed a physical security assessment to identify NERC mandated compliance areas, with the intent to improve the existing security system and equipment. Mr. Jaffari provided the following examples: expanding cameras at all RMLD facilities via CLOUD and IP Services; perimeter fencing; signage at the substations and areas on the Ash Street campus; vegetation management; physical security operating procedures; and updated employee access control. The study results were provided in short-, medium-, and long-term range, and RMLD plans to implement all recommendations.

Rolling Stock Replacement: Line item 7, page 27

RMLD is requesting to spend \$744K on Rolling Stock Replacement. Scheduled vehicle replacement follows RMLD's Fuel Efficiency Operating Procedure based on the Department's Fleet Assessment and Electrification program. In CY22, \$375K is planned to purchase a small SUV and Trouble Truck. A portion of this amount is carry over from CY21; scheduled to be delivered in CY22.

**IRD Related (Page 11, Line item 8)**

Electric Vehicle Supply Equipment (EVSE)

RMLD is requesting to spend \$744 on EVSE; of which, \$177K will be supplied by grants. (\$78K MassEV Grant for 5 L2 Charges; \$99K 5L3). In CY22, RMLD is planning to install five L2 chargers; three in Reading and two in Wilmington. Four L3 fast chargers will be installed at retail locations and one at the Reading library. The ROI on the EVSE is 11-13 years at 22 cents per kWh. To reach a full charge, L2 chargers take 8 hours and L3 fast chargers take under an hour. From CY23 – CY27 the RMLD plans to install two to four L3 chargers within the service territory at retail and municipal locations – TBD. This project supports the Climate Bill electrification mandate.

**IT Related (Page 11, Line items 9-14)**

Customer Portal (Mobile App) Line 11, page 39

RMLD is requesting to spend \$100K in CY22 and \$100K in CY23 for the customer portal mobile application. The plan is to develop a two-way facing customer service portal for customers to have access to news, usage, billing, events, UAN, rebate status, and rebate comparisons.

IT Infrastructure Enhancements Line 12, page 41

RMLD is requesting to spend \$370K on IT infrastructure enhancements. Two projects are planned in anticipation of accommodating growth (MDM, TLM, AMI). RMLD plans to expand its virtual environment servers and redesign the current network systems (including network switches, hardware and software).

IT Security Line 13, page 43

RMLD is requesting to spend \$305K for IT security. RMLD is continuously monitoring the cyber and internal environments to assess and respond to threats. It is necessary for the RMLD to implement and update the multifactor authentication, install firewalls, network visibility, security information, advanced managers and other misc. initiatives.

**Engineering and Operations (Page 11, Line Items 15-50)**

Relay Protection Upgrade at sub 4 Line 17, page 55

RMLD is requesting to spend \$300K for relay protection upgrades at Station 4 over three years (CY21-CY23). 70K in CY21; 150K in CY22; 80K in CY23. Per NERC and NPCC, RMLD is required to install high speed relay protection upgrades to clear faults faster. These upgrades will occur between National Grid's Tewksbury Station #17 and Reading Station

#494. Design changes will be made to replace system 1 and 2 relays at RMLD's BES Station 4. RMLD hired PLM to redesign 150 KV relaying, to coordinate and sequence them with the National Grid and Eversource relaying once all designs are complete.

Pad-mount Switchgear Upgrade at Industrial Parks Line 18, Page 57.

RMLD is requesting to spend \$764K for Pad-mount Switch Gear Upgrades. This project began in FY18 and continues through CY23 to replace 27 aging units. Since the inception of the program, 14 units have been replaced and seven more are expected to be replaced in 2021. In CY22, six more units will be purchased and replaced.

New Wilmington Substation, Page 59, Line Item 19 and 20

For the new Wilmington Substation, the RMLD is requesting to spend 650K for the land purchase in CY22 and an additional 195K for the system impact study, engineering, and permitting. RMLD's existing Wildwood Wilmington Substation is antiquated and far from Wilmington's load center, which is in the Ballardvale area. RMLD is negotiating to purchase the land near the 115 kV lines.

The substation will be designed and equipped with 260 MVA transformers and 115kV switchgear to feed the Ballardvale area and provide load relief from Stations 3 and 4. RMLD has executed an LOI and agreement with the landowner to proceed with surveying and conducting the phase 1 environmental assessment. The land purchase and permitting will take place in CY22, followed by construction and commissioning in CY23 and CY24.

Grid Modernization and Optimization (Page 63, Line Item 23)

RMLD is requesting to spend approximately \$1.56m for grid modernization and optimization. This is an ongoing project (15-20 years) following the best practices and industry trends. The program will upgrade and modernize the following: system switches, cap banks, SCADA systems, reclosers, etc.

This program began in FY15 and will continue through CY35. In accordance with RMLD's technology roadmap, the program includes the installation of four SCADA made switches and two IntelliRupter smart switches. This project also addresses ABB reclosures, Cap bank automation, VVO, MDM, and communication devices.

A communication study was performed in CY21, recommending the best means for field devices to communicate amongst each other and with the SCADA system (necessary for processing and automation). These recommendations were implemented in CY22 in the amount of \$156K.

AMI Mesh Network Expansion & Meter Replacement (Page 71, Line 24).

In CY20, RMLD hired a consultant to evaluate the current antiquated AMI, AMR system. The recommendation was to upgrade and replace Itron antiquated meters with a full two way fixed Mesh Network, as the system has reached the end of its useful technology life.

Approximately 3600 commercials and some residential mirrors of Itron meters are incapable of sending Last Gasp messages, which come through the outage management system and allow the RMLD to map out the outage area. As a result, the outage management system cannot locate the outage when meters are out.

The RMLD was also recommended to install a new MDM program to house the metering data as well as, providing the means to integrate with the AMI and Cogsdale CIS to implement the demand response and other demand management programs. This integration provides RMLD and IRD with the data needed to create successful programs. In CY20 RMLD hired Katama engineering to prepare an RFP for the MDM, AMI, and AMR systems.

RMLD plans to install the MDM in CY22, included as a part of grid modernization, for \$280K. The RMLD plans to install the AMI, AMR system from CY22 to CY24. The total cost of this project is approximately \$7.6m

Getaway Upgrade (Page 77, Line Item 29)

The 3W18 Gateway Improvements for Station 3 is a continuation from CY21 to increase the feeder thermal ratings for normal and emergency loading and minimizing the loading the losses. The total cost of the project is \$215K. The RMLD completed a similar project at Station 4 to increase the thermal rating of the feeders, which lowered losses and saved the rate payers money.

#### Transformer and Capacitor Purchase (Page 79, Line Item 36)

The RMLD is requesting \$751K for annual transformers and capacitor purchases. This covers purchases of all stock, new construction, and reliability projects (including the age transformer replacement program), and 13.8kV step down conversions. This is another significant project that assists in lowering system losses and costs. The increase from CY21 to CY22 (\$333k) is due to the increase of the single and three phase transformer inventories for the aged replacement program. In CY21 the RMLD inspected, evaluated, and scheduled replacements for the transformers that were due for an upgrade from the effects of environmental impact on load and physical condition. Beginning in CY22 the RMLD will implement an annual inspection of all transformers aged 10+ years, and will schedule replacements based on a scorecard evaluation method developed inhouse. The RMLD discovered that some of the younger transformers have begun to deteriorate faster due to poor material or condition of the soil. This pushed the RMLD to change the 25-year evaluation to 10 years, as a means of ensuring the transformers are not overloaded or in poor condition.

#### Long-Term Upgrade Reliability Projects Pages 81 – 89, Line Item 37 –41.

Long term upgrade reliability projects are annual reliability projects that reduce outages and improve overall system reliability. These projects are broken down into five categories, costing \$2,479,000. These line items do not include the cost of transformers (Line Item 36). Long-term upgrade reliability projects are inclusive of 13.8kV stepdown conversions to support load and improve voltage delivery; underground facility upgrades; age transformer replacement programs; and secondary and main service upgrades to renew overall system losses and improve operating conditions.

#### Pole replacement Program Line Item 42, page 91

The RMLD is requesting \$298K for the pole replacement program. Started in 2014, the RMLD annually inspects poles in the area with the intent to replace poles that have reached the end of their useful life. Each year the RMLD tests 700-1000 existing poles, and since the inception of the program, since the inception of this program RMLD has inspected 4774 poles and replaced 302.

### **B. OPERATING BUDGET**

Ms. Markiewicz presented the CY22 Operating Budget

*Reading Municipal Light Department, CY22 Operating Budget PDF Presentation, Board Packet*

#### **Financial Strategic Balance: Slide 1**

Ms. Markiewicz reported on the financial strategic balance that occurs when the budget is created and emphasized the importance of paying consideration to crucial factors during this process (as outlined on slide 1).

#### **CY22 Operating Budget Fixed Costs: Slide 2**

Ms. Markiewicz reported on the CY22 fixed costs. Fixed costs are costs that cannot be changed and include expenses that are contracted and/or previously voted on by the Board in past motions. The total fixed costs represent approximately 76% of the overall operating budget, and of that, Power Supply accounts for 66%. As Mr. Pacino noted, the depreciation expense is a 3% minimum reserve, and is currently at about 5.5% (\$5.1m). This is approximately a 4% increase due to necessary capital investments.

Ms. Markiewicz stated that the 2.73% (\$2.5m) voluntary payment to the Town of Reading reflects the formula change to the commitment; with an increase of nearly 2%.

The payments to the four towns (2% net plant, \$1.7m) increased approximately 3%. This was due to capital investment growth, which led to an increase of net plant.

Loss on disposal of assets is just under a quarter percent.

### **CY22 Operating Budget Semi – Variable Costs: Slide 3**

Ms. Markiewicz reported on the CY22 semi – variable costs. Semi-variable costs account for approximately 24% of the budget and allow for a small amount of wiggle room. Ms. Markiewicz identified the top items in this category, citing labor costs with overtime and pension, employee benefits, pension, and OPEB (Other Post-Employment Benefits) tied to RMLD's three labor contracts. Employee benefits are also tied to the Town of Reading, through the Town's health and dental plans. Labor expense accounts for approximately 10.25% of semi-variable costs; of which, 1.6% (\$9.4m) is for capital projects.

Ms. Markiewicz reported further on the notable items in this category, as outlined on slide 3.

### **Significant Increases Budget to Budget: Slide 4**

Ms. Markiewicz reported on the significant increases in the CY22 budget, as outlined on slide 4. Notable increases were outlined as follows:

- Labor is projected to increase by approximately 12.5% or \$1 million
- Employee Benefits/Pension is projected to increase by approximately 6% or \$274K
- Other operating and maintenance expenses are projected to increase about 19% or \$414K
- Efficiency electrification expenses are projected to double about \$1.2m.
- Contract and consulting services are projected to increase about 45% or \$227K.
- Software and hardware maintenance projected to increase 54% or \$250K.
- Property insurance projected to increase about 14% or 67K.
- Transformer maintenance projected to increase 67%, about \$145K.
- Training and tuition reimbursement projected to increase 28% or 72K.

### **CY22 Budgeted Other Operating and Maintenance Expenses: Slide 5 – Slide 6**

Ms. Markiewicz provided a breakdown of the other operating and maintenance expenses, as requested by Vice Chair Pacino. Each division, and departments within each division, have their own budget allocated towards items particular to the department itself and supplies and expenses that are directly related to the department. Ms. Markiewicz cited the example of the General Manager budget, which is inclusive of dues and subscriptions, public power week, storm related supplies, etc. Notable expenses were highlighted as follows:

- General Managers expenses at approximately \$90K.
- Human Resources expenses at approximately \$81K
- Community Relations expenses at approximately \$76K.
- Building maintenance expenses at approximately \$500K (largest budget).
- Material management expenses at approximately \$160K.
- Engineering and operations expenses at approximately \$31K
- Overhead and underground maintenance of lines expenses at approximately \$367K.
- Station & meter tech expenses at approximately \$326K.
- Information technology supplies and expenses at approximately \$50K.
- Integrated resource expenses at approximately \$129K.
- Business and finance expenses at approximately \$191K.
- Customer deposit interest expenses at approximately \$40K (interest payback for held customer deposits).
- Customer processing fees at approximately \$534K

Vice Chair Pacino commented that the information provided was exactly what he was looking for.

## **CY22 Budgeted Legal Expenses: Slide 7**

Ms. Markiewicz reported on a breakdown of legal expenses, as requested by Vice Chair Pacino. Notable expenses were highlighted as follows:

- General Manager & policy review expenses at approximately \$25K.  
Includes any new updates as well as language and compliance requirements on RMLD policies, etc.
- Human resources and labor relations expenses at approximately \$92K.  
Includes anything related to negotiations, grievances, arbitration, staffing, labor law, benefits, COVID 19 etc.
- Engineering and operations expenses at approximately at 90K.  
Includes OSHA compliance, terms and conditions, service requirement handbooks, dark fiber, small cell attachments and related compliance, etc.
- Business and finance expenses at approximately \$30K.  
Includes audit letters sent to our legal counsel, GASB compliance, DPU regulation, sales tax exemption, fraud prevention, cash custodial responsibility, etc.
- Procurement and liability expenses at approximately \$60K.  
Includes contracts, Chapter 30B, insurance updates and requirements, electric liability claims, Wilmington substation land,
- Purchase power expenses at approximately \$159K.
- Includes supply contracts, ISO litigations, FERC regulations, renewable energy certificates, portfolio standards, etc.

Ms. Markiewicz reported on a breakdown of CAB and Board expenses for the last five years, as requested by Vice Chair Pacino. The information outlined demonstrates the combined total expenses of the Board and the CAB. Each budget is approximately \$15,000. The CAB amounts stems from the 20 Year Agreement. Expenses that are allocated to these budgets include the NEPPA conference, staff related time with minutes, and any other expenses related directly to the Board or CAB.

Discussion ensued regarding the amount of money spent by the Board annually. Vice Chair Pacino commented that the budget amount for the CAB of \$15K was established by the 20-year agreement, and he has no issue with that. However, the Board is not spending the amount is allocated to Board of Commissioner for expenses.

After discussion the majority sense was not to change the expense amojtn allocated to the Board of Commissioners.

Ms. Bitá asked for clarification regarding the 67% increase for transformer maintenance. Ms. Markiewicz responded that a portion of the increase is related to the addition of the transformer maintenance project to the capital budget, which is associated with testing hazardous material. Although the increase seems significant at 67%, the amount is only \$145K. Chair Coulter added that it is a standard operating procedure to test around the soil of leaky transformers.

Ms. O'Brien clarified that transformer expenses are allocated to both the capital and operating budget. The transformer maintenance expense for the clean-up and testing of hazardous material is allocated to the operating budget, while replacement expenses are allocated to capital budget.

Ms. Bitá asked for clarification on the miscellaneous line in the operating budget for approximately \$50K, which will increase by 15% in CY22. Ms. Markiewicz stated that this line (930) represents customer processing services and supports customer payment needs and expectations. Ms. Markiewicz misspoke, this actually refers to Town of Reading services invoice along with administrative salaries unrelated to customer needs. 903 is the account Ms. Markiewicz was originally referring to above.



Mr. Talbot asked for further clarification on the miscellaneous expense line; Ms. Markiewicz responded that it is called miscellaneous general expense because when utilizing FERC accounting, the relevant FERC description must be used. The miscellaneous general expense category captures expenses relating to different areas of administrative support within the business side.

Ms. O'Brien stated that the RMLD can offer a mini-FERC accounting training for the Commissioners.

Ms. Bitá asked a question regarding the process of the requesting a change to the budget once approved.

Discussion ensued regarding the overall RMLD budget review process for the CAB and Board.

The Board and Mr. Kelley agreed to discuss and consider a joint meeting between the CAB and the Board when the RMLD presents the initial budget moving forward.

Chair Coulter commented that Massachusetts is now in a new grow zone, and this, among other factors, may have an impact on the tree trimming budget.

### **Projected Rate Increases: Slide 8**

Ms. Markiewicz reported on the projected rate increases. For CY22 there is a 2.2%-4.7% overall rate increase across all rate classes. For the 1<sup>st</sup> half of CY22, rate increases will be partially supplemented by the Rate Stabilization Fund of approximately 1.4% (\$1.2m).

## **7. Integrated Resources Report**

### **Rates Summary (Slide 3).**

Mr. Phipps reported on the summary of changes rate classes 2022. Rates are intended to cover operating costs, power supply costs, and the rates support the capital budget. To align with the 2022 budget that was just presented, slight modifications were made to the rates shown here verses those originally presented in August and September. Mr. Phipps summarized the current and proposed rates for each class, as outlined in slide 3. The rate increases are modest, maintain a fair balance between rate classes, and meet legal compliance elements.

The increase in load growth that comes with electrification is pushing more investment in the distribution network. This context ties into Mr. Jafari's budget discussion of the acceleration of network upgrades, which looks 15-20 years down the road.

Similarly, the EEC charge (previously approved) is essentially an incentive fund to drive electrification by fostering changes in customer behavior.

### **Overview 2022 rate recommendations (Slide 4)**

Mr. Phipps presented the 2022 rate recommendations. The load growth is driving the dollars for distribution energy which funds RMLD distribution network upgrades. This is primarily driven by the growth initially in the residential space. This accounts for why the residential number is 4.7% verses the industrial and commercial numbers which are just below 4%.

Although the EEC charge resembles a massive increase at 200%, the rate itself was only raised from \$0.001/kWh to \$0.003/kWh. Comparatively, the IOUs collect at a rate 6 times higher than what the RMLD is implementing.

Mr. Phipps identified the current proposed rates for Board approval, outlined on the table in slide 4 (Residential, Commercial, Industrial, and School). As noted, distribution energy (load growth) and EEC (electrification) are the primary drivers for these rate increases.

Per the Cost-of-Service study performed by the RMLD, the rates are designed to reflect the uniqueness of each rate category. Mr. Phipps stated that detailed examples of the proposed rates are on the website as well as in the board packet.

Vice Chair Pacino made a **motion**, seconded by Mr. Talbot, move that the Board of Commissioners, on the recommendation of the Citizen's Advisory Board, vote to accept the General Manager's recommendation to replace the following MDPU rates effective on billings on or after January 1st, 2022:

- Replace 279 Residential Schedule A with 296
- Replace 280 Residential Time of Use Schedule A2 with 299
- Replace 282 Commercial Schedule C with 297
- Replace 283 Industrial Time of Use Schedule I with 298
- Replace 284 School Schedule SCH with 300

**Motion Passed:** 4:0:1 (4 in favor, zero opposed, 1 absent) Roll Call: Vice Chair Pacino, Mr. Aye; Mr. Talbot, Aye; Ms. Bitz, Aye; Chair Coulter, Aye. Mr. Stempeck was absent from the vote.

#### **2021 Q2 2021 Certificates Update (Slide 5).**

Mr. Phipps presented the Q2 2021 report on certificate management. Certificates are acquired through the purchase of power, with associated certificates. Currently, the RMLD buys certificates only with associated power, and does not buy on the open market.

59K certificates were acquired in Q2 of 2021 (1 certificate per MWH). The RMLD purchased additional power in Q2 but only 59K had associated certificates. Per the policy 30 the RMLD is retiring 23% of retail sales. In Q2 the RMLD will retire approximately 36K certificates, sell approximately 23K, and keep the balance of 3,600. The ending balance of 3,600 is to account for quarterly load changes. The RMLD will retire or sell all certificates from 2021 by the end of Q2 in 2022; any 2021 certificates that the RMLD does not transact by the end of June 2022 are forfeited.

When Q2 sold certificates will net approximately \$520K depending on market volatility. This amount will be applied back to the purchase power budget, which dampens the volatility.

#### **Power Supply Agreements Offshore Wind Opportunity**

Mr. Phipps reported on two additional Power Supply Opportunities.

##### Offshore Wind Opportunity (slide 6)

Mr. Phipps reported on the wind array (7,000 MW- 15,000 MW) going off the coast of southern MA, as outlined in slide 6. As a reference, the maximum load for all New England in 2020 was 25,000 MW. Once built, these wind projects are massive and until now, MLPs have not had a chance to bid on the outtake of these projects. Vineyard Wind owns an array and due to the anticipated purchase date of 2026 or 2027, it is likely that the turbine systems being installed will be higher powered than what was originally planned.

Out of the 7,000 MW, there is a small 25 MW section that the MLPs can collectively participate in. ENE has assisted in orchestrating this; there are 20 MLPs who are interested in participating, amounting to 1/20<sup>th</sup> of the 20 MW for each MLP. Although this project is small relative to our portfolio, RMLD does want to participate in the bid, which will be announced and evaluated in December 2021. The RMLD will continue to push for more opportunities with offshore wind projects.

Ms. O'Brien clarified that DOER will be evaluating the proposals, one from Vineyard Wind/Commonwealth Wind, and another from Mayflower Wind. Of these proposals, RMLD will get the excess MWs. Ms. O'Brien cited an example; if the project is calculated to be a 12 MW turbine, and it ends up being a 13 MW turbine, the 1MW difference is the excess. The DOER then decides whether the MLPs will win the incremental addition. This is a bid solicitation that comes under MA procurement laws. This bid is not a guarantee, but a decision will come quickly, likely before December 17. It is important for the RMLD to participate, as this sets a precedent for potentially being included in future offshore projects.

Mr. Talbot commented that the inclusion of the phrase in the motion regarding environmental justice may not apply to an offshore wind project. Discussion ensued on keeping the verbiage in the phrase, and it was agreed to keep the motion as is.

Vice Chair Pacino made a **motion**, seconded by Mr. Talbot, that the Board of Commissioners, on the recommendation of the Citizen's Advisory Board, vote to accept the General Manager's recommendation to execute a contract with Commonwealth Wind for energy, including associated certificates, from an offshore wind facility off the southern coast of Massachusetts, contingent on appropriate environmental justice due diligence.  
**Motion Passed:** 4:0:1 (4 in favor, zero opposed, 1 absent) Roll Call: Vice Chair Pacino, Mr. Aye; Mr. Talbot, Aye; Ms. Bitá, Aye; Chair Coulter, Aye. Mr. Stempeck was absent from the vote.

#### Power Supply – Solar PV (Slide 2 – Solar Motion)

Mr. Phipps presented on the Solar PV power supply opportunity as outlined on Slide 2. The system is land base and associated with a previous project that was granted approval (up to 5 MW) by the Board. The Solar Array is located at the Seabrook New Hampshire site, and there is an opportunity to increase the size of the array with land adjacent to the Seabrook site. Mr. Phipps reported on the total volume, term, certificates, and pricing of opportunity, which allows for the RMLD to add additional solar to the power portfolio, as well as additional certificates. The motion allows for up to 12 MW for a solar PV system instead of 9MW to allow room for an opportunity to secure additional MWs as purchase options for panels may allow for higher efficiency panels to be installed..

Ms. Bitá asked a question on the cost of the MA Class 1 certificates. Mr. Phipps responded costs were currently at \$40 per certificate. Ms. Bitá asked a follow up question on purchasing certificates in the open market; Mr. Phipps responded that the RMLD does not purchase on the open market but would consider it if necessary.

Vice Chair Pacino asked a question on a point that was made at the CAB meeting about other solar projects. Mr. Phipps responded that in Sept, the RMLD received BoC approval to purchase solar power for a BroadLeaf solar array. ENE assembled several MLPs, including RMLD, to participate in an opportunity for 182,000 MWhs (shared across 8 MLPs), RMLD share is 27,000 MWhs.

RMLD is proactively and aggressively looking for solar projects while building out the Power Supply Portfolio due to the anticipated shortage of non- carbon sources towards 2050.

Mr. Pacino made a **motion**, seconded by Ms. Bitá. To move that the Board of Commissioners, on the recommendation of the Citizens' Advisory Board, vote to accept the General Manager's recommendation to modify a power supply contract with NextEra for energy, including associated certificates, to increase the size of the previously approved solar array from up to 5 MW to up to 12 MW for a solar PV system at the Seabrook nuclear facility site, contingent on appropriate environmental justice due diligence.

**Motion Passed:** 4:0:1 (4 in favor, zero opposed, 1 absent) Roll Call: Vice Chair Pacino, Mr. Aye; Mr. Talbot, Aye; Ms. Bitá, Aye; Chair Coulter, Aye. Mr. Stempeck was absent from the vote.

8. **Procurement Requests Requiring Board Approval – Mr. Jaffari, Director of Engineering & Operations**

**IFB 2021-19 Janitorial Services**

Mr. Jaffari reported that S&J Services had the most recent contract for janitorial services for a three-year term. The bid was sent to 40 companies, four respondents, three bidders deemed non-responsive. SJ Services is the lowest responsible and responsive bidder they did not take any exceptions. The bid reflects the pricing for the janitorial services performed at RMLD's office and operations buildings, service center, garage, as well as a leased warehouse that are all located at RMLD's Ash Street campus.

Mr. Talbot asked for clarification on the pricing and Ms. Bitar sought clarification on the terms.

Mr. Jaffari explained that the three-year contract total is \$119,424, costing per annum is \$38,720 year one, \$39,824 year two, and \$40,880 year three. It has increased from the last contract (2018-2020) approximately \$19,000.

Mr. Talbot commented on the fact that there was only one bid. Mr. Jaffari responded that there were four respondents out of 40 bids sent. Some of the bid packages did not include all the required documentation such as liability insurance and authorized signatures.

Mr. Talbot asked a follow up question on the disqualified bidders. Mr. Jaffari replied that one respondent put all zeros in for each year. The other bidders were higher Partner Solutions General \$134,921 and Star Building Services \$123,956. Mr. Talbot thanked Mr. Jaffari for the discussion since the pricing for the bid is good, he is comfortable with that.

Vice Chair Pacino made a **motion** seconded by Ms. Bitar that IFB 2021-19 for Janitorial Services be awarded to S. J. Services, Inc, for \$119,424.00, pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager. This is a three-year contract.

**Motion Passed:** 4:0:0 (4 in favor, 1 absent) Roll Call: Vice Chair Pacino, Aye; Ms. Bitar, Aye; Mr. Talbot, Aye; and Chair Coulter, Aye. Mr. Stempeck was absent from the vote.

**IFP 2021-20 Substation Spare Equipment**

Mr. Jaffari stated that this bid is for the spare parts for all substations. Replacements for bushings, transformers, LAs, PTs, CGs, have a long lead time. In the event there is premature failure RMLD needs to have replacement in our inventory. The bid was sent to 14 companies, with four respondents.

Stuart Irby Company came in at the lowest cost for five of the six items, WESCO for item number four the lowest, and no pricing was received for item number two, which was the 488 KV rated transformer bushing. Due to the fact this transformer bushing is old RMLD needs to secure this equipment on the secondary market, resulting in a total cost of \$56,829.98, the capital budget amount for this project is \$100,000.

Vice Chair Pacino made a **motion** seconded by Ms. Bitar that IFP 2021-20 for Substation Spare Equipment be awarded to: Stuart C. Irby Company, for \$49,873.98, and WESCO Distribution, Inc., for \$6,956.01, pursuant to M.G.L. c. 164 § 560, on the recommendation of the General Manager.

**Motion Passed:** 4:0:0 (4 in favor, 1 absent) Roll Call: Vice Chair Pacino, Aye; Ms. Bitar, Aye; Mr. Talbot, Aye; and Chair Coulter, Aye. Mr. Stempeck was absent from the vote.

**IFP 2021-23 #2CU 15 kV Underground Cable and #2STR CU 1 COND 600V XHHW Cable**

Vice Chair Pacino disclosed to the Chair that he will abstain on voting on this bid whereas Arthur J. Hurley is a client of his client.

Mr. Jaffari said that this IFP is for number two copper cable 15 KV for underground URD systems that RMLD has in all four communities, in addition, the number two stranded copper cable 600 volts for the secondary. The bid was sent to eight companies, with three respondents. The lowest responsible and responsive bidder was Arthur Hurley for \$94,725 which includes the 600 volt cable as well as the 15 KV cable.

Vice Chair Pacino made a **motion** seconded Ms. Bitá that IFP 2021-23 for #2CU 15kV Underground Cable and #2STR CU 1 COND 600V XHHW Cable be awarded to: Arthur J. Hurley Company, Inc., for \$94,725.00, pursuant to M.G.L. c. 164 § 56D, on the recommendation of the General Manager.

**Motion Passed:** 3:0:1 (3 in favor, 1 abstention, 1 absent) Roll Call: Vice Chair Pacino, Abstain; Ms. Bitá, Aye; Mr. Talbot, Aye and Chair Coulter, Aye. Mr. Stempeck was absent from the vote.

#### **RFQ 2021-18 Pick-Up Truck with Dump Body and Material Spreader with Trade-Ins**

Mr. Jaffari explained that this bid was sent out twice, the first time, May 2021 with two respondents, who were deemed nonresponsive. RMLD in turn clarified its specs then searched the statewide contract VEH98 which provides a list of vendors. The second bid was sent September 2021 to six vendors with only one respondent Liberty Chevrolet in which RMLD utilized a cooperative contract with the Greater Boston Police Council, GBPC who Liberty has a contract with. In addition, the town of Reading is also a member of GBPC. Some of these trucks RMLD bid on have long lead times. In this case GBPC ordered one extra truck therefore minimal lead time.

RMLD is trading in three obsolete trucks from its fleet. Currently, there are no other alternatives to fuel such as electric or no PHEV. By reducing the fleet size by two vehicles results in cost savings for fuel and repairs.

Vice Chair Pacino made a **motion** seconded Ms. Bitá that RFQ 2021-18 for a Pick-Up Truck with Dump Body and Material Spreader Attachment with Trade-Ins be awarded to Liberty Chevrolet for net delivered price of \$65,774.00 (\$68,774.00 minus \$3,000.00 for trade ins), pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager

**Motion Passed:** 4:0:0 (4 in favor, 1 absent) Roll Call: Vice Chair Pacino, Aye; Ms. Bitá, Aye; Mr. Talbot, Aye; and Chair Coulter, Aye. Mr. Stempeck was absent from the vote.

#### 9. Scheduling

Subsequent RMLD Board Meeting:

RMLD Board meeting Monday, December 20, 2021, 7:00 pm.

CAB Meeting Coverage: (December) Mr. Talbot

AP: Mr. Coulter; Payroll: Mr. Pacino

Mr. Talbot asked a question regarding ratepayers sponsoring another ratepayer relative to renewable choice, where one ratepayer could absorb the optional cost of the other ratepayer's energy. The RMLD will investigate this if this can conceptually happen from a legal perspective and report back at the next meeting.

Discussion ensued on gifts certificates and good citizen funds. It was the concurrence of all to consider this issue going forward

10. Adjournment

At 9:09 pm Vice Chair Pacino made a **motion** seconded by Ms. Bitá that the Board of Commissioners adjourn regular session.

**Motion Passed:** 4:0:0. (4 in favor, 1 absent) Roll call: Vice Chair Pacino, Aye; Ms. Bitá, Aye; Chair Coulter, Aye; and Mr. Talbot, Aye. Mr. Stempeck was absent from the vote.

BOARD MATERIALS AVAILABLE BUT NOT DISCUSSED

- Accounts Payable / Payroll Questions through pay date 10/11/2021
- Financial Update through August 2021
- Surplus and Scrap Material Report September 2021 & October 2021

A true copy of the RMLD Board of Commissioners minutes  
as approved by a majority of the Commission.

  
[Philip B Pacino \(Jan 26, 2022 18:50 EST\)](#)

Philip B. Pacino, Secretary Pro Tem  
RMLD Board of Commissioners



## Town of Reading Meeting Posting with Agenda

### Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2021-11-17

Time: 7:00 PM

Building:

Location:

Address:

Agenda:

Purpose: General Business

Meeting Called By: Robert Coulter, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

### Topics of Discussion:

PER GOVERNOR BAKER'S MARCH 10, 2020, ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW, G.L. c. 30A, §20 AND THE JUNE 16, 2021, ACT EXTENDING CERTAIN COVID-19 MEASURES, THIS MEETING WILL BE HELD REMOTELY VIA ZOOM.

### **Public participation at this meeting:**

This meeting will be held remotely on Zoom and streamed live on RCTV and YouTube.  
<https://www.youtube.com/c/RCTVStudios/videos?view=57>.

For public participation on Zoom please email [emorse@rmlld.com](mailto:emorse@rmlld.com). Please include your full name and address. Comments and questions will be monitored during the meeting.

#### 1. Call Meeting to Order – Chair Coulter

**Code of Conduct:** The RMLD Board of Commissioners recognizes the importance of hearing public comment, at the discretion of the Chair, on items on the official agenda. We ask that all questions or comments from the public be directed to the Chair and that all parties, including members of the RMLD Board, act in a professional and courteous manner when addressing the Board or responding to comments. Once recognized by the Chair, all persons addressing the Board shall state their name and address prior to speaking. It is the role of the Chair to maintain order in all public comment or ensuing discussion.

#### 2. Public Comment – Chair Coulter

- Citizens' Advisory Board
- Liaisons to RMLD Board
- Public Comment

#### 3. Approval of Board Minutes - (Attachment 1) – **ACTION ITEM** – Chair Coulter

**Board of Commissioners Suggested Motion:** Move that the Board of Commissioners approve the meeting minutes of the July 19, 2021, and August 12, 2021, meetings on the recommendation of the General Manager.

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



## Town of Reading Meeting Posting with Agenda

4. Report on Citizens' Advisory Board Meeting on Oct 21 and Nov 11 – Ms. Bitá and Mr. Pacino
5. General Manager's Report - Ms. O'Brien, General Manager
6. 2022 Budget Presentation
  - Capital Budget – Hamid Jaffari, Director of Engineering & Operations  
Suggested Motion: Move that the Board of Commissioners, on the recommendation of the Citizens' Advisory Board, approve the Calendar Year 2022 Capital Budget in the amount of \$13,225,575 as presented, on the recommendation of the General Manager. Any significant changes are to be submitted to the CAB for review and recommendation.
  - Operating Budget – Wendy Markiewicz, Director of Business & Finance  
Suggested Motion: Move that the Board of Commissioners, on the recommendation of the Citizens' Advisory Board, approve the Calendar Year 2022 Operating Budget with a net income of \$2,533,060 as presented, on the recommendation of the General Manager.
7. Integrated Resources Report (Attachment 3) -**ACTION ITEM** - Mr. Phipps, Director of Integrated Resources

### **Rates Summary**

Suggested Motion: Move that the Board of Commissioners, on the recommendation of the Citizen's Advisory Board, vote to accept the General Manager's recommendation to replace the following MDPU rates effective on billings on or after January 1st, 2022:

- Replace 279 Residential Schedule A with 296
- Replace 280 Residential Time of Use Schedule A2 with 299
- Replace 282 Commercial Schedule C with 297
- Replace 283 Industrial Time of Use Schedule I with 298
- Replace 284 School Schedule SCH with 300

### **2021 Q2 2021 Certificates Update**

### **Power Supply Agreements**

#### **Offshore Wind Opportunity**

Suggested Motion: Move that the Board of Commissioners, on the recommendation of the Citizen's Advisory Board, vote to accept the General Manager's recommendation to execute a contract with Commonwealth Wind for energy, including associated certificates, from an offshore wind facility off the southern coast of Massachusetts, contingent on appropriate environmental justice due diligence.

#### **Power Supply Opportunity**

Suggested Motion: Move that the Board of Commissioners, on the recommendation of the Citizens' Advisory Board, vote to accept the General Manager's recommendation to modify a power supply contract with NextEra for energy, including associated certificates, to increase the size of the previously approved solar array from up to 5 MW





## Town of Reading Meeting Posting with Agenda

to up to 12 MW for a solar PV system at the Seabrook nuclear facility site, contingent on appropriate environmental justice due diligence.

8. Procurement Requests Requiring Board Approval – (Attachment 4) – **ACTION ITEM** - Mr. Jaffari, Director of Engineering & Operations

### **IFB 2021-19 Janitorial Services**

Suggested Motion: Move that IFB 2021-19 for Janitorial Services be awarded to: S. J. Services, Inc, for \$119,424.00, pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager. This is a three-year contract.

### **IFP 2021-20 Substation Spare Equipment**

Suggested Motion: Move that IFP 2021-20 for Substation Spare Equipment be awarded to: Stuart C. Irby Company, for \$49,873.98, and WESCO Distribution, Inc., for \$6,956.001, pursuant to M.G.L. c. 164 § 560, on the recommendation of the General Manager.

### **IFP 2021-23 #2CU 15 kV Underground Cable and #2STR CU 1 COND 600V XHHW Cable**

Suggested Motion: Move that IFP 2021-23 for #2CU 15kV Underground Cable and #2STR CU 1 COND 600V XHHW Cable be awarded to: Arthur J. Hurley Company, Inc., for \$94,725.00, pursuant to M.G.L. c. 164 § 56D, on the recommendation of the General Manager.

### **RFQ 2021-18 Pick-Up Truck with Dump Body and Material Spreader with Trade-Ins**

Suggested Motion: Move that RFQ 2021-18 for a Pick-Up Truck with Dump Body and Material Spreader Attachment with Trade-Ins be awarded to: Liberty Chevrolet for net delivered price of \$65,774.00 (\$68,774.00 minus \$3,000.00 for trade ins), pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager

9. Scheduling – Chair Coulter

Subsequent RMLD Board Meetings: December doodle poll  
CAB Meeting Coverage: (December) Mr. Talbot  
AP: Mr. Coulter; Payroll: Mr. Pacino

10. Adjournment – Chair Coulter (Board of Commissioners) **ACTION ITEM**

Suggested Motion: Move that the Board of Commissioners adjourn regular session.

### **BOARD MATERIALS AVAILABLE BUT NOT DISCUSSED**

- Accounts Payable / Payroll Questions through pay date 10/11/2021
- Financial Update through August 2021
- Surplus and Scrap Material Report September 2021 & October 2021



**READING MUNICIPAL  
LIGHT DEPARTMENT**

**BOARD OF COMMISSIONERS MEETING**

**REGULAR SESSION**

**November 17, 2021**

## **APPROVAL OF BOARD MINUTES**

### **ATTACHMENT 1**

# **2022 BUDGET PRESENTATION**

## **ATTACHMENT 2**

# **READING MUNICIPAL LIGHT DEPARTMENT**



## **CY2022 BUDGET**

**October 1, 2021**

Revision 1: October 14, 2021



# TABLE OF CONTENTS

	Page #	
RMLD Mission Statement	5	
RMLD System Profile	7-8	
2022 CAPITAL BUDGET		
Planned Programs	11-14	
FACILITIES MANAGEMENT		
	Page #	Project #
⌘ RMLD Lighting (LED) Upgrade Program	17	104
⌘ Building/Grounds Upgrades	19	095
⌘ Office Upgrades – 230 Ash Street	21	098
⌘ Credit Union Renovation	23	136
⌘ Security Upgrades – All Sites	25	119
⌘ Rolling Stock Replacement (vehicles, trailers, fork trucks)	27	118
INTEGRATED RESOURCES		
	Page #	Project #
⌘ Electric Vehicle Supply Equipment (EVSE)	31	099
INFORMATION TECHNOLOGY		
	Page #	Project #
⌘ Hardware Upgrades	35	127
⌘ Software and Licensing	37	128
⌘ Customer Portal (Mobile APP)	39	138
⌘ IT Infrastructure Enhancements	41	139
⌘ IT Security	43	140
⌘ New Production Environment Disaster Recovery	45	122
SYSTEM		
	Page #	Project #
⌘ Station 4 CCVT Replacement	51	133

⌘	Primary Metering Inspection and Upgrade Program	53	110
⌘	Relay Protection Upgrades – Station 4	55	130
⌘	Pad-mount Switchgear Upgrade at Industrial Parks	57	102
⌘	New Wilmington Substation	59	105
⌘	Grid Modernization & Optimization	63	103
⌘	AMI Mesh Network Expansion and Meter Replacement	71	112
⌘	Meters and Primary Meters (for stock)	73	117
⌘	Force Account (MassDOT): Main and Hopkins, R	75	214
⌘	3W18 Getaway Improvements	77	125
⌘	Transformers and Capacitors Purchase (Stock and Projects)	79	116
⌘	Secondary and Main Replacement Program - All Towns	81	458
⌘	13.8kV Upgrade (Step-down Area, etc.) - All Towns	83	107
⌘	Underground Facilities Upgrades (URDs, Manholes, etc.) - All Towns	85	106
⌘	Gazebo Circle, Reading, Underground Feed Relocation	87	134
⌘	Aged/Overloaded Transformer Replacement Program	89	668
⌘	Pole Replacement Program	91	175
⌘	Substation Equipment Upgrade	93	111
⌘	Power/Lab and Tool Equipment	95	115
⌘	Service Connections (Residential and Commercial)	97	Various
⌘	Routine Construction	99	Various

## 2022 OPERATING BUDGET

	Page #
⌘ Six Year Plan CY22-27	103
⌘ Statement of Budgeted and Actual Revenues and Expenses CY20-CY22	105
⌘ Statement of Budgeted Revenue and Expenses CY21-CY22	107
⌘ Fixed and Semi-Variable Costs Budgeted and Actual CY20-CY212	109

## 2022 POWER SUPPLY

	Page #
⌘ Bulk Power Cost Projections	113
⌘ Description of RMLD's Power Supply	115-123





# READING MUNICIPAL LIGHT DEPARTMENT

## **Mission Statement**

RMLD is committed to providing excellent customer service, including competitively priced electricity through due diligence of power supply, risk management, system reliability, safety, and overall business efficiency.

## **Vision Statement**

RMLD has transitioned from a reactive to a proactive approach in all aspects of the utility business to ensure efficiency, safety, and competitive rates. The Be Efficient – Get Greener – Go Paperless, Peak Performance, and Shred the Peak, campaigns, have been integrated into a core business and include sustained procedural changes in the areas of long-term planning, technology road mapping, talent managing, customer communication, system maintenance and power supply portfolio balancing.



## SYSTEM PROFILE

(based on CY20)

<b>SERVICE TERRITORY</b>	51 square miles serving Reading, North Reading, Wilmington, and part of Lynnfield
<b>TOTAL OPERATING REVENUES</b>	\$85,572,332
<b>POWER PURCHASED</b>	\$57,292,309
<b>NUMBER OF CUSTOMERS/ ACTIVE METERS</b>	30,321
<b>ANNUAL PEAK DEMAND</b>	163,970 kW on July 28, 2020, hour ending 2:00 pm
<b>ANNUAL SALES</b>	651,179,904
<b>PLANT VALUE</b>	Gross: \$164,059,000                      Net: \$82,772,000
<b>SUPPLY VOLTAGE</b>	115 Kv
<b>SUPPLY CAPACITY</b>	<p>Station 4:</p> <ul style="list-style-type: none"> <li>(3) 60 MVA Transformers</li> <li>(2) 35 MVA Transformers – feeds Station 5</li> <li>250 MVA Connected, 190 MVA Firm</li> </ul> <p>Station 3:</p> <ul style="list-style-type: none"> <li>(2) 60 MVA Transformers</li> <li>120 MVA Connected, 60 MVA Firm</li> </ul>
<b>DISTRIBUTION SYSTEM VOLTAGE</b>	13,800 volt wye 4,160 volt wye
<b>OVERHEAD PRIMARY LINES</b>	340.5 miles
<b>UNDERGROUND PRIMARY LINES</b>	155.85 miles
<b>DISTRIBUTION TRANSFORMERS</b>	4,010 transformers – 313.675 MVA Capacity
<b>STATION TRANSFORMER CAPACITY</b>	370 MVA Capacity
<b>UTILITY POLES</b>	<p>18,105 poles</p> <p><i>Ownership: 50% Verizon, 50% RMLD</i></p> <p><i>Custodial By Town:</i></p> <p>North Reading – RMLD</p> <p>Lynnfield – Verizon</p> <p>Reading</p> <ul style="list-style-type: none"> <li>• east of Main Street – Verizon</li> <li>• west of Main Street, east of West Street, south of Prescott Street – Verizon</li> <li>• west of West Street – RMLD</li> <li>• west of Main Street, north of Prescott Street – RMLD</li> </ul> <p>Wilmington</p> <ul style="list-style-type: none"> <li>• all poles with 35 kV sub-transmission circuits, and Concord Street – RMLD</li> <li>• all other locations in Wilmington – Verizon</li> </ul>

<b>APPLICATION SOFTWARE</b>	
	<div> <div> ChargePoint Cloud Services CMARS Constant Contact EFI (Energy Federation) eRequester ESRI eTrack Facility Dude Filezilla Forecast Pro Forecasting Futura Great Plains/Cogsdale Home Energy Audits Yukon ISO-NE Key Accounts CenturionCARES Team Gantt </div> <div> Itron LexisNexis ManagerPlus MIIsoft – WindMil Map/LightTable NEPOOL GIS Office 365 E3 PoleForeman Replicon SagLine SharePoint SpryPoint Survalent (OMS) Tangent AMP VMware Windows 10 Windows Server 2016, 2012 Adobe Creative Cloud CivicPlus </div> </div>
<b>CONTACT INFORMATION</b>	
Address:	230 Ash Street Reading, MA 01867
Telephone:	781-942-6598
Fax:	781-942-2409
Website:	<a href="http://www.rmld.com">www.rmld.com</a>
Office Hours	8:00 am - 4:30 pm Monday through Friday
<b>KEY PERSONNEL</b>	
General Manager	Coleen O'Brien email: <a href="mailto:cobrien@rmld.com">cobrien@rmld.com</a>
Director of Business and Finance	Wendy Markiewicz email: <a href="mailto:wmarkiewicz@rmld.com">wmarkiewicz@rmld.com</a>
Director of Engineering & Operations	Hamid Jaffari email: <a href="mailto:hjaffari@rmld.com">hjaffari@rmld.com</a>
Director of Human Resources	Janet Walsh email: <a href="mailto:jwalsh@rmld.com">jwalsh@rmld.com</a>
Director of Information Technology	Brian Hatch email: <a href="mailto:bhatch@rmld.com">bhatch@rmld.com</a>
Director of Integrated Resources	Gregory Phipps email: <a href="mailto:gphipps@rmld.com">gphipps@rmld.com</a>
<b>GOVERNING BODY</b>	
	Robert Coulter David Hennessy Philip B. Pacino John Stempeck David Talbot
<b>Number of Employees</b>	73
<b>Year Founded</b>	1894

# 2022 CAPITAL BUDGET

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## PLANNED PROGRAMS

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READING MUNICIPAL LIGHT DEPARTMENT														
Capital Improvements CY22 thru CY27														
\$ Shown in thousands														
LINE #	PAGE #	TOWN	PROJ #	FERC #	PROJECT NAME	CY21 BUDGET	CY21 EST.	CY22 PLAN EST.	CY23	CY24	CY25	CY26	CY27	BRIEF DESCRIPTION
1	n/a	A	129	390	Master Facilities Site Plan (ON-HOLD)									Town economic development plan impact. Master Facilities Site Plan - on hold. Evaluate maintenance only. 2021 BOC Goal: Convene joint public meeting with the Select Board and Town Planning staff to jointly discuss and share ideas on long-term Ash Street campus site planning.
2	17	R/NR/W	104	361/373	RMLD Lighting (LED) Upgrade Program	125	75	125						CY21-22: Convert existing interior/exterior lighting to LED fixtures - Ash Street Campus and Stations 3 and 4 per 2021 Physical Security study Assessment and recommendations made by Burns & McDonnell.
3	19	R/NR/W	095	390	Building/Grounds Upgrades	270	132	259	250	50	125	50	50	CY21: AC Cooling Project complete at Station 4. CY21/22: Transformer Rack/Pole Yard Proactive Design and Upgrade at Station 3. CY21/22: Station 3 back up generator delivery and install.
4	21	R	098	391	Office Upgrades -230 Ash Street	105	15	110	70	30	30	30	30	CY22: Office upgrade of Grid Assets & Communication, Collection Manager, Billing Manager, and Materials Management office. CY21/22: Audio Visual upgrades for all conference rooms.
5	23	R	136		Credit Union Renovation	0	0	85						Renovation of the interior building element (lighting, ceiling tiles, paint, carpet, door repairs).
6	25	A	119	398	Security Upgrades - All Sites	250	87	106	106	30	30	30	30	CY21: Physical Security Assessment complete. CY21/22/23: Implement physical security assessment recommendations and upgrades.
7	27	A	118	392	Rolling Stock Replacement	620	289	744	350	350	350	350	350	Scheduled vehicle replacement, following Fuel Efficiency OP 19-07 FM, is based on Fleet Assessment and the Electrification Program. Carry-over (from 2021): material handler (\$284K- CY22 delivery); dump truck with sander (\$85K) in procurement process (CY22 delivery). CY22: SUV, van, trouble truck.
8	31	A	099	392	Electric Vehicle Supply Equipment (EVSE)	100	40	744	360	280	240	240	240	Installation of L2 ( 5 units) and L3 DC fast chargers (5 units) in all four communities to encourage the development of EV charging infrastructure. MasseVIP grant(s): \$78k awarded in 2021 for five L2 EV chargers. CY22: Construction of five L2 chargers in Reading and Wilmington. CY22: An additional \$99k grant is anticipated for five DCFC (L3).
9	35	A	127	382	Hardware Upgrades	89	97	105	115	125	0	125	130	Miscellaneous workstations: replacements/new employees; CY21: Improved network security at RMLD substations.
10	37	A	128	383	Software and Licensing	438		190	100	100	100	110	110	CY22: Adhoc software needs; Customer Relationship Management Engagement Software (carry-over); IT Asset Manager; HRIS; Information Security
11	39	A	138	383	Customer Portal (Mobile APP)			100	100					CY22-23: Develop two-way facing customer portal mobile customer application
12	41	A	139	382	IT Infrastructure Enhancements			370				500	300	CY22: Additional servers to accommodate growth (MDM, security, etc.); network redesign
13	43	A	140	382/383	IT Security			305	100	100	100	285	250	CY22: Multi-Factor Authentication; add firewalls; network visibility software; security information event manager
14	45	A	122	382	New Production Environment Disaster Recovery		420							CY21: Design and develop a data backup system to include essential components to align with the Disaster Recovery Plan. This project was an add-on to the 2021 Budget. The CAB and BOC approved spending for this project at the June 3, 2021, meetings.
15	51	R	133	362	Station 4 CCVT Replacement			140	62					CY22-23: Replacement of all the 115Kv CCTV's at Station 4 needed to comply with the planned relay upgrade work by National Grid and Eversource.
16	53	A	110	370	Primary Metering Inspection and Upgrade Program	516	250	100	80					CY21-23: A condition assessment program has been established for all RMLD primary metering equipment. This project will consist of the purchase, upgrade, and construction associated with replacing all primary equipment that is in need of repair or replacement.
17	55	R	130	362	Relay Protection Upgrades - Station 4	100	70	150	80					CY21-23: Northeast Power Coordinating Council (NPCC) Directory 1 requires installing high speed, relay protection upgrades between National Grid's Tewksbury Station #17 and Reading Station #494. Design change made to replace both system 1 and system 2 relays at RMLD's BES Substation 4. Project completion date pushed out to CY2023 due to delays by NGrid/Eversource.
18	57	W/R/NR	102	367	Pad-mount Switchgear Upgrade at Industrial Parks	799	799	764	212					FY18-CY23: Starting in FY18, replace all 15 kV pad-mount switchgear at industrial parks. Fourteen units have been replaced as of August 2021; seven additional switches will be replaced in the fall of 2021. CY22: RMLD will purchase and install the next six units (four per the existing bid plus two additional motor operated units).
19	59	W	105		NEW WILMINGTON SUBSTATION									
20				360	Purchase Land in Wilmington	599	71	650						CY22: Land purchase.
				361/362/366/367	Wilmington Substation Construction & Commissioning	195	0	195	4,696	4,975				CY22-24: Conceptual design, permitting, procurement of materials, construction, commissioning, and all required materials and labor to bring the proposed Wilmington substation online.
21	n/a	W	124	364/365	MA-125 Pole Line Installation for New Wilmington Substation				374	374				This project covers an ~3,000 foot proposed pole line that will span MA-125 from Ballardvale Street to Andover Street, which will be used for riser pole getaways from the proposed Wilmington substation, and will interconnect the new substation to RMLD's existing overhead distribution system.
22	n/a	W	TBD	365	Distribution Improvements Associated with New Wilmington Substation					158	158			The proposed Wilmington substation's main objective will be to transfer the existing Station 5 circuits to the new Wilmington Substation. The new station will be designed for growth of load on Station 5 circuits, and will provide capacity relief to Stations 3 and 4. This line item will account for distribution modifications to provide load relief to Stations 3 and 4.
23	63	A	103		GRID MODERNIZATION & OPTIMIZATION									Fifteen-year plan to implement Technology Road Map for grid efficiency, reduction of losses, etc.
				365	Scada- Mate Switches	297	297	300	315	325	334	344	344	Installation of 4 switches/year plus IntelliTeam licenses
				365	IntelliRupter®	138	138	139	146	150	155	159	159	Installation of 2 switches/year plus IntelliTeam licenses
				365	ABB Reclosers	225	225	208		115	110			Installation of new/replacement of older reclosers on the system.
				383	Cap Bank Automation	36	36	49	34	36	36	36	36	Adding feeder cap banks and making them SCADA controlled
				383	Software Integration	21	21	26	21	21	21	21	21	Integration of AMI/Scada-Mate switches/OMS
				397	Communication to Field Devices			156	100	100	100	100	100	Implement study recommendations done in CY21 by Burns & McDonnell.
				383	Meter Data Management (MDM)			281						Software for long-term data storage and management of data delivered by smart metering systems to accommodate meter data analytics. Integrates multiple data sources (AMI/AMR, billing systems, and GIS as needed). CY21: Katama Technologies to create RFP for both MDM and AMI/AMR metering project. This project will be a carry-over; it was previously included in the IT Software budget for 2021.
2022 Budget Rev. 1					OUTAGE MANAGEMENT SYSTEM (OMS)									Outage Management System and supplemental modules to automate outage response and customer/public communication during outage events.
				383	OMS Module: Integrated Voice Response (IVR)									Installation of Integrated Voice Response (IVR) in progress - scheduled for completion in CY21.
				383	OMS Module: Crew Management	136	0		October 1, 2021					From the OMS, field crews can receive job notifications, view work orders, display the network model and outage map in real-time, report their progress, and close job tickets. On hold for further evaluation.

READING MUNICIPAL LIGHT DEPARTMENT  
Capital Improvements CY22 thru CY27  
\$ Shown in thousands

LINE #	PAGE #	TOWN	PROJ #	FERC #	PROJECT NAME	CY21 BUDGET	CY21 EST.	CY22 PLAN EST.	CY23	CY24	CY25	CY26	CY27	BRIEF DESCRIPTION
				383	OMS Module: Power Factor Correction/VVR		154							Installation of new SCADA module that computes and presents phase voltages, currents, and losses on the entire distribution network. License for Volt/VAR optimization which coordinates the control of reactive power and voltage. Includes installation and training for both applications. Software module installed and integrated with OMS in CY21. Testing for implementation will continue in CY22.
24	71	A	112	361/370	AMI Mesh Network Expansion & Meter Replacement	2,000	0	1,211	3,273	3,161				CY21: RMLD hired an MDM - AMI/AMR consultant (Katama Technologies) to prepare RFPs for MDM/AMI following the evaluation study done in CY20 by Limmerhirt Consulting. CY22-24: Upgrade the existing AMI/AMR system to the new mesh metering AMI technology.
25	73	A	117	370	Meters and Primary Meters (for stock)	40	40	80	40	40	20	20	20	Purchase primary meters and meters (with disconnect option as available) for new construction, upgrades and failures.
26	75	R	214	364/365/373	Force Account (MassDOT): Main & Hopkins, R		51	98						Widen Main Street and install traffic lights at the intersections of Hopkins and Main, and Summer and Main.
27	n/a	W	TBD	364/365/373	Force Account (MassDOT): Lowell at Woburn Street, W				237					Widen Lowell Street and Woburn Street; upgrade traffic signals. Up to 21 poles to be relocated, RMLD to set 17 poles, VAZ to set 6.
28					GETAWAY UPGRADES									
29	77	NR	125	364/367	3W18 Getaway Improvements	211	108	108						Construction/improvements of OH/UG to result in significant added capacity to 3W18 and moderate increase in capacity to remaining Station 3 circuits.
30	n/a	R	TBD	364/367	4W28 Getaway Replacement					316				Station 4: Replace 3,400 feet of underground getaway to 750 mcm cu for increased feeder capacity and improved reliability.
31	n/a	W	TBD	364/367	5W4/5W5 Getaway Replacement								119	Station 5: Upgrade feeders from substation to risers to increase feeders' ampacity. This project will be revisited after the new Wilmington Substation is built.
32	n/a	R	TBD	364/367	4W7 Getaway Replacement						177			Station 4: Replace 1,900 feet of underground getaway to 750 mcm cu for increased capacity and improved reliability.
33	n/a	R	TBD	364/367	4W10 Getaway Replacement						177			Station 4: Replace 1,900 feet of underground getaway to 750 mcm cu for increased capacity and improved reliability.
34	n/a	R	TBD	364/367	4W24 Getaway Replacement							350		Station 4: Replace 3,725 feet of underground getaway to 750 mcm cu for increased capacity and improved reliability.
35		R	TBD	364/367	4W30 Getaway Replacement								225	Station 4: Replace 2,300 feet of underground getaway to 750 mcm for increased capacity and improved reliability.
36	79	A	116	365/366/367/368	Transformers and Capacitors Purchase (Stock and Projects)	418	418	751	444	457	471	485	499	Purchase units for stock, new construction and reliability projects including Aged/Overloaded Transformer Replacement, Secondary and Main Replacement , 13.8kV Upgrades (Step-down Areas), and Underground Facilities Upgrades (listed below). Refer to Project Cost Sheet and Summary for details including labor and additional materials for these reliability programs.
					LONG-TERM UPGRADE RELIABILITY PROJECTS (NO TRANSFORMERS)									
37	81	A	458	365	Secondary and Main Replacement Program - All Towns	257	753	309	272	280	289	298	298	Repair as necessary secondary/main services and connectors prioritized by age as determined by system-wide inspection. CY22 targeted areas: Middlesex Avenue, Reading.
38	83	A	107	365	13.8kV Upgrade (Step-down Area, etc.) - All Towns	506	506	623	140	131	333	302	307	Convert step-down areas to 13.8kV. Remove antiquated equipment and step-downs to lower losses and improve system efficiency. CY22 targeted area: Middlesex Avenue , Reading. This is the only area targeted for upgrade due to its large size and the cost associated with the upgrade.
39	85	A	106	366/367/368	UG Facilities Upgrades (URDs, Manholes, etc.) - All Towns	525	525	622	400	412	424	437	437	Replace primary and neutral cables and pad-mount transformers as needed in various aging URDs. Improved reliability. For the next five years, 2-3 subdivisions are planned to be upgraded per year. CY22: King James Grant and Wildwood Estates, Lynnfield; Blanchard Road, Wilmington; Parkwood Estates and Takoma Circle, North Reading.
40	87	R	134	366/367	Gazebo Circle, Reading, Underground Feed Relocation			284						Gazebo Circle is currently fed through the woods off Summer Avenue. Current work with Town extended the three-phase line on Hopkins Street to the entrance of Gazebo Circle. Obtain easement from Gazebo Circle, excavate, and install new UG feed from Hopkins Street to Gazebo Circle and removing existing feed through the woods
41	89	A	668	366/367/368	Aged/Overloaded Transformer Replacement Program	443	349	641	660	680	700	721	743	Labor associated with aged transformer replacements.
42	91	R/NR	175	364	Pole Replacement Program, R and NR	336	336	298	307	316	326	336	346	Replace poles identified through the Pole Inspection Program (700 poles/year inspected). This will include transfers and replacement of secondary services as necessary. To replace 50 poles per year.
43	93	R/NR/W	111	362	Substation Equipment Upgrade	10	10	90	30	30	30	30	30	Upgrade various equipment at substations as needed per RMLD's Preventative Maintenance Programs. CY22: Purchase of spare 35Kv breaker, lighting arrester, and insulator for Station 4 and Station 5.
44	n/a	n/a	n/a	n/a	Communication Equipment (Fiber Optic)	49	49							In 2022 this item is being moved to Grid Modernization & Optimization: Communication to Field Devices
45	95	A	115	394/395	Power/Lab and Tool Equipment	156	96	110	30	30	30	30	30	CY22: Power tools and equipment as necessary including Shop Meter Tester, Flir Thermal Camera, and miscellaneous items as needed.
46	97	A	various	369	Service Connections (Residential and Commercial) - All Towns	151	96	153	158	162	167	172	178	Install new and upgraded residential and commercial services as requested. Includes hardware, brackets, wires and connectors.
47	99	A	various	various	Routine Construction - All Towns	1,488	1,949	1,445	1,488	1,533	1,579	1,626	1,675	Miscellaneous capital expenses including: overhead and underground system upgrades, pole hits, station upgrades, porcelain cutout replacements, street light connections (new equipment), pole setting/transfers, new construction (underground divisions)
48	n/a	W	TBD	364/365	Industrial Way, Wilmington - Pole Line Upgrade					226	226			Replace approximately twenty-five (25) 55' poles and upgrade to H1 class poles to accommodate pole loading. Poles are under classed and are over 40 years old. There are currently 4 circuits on the Industrial Way pole line, 4W4, 4W12, 4W24 and 4W28.
49	n/a	R	TBD	364/365	4W24 Partial Circuit Reconductoring					356	30			Station 4: Upgrade main feeder of overhead circuit 4W24 to 556 to address voltage and conductor capacity issues.
50	n/a	W	TBD	364/365	Butters Row, Wilmington - Pole Line Upgrade							378		Verizon to replace/upgrade 25 aged/under-class poles on Butters Row between Main Street and Chestnut Street. Replace cable, upgrade transformers, and transfer secondary cable, services and street lights. Benefit to long-term reliability.
TOTAL						11,648	8,504	13,226	15,151	15,450	6,869	7,565	7,057	



READING MUNICIPAL LIGHT DEPARTMENT  
Capital Improvements CY22 thru CY27  
\$ Shown in thousands

	CY21 BUDGET	CY21 EST.	CY22 PLAN EST.	CY23	CY24	CY25	CY26	CY27
<b>Total Additions:</b>	<b>11,648</b>	<b>8,504</b>	<b>13,226</b>	<b>15,151</b>	<b>15,450</b>	<b>6,869</b>	<b>7,565</b>	<b>7,057</b>
<b>TABLE 1: PLANT VALUES &amp; DEPRECIATION EXPENSE:</b>								
Plant in Service (Beginning)	165,144	164,058	171,562	183,788	197,938	212,389	218,257	224,823
Additions	<b>11,648</b>	<b>8,504</b>	<b>13,226</b>	<b>15,151</b>	<b>15,450</b>	<b>6,869</b>	<b>7,565</b>	<b>7,057</b>
Adjustments (Property Retirement)	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>
Plant in Service (Ending)	175,792	171,562	183,788	197,938	212,389	218,257	224,823	230,879
Less Land and Land Rights	<u>-2,007</u>	<u>-1,266</u>	<u>-1,266</u>	<u>-1,266</u>	<u>-1,266</u>	<u>-1,266</u>	<u>-1,266</u>	<u>-1,266</u>
Depreciable Plant in Service	173,785	170,296	182,522	196,673	211,123	216,992	223,557	229,614
Accumulated Reserve For Depreciation	<u>-87,171</u>	<u>-86,170</u>	<u>-91,279</u>	<u>-96,754</u>	<u>-102,654</u>	<u>-108,988</u>	<u>-115,498</u>	<u>-122,205</u>
Net Plant in Service	<u>88,620</u>	<u>85,392</u>	<u>92,509</u>	<u>101,184</u>	<u>109,734</u>	<u>109,269</u>	<u>109,325</u>	<u>108,675</u>
<b>TABLE 2: DEPRECIATION FUND BALANCES:</b>								
Beginning Balance	9,397	10,329	11,784	9,043	6,205	3,255	4,820	4,364
Depreciation Rate (3%)	3%	3%	3%	3%	3%	3%	3%	3%
Depreciation Expense	<b>4,916</b>	<b>4,884</b>	<b>5,109</b>	<b>5,476</b>	<b>5,900</b>	<b>6,334</b>	<b>6,510</b>	<b>6,707</b>
Bond Proceeds and Other Fund Sources	100	76	376	337	100	100	100	100
Operating Fund Transfer	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>6,500</u>	<u>6,500</u>	<u>2,000</u>	<u>500</u>	<u>300</u>
	19,413	20,289	22,269	21,356	18,705	11,689	11,930	11,471
Capital Improvements	-11,648	-8,504	-13,226	-15,151	-15,450	-6,869	-7,565	-7,057
Ending Balance	<u>7,765</u>	<u>11,784</u>	<u>9,043</u>	<u>6,205</u>	<u>3,255</u>	<u>4,820</u>	<u>4,364</u>	<u>4,414</u>
<b>TABLE 3: BOND PROCEEDS &amp; OTHER FUND SOURCES:</b>								
Force Account (MassDOT): Main & Hopkins, R	0	51	98	0	0	0	0	0
Force Account (MassDOT): Lowell at Woburn Street, W	0	0		237	0	0	0	0
Electric Vehicle Supply Equipment (EVSE)			177					
Interest Income	<u>100</u>	<u>25</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>
	<u>100</u>	<u>76</u>	<u>376</u>	<u>337</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>



# CAPITAL PROJECTS

## Facilities

	Page #	Project #
⌘ RMLD Lighting (LED) Upgrade Program	17	104
⌘ Building/Grounds Upgrades	19	095
⌘ Office Upgrades - 230 Ash Street	21	098
⌘ Credit Union Renovation	23	136
⌘ Security Upgrades - All Sites	25	119
⌘ Rolling Stock Replacement (vehicles, trailers, fork trucks)	27	118



## CAPITAL PROJECT SUMMARY

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**Project Name:** RMLD Lighting (LED) Upgrade Program

**Project #:** 104

**Project Schedule:** 2021-2022

**Project Manager:** Paul McGonagle,  
Facilities Manager

**Reason for Expenditure:**

Energy conservation.

**Brief Description/Scope:**

RMLD continues to replace old and obsolete lighting fixtures and bulbs with LED fixtures. To complete this effort, RMLD will replace the site lighting on the Ash Street campus and Substation 3 and 4.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Substation lighting was reviewed as part of the physical security assessment completed in 2021, and the RMLD is implementing the recommendations of this assessment. The office building fluorescent light fixtures that were once removed from this project have been included again for LED conversion.

**Status Update From Prior Fiscal Year:**

In 2021 an electrical engineering firm will be hired to prepare bid specs for the construction and installation of the lighting fixtures.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: RMLD Lighting (LED) Upgrade Program

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Station (3 and 4) Upgrade (interior and exterior lighting)				\$25,000
			\$0	\$0	\$0	Ash Street Campus Upgrade (interior and exterior lighting)				\$100,000
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$125,000

PROJECT TOTAL: \$125,000

# CAPITAL PROJECT SUMMARY

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**Project Name:** Building/Grounds Upgrades

**Project #:** 095

**Project Schedule:** Annual

**Project Manager:** Paul McGonagle,  
Facilities Manager

**Reason for Expenditure:**

Repairs and upgrades to RMLD buildings and grounds.

**Brief Description/Scope:**

The backup generator at Station 3 needs to be replaced due to age. The existing generator will be replaced with a similar generator. This is a proactive approach to eliminate the possibility of a significant failure of the equipment. The design and bid process has been completed, and the new generator has been ordered. Due to COVID and supply chain issues, the generator will be delivered and installed in 2022.

The Transformer Rack and Pole Yard Redesign Project (at Station 3) is a proactive approach to include a complete redesign of the pole yard. This includes:

- relocating the current spill containment,
- installing rack shelving to store the transformers, and
- installing a 32-foot-wide asphalt driveway to improve vehicle access, operations, deliveries, and snow removal.

A construction specification will be developed by the end of 2021 and construction will be completed in the Spring of 2022.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work from Prior Fiscal Year:**

The original transformer rack project included a multitiered shelving system to be located at Station 3 to store transformers currently being stored in the Barbas Warehouse. This would reduce storage costs and space by 20%. This design was determined not feasible due to operational logistics and testing of equipment. Therefore, the scope of the project was changed to include a redesign of the entire pole yard at Station 3.

**Status Update:**

The Station 4 Cooling Project was completed in 2021.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Building/Grounds Upgrades

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)					
	Straight Time	OT	Straight Time	OT		DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Station 3 New Backup Generator (carry-over)				\$59,000
			\$0	\$0	\$0	Transformer Racks and Pole Yard Redesign (carry-over)				\$200,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$259,000

<b>PROJECT TOTAL:</b>	<b>\$259,000</b>
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## CAPITAL PROJECT SUMMARY

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**Project Name:** Office Upgrades - 230 Ash Street

**Project #:** 098

**Project Schedule:** Annual

**Project Manager:** Paul McGonagle, Facilities Manager

**Reason for Expenditure:**

General office upgrades at 230 Ash Street.

**Brief Description/Scope:**

In 2021 an architect/designer will be hired to develop a bid specification and construction drawings to build offices and redirect the ceiling HVAC system and other building systems. Also, a feasibility review will be performed for the possible installation of a roof-top thermal energy heat pump for the leased area in the garage building.

In 2021-2022, RMLD will evaluate integrated AV technology for installation in the Winfred Spurr AV Room, General Manager's Conference Room, and the E&O Conference Room to facilitate meetings, webinars, training, etc.

In 2022, office upgrades will be scheduled for construction for the following staff:

- General Foreman Grid Asset and Communications
- Assistant Materials Manager
- Collection Manager
- Billing Manager

**Barriers:**

Scheduling of projects has been negatively impacted due to COVID 19 and the resulting equipment supply chain delays and increased material costs.

**Change in Scope of Work from Prior Fiscal Year:**

Not applicable.

**Status Update:**

RMLD is expecting to complete the installation of the auto/visual equipment in the Winfred Spurr AV Room by the end of 2021 or early 2022.

The construction of a Facilities/Grid Asset Conference Room will be moved to 2023.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Office Upgrades - 230 Ash Street

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)					
	Straight Time	OT	Straight Time	OT		DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	General Foreman Grid Asset and Communications Office				\$15,000
			\$0	\$0	\$0	Assistant Materials Manager Office				\$15,000
			\$0	\$0	\$0	Modernization and installation of AV equipment in the Winfred Spurr AV Room, General Manager's Conference Room, and E&O Conference Room.				\$50,000
						Collection Manager Office				\$15,000
			\$0	\$0	\$0	Billing Manager Office				\$15,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$110,000

**PROJECT TOTAL: \$110,000**

## CAPITAL PROJECT SUMMARY

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**Project Name:** Credit Union Renovation

**Project #:** 136

**Project Schedule:** 2022

**Project Manager:** Paul McGonagle, Facilities Manager

**Reason for Expenditure:**

To upgrade the office space in the leased area of 218 Ash Street, currently occupied by the private entity "Reading Mass Town Employees Federal Credit Union."

**Brief Description/Scope:**

In 2021 an architect/designer will be hired under Project 098 (Office Upgrades) to develop a basic layout and renovation plan for this area and the 230 Ash Street offices. This leased space consists of three rooms that have seen minimal upgrades over the years.

In 2022, the leased space will be renovated to include lighting, ceiling tiles, paint, carpet, door repairs, and other improvements. The Credit Union will need to be relocated temporarily. The existing floor tile contains asbestos and will have to be abated. The renovation is expected to start in April 2022.

The designer will specifically review the feasibility and cost-benefit of eliminating the existing window air conditioning units and replacing them with a roof top thermal energy heat pump system.

**Barriers:**

Scheduling of projects has been negatively impacted due to COVID 19 and the resulting equipment supply chain delays and increased material costs.

**Change in Scope of Work from Prior Fiscal Year:**

Not applicable.

**Status Update:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Credit Union Renovation

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)					
	Straight Time	OT	Straight Time	OT		DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Renovation				\$85,000
			\$0	\$0	\$0					
			\$0	\$0	\$0					
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$85,000

PROJECT TOTAL: \$85,000

## CAPITAL PROJECT SUMMARY

---

**Project Name:** Security System Upgrades – All Sites      **Project #:** 119

**Project Schedule:** Annual      **Project Manager:** Paul McGonagle,  
Facilities Manager

**Reason for Expenditure:**

This project represents an annual allotment for security upgrades as needed at all RMLD facilities.

A physical security consultant performed a physical security risk assessment of all RMLD properties in 2021 and provided recommendations to improve the existing security systems and equipment. A work group has been formed to review, approve, and implement the security recommendations.

**Brief Description/Scope:**

The security work group will meet monthly to develop a security program and discuss the specifics of each of the security consultant's recommendations to secure the RMLD properties and substations. Security equipment and systems will be procured and installed per the assessment and recommendation of the work group.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work from Prior Fiscal Year:**

Not applicable.

**Status Update:**

Physical security risk assessment was completed in 2021.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Security Upgrades - All Sites

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Comprehensive Security System Upgrade. Implement recommendations such as site access, intrusion detection, foliage clearing, increased signage, etc.	1	\$106,292.00	1	\$106,292
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$106,292

<b>PROJECT TOTAL:</b>	<b>\$106,292</b>
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## CAPITAL PROJECT SUMMARY

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**Project Name:** Rolling Stock Replacement

**Project #:** 118

**Project Schedule:** Annual

**Project Manager:** Paul McGonagle,  
Facilities Manager

**Reason for Expenditure:**

Scheduled vehicle replacement, following Fuel Efficiency OP 19-07 FM, and based on the Electrification Program and the “8 to 10” year cycle to reduce maintenance costs and improve reliability. Vehicles removed from the fleet will be traded-in to the dealer providing the new vehicle.

**Brief Description/Scope:**

Specifications, bids, and purchase orders will be completed for 2022 delivery of the following:

- Small SUV
- Van
- Trouble Truck

**Barriers:**

None anticipated at this time.

**Change in Scope of Work from Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update:**

- Digger Derrick (carry-over from 2020) was delivered in 2021.
- Material Handler was bid and ordered in 2021; delivery expected in 2022.
- Dump Truck will be bid and ordered in 2021; delivery expected in 2022.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Rolling Stock Replacement

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Small SUV	each	\$50,000.00	1	\$50,000
			\$0	\$0	\$0	Van	each	\$75,000.00	1	\$75,000
			\$0	\$0	\$0	Trouble Truck	each	\$250,000.00	1	\$250,000
			\$0	\$0	\$0	Material Handler (carry-over)	each	\$284,049.00	1	\$284,049
			\$0	\$0	\$0	Small Dump Truck w/Sander Attachment (carry-over)	each	\$85,000.00	1	\$85,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$744,049

<b>PROJECT TOTAL:</b>	<b>\$744,049</b>
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# CAPITAL PROJECTS

## Integrated Resources

	Page #	Project #
⌘ Electrical Vehicle Supply Equipment (EVSE)	31	099



# CAPITAL PROJECT SUMMARY

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**Project Name:** Electric Vehicle Supply Equipment (EVSE) **Project #:** 099

**Project Schedule:** On-going **Project Manager:** Tom Ollila, Resource Engineer

## **Reason for Expenditure:**

The goal of the EVSE project is to plan and install public charging infrastructure for electric vehicles within RMLD's service territory. This project will consist of Level 2 and DC Fast Charger (DCFC) systems. The goal of the DCFC portion of the project is to deploy high-speed, plug-in, electric vehicle chargers to provide short-duration charging cycles for EVs operated within the RMLD service territory.

This project increases the deployment of EV technology and availability of remote rapid charging capability for use by customers, thereby supporting state and local efforts to reduce carbon emissions in both the transportation and energy sectors.

## **Brief Description/Scope:**

RMLD is working with each of the four towns to determine prioritized locations for installing Level 2 and DCFC charging stations in parking areas owned by the towns. All charging stations will be owned and operated by RMLD.

## **Barriers:**

None anticipated at this time although changes to parking related policies will take persistence to resolve and then adapt as all parties learn more.

## **Change in Scope of Work from Prior Fiscal Year:**

This project continues to evolve and expand. In 2021 RMLD received funding from a MassEVIIP Level 2 grant.

## **Status Update:**

RMLD was awarded a \$78,150 state grant in July 2021 to install five Level 2 chargers: three dual-head units in Reading and two dual-head units in Wilmington. It is anticipated that these units will be installed in 2022.

RMLD has applied to MassEVIIP for a DCFC grant (\$99,136) to install rapid charging stations within RMLD's service territory. If awarded, this grant money would supplement the RMLD budget and hopefully enable us to install more DCFC units earlier.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Electric Vehicle Supply Equipment (EVSE)

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	DC Fast Charger (DCFC) Equipment	each	\$70,000.00	5	\$350,000
						Contractor design and install DCFC chargers	each	\$35,000.00	5	\$175,000
						Level 2 (L2) Charger Equipment	each	\$10,000.00	5	\$50,000
						Contractor design and install L2 chargers	each	\$26,000.00	5	\$130,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
Project Management	192.0		\$18,439	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
Metering	50.0		\$3,305	\$0	\$1,050					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management	100.0		\$11,259	\$0		Police Details	weeks	\$2,427	2.0	\$4,855
TOTAL LABOR/VEHICLES			\$33,003	\$0	\$1,050	TOTAL MATERIALS/OTHER				\$709,855

**PROJECT TOTAL: \$743,908**

# CAPITAL PROJECTS

## Information Technology

	Page #	Project #
⌘ Hardware Upgrades	35	127
⌘ Software and Licensing	37	128
⌘ Customer Portal (Mobile APP)	39	138
⌘ IT Infrastructure Enhancements	41	139
⌘ IT Security	43	140
⌘ New Production Environment Disaster Recovery	45	122



## CAPITAL PROJECT SUMMARY

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**Project Name:** Hardware Upgrades

**Project #:** 127

**Project Schedule:** Annual

**Project Manager:** Brian Hatch, Director of IT

**Reason for Expenditure:**

Each year RMLD must replace failed or obsolete computers and related equipment, as well as purchase equipment for new users.

**Brief Description/Scope:**

Miscellaneous hardware will be purchased to replace user workstations and purchase hardware for new employees as necessary.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work From Prior Fiscal Year:**

Not applicable.

**Status Update:**

In 2021 IT sought and received Board and CAB approval to initiate a New Production Environment Disaster Recovery system. The new EMC data domain which was scheduled for 2021 will be accommodated as part of this new disaster recovery system.

The new firewalls for SCADA domain were installed along with separate vLans for security.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Hardware Upgrades

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Miscellaneous Hardware (computers, laptops, printers)				\$105,000
			\$0	\$0	\$0					
			\$0	\$0	\$0					
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$8,000					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$105,000

**PROJECT TOTAL: \$105,000**



## CAPITAL PROJECT SUMMARY

---

**Project Name:** Software and Licensing

**Project #:** 128

**Project Schedule:** Annual

**Project Manager:** Brian Hatch, Director of IT

### **Reason for Expenditure:**

Each year RMLD purchases miscellaneous new software for new users and to update existing users. Additional new software projects may be added at the request of various operating units as outlined below:

### **Brief Description/Scope:**

- *Customer Relationship Management (CMR) Engagement Software:* Cloud-based CRM software that will fully integrate SpryPoint with the Great Plans/Cogsdale system. This item is a carry-over from 2021.
- *HRIS: Software* to assist with provisioning and deprovisioning users at the employee lifecycle.
- *IT Asset Manager:* This software will allow IT to barcode and asset-tag all equipment as it comes in and efficiently track the user and location of that equipment. This will help IT better maintain their asset inventory and will help in depreciating and replacing equipment.

### **Barriers:**

None anticipated at this time.

### **Change in Scope of Work From Prior Fiscal Year:**

Not applicable.

### **Status Update:**

The migration of the Yukon AMI metering system, which was planned for 2021, has been cancelled. This will be accommodated as part of the MDM and AMI projects scheduled to start in 2022.

The Work Order Management (WOMS)/Futura Staking Software was installed in 2021. Testing and implementation to be completed in 2022 after the GIS integration is completed. The cloud-based phone system is being re-evaluated and will likely not require any additional in-house assets. Meter Data Management (now included with Grid Modernization and Optimization) will be purchased and implemented in 2022.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Software and Licensing

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Miscellaneous Software				\$100,000
			\$0	\$0	\$0	Customer Relationship Management (CMR)/SpryPoint Engagement Software (carryover)				\$20,000
			\$0	\$0	\$0	HRIS				\$30,000
			\$0	\$0	\$0	IT Asset Manager				\$40,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$190,000

**PROJECT TOTAL: \$190,000**

# CAPITAL PROJECT SUMMARY

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**Project Name:** Customer Portal (Mobile APP)

**Project #:** 138

**Project Schedule:** 2022-23

**Project Manager:** Gregory Phipps, Director of Integrated Resources

**Reason for Expenditure:**

Residential as well as commercial and industrial customers are now accustomed to accessing information and account data via secure applications on their mobile devices.

As electrification increases and electricity costs increase due to the recently passed climate bill and other legislation, customers are likely to more actively control their energy use. RMLD is adding new rates, including additional time-of-use options to further encourage customers to take a more active role in their energy use and associated costs.

A customer portal will be an additional communication avenue (ultimately two-way) keeping customers up-to-date and allowing them to compare rates, initiate incentive participation, and check on their monthly bill status, as examples.

**Brief Description/Scope:**

The RMLD will subcontract software development and integration of this customer portal. Where possible, the RMLD will attempt to use as much off-the-shelf software as possible. It is anticipated that this software application will interface with several RMLD databases; this requires noteworthy cyber security provisions.

The Customer Portal will have several sections including: news, usage, billing, events, UAN, rebate status, and rate comparison. The login will be secure and the RMLD data and network will remain secure, as will customer data.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work from Prior Fiscal Year:**

Not applicable.

**Status Update:**

Not applicable.

## CAPITAL PROJECT COST SHEET

PROJECT NAME: Customer Portal (Mobile APP)

SCHEDULE: CY2022-2023

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Subcontracted development of Customer Portal (Mobile APP)				\$200,000
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$200,000

**PROJECT TOTAL: \$200,000**

2022 ESTIMATED SPENDING	\$100,000
2023 ESTIMATED SPENDING	\$100,000

# CAPITAL PROJECT SUMMARY

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**Project Name:** IT Infrastructure Enhancements

**Project #:** 139

**Project Schedule:** 2022

**Project Manager:** Brian Hatch, Director of IT

**Reason for Expenditure:**

The RMLD must continually evaluate its IT infrastructure to be sure the environment will accommodate system growth and change, and to remain up to date with current technology and best practices.

**Brief Description/Scope:**

In 2022 we will address the following items:

- *Servers:* The RMLD will expand its current virtual server environment to meet growing data needs. The addition of the meter data management software and its underlying database, the need for additional data in the transformer load management tool, and the expected exponential growth in the Yukon database, requires IT to plan to add additional resources to its current environment.
- *Network Redesign:* RMLD will be replacing its core networking stack as well as other network switches that are well beyond their useful life. Additionally, the current networking environment needs to be overhauled in order to be better aligned, be more secure, and to take advantage of IT best practices. This overhaul and implementation will provide RMLD with a more robust and reliable network infrastructure.

**Barriers:**

None anticipated at this time

**Change in Scope of Work from Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update from Prior Fiscal Year:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: IT Infrastructure Enhancements

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)					
	Straight Time	OT	Straight Time	OT		DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Servers	each	\$60,000.00	2	\$120,000
			\$0	\$0	\$0	Network Re-Design				\$250,000
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$370,000

<b>PROJECT TOTAL:</b>	<b>\$370,000</b>
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# CAPITAL PROJECT SUMMARY

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**Project Name:** IT Security

**Project #:** 140

**Project Schedule:** 2022

**Project Manager:** Brian Hatch, Director of IT

**Reason for Expenditure:**

The RMLD is continually monitoring both the cyber and internal environments to assess and respond to threats. Systems must be added and/or updated to respond to these threats. The projects listed below are planned for 2022 in order to maintain the security and integrity of RMLD data assets.

**Brief Description/Scope:**

- *Multi-Factor Authentication:* RMLD will implement a multi-factor authentication service to improve overall security for RMLD servers and workstations. This will provide all RMLD users with a token that will need to be used to authenticate users logging into any RMLD device. This helps prevent any external sources from accessing any RMLD equipment.
- *Firewalls:* RMLD plans to expand its current firewall environment to improve the overall security of the RMLD network. RMLD will segment RMLD workstations from the RMLD server environment with two firewalls in a high availability pair between these two environments. This will allow IT to have greater control over what communication is allowed between user workstations and RMLD servers. This will improve the overall security posture of RMLD and provide greater defense over potential attacks.
- *Network Visibility Software:* Implement software to allow IT better optics on the current network infrastructure, and to provide tools for monitoring the flow of data and provide insight on how the network can be improved and alleviate any bottlenecks.
- *Security Information Event Manager (SIEM):* Implement a SIEM that will allow for greater optics on all RMLD IT enterprise systems. This will provide dashboards and tools that will allow IT to monitor and remediate any security events that may happen to any appliances in real time. This allows IT to have better optics for our environment and provide greater security for the network.
- *Information Security (Miscellaneous):* This is an allotment to address any unforeseen security issues which may arise during the year.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work from Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update from Prior Fiscal Year:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: IT Security

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Muti-Factor Authentication	project			\$25,000
						Firewalls	each	\$15,000.00	2	\$30,000
						Network Visibility Software	project			\$50,000
			\$0	\$0	\$0	Security Information Event Manager	project			\$100,000
			\$0	\$0	\$0	Information Security (miscellaneous)				\$100,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$305,000

<b>PROJECT TOTAL:</b>	<b>\$305,000</b>
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# CAPITAL PROJECT SUMMARY

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**Project Name:** New Production Environment  
Disaster Recovery

**Project #:** 122

**Project Schedule:** 2021

**Project Manager:** Brian Hatch, Director of IT

**Reason for Expenditure:**

RMLD does not have a proper industry standard data backup system or the essential components in place for disaster recovery. We currently are using external hard drives to backup RMLD data nightly. These drives are written over and over they start to cause corruption and it will become impossible to restore our data assets in the event of a small or large disaster. Plus, when tested our backups we have seen missing backups, corruption, and not full complete backups.

**Brief Description/Scope:**

Overall, need for two separate sites (Reading data center and an off-site data center rack) to separate the corporate and SCADA servers. Connect both sites with a high-speed WAN connection to a separate location outside of New England. As well as, repurposing all of our data storage and servers to use in disaster recovery location (outside of New England).

Phase 1 (Backup system with off-site replication): Purchase two backup systems. The first backup system will stay on-site at our data center at 230 Ash Street. We then deploy an agent on each server. That will continuously provide reliable backups nightly for one to 14 days. Then connect the second backup system to the first backup system, to hydrate the data from the first backup system to the second backup system. Upon completion, we ship the second backup system off-site to a designated disaster recovery site and connect the Reading data center to the disaster recovery site for nightly replication.

Phase 2 (New Production and repurposing our existing servers and storage): Purchase new production servers and storage and add it to RMLD existing network. Migrate all of the current production servers (including SCADA) to the new production device. Once all the virtual servers have been successfully moved, dismantle and erase all data and storage and repurpose the former hardware and ship it out to disaster recovery.

Phase 3 (A minute-by-minute backup and restoration): A minute-by-minute application will be replicated as an intermediary between the two sites and has a DVR like function and replication to synchronize the sites on a minute-by-minute basis. It also gives us a month of good backups every minute. For example, if we were hit with the ransomware attack, we would just identify that attack, then use minute-by-minute application to restore all of the data on the server or every server in the environment on a minute-by-minute basis.

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**Barriers:**

None anticipated at this time

**Change in Scope of Work from Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update from Prior Fiscal Year:**

It is anticipated that this project will be completed by the end of 2021.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: New Production Environment Disaster Recovery

SCHEDULE: CY2021

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	RMLD Server Storage Upgrade				\$420,000
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$420,000

<b>PROJECT TOTAL:</b>	<b>\$420,000</b>
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# CAPITAL PROJECTS

## System

		Page #	Project #
⌘	Station 4 CCVT Replacement	51	133
⌘	Primary Metering Inspection and Upgrade Program	53	110
⌘	Relay Protection Upgrades – Station 4	55	130
⌘	Pad-mount Switchgear Upgrade at Industrial Parks	57	102
⌘	New Wilmington Substation	59	105
⌘	Grid Modernization & Optimization	63	103
⌘	AMI Mesh Network Expansion & Meter Replacement	71	112
⌘	Meters and Primary Meters (for stock)	73	117
⌘	Force Account (MassDOT): Main & Hopkins, R	75	214
⌘	3W18 Getaway Improvements	77	125
⌘	Transformers and Capacitors Purchase (Stock and Projects)	79	116
⌘	Secondary and Main Replacement Program - All Towns	81	458
⌘	13.8kV Upgrade (Step-down Area, etc.) - All Towns	83	107
⌘	UG Facilities Upgrades (URDs, Manholes, etc.) - All Towns	85	106
⌘	Gazebo Circle, Reading, Underground Feed Relocation	87	134
⌘	Aged/Overloaded Transformer Replacement Program	89	668
⌘	Pole Replacement Program	91	175
⌘	Substation Equipment Upgrade	93	111
⌘	Power/Lab and Tool Equipment	95	115
⌘	Service Connections (Commercial and Residential)	97	various
⌘	Routine Construction	99	various



## CAPITAL PROJECT SUMMARY

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**Project Name:** Station 4 CCVT Replacement

**Project #:** 133

**Project Schedule:** 2022-2023

**Project  
Manager:**

Nick D'Alleva, Assistant  
General Foreman, Grid  
Assets & Communications

**Reason for Expenditure:**

This project is to replace the existing Coupled - Capacitive Voltage Transformers (CCVT's) at Substation 4 in Reading. The existing CCVT's are more than 40 years old and need replacement.

**Brief Description/Scope:**

Purchase direct replacement CCVT's that will be installed on the existing structures at the Bulk Electric Supply (BES) - Station 4. The replacements consist of the two sets of three CCTV's on each supply line and seven individual CCTV's on each of 115Kv bus sections.

**Barriers:**

The replacement of the supply line CCTV's is contingent upon the relay upgrade work proposed by National Grid and Eversource.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update From Prior Fiscal Year:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Station 4 CCVT Replacement

SCHEDULE: CY2022 - CY2023

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
			\$7,290	\$7,077	\$920					
CCTV Installation	3.0		\$21,869	\$0	\$2,760	Engineering services to design new protection scheme				\$12,500
						Testing services				\$40,000
						CCTV	each	\$12,000.00	7	\$84,000
			\$0	\$0	\$0	Miscellaneous materials				\$10,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
Installation of equipment	180.0		\$15,734	\$0	\$3,780					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management	100.0		\$11,259	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$48,863	\$0	\$6,540	TOTAL MATERIALS/OTHER				\$146,500

PROJECT TOTAL: \$201,903

2022 ESTIMATED SPENDING	\$140,000
2023 ESTIMATED SPENDING	\$61,903



## CAPITAL PROJECT SUMMARY

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**Project Name:** Primary Metering Inspection and Upgrade Program **Project #:** 110

**Project Schedule:** 2021-2023 **Project Manager:** Nick D'Alleva,  
Assistant General Foreman  
Grid Assets &  
Communications

**Reason for Expenditure:**

RMLD has initiated an inspection program of all primary metering revenue equipment. It is predicted that many of these installations will need to be replaced due to age and/or condition. Some primary metering customers are expected to be converted to secondary metering during implementation. This project will cover the cost of any necessary upgrades.

**Brief Description/Scope:**

Equipment will be repaired, upgraded and/or replaced as necessary based on the results of the assessment.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

The primary metering review team is working internally and with its primary metering customers to remove existing primary metering equipment and install more conventional metering equipment. These efforts have reduced the scope and spending originally proposed for this project.

**Status Update From Prior Fiscal Year:**

Replacement primary current and voltage transformers have been ordered and will all be received by the end of 2021. Aged primary metering installations are being replaced after review by the primary metering review team.

# CAPITAL PROJECT COST SHEET

**PROJECT NAME:** Primary Metering Upgrade and Replacement Program

**SCHEDULE:** CY2021-2023

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			\$7,290	\$7,077	\$920					
Primary metering make ready and installation	10.0	4.0	\$72,898	\$28,308	\$12,880	Potential Transformers	each	\$1,000.00	50	\$50,000
			\$0	\$0	\$0	Current Transformers	each	\$1,000.00	70	\$70,000
			\$0	\$0	\$0	Miscellaneous equipment (racks, secondary control wire, meter sockets, and test switches)	each	\$500.00	38	\$19,000
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			\$106	\$103						
Supervision of Line crews	100.0		\$10,637	\$0						\$0
<b>Engineering: unit rate in hours</b>			\$96	\$93						
Primary metering installation coordination and design	160.0	80.0	\$15,366	\$7,459						\$0
			\$0	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			\$87	\$85	\$21					
Primary metering construction	960.0		\$83,917	\$0	\$20,160					\$0
Primary metering installation coordination and design		160.0	\$0	\$13,578	\$3,360					\$0
<b>Meter Tech: unit rate in hours</b>			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			\$113	\$109						
Supervision/Project Management	160.0	40.0	\$18,015	\$4,372		Police Details	weeks	\$2,427		\$0
<b>TOTAL LABOR/VEHICLES</b>			\$200,832	\$53,717	\$36,400	<b>TOTAL MATERIALS/OTHER</b>				\$139,000

**PROJECT TOTAL: \$429,949**

2021 ESTIMATED SPENDING	\$250,000
2022 ESTIMATED SPENDING	\$100,000
2023 ESTIMATED SPENDING	\$79,949

## CAPITAL PROJECT SUMMARY

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**Project Name:** Relay Protection Upgrades – Station 4

**Project #:** 130

**Project Schedule:** 2021-2023

**Project Manager:** Nick D'Alleva,  
Assistant General Foreman  
Grid Assets &  
Communications

**Reason for Expenditure:**

NSTAR is replacing existing static wires with optical ground wire to provide a means for diverse fiber communications on the NSTAR system. This project will address the need for fiber to support Northeast Power Coordinating Council (NPCC) Directory 1, high speed, relay protection upgrades required on 211-503 and 211-504 between National Grid's Tewksbury Station #22, Eversource's Woburn #211 Substation and Reading Station #494. This will also enable RMLD to migrate its remote terminal unit (RTU) communications.

**Brief Description/Scope:**

Replace existing relay protection on the 211-503 and 211-504 transmission lines. The primary and secondary relay protection scheme will be a fully functional three terminal line protection scheme between Station 4, Woburn Substation and Tewksbury. This protection scheme will communicate over fiber installed on the 115Kv transmission lines.

**Barriers:**

National Grid and Eversource scheduling of their relay upgrades. The RMLD cannot proceed with our construction until the investor-owned utilities proceed with theirs.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Both primary and secondary relay schemes are being completely replaced. This is a change from the original design proposed by National Grid and Eversource.

**Status Update From Prior Fiscal Year:**

The majority of the RMLD engineering and design for this project is completed. The RMLD is waiting for National Grid and Eversource to complete their design of the new relay protection system. This delay has prevented the RMLD from purchasing the new relays and equipment that were originally scheduled for 2021.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Relay Protection Upgrades - Station 4

SCHEDULE: CY2021 - 2023

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
Installation of equipment	300.0		\$26,224	\$0	\$6,300	Engineering services to design new protection scheme				\$90,000
Wiring and testing	180.0		\$15,734	\$0	\$3,780	Testing services				\$40,000
						Communication equipment				\$20,000
						Relays	each	\$10,000.00	4	\$50,000
						Associated equipment for relays	per relay	\$1,250.00	10	\$12,500
						Misc. materials				\$16,000
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109	\$21					
Supervision/Project Management	175.0		\$19,703	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$61,662	\$0	\$10,080	TOTAL MATERIALS/OTHER				\$228,500

PROJECT TOTAL: \$300,242

2021 ESTIMATED SPENDING	\$70,000
2022 ESTIMATED SPENDING	\$150,000
2023 ESTIMATED SPENDING	\$80,242

# CAPITAL PROJECT SUMMARY

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**Project Name:** Pad-mount Switchgear Upgrade at Industrial Parks      **Project #:** 102

**Project Schedule:** FY18-CY23      **Project Manager:** Peter Price,  
Senior Distribution Engineer

**Reason for Expenditure:**

Increase distribution system protection in the underground industrial parks in Wilmington and North Reading as well as the three-phase underground distribution areas in Reading, i.e., River Park Drive, Jonspin Road, Haven Street, Woburn Street, Industrial Way, etc.

**Brief Description/Scope:**

Purchase new units to replace live front pad-mounted switchgear. New units will be dead front with provisions for remote/supervisor control. There are currently 29 units systemwide. In 2022 the RMLD will receive and install the last four units of a three-year bid.

Additionally, we will purchase two new motor operated units for River Park Drive. These units will be dead front with provisions for remote/supervisor control and motor operated positions to incorporate into the existing 4W10 and 3W13 automatic transfer schemes.

**Barriers:**

Delivery of three switchgear ordered in FY18 was significantly delayed, which has pushed back the installation schedule for all switchgear. The River Park units will need to be bid out in 2022.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

The two motor operated units for River Park Drive were originally slated for purchase in 2023.

**Status Update From Prior Fiscal Year:**

Installation of fourteen switchgear has been completed (as of August 2021):

- *Jonspin Road, Wilmington:* Switch-1 (FY18), Switch-2 and Switch-3 (CY19), Switch-4 and Switch-5 (CY19), and Switch-6 (CY20)
- *River Park Drive, North Reading:* Switch-2 in (FY18), Switch-1 (CY20) Switch-5 (CY21)
- *Concord Street, North Reading:* Switch-2 and Switch-3 in (FY18)
- *Reading Square (Haven Street), Reading:* Switch-1 (CY20)
- *80 Industrial Way, Wilmington:* Switch-1 and Switch-2 in (CY21)

# CAPITAL PROJECT COST SHEET

**PROJECT NAME:** Pad-Mount Switchgear Upgrade at Industrial Parks

**SCHEDULE:** CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			<b>\$7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
Replace pad-mount switchgear (with contractor assist)		2.0	\$0	\$14,154	\$1,840	Innovative Switchgear	each	\$72,125.00	4	\$288,500
Make up t-bodies and LB elbows (with contractor assist)	3.0		\$21,869	\$0	\$2,760	Innovative Switchgear - MOS Style	each	\$90,000.00	2	\$180,000
Splice out line and load side primary cables (with contractor assist)	6.0		\$43,739	\$0	\$5,520	T-bodies, LB elbows, reducers, caps, inserts, fused elbows, miscellaneous connectors per switchgear	per switch	\$3,000.00	6	\$18,000
						Splices for line and load side primaries (up to 12 per switchgear)	per switch	\$3,000.00	6	\$18,000
						Primary cable for piece outs	foot	\$20.00	960	\$19,200
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
Replace pad-mount switchgear (assist RMLD crews)	2.0		\$13,982		\$800					\$0
Make up t-bodies and LB elbows (assist RMLD crews)	3.0		\$20,974		\$1,200					\$0
Splice out line and load-side primary cables (assist RMLD crews)	6.0		\$41,947		\$2,400					\$0
<b>Line Operations Supervision: unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews	92.0	64.0	\$9,786	\$6,609						\$0
<b>Engineering: unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
Prepare switching order, coordinate outages, ad modifications, order materials, etc.	100.0	64.0	\$9,604	\$5,967						\$0
			\$0	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
Test cable, switchgear and rotation (2 techs)	120.0	48.0	\$10,490	\$4,073	\$3,528					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			<b>\$113</b>	<b>\$109</b>						
Energize and test switchgear and relays	120.0	48.0	\$13,511	\$5,246		Police Details	weeks	\$2,427		\$0
<b>TOTAL LABOR/VEHICLES</b>			<b>\$185,901</b>	<b>\$36,050</b>	<b>\$18,048</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$523,700</b>

**PROJECT TOTAL: \$763,699**

## CAPITAL PROJECT SUMMARY

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**Project Name:** New Wilmington Substation

**Project #:** 105

**Project Schedule:** FY17-CY24

**Project Manager:** Emmanuel Agouridis,  
Senior Distribution Engineer

**Reason for Expenditure:**

Substation 5 has reached the end of its useful life. The transformer and switchgear need major upgrades/repairs to keep the substation operational. The new Wilmington substation will be a replacement for Substation 5, while also providing added benefit to RMLD.

**Brief Description/Scope:**

Install a new 115kV / 13.8 kV substation in Wilmington in the Ballardvale area. The new substation will include two (2) 60 MVA transformers and 15kV switchgear with eight (8) (or more as needed) feeder breaker positions. It shall also provide backup and load relief for both Substation 3 and Substation 4.

**Barriers:**

Availability of land.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update From Prior Fiscal Year:**

RMLD continues to explore options for location of the new substation. RMLD is still in pursuit of land in the route MA-125 / Ballardvale Street Area.

## CAPITAL PROJECT COST SHEET

**PROJECT NAME:** New Wilmington Substation  
Land Purchase

**SCHEDULE:** CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)					
	Straight Time	OT	Straight Time	OT		DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0		Land Purchase				\$650,000
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$650,000

<b>PROJECT TOTAL:</b>	<b>\$650,000</b>
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# CAPITAL PROJECT COST SHEET

**PROJECT NAME:** New Wilmington Substation  
Construction and Commissioning

**SCHEDULE:** CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
Oversite and Management of Project	285.0		\$27,370	\$0		National Grid system impact study				\$42,000
			\$0	\$0		Engineering consultant for permitting, interconnection, procurement, etc.				\$73,500
			\$0	\$0		Survey, Civil, Permit, etc.				\$52,500
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$27,370	\$0	\$0	TOTAL MATERIALS/OTHER				\$168,000

**PROJECT TOTAL: \$195,370**



## CAPITAL PROJECT SUMMARY

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**Project Name:** Grid Modernization & Optimization

**Project #:** 103

**Project Schedule:** On-going    **Project Manager:** Hamid Jaffari, Director of Engineering & Operations  
Peter Price, Senior Distribution Engineer  
Brian Smith, Systems Engineer

**Reason for Expenditure:**

In compliance with DPU/OSHA Order DPU 12-76B, increase system reliability, modernize/optimize system operation and functionality, decrease system losses and expenses for labor and truck rolls related to outage management.

**Brief Description/Scope:**

Continue implementation of the Grid Modernization/Optimization Road Map including installation and integration of smart switches, IntelliRupters, and capacitor banks and controls. Cyber security, simulator, fiber rationale connection, fault detection, economic dispatch, and overall system integration, including GIS and AML.

**Barriers:**

Technology/software integration; merging old technology with new emerging technology.

**Change in Scope of Work From Prior Fiscal Year:**

In 2021 a study is being conducted to evaluate communication between the various field devices. This study will provide a comprehensive plan to seamlessly integrate communication amongst all devices and provide guidance for future expansion. We have added a component to this project “Communication to Field Devices,” which will be used to implement the recommendations of this study. Communication to Field Devices will replace Capital Project #126 - “Communications Equipment (Fiber Optic).”

**Status Update:**

Four Scada-Mate switches and two IntelliRupters were received in 2021 and all were installed. This brings the total number of devices in the field to 24 Scada-Mate switches, and eight IntelliRupters.

RMLD continues to update capacitor bank controllers to prepare for implementation of the communication study results. The V.V.O. software which automates the capacitor banks has been installed and is in the testing phase. Integrated Voice Response is completed. Meter Data Management will be a carried-over from 2021. Crew Management has been cancelled.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Grid Modernization & Optimization  
Scada-Mate Switches

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			<b>\$7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
Install Scada-Mate switches and controls	1.0		\$7,290	\$0	\$920	Scada-Mate CX Switch	each	\$30,139.10	4	\$120,556
Replace pole, install bypass disconnects, transfer primary, secondary, etc.	7.0		\$51,029	\$0	\$6,440	55' pole, x-arms, brackets, guys, anchors, miscellaneous hardware, etc.	per switch	\$2,000.00	4	\$8,000
			\$0	\$0	\$0	6801 IntelliTeam License	per switch	\$2,500.00	4	\$10,000
Install three (3) repeaters/radios per switch	0.4		\$2,916	\$0	\$368	S&C repeaters/radios	each	\$3,000.00	12	\$36,000
Install antennas	1.5		\$10,935	\$0	\$1,380	Antennas for radios	each	\$600.00	6	\$3,600
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews	120.0		\$12,764	\$0						\$0
<b>Engineering: unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
PoleForeman, construction drawings, etc.	40.0		\$3,841	\$0						\$0
Prepare switching orders, order materials, establish communication	40.0		\$3,841	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
Controls, programming, commissioning, etc.	64.0		\$5,594	\$0	\$1,344					\$0
<b>Meter Tech: unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			<b>\$113</b>	<b>\$109</b>						
Controls, programming, commissioning, etc.	32.0		\$3,603	\$0		Police Details	weeks	\$2,427	4.0	\$9,710
<b>TOTAL LABOR/VEHICLES</b>			<b>\$101,813</b>	<b>\$0</b>	<b>\$10,452</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$187,866</b>

**PROJECT TOTAL: \$300,132**

# CAPITAL PROJECT COST SHEET

Grid Modernization & Optimization

PROJECT NAME: IntelliRupters

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			\$7,290	\$7,077	\$920					
Install IntelliRupter Switches	1		\$7,290	\$0	\$920	IntelliRupter Switches	each	\$37,289.50	2	\$74,579
Replace pole, install bypass disconnects, transfer primary, secondary, etc.	3		\$21,869	\$0	\$2,760	55' pole, cross-arms, brackets, guys, anchors, miscellaneous hardware, etc.	per switch	\$2,000.00	2	\$4,000
			\$0	\$0	\$0	IntelliRupter License/IntelliTeam License	each	\$2,500.00	2	\$5,000
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			\$106	\$103						
Supervision of Line crews	40.0		\$4,255	\$0						\$0
<b>Engineering: unit rate in hours</b>			\$96	\$93						
PoleForeman, construction drawings, etc.	24		\$2,305	\$0						\$0
Prepare switching orders, order materials, establish communication	24		\$2,305	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			\$87	\$85	\$21					
Controls, programming, commissioning, etc.	64		\$5,594	\$0	\$1,344					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			\$113	\$109						
Controls, programming, commissioning, etc.	16		\$1,801	\$0		Police Details	weeks	\$2,427	2.0	\$4,855
<b>TOTAL LABOR/VEHICLES</b>			\$45,420	\$0	\$5,024	<b>TOTAL MATERIALS/OTHER</b>				\$88,434

**PROJECT TOTAL: \$138,878**

## CAPITAL PROJECT COST SHEET

Grid Modernization & Optimization  
**PROJECT NAME:** ABB Reclosers

**SCHEDULE:** CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			<b>7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
Install reclosers and controls	1.0		7,290	\$0	\$920	ABB Reclosers	each	\$20,000.00	4	\$80,000
Replace pole, install bypass disconnects, transfer primary, secondary, etc.	7.0		51,029	\$0	\$6,440	55' pole, x-arms, brackets, guys, anchors, miscellaneous hardware, etc.	per recloser	\$2,000.00	4	\$8,000
			\$0	\$0	\$0	Bypass disconnects	each	\$350.00	12	\$4,200
			\$0	\$0	\$0	Contractor assist with recloser settings	per recloser	\$1,800.00	4	\$7,200
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews	120.0		\$12,764	\$0						\$0
<b>Engineering: unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
PoleForeman, construction drawings, etc.	40.0		\$3,841	\$0						\$0
Prepare switching orders, order materials, establish communication	40.0		\$3,841	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
Controls, programming, commissioning, etc.	80.0		\$6,993	\$0	\$1,680					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			<b>\$113</b>	<b>\$109</b>						
Controls, programming, commissioning, etc.	40.0		\$4,504	\$0		Police Details	weeks	\$2,427	4.0	\$9,710
<b>TOTAL LABOR/VEHICLES</b>			<b>\$90,262</b>	<b>\$0</b>	<b>\$9,040</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$109,110</b>

**PROJECT TOTAL: \$208,412**

# CAPITAL PROJECT COST SHEET

Grid Modernization & Optimization  
**PROJECT NAME:** Capacitor Bank Automation

**SCHEDULE:** CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews</b> 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
<b>Overhead Contractor</b> 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
Install CAP controllers	1.0		\$8,000		\$2,080	CBC 8000 CAP Controller	each	\$1,800.00	10	\$18,000
						RADIO	each	\$800.00	6	\$4,800
			\$0		\$0	Miscellaneous	per controller	\$400.00	3	\$1,200
<b>Underground Contractor</b> 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision:</b> unit rate in hours			\$106	\$103						
Supervision of Line crews	12.0		\$1,276	\$0						\$0
<b>Engineering:</b> unit rate in hours			\$96	\$93						
Connecting to Eaton System and SCADA switching	80.0		\$7,683	\$0						\$0
			\$0	\$0						\$0
<b>Senior Tech:</b> unit rate in hours			\$87	\$85	\$21					
Controls, programming, commissioning, installation, etc.	24.0		\$2,098	\$0	\$504					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech:</b> unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager:</b> unit rate in hours			\$113	\$109						
Controls, programming, commissioning, installation, etc.	6.0		\$676	\$0		Police Details	weeks	\$2,427	1.2	\$2,913
<b>TOTAL LABOR/VEHICLES</b>			\$19,733	\$0	\$2,584	<b>TOTAL MATERIALS/OTHER</b>				\$26,913

<b>PROJECT TOTAL:</b>	<b>\$49,230</b>
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# CAPITAL PROJECT COST SHEET

PROJECT NAME: Grid Modernization & Optimization  
Software Integration

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Services from vendor for integration of AMI and various devices				\$15,000
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
Work with vendor for software integration	80.0		\$7,683	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
Work with vendor for software integration	24.0		\$2,098	\$0	\$504					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision	8.0		\$901	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$10,682	\$0	\$504	TOTAL MATERIALS/OTHER				\$15,000

**PROJECT TOTAL: \$26,186**



# CAPITAL PROJECT COST SHEET

PROJECT NAME: Grid Modernization & Optimization  
Communication to Field Devices

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			<b>\$7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
Install Radio Antenna	1.2		\$8,748	\$0	\$1,104	Radio	Each	\$800.00	24	\$19,200
			\$0	\$0	\$0	Miscellaneous Fiber Optic Equipment				\$53,460
		0	\$0	\$0	\$0	Contractor to make connections to SCADA	Each	\$2,000.00	24	\$53,460
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
		0.0	\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews	24.0	0.0	\$2,553	\$0						\$0
<b>Engineering: unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
Prepare construction documents, PoleForeman, 605As, outage setup, outages, GIS updates	72.0	0.0	\$6,915	\$0						\$0
			\$0	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
	0.0	0.0	\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
Install devices.	24.0	0.0	\$1,586	\$0	\$504					\$0
<b>Technical Services Manager: unit rate in hours</b>			<b>\$112.59</b>	<b>\$109</b>						
Supervision of Meter crews	24.0		\$2,702	\$0		Police Details	weeks	\$2,427	2.4	\$5,826
<b>TOTAL LABOR/VEHICLES</b>			<b>\$22,504</b>	<b>\$0</b>	<b>\$1,608</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$131,946</b>

<b>PROJECT TOTAL:</b>	<b>\$156,058</b>
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## CAPITAL PROJECT COST SHEET

Grid Modernization & Optimization

PROJECT NAME: Meter Data Management (MDM)

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Meter Data Management Software				\$280,700
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
										\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$280,700

**PROJECT TOTAL: \$280,700**

## CAPITAL PROJECT SUMMARY

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**Project Name:** AMI Mesh Network Expansion and  
Meter Replacement

**Project #:** 112

**Project Schedule:** 2022-2024

**Project Manager:** John McDonagh, Assistant  
Director of E&O and  
Nick D'Alleva, Assistant General  
Foreman Grid Assets &  
Communications

### **Reason for Expenditure:**

The RMLD has ~28,600 Itron non-AMI/AMR meters that are not capable of providing end-of-line voltage. End-of-line voltage readings would provide the ability to monitor voltage, current, demand, power factor and power quality for these locations. Of these ~28,000 non-AMI meters, there are 3,600 commercial, industrial, and time-of-use meters that are not capable of communicating with the RMLD Outage Management System (OMS). Customers with these meters are not able to receive outage and restoration notifications.

### **Brief Description/Scope:**

The RMLD hired a consultant who performed a system-wide evaluation of the current AMI/AMR mesh network and metering system and made recommendations for system upgrades to accommodate current deficiencies as outlined above and to address future metering needs. The RMLD then hired Katama Technologies, Inc., to prepare RFPs for both the AMI and MDM systems based on the recommendations of the consultant evaluation. Once the RFPs are created and the technical specifications are generated, it will be put out to bid in 2022. The MDM procurement will take place first followed by the AMI procurement in 2022. Once an AMI vendor is selected through the bidding process, and we have procured the materials, the headend and communication infrastructure installation will commence in 2022 followed by the full deployment of meters in years 2023 and 2024.

### **Barriers:**

Supply chain concerns.

### **Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Implementation has been pushed back 2022.

### **Status Update From Prior Fiscal Year:**

In 2021 RMLD proceeded to hire an AMI/MDM consultant to prepare RFPs for both the MDM and AMI systems. The actual implementation starts in 2022 and will be completed by 2024.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: AMI Mesh Network Expansion and Meter Replacement

SCHEDULE: CY2022 - 2024

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Headend				\$60,000
						Infrastructure				\$224,000
						Meters				\$5,401,000
						Installation				\$949,000
			\$0	\$0	\$0	Project Management and Delivery				\$1,011,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
				\$0						
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	Police Details	weeks	\$2,427		\$0
TOTAL MATERIALS/OTHER										\$7,645,000

PROJECT TOTAL: \$7,645,000

2022 ESTIMATED SPENDING	\$1,211,400
2023 ESTIMATED SPENDING	\$3,272,800
2024 ESTIMATED SPENDING	\$3,160,800

## CAPITAL PROJECT SUMMARY

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**Project Name:** Meters and Primary Meters (for Stock) **Project #:** 117

**Project Schedule:** Annual **Project Manager:** Nick D'Alleva,  
Assistant General Foreman  
Grid Assets &  
Communications

**Reason for Expenditure:**

Purchase of meters and metering equipment for new construction, upgrades, and failures.

**Brief Description/Scope:**

Meter and Primary Meter bids will be prepared, and units purchased as outlined on the Cost Sheet.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work From Prior Fiscal Year:**

Not applicable.

**Status Update:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Meters and Primary Meters (for stock)

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Residential meters for stock (with disconnect option as available)	each	\$300.00	200	\$60,000
			\$0	\$0	\$0	Secondary current transformers	each	\$300.00	40.0	\$12,000
			\$0	\$0	\$0	CT Rated Meter Sockets	each	\$400.00	20	\$8,000
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$80,000

**PROJECT TOTAL: \$80,000**

## CAPITAL PROJECT SUMMARY

---

**Project Name:** Force Account: Mass DOT  
Main and Hopkins Street, Reading

**Project #:** 214

**Project Schedule:** 2021-22

**Project Manager:** Peter Price,  
Senior Distribution  
Engineer

**Reason for Expenditure:**

Reimbursable Force Account Project

**Brief Description/Scope:**

MassDOT roadway improvement and signalization project will require Verizon to set 12 poles and the RMLD to set three poles along Main Street and Hopkins Street in Reading. RMLD to transfer one three-phase spacer cable circuit and associated laterals, transformers, guys, streetlights, secondaries, and risers. This project also involves the relocation of the secondary riser for the restaurant at 107 Main Street.

**Barriers:**

Waiting for MassDOT to move forward with the project. As of August of 2021, MassDOT is moving forward with the project. RMLD is still waiting on a 'Notice to Proceed' notification from MassDOT.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update From Prior Fiscal Year:**

The project is anticipated to start in September of 2021 and be completed in 2022.

## CAPITAL PROJECT COST SHEET

**PROJECT NAME:** Main & Hopkins Street, Reading  
MassDOT Force Account Project

**SCHEDULE:** CY21-22

ITEM/TASK	LABOR					MATERIALS/OTHER			
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units
	Straight Time	OT	Straight Time	Overtime					
<b>RMLD Line Crews</b> 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920				
RMLD to transfer on 11 poles and attach to 4 new poles on Main Street.	8.4	1	\$61,236	\$7,077	\$8,648	Spacer cable brackets, insulators, etc.	per pole	\$400	12
RMLD to transfer three-phase secondary underground service to restaurant		1	\$0	\$7,077	\$920	Secondary brackets	per pole	\$40	12
			\$0	\$0	\$0	Guy wire and hardware	each	\$200.00	10
			\$0	\$0	\$0	Cutouts, crossarms, risers, etc.	each	\$300.00	15
			\$0	\$0	\$0	Miscellaneous hardware	per pole	\$250.00	15
			\$0	\$0	\$0	55'-1 poles	per pole	\$1,200.00	3.0
<b>Overhead Contractor</b> 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080				
			\$0		\$0				
			\$0		\$0				
			\$0		\$0				
<b>Underground Contractor</b> 2-man crew - unit rate in weeks			\$6,991	N/A	\$400				
Work with contractor on UG to the restaurant at 107 Main Street	1		\$6,991		\$400	U-Guard, riser ties, connectors, miscellaneous hardware	each	\$500.00	1.0
			\$0		\$0				
			\$0		\$0				
<b>Line Operations Supervision:</b> unit rate in hours			\$106	\$103					
Supervision of Line crews	60		\$6,360	\$0					
<b>Engineering:</b> unit rate in hours			\$96	\$93					
PoleForeman, telco correspondence, pole petition hearings, construction plans, switching, planned outages, GIS updates, etc.	60	40	\$5,760	\$3,720					
<b>Senior Tech:</b> unit rate in hours			\$87	\$85	\$21				
Rotation (6 customers)		40	\$0	\$3,400	\$840				
			\$0	\$0	\$0				
<b>Technical Services Manager:</b> unit rate in hours			\$113	\$109					
			\$0	\$0		Police Details	week	\$2,427	7.2
			\$0	\$0					
<b>TOTAL</b>			\$80,347	\$21,274	\$10,808				

**PROJECT TOTAL: \$149,537**

2021 ESTIMATED SPENDING	\$51,197
2022 ESTIMATED SPENDING	\$98,340



## CAPITAL PROJECT SUMMARY

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**Project Name:** 3W18 Getaway Improvements

**Project #:** 125

**Project Schedule:** 2021-2022 **Project Manager:** Emmanuel Agouridis,  
Senior Distribution Engineer

**Reason for Expenditure:**

The objective of this project is to have the 3W18 circuit separated from the existing duct bank at Station 3. At a high level, the plan is to run the circuit out of Station 3 in a separate duct bank and ultimately to Chestnut Street via newly built overhead lines installed on the existing pole line running from Chestnut Street down the driveway to Station 3. This will improve the rating of the 3W18 circuit, while also improving the ratings of the remaining circuits in the duct bank due to reduced heating and inherent thermal relief.

**Brief Description/Scope:**

Install new underground cable from Station 3 to a new riser installed in 2020. Perform all overhead line work to tie the new 3W18 riser to the existing overhead 3W18 circuit located on Chestnut Street. After all new construction is in place, cutover from existing feed to new feed.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work From Prior Fiscal Year:**

Not applicable.

**Status Update:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: 3W18 Getaway Improvements

SCHEDULE: CY2021 - CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews</b> 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
Replace five poles w/ 55' CL1 poles	2.0		\$14,580	\$0	\$1,840	55' - class 1 poles	each	\$800.00	5	\$4,000
Frame 15 poles for added circuit	2.0		\$14,580	\$0	\$1,840	15kV, 556 AL spacer cable	foot	\$2.02	5280	\$10,666
Set-up for (1,000') messenger wire	2.0		\$14,580	\$0	\$1,840	0.052 messenger wire	foot	\$1.23	1760	\$2,165
Pull in and install (3,000') 556 spacer cable	2.0		\$14,580	\$0	\$1,840	Riser pole hardware	per pole	\$1,700.00	1	\$1,700
Move 3W15-3W6 and 3W15-3W18 tie switches	2.0		\$14,580	\$0	\$1,840	15 kV Hendrix brackets, misc. hardware, misc. primary connectors (spacers, insulators, etc.)	per pole	\$300.00	15	\$4,500
Install underground cable, splice, term (with contractor assist)	2.0		\$14,580	\$0	\$1,840	Gang operated air break switch	each	\$3,040.00	2	\$6,080
Wreck out underground (with contractor assist)	1.0		\$7,290	\$0	\$920	15kV cable, 750 MCM	foot	\$14.43	1500	\$21,645
						600V, 4/0 CU cable	foot	\$3.08	500	\$1,540
						Terminations	each	\$70.64	6	\$424
						Splices	each	\$443.56	3	\$1,331
<b>Overhead Contractor</b> 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor</b> 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
Install underground cable, splice, term (assist RMLD crews)	2		\$13,982		\$800					\$0
Wreck out underground (assist RMLD crews)	1		\$6,991		\$400					\$0
<b>Line Operations Supervision:</b> unit rate in hours			\$106	\$103						
Supervision of Line crews	100.0		\$10,637	\$0						\$0
<b>Engineering:</b> unit rate in hours			\$96	\$93						
Design, work order, material procurement	80		\$7,683	\$0						\$0
Oversight	40		\$3,841	\$0						\$0
Switching: draft, review and execute	16		\$1,537	\$0						\$0
<b>Senior Tech:</b> unit rate in hours			\$87	\$85	\$21					
Switching: review and execution	16		\$1,399	\$0	\$336					\$0
Test cable	4		\$350	\$0	\$84					\$0
<b>Meter Tech:</b> unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager:</b> unit rate in hours			\$113	\$109						
Switching: review and execution	16		\$1,801	\$0		Police Details	weeks	\$2,427	2.0	\$4,855
<b>TOTAL LABOR/VEHICLES</b>			\$142,989	\$0	\$13,580	<b>TOTAL MATERIALS/OTHER</b>				\$58,905

**PROJECT TOTAL: \$215,473**

2021 ESTIMATED SPENDING	\$107,737
2022 ESTIMATED SPENDING	\$107,737

## CAPITAL PROJECT SUMMARY

---

**Project Name:** Transformers and Capacitors Purchase (Stock and Projects) **Project #:** 116

**Project Schedule:** Annual **Project Manager:** Vaughan Bryan,  
Senior Distribution Engineer

**Reason for Expenditure:**

All transformers and capacitors for planned and ad hoc projects are purchased under this project.

**Brief Description/Scope:**

Transformer and capacitor bids will be prepared, and units purchased as outlined on the Cost Sheet.

These transformers and capacitors will be used for new construction, as well as reliability projects including Secondary and Main Replacement, 13.8kV Upgrade (Step-down Areas), Underground Facilities Upgrades, and Aged/Overloaded Transformer Replacement.

**Barriers:**

None anticipated at this time

**Change in Scope of Work From Prior Fiscal Year:**

In 2022 additional single-phase pad-mount transformers will be purchased to expedite replacing aged transformers.

**Status Update:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Transformers and Capacitors

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Three-phase pad-mount transformers for proposed commercial services and stock	average per transformer	\$9,200	27	\$248,400
			\$0	\$0	\$0	Single-phase pad-mount transformers for proposed subdivisions and stock.	average per transformer	\$2,875	91	\$261,625
			\$0	\$0	\$0	Three-phase pole-mount transformers for proposed commercial services and stock	average per transformer	\$4,888	17	\$83,096
			\$0	\$0	\$0	Single-phase pole-mount transformers for proposed residential services and stock	average per transformer	\$2,300	65	\$149,500
			\$0	\$0	\$0	1,200 kVar capacitor banks	average per transformer	\$1,400	6	\$8,400
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$751,021

**PROJECT TOTAL: \$751,021**

## CAPITAL PROJECT SUMMARY

---

**Project Name:** Secondary and Main Replacement Program  
All Towns

**Project #:** 458

**Project Schedule:** Annual

**Project Manager:** Leo Keefe, General Line Foreman  
All Engineers

**Reason for Expenditure:**

This preventive maintenance program is intended to upgrade and improve system reliability and address aging infrastructure.

**Brief Description/Scope:**

This program identifies aging infrastructure and addresses a variety of work to include secondary upgrades and service drop upgrades as needed. Pole replacements, primary cable replacement and transformer upgrades will be done in conjunction with the Stepdown Area Conversions. The Middlesex Avenue area in Reading will be targeted for upgrade in 2022 in conjunction with the 13.8kV Upgrade (Step-down Areas) – Project 107.

**Barriers:**

The Middlesex Avenue area in Reading is an RMLD set area, so no barriers are anticipated.

**Change in Scope of Work from Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update from Prior Fiscal Year:**

The Linda Lane area is predicted to be completed by the end of 2021.

The North Main Street/Lowell Street area in Lynnfield was completed 2021.

The Wisser Street and Brand Avenue area in Wilmington was completed in 2021.

Southwick Road was completed in 2021.

The Central Street area in North Reading was completed in 2021.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Secondary and Main Replacement Program

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			<b>\$7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
Frame up to 120 poles	6		\$43,739	\$0	\$5,520	4/0-3/C secondary cable	foot	\$2	10,000	\$20,000
Install 10,000' of secondary cable	12		\$87,478	\$0	\$11,040	Secondary hardware, brackets, connectors, etc.	per pole	\$75	120	\$9,000
Replace services	8		\$58,319	\$0	\$7,360	120' of 1/0 - 3/C service wire for each service	per service	\$100	100	\$10,000
			\$0	\$0	\$0					
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews	80.0		\$8,509	\$0						\$0
<b>Engineering: unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
Prepare construction documents, PoleForeman, outage set-up, GIS updates	200		\$19,207	\$0						\$0
			\$0	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			<b>\$113</b>	<b>\$109</b>						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427	12.0	\$29,130
<b>TOTAL LABOR/VEHICLES</b>			<b>\$217,252</b>	<b>\$0</b>	<b>\$23,920</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$68,130</b>

**PROJECT TOTAL: \$309,302**

NOTE: Transformers for this project are purchased under Project 116.

## CAPITAL PROJECT SUMMARY

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**Project Name:** 13.8kV Upgrades (Step-down Areas, etc.)  
All Towns

**Project #:** 107

**Project Schedule:** Annual

**Project Manager:** All Engineers

### **Reason for Expenditure:**

It is expected that at the conclusion of all work in the step-down conversion areas in 2021 that there will be 21 step-down areas remaining in the RMLD service territory awaiting conversion to 13.8kV. These areas on the RMLD distribution system were originally fed from 4.16 kV distribution circuits. When RMLD began moving load over to the 13.8kV distribution circuits, most areas were converted but some areas were re-fed with pole-mount, step-down transformers. Most of the distribution system in these areas are 30+ years old and in need of upgrade before they can be converted.

### **Brief Description/Scope:**

Replace poles, primary cable, and overhead transformers, as needed, in the various step-down areas. Convert areas to 13.8kV and remove step-down transformers. The secondary cable and service upgrades will be done in conjunction with Project 458. The only area targeted for 2022 is the Middlesex Avenue area in Reading given its large size and cost associated for the upgrade.

### **Barriers:**

None

### **Change in Scope of Work From Prior Fiscal Year:**

Not applicable.

### **Status Update:**

The Central Street area in North Reading was converted in 2021. The area off of Summer Avenue in Reading that feeds Willow Street and Austin Prep is underway and is awaiting customer upgrades to complete the conversion. The areas surrounding Linda Lane in Wilmington are in progress. The areas in Reading off of South Street are awaiting some final pole sets from Verizon and RMLD expects to complete this area prior to the end of the year. Finally, a large section of North Lynnfield along Lowell and Main Streets was also converted with only a small side street remaining that requires upgrades to the underground distribution for completion.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: 13.8kV Upgrades (Step-down Areas, etc.)

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			<b>\$7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
RMLD to set up to 100 poles	20		\$145,797	\$0	\$18,400	40' poles	each	\$400.00	100	\$40,000
RMLD to frame 110 poles for new primary cable (guying and anchors as needed)	12		\$87,478	\$0	\$11,040	Hardware, insulators, connectors, guys, cutouts, taps, brackets, ground rods, etc.	per pole	\$210.00	110	\$23,100
Install 19,500' of single-phase primary cable, energize and cutover	12		\$87,478	\$0	\$11,040	1/0 AAAC primary	foot	\$0.87	19,500	\$16,965
Replace twenty five (25) pole-mount transformers	6		\$43,739	\$0	\$5,520					
Remove old primary cable	4		\$29,159	\$0	\$3,680					
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews	120.0		\$12,764	\$0						\$0
<b>Engineering: unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
PoleForeman, 605As, construction drawings, switching orders, etc.	400		\$38,415	\$0						\$0
			\$0	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			<b>\$113</b>	<b>\$109</b>						
			\$0	\$0		Police Details	weeks	\$2,427	20.0	\$48,550
<b>TOTAL LABOR/VEHICLES</b>			<b>\$444,829</b>	<b>\$0</b>	<b>\$49,680</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$128,615</b>

**PROJECT TOTAL: \$623,124**

Note: Transformers for this project are purchased under Project 116



# CAPITAL PROJECT SUMMARY

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**Project Name:** Underground Facilities Upgrades  
(URDs, Manholes, etc.)

**Project #:** 106

**Project Schedule:** Annual      **Project Manager:** All Engineers

## **Reason for Expenditure:**

There are 210 +/- underground residential subdivisions in the RMLD service territory, of which, 80 +/- are over 25 years old. These subdivisions are in need of new primary cable and transformers. Some of the URDs are in step-down areas and need to be upgraded before they can be converted to 7,970 volts. Most of the existing transformers are live-front units. The new padmount transformers will be dead-front units, which will improve reliability by eliminating the possibility of animal contacts within the pad transformer. The new transformers will be placed on box-pads that will raise the transformers out of the mulch beds preventing premature rusting and corrosion of the transformers. Manholes in the underground areas are also aging and may need repairs.

## **Brief Description/Scope:**

Replace primary and neutral cables, and padmount transformers as needed in the various URDs. The precast transformer pads will be replaced with fiberglass box pads as needed for elevation requirements. Certain areas will be targeted each year. Areas targeted for 2022 include King James Grant and Wildwood Estates in Lynnfield, Blanchard Road in Wilmington, and Parkwood Estates and Takoma Circle in North Reading. In 2022 we will continue with inspection of manholes to determine which manholes will need to be scheduled for replacement.

## **Barriers:**

Availability of underground crews.

## **Change in Scope of Work From Prior Fiscal Year:**

No notable change.

## **Status Update:**

Area upgrades either completed or expected to be completed by the end of 2021 include:

- Pocahontas Way, Hampton Court/Midland Street, Carter Road/Willard Lane, and Kimberly Terrace (completed) in Lynnfield
- Gandolf Way at Glen Acres Estate (completed), Elmwood Village, Juniper Ridge, Scaltrito Drive (completed), and Corum Meadows in Wilmington
- Sandspur Lane, Pine Glen Drive (completed), and Gloria Lane (completed) in North Reading

# CAPITAL PROJECT COST SHEET

Underground Facilities Upgrades  
**PROJECT NAME:** (URDs, Manholes, etc.)

**SCHEDULE:** CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews</b> 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
Replace approximately 18,400 feet of underground and neutral cable (with contractor assist)	20		\$145,797	\$0	\$18,400	#2 CU 15 kV cable and neutral	foot	\$3.00	18,400	\$55,200
Splice, terminate, elbows, grounding, etc. (with contractor assist)	6		\$43,739	\$0	\$5,520	Splices, elbows, terminations, tape connectors, hardware, etc.	each	\$200.00	56	\$11,200
Transformer replacement and crabbing (with contractor assist)	5		\$36,449	\$0	\$4,600	Transformer box pads	each	\$310.00	24	\$7,440
<b>Overhead Contractor</b> 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor</b> 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
Replace approximately 15,000 feet of URD and neutral cables (assist RMLD crews)	20		\$139,824		\$8,000					\$0
Splice, terminate, elbows, grounding, etc. (assist RMLD crews)	6		\$41,947		\$2,400					\$0
Transformer replacement and crabbing (assist RMLD crews)	5		\$34,956		\$2,000					\$0
<b>Line Operations Supervision:</b> unit rate in hours			\$106	\$103						
Supervision of Line crews	200.0		\$21,273	\$0						\$0
<b>Engineering:</b> unit rate in hours			\$96	\$93						
Switching, scheduling, notices, plans, etc.	216		\$20,744	\$0						\$0
Inspection 35 manholes.	120		\$11,524	\$0						\$0
<b>Senior Tech:</b> unit rate in hours			\$87	\$85	\$21					
Testing cables and transformers	48		\$4,196	\$0	\$1,008					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech:</b> unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager:</b> unit rate in hours			\$113	\$109						
Supervision/Project Management	8		\$901	\$0		Police Details	weeks	\$2,427	2.0	\$4,855
<b>TOTAL LABOR/VEHICLES</b>			\$501,350	\$0	\$41,928	<b>TOTAL MATERIALS/OTHER</b>				\$78,695

<b>PROJECT TOTAL:</b>	<b>\$621,973</b>
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**Note:** Transformers for this project are purchased under Project 116

## CAPITAL PROJECT SUMMARY

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**Project Name:** Gazebo Circle, Reading  
Underground Feed Relocation

**Project #:** 134

**Project Schedule:** 2022

**Project Manager:** Brian Smith,  
System Engineer

**Reason for Expenditure:**

Improve reliability and access to the feed to Gazebo Circle, which is currently overhead through the woods off Summer Street. Current feed is not accessible by truck and requires an outage to the entire Gazebo Circle complex to complete any maintenance or trimming (approximately 215 customers).

**Brief Description/Scope:**

Staff will survey and obtain easement for a new underground feed off Hopkins Street to Gazebo Circle. Crews will then install approximately three manholes and 1,200 feet of four-inch conduit, as well as approximately 750 circuit feet of new underground cable. Crews will then remove overhead feed from the woods off Summer Avenue.

**Barriers:**

Obtaining easements from the Town and Gazebo Circle condo association.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update From Prior Fiscal Year:**

Not applicable.

# CAPITAL PROJECT COST SHEET

**PROJECT NAME:** Gazebo Circle, Reading - Underground Feed Relocation

**SCHEDULE:** CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
			\$7,290	\$7,077	\$920					
Installation of new conduit and wire, splice and install elbows as needed	3.0		\$21,869	\$0	\$2,760	1,200 feet of conduit	foot	\$6.00	1200.0	\$7,200
			\$0	\$0	\$0	2,000' of primary cable	foot	\$4.00	2000.0	\$8,000
						750 feet of ground wire	foot	\$2.00	750.0	\$1,500
						Miscellaneous hardware (fittings, splice kits, elbows, etc.)				\$5,000
			\$0	\$0	\$0	Surveyor and legal costs to obtain and record easements				\$20,000
			\$0	\$0	\$0	4-Manholes/Frames/Covers	each	\$2,500.00	4.0	\$10,000
			\$0	\$0	\$0	Contractor excavation for manholes and duct-bank, repave driveway in area of excavations				\$102,000
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			\$8,000	N/A	\$2,080					
Removal of old overhead line through woods	4.0		\$32,000		\$8,320					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			\$6,991	N/A	\$400					
Installation of new conduit and wire, splice and install elbows as needed	6.0		\$41,947		\$2,400					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			\$106	\$103						
Supervision of Line crews	40.0		\$4,255	\$0						\$0
<b>Engineering: unit rate in hours</b>			\$96	\$93						
Design/run project	100.0		\$9,604	\$0						\$0
			\$0	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			\$87	\$85	\$21					
Testing	32.0		\$2,797	\$0	\$672					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			\$113	\$109						
Supervision/Project Management	8.0		\$901	\$0		Police Details	weeks	\$2,427	1.0	\$2,427
<b>TOTAL LABOR/VEHICLES</b>			\$113,373	\$0	\$14,152	<b>TOTAL MATERIALS/OTHER</b>				\$156,127

**PROJECT TOTAL: \$283,652**

# CAPITAL PROJECT SUMMARY

**Project Name:** Aged/Overloaded Transformer Replacement Program

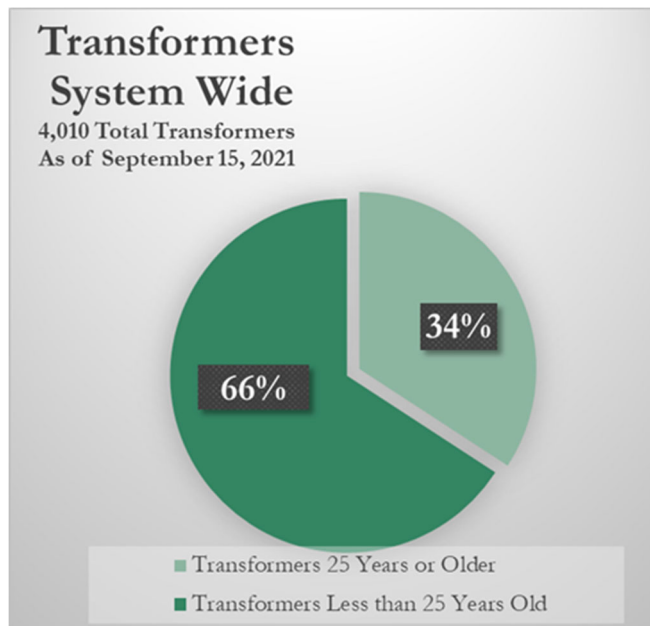
**Project #:** 668

**Project Schedule:** Annual

**Project Manager:** Vaughan Bryan,  
Senior Distribution Engineer

## Reason for Expenditure:

In order to expedite the replacement of aged and over-loaded transformers on the system, the RMLD formalized the Aged/Overloaded Transformer Replacement Program as a separate capital project in 2020. RMLD plans to replace 120-150 aged or overloaded transformers annually either as part of this program or one of the other reliability programs (i.e., URD Upgrades, Stepdown Upgrades, Secondary and Main Upgrades).



## Transformers Replaced 2021 108 Total YTD (through August)

	Pad-mount	Pole-Mount
Single Phase	26	75
Three Phase	3	4
<b>Total</b>	<b>29</b>	<b>79</b>

## Brief Description/Scope:

All transformers over 25 years old have been prioritized for replacement based on age, physical condition, and load. Additionally, the transformer load management program will further identify transformers that need replacement. Any transformer replacement, which is not part of an area upgrade for one of the reliability programs, will be replaced under this project. RMLD crews, augmented by contract crews, will replace these transformers.

## Barriers:

Difficulties scheduling outages with continued schooling and work from home due to the COVID-19 pandemic.

## Change in Scope of Work From Prior Fiscal Year:

Not applicable.

## Status Update:

Year-to-date (through August) a total of 108 aged transformers have been replaced as part of this program or one of the other reliability projects as noted above.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Aged/Overloaded Transformer Replacement Program

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews</b> <b>2-man crew - unit rate in weeks</b>			<b>\$7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
Replace three-phase pad-mount transformers system wide.		6.5	\$0	\$46,001	\$5,980	Miscellaneous underground connectors, elbows, hardware and pads.	per transformer	\$1,400.00	60	\$84,000
Replace single-phase pad-mount transformers system side.	9.4		\$68,524	\$0	\$8,648					
Replace three-phase pole-mount transformers system wide.		5.25	\$0	\$37,155	\$4,830	Miscellaneous overhead connectors, poles, and hardware	per transformer	\$1,000.00	35	\$35,000
Replace single-phase pole-mount transformers system wide.	3.5		\$25,514		\$3,220					
<b>Overhead Contractor</b> <b>2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
Replace single-phase pole-mount transformers system wide.	3.5		\$28,000		\$7,280					\$0
<b>Underground Contractor</b> <b>2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
Replace single-phase pad-mount transformers system side.	9.4		\$65,717		\$3,760					\$0
<b>Line Operations Supervision:</b> <b>unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews	340.0	168.0	\$36,164	\$17,348						\$0
<b>Engineering:</b> <b>unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
Prepare construction documents, PoleForeman, 605As, outage setup, outages, GIS updates.	640.8	217.2	\$61,540	\$20,250						\$0
<b>Senior Tech:</b> <b>unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
Test UG cable connections; commercial customers being off hours	184.7	217.2	\$16,145	\$18,432	\$8,440					\$0
<b>Meter Tech:</b> <b>unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
Test rotation of commercial application; commercial customers being off hours	159.0	104.0	\$10,510	\$6,674	\$5,523					\$0
<b>Technical Services Manager:</b> <b>unit rate in hours</b>			<b>\$113</b>	<b>\$109</b>						
Supervision/Project Management	28.6		\$3,214	\$0		Police Details	weeks	\$2,427	5.4	\$13,108
<b>TOTAL LABOR/VEHICLES</b>			<b>\$315,330</b>	<b>\$145,859</b>	<b>\$47,681</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$132,108</b>

**PROJECT TOTAL: \$640,979**

## CAPITAL PROJECT SUMMARY

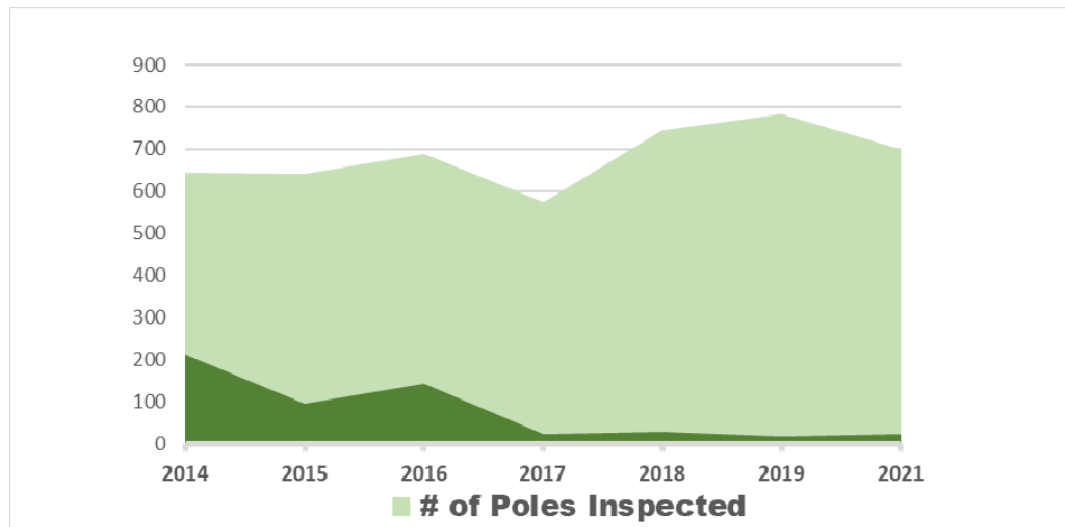
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**Project Name:** Pole Replacement Program (R, NR) **Project #:** 175

**Project Schedule:** Annual **Project Manager:** Leo Keefe,  
General Foreman Operations

### Reason for Expenditure:

In 2014 RMLD initiated a Pole Inspection Program. Ten percent of RMLD-owned poles (Reading and North Reading) are inspected annually by an outside contractor using various technologies including resistorgraph technology. This Inspection Program provides RMLD with verifiable data on pole condition. Annual testing takes place each year in the fall. Testing (through 2021), has identified 541 poles that were recommended for replacement. The chart below shows the decline in the number of poles identified as “failed”.



Note: Testing was not performed in 2020.

### Brief Description/Scope:

RMLD will replace 50 poles per year that are identified as part of the Pole Inspection Program. This project includes setting poles, transfers, and replacing secondary services as needed.

### Barriers:

None anticipated at this time.

### Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)

Not applicable.

### Status Update From Prior Fiscal Year:

Since the inception of the Pole Inspection Program a total of 302 poles have been replaced, and 281 transfers have been completed (as of September 15, 2021).

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Pole Replacement Program, R/NR

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			\$8,000	N/A	\$2,080					
Set and transfer 50 poles.	20.0		\$160,000		\$41,600	Poles	each	\$400.00	50.0	\$20,000
			\$0		\$0	Miscellaneous hardware	per pole	\$90.00	50.0	\$4,500
Service upgrades as necessary	1.2		\$9,600		\$2,496	Connectors and wires (for service upgrades)	per service	\$213.00	50.0	\$10,650
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			\$106	\$103						
Supervision of Line crews	200.0		\$21,273	\$0						\$0
<b>Engineering: unit rate in hours</b>			\$96	\$93						
Prepare PoleForemans and Digsafes	40.0		\$3,841	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427	10.0	\$24,275
<b>TOTAL LABOR/VEHICLES</b>			\$194,715	\$0	\$44,096	<b>TOTAL MATERIALS/OTHER</b>				\$59,425

**PROJECT TOTAL: \$298,235**



## CAPITAL PROJECT SUMMARY

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**Project Name:** Substation Equipment Upgrade

**Project #:** 111

**Project Schedule:** Annual

**Project Manager:** Nick D'Alleva,  
Assistant General Foreman Grid  
Assets & Communications

**Reason for Expenditure:**

This is a proactive, preventive maintenance program for RMLD substations to increase reliability and prevent premature failure of long-lead substation equipment. United Power Group and RMLD personnel have identified substation equipment that needs to be replaced or upgraded as a result of their condition assessment. The equipment includes breakers, lightning arresters, potential transformers, bushings, and insulators at all substations.

**Brief Description/Scope:**

In 2022 the RMLD will purchase a spare 35Kv breaker, lightning arresters, and replacement insulator for installation at Station 4 and Station 5.

**Barriers:**

Availability of replacement parts.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update From Prior Fiscal Year:**

In 2021 the RMLD replaced the 35Kv lightning arresters for 115/35Kv transformers at Station 4.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Substation Equipment Upgrades

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)					
	Straight Time	OT	Straight Time	OT		DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
Insulator replacements	2.7		\$19,683	\$0	\$2,484	35Kv Breaker	each	\$45,000.00	1	\$45,000
			\$0	\$0	\$0	Lightning arresters	each	\$400.00	6	\$2,400
			\$0	\$0	\$0	Replacement Insulators	each	\$200.00	24	\$4,800
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
Testing and installation of lightning arresters	48.0		\$4,196	\$0	\$1,008					\$0
Insulator replacements	96.0		\$8,392	\$0	\$2,016					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$32,270	\$0	\$5,508	TOTAL MATERIALS/OTHER				\$52,200

**PROJECT TOTAL: \$89,978**

## CAPITAL PROJECT SUMMARY

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**Project Name:** Power/Lab and Tool Equipment **Project #:** 115

**Project Schedule:** Annual **Project Manager:** n/a

**Reason for Expenditure:**

This annual project is for the purchase of test equipment and tools. These purchases include the replacement or upgrade of existing equipment and new tools and equipment that assist line workers and technicians in performing their jobs safer and more efficiently.

**Brief Description/Scope:**

In 2022 the Grid Asset and Communications group plans to purchase a meter tester and thermal camera for detecting overheated equipment in order to schedule replacement before premature failure. The RMLD performs quarterly inspection of all substations, underground switches, and capacitor banks to detect any overheated and/or overloaded equipment system wide.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work From Prior Fiscal Year: Increase (Decrease)**

Not applicable.

**Status Update From Prior Fiscal Year:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Power/Lab and Tool Equipment

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)					
	Straight Time	OT	Straight Time	OT		DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
RMLD Line Crews 2-man crew - unit rate in weeks			\$7,290	\$7,077	\$920					
			\$0	\$0	\$0	Shop Meter Tester	each	\$50,000.00	1	\$50,000
			\$0	\$0	\$0	Flir Thermal Camera	each	\$45,000.00	1	\$45,000
			\$0	\$0	\$0	Miscellaneous equipment as needed				\$15,000
			\$0	\$0	\$0					
Overhead Contractor 2-man crew - unit rate in weeks			\$8,000	N/A	\$2,080					
			\$0		\$0					\$0
			\$0		\$0					\$0
Underground Contractor 2-man crew - unit rate in weeks			\$6,991	N/A	\$400					
			\$0		\$0					\$0
			\$0		\$0					\$0
Line Operations Supervision: unit rate in hours			\$106	\$103						
Supervision of Line crews			\$0	\$0						\$0
Engineering: unit rate in hours			\$96	\$93						
			\$0	\$0						\$0
			\$0	\$0						\$0
Senior Tech: unit rate in hours			\$87	\$85	\$21					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
Meter Tech: unit rate in hours			\$66	\$64	\$21					
			\$0	\$0	\$0					\$0
Technical Services Manager: unit rate in hours			\$113	\$109						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
TOTAL LABOR/VEHICLES			\$0	\$0	\$0	TOTAL MATERIALS/OTHER				\$110,000

**PROJECT TOTAL: \$110,000**

## CAPITAL PROJECT SUMMARY

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**Project Name:** Service Connections  
(Residential and Commercial) – All Towns

**Project #:** various

**Project Schedule:** Annual

**Project Manager:** Leo Keefe,  
General Foreman Operations

**Reason for Expenditure:**

Installation of new and upgraded services for both residential and commercial/industrial customers in the service territory.

**Brief Description/Scope:**

This item includes new service connections, upgrades, and service replacements for residential, commercial, and industrial customers. This represents the time and materials associated with the replacement of an existing or installation of a new overhead service drop and the connection of an underground service, etc. This does not include the time and materials associated with pole replacements/installations, transformer replacements/installations, primary or secondary cable replacements/installations, etc. These aspects of a project are captured under Routine Construction.

**Barriers:**

None anticipated at this time.

**Change in Scope of Work From Prior Fiscal Year**

Not applicable.

**Status Update:**

Not applicable.

# CAPITAL PROJECT COST SHEET

Service Connections  
**PROJECT NAME:** (Residential and Commercial)

**SCHEDULE:** CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews 2-man crew - unit rate in weeks</b>			<b>\$7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
Install new and upgraded service connections at approximately 350 units.	12.0		\$87,478	\$0	\$11,040	Secondary hardware, brackets, connectors, etc.	per service	\$56.00	350	\$19,600
			\$0	\$0	\$0	120' of 1/0 - 3/C service wire for each service	per service	\$100.00	350.0	\$35,000
<b>Overhead Contractor 2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Underground Contractor 2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision: unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews			\$0	\$0						\$0
<b>Engineering: unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
			\$0	\$0						\$0
			\$0	\$0						\$0
<b>Senior Tech: unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech: unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager: unit rate in hours</b>			<b>\$113</b>	<b>\$109</b>						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427		\$0
<b>TOTAL LABOR/VEHICLES</b>			<b>\$87,478</b>	<b>\$0</b>	<b>\$11,040</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$54,600</b>

<b>PROJECT TOTAL:</b>	<b>\$153,118</b>
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## CAPITAL PROJECT SUMMARY

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**Project Name:** Routine Construction

**Project #:** various

**Project Schedule:** Annual

**Project Manager:** Various

**Reason for Expenditure:**

Routine Construction covers unplanned routine activity as well as capital construction projects that develop during the year including, but not limited to items shown below.

**Brief Description/Scope:**

- Overhead and underground system upgrades
- Miscellaneous projects
- Pole damage
- Station upgrades
- Porcelain cutout replacements
- Street Light Connections – new equipment installation
- Pole setting/transfers
- Underground subdivisions (new construction)

**Barriers:**

None anticipated at this time.

**Change in Scope of Work From Prior Fiscal Year:**

Not applicable.

**Status Update:**

Not applicable.

# CAPITAL PROJECT COST SHEET

PROJECT NAME: Routine Construction

SCHEDULE: CY2022

ITEM/TASK	LABOR					MATERIALS/OTHER				
	# of Units		Labor Total (unit rate x labor units)		Vehicle (labor units x vehicle rate)	DESCRIPTION	Unit	Unit Rate	# of Units	TOTAL
	Straight Time	OT	Straight Time	OT						
<b>RMLD Line Crews</b> <b>2-man crew - unit rate in weeks</b>			<b>\$7,290</b>	<b>\$7,077</b>	<b>\$920</b>					
Capital Construction	30.0	10.0	\$218,695	\$70,771	\$36,800	Materials as necessary				\$300,000
Street Light Installations	4.0		\$29,159	\$0	\$3,680	Materials as necessary				\$50,000
			\$0	\$0	\$0					\$0
<b>Overhead Contractor</b> <b>2-man crew - unit rate in weeks</b>			<b>\$8,000</b>	<b>N/A</b>	<b>\$2,080</b>					
Pole Setting/Transfers	30		\$240,000		\$62,400	Materials as necessary				\$95,000
			\$0		\$0					\$0
<b>Underground Contractor</b> <b>2-man crew - unit rate in weeks</b>			<b>\$6,991</b>	<b>N/A</b>	<b>\$400</b>					
Underground Construction	5		\$34,956		\$2,000	Materials as necessary				\$125,000
			\$0		\$0					\$0
			\$0		\$0					\$0
<b>Line Operations Supervision:</b> <b>unit rate in hours</b>			<b>\$106</b>	<b>\$103</b>						
Supervision of Line crews	110.0		\$11,700	\$0						\$0
<b>Engineering:</b> <b>unit rate in hours</b>			<b>\$96</b>	<b>\$93</b>						
Project Management	400.0		\$38,415	\$0						\$0
			\$0	\$0						\$0
<b>Senior Tech:</b> <b>unit rate in hours</b>			<b>\$87</b>	<b>\$85</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
			\$0	\$0	\$0					\$0
<b>Meter Tech:</b> <b>unit rate in hours</b>			<b>\$66</b>	<b>\$64</b>	<b>\$21</b>					
			\$0	\$0	\$0					\$0
<b>Technical Services Manager:</b> <b>unit rate in hours</b>			<b>\$113</b>	<b>\$109</b>						
Supervision/Project Management			\$0	\$0		Police Details	weeks	\$2,427	52.0	\$126,229
<b>TOTAL LABOR/VEHICLES</b>			<b>\$572,925</b>	<b>\$70,771</b>	<b>\$104,880</b>	<b>TOTAL MATERIALS/OTHER</b>				<b>\$696,229</b>

**PROJECT TOTAL: \$1,444,804**



# 2022 OPERATING BUDGET

	Page #
⌘ Six Year Plan CY22-CY27	103
⌘ Statement of Budgeted and Actual Revenues and Expenses CY20-CY22	105
⌘ Statement of Budgeted Revenue and Expenses CY21-CY22	107
⌘ Fixed and Semi-Variable Costs Budgeted and Actual CY20-CY22	109



**Reading Municipal Light Department  
Six Year Plan  
CY22-CY27**

	CY22	CY23	CY24	CY25	CY26	CY27
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>FORECASTED kWh SALES</b>	<b>663,883,547</b>	<b>669,226,164</b>	<b>674,649,452</b>	<b>680,061,792</b>	<b>685,525,136</b>	<b>691,040,020</b>
OPERATING REVENUES						
SALES OF ELEC - BASE	\$ 30,099,569	\$ 32,040,746	\$ 33,897,404	\$ 34,251,312	\$ 34,596,577	\$ 35,464,316
SALES OF ELEC - FUEL	26,522,356	26,607,312	28,566,880	31,399,268	31,434,068	32,186,758
SALES OF ELEC - CAPACITY/TRANSMISSION	** 35,435,495	** 36,922,346	38,516,244	40,074,578	41,865,322	43,773,392
FORFEITED DISCOUNTS	902,987	961,222	1,016,922	1,027,539	1,037,897	1,063,929
EFFICIENCY ELECTRIFICATION	1,991,651	2,007,678	2,023,948	2,040,185	2,056,575	2,073,120
NYPA	(1,057,302)	(1,069,990)	(1,082,830)	(1,095,824)	(1,108,974)	(1,122,281)
TOTAL OPERATING REVENUES	93,894,755	97,469,315	102,938,568	107,697,059	109,881,465	113,439,234
OPERATING EXPENSES						
PURCHASED POWER - FUEL	25,465,054	25,537,322	27,484,050	30,303,444	30,325,094	31,064,477
PURCHASED POWER - CAPACITY	16,978,311	17,226,785	17,485,484	17,615,344	17,877,814	18,150,827
PURCHASED POWER - TRANSMISSION	18,457,184	19,695,561	21,030,760	22,459,234	23,987,508	25,622,565
EFFICIENCY AND ELECTRIFICATION EXPENSE	2,441,101	2,821,348	3,079,398	2,040,185	2,056,575	2,073,120
OPERATING & MAINTENANCE EXPENSE	6,559,972	6,756,771	6,959,474	7,168,259	7,168,259	7,383,306
GENERAL & ADMINISTRATIVE EXPENSE	13,124,771	13,518,514	13,924,070	14,341,792	14,341,792	14,772,045
DEPRECIATION EXPENSE	5,108,876	5,475,656	5,900,186	6,333,686	6,509,756	6,706,706
TOWN PAYMENTS - 2% NET PLANT	1,707,839	1,850,182	2,023,689	2,194,685	2,185,391	2,186,496
TOTAL OPERATING EXPENSES	89,843,108	92,882,139	97,887,110	102,456,628	104,452,189	107,959,543
OPERATING INCOME	4,051,647	4,587,176	5,051,458	5,240,430	5,429,277	5,479,691
NON-OPERATING REVENUES (EXPENSES)						
INTEREST INCOME	300,000	300,000	300,000	300,000	300,000	300,000
OTHER INCOME	850,000	850,000	850,000	850,000	850,000	850,000
VOLUNTARY PAYMENT TO READING	(2,528,587)	(2,550,081)	(2,573,391)	(2,593,356)	(2,614,252)	(2,635,305)
LOSS ON DISPOSAL OF ASSETS	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
CUSTOMER DEPOSIT INTEREST EXP	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
TOTAL NON-OPERATING REVENUES (EXPENSES)	(1,518,587)	(1,540,081)	(1,563,391)	(1,583,356)	(1,604,252)	(1,625,305)
NET INCOME	\$ 2,533,060	\$ 3,047,095	\$ 3,488,067	\$ 3,657,075	\$ 3,825,024	\$ 3,854,386
<b>RATE OF RETURN</b>	<b>5.20%</b>	<b>5.28%</b>	<b>5.30%</b>	<b>5.49%</b>	<b>5.66%</b>	<b>5.74%</b>

The RMLD is allowed up to 8% rate of return. However, strategic planning targets a balance of keeping rates low, funding the capital infrastructure plan and supporting non-operating expenses.

\*\*CY22-CY23 Portion of Projected Increase Supplemented by Rate Stabilization Fund



**Town of Reading, Massachusetts**  
**Municipal Light Department**  
**Statement of Budgeted and Actual Revenues and Expenses**

	CY20 BUDGET	CY20 ACTUAL	CY20 BUDGET/ACTUAL % CHANGE	CY21 BUDGET	CY21 8 MOS ACTUAL 4 MOS BUDGET	CY21 BUDGET/ACTUAL % CHANGE	CY22 BUDGET
Operating Revenues							
Base Revenue	\$ 29,040,738	\$ 27,563,289	(5.09%)	\$ 28,292,988	\$ 27,686,586	(2.14%)	\$ 30,099,569
Fuel Revenue	28,063,578	25,190,503	(10.24%)	27,894,454	26,082,849	(6.49%)	26,522,356
Purchased Power Capacity & Transmission	37,709,613	32,421,014	(14.02%)	35,465,548	33,865,547	(4.51%)	35,435,495
Forfeited Discounts	871,222	825,514	(5.25%)	929,005	969,027	4.31%	902,987
Energy Conservation Revenue	658,683	642,683	(2.43%)	653,994	659,193	0.80%	1,991,651
NYPA Credit	(1,138,021)	(1,070,670)	(5.92%)	(1,143,574)	(1,155,827)	1.07%	(1,057,302)
Total Operating Revenues	95,205,813	85,572,333	(10.12%)	92,092,414	88,107,375	(4.33%)	93,894,755
Expenses							
Power Expenses							
555 Purchased Power - Fuel	26,925,557	25,060,119	(6.93%)	26,750,880	26,373,346	(1.41%)	25,465,054
555 Purchased Power - Capacity	22,457,141	18,181,263	(19.04%)	17,687,368	16,537,603	(6.50%)	16,978,311
565 Purchased Power - Transmission	15,252,472	14,016,892	(8.10%)	17,778,180	16,951,257	(4.65%)	18,457,184
Total Purchased Power	64,635,170	57,258,273	(11.41%)	62,216,428	59,862,206	(3.78%)	60,900,549
Operating and Maintenance Expenses							
580 Supervision and Engineering	1,127,868	1,040,014	(7.79%)	1,143,193	1,029,422	(9.95%)	1,153,589
581 Station/Control Room Operators	476,641	485,450	1.85%	497,935	479,534	(3.70%)	538,942
582 Station Technicians	543,129	442,272	(18.57%)	448,015	519,774	16.02%	674,564
583 Line General Labor	468,999	584,261	24.58%	1,058,760	696,990	(34.17%)	1,124,845
586 Meter General	166,732	159,674	(4.23%)	192,017	201,069	4.71%	197,788
588 Materials Management	504,493	442,388	(12.31%)	455,963	441,064	(3.27%)	471,160
593 Maintenance of Lines - Overhead	1,003,333	400,587	(60.07%)	558,801	462,425	(17.25%)	552,225
593 Maintenance of Lines - Tree Trimming	899,090	631,152	(29.80%)	918,849	696,410	(24.21%)	907,776
594 Maintenance of Lines - Underground	112,590	56,754	(49.59%)	80,896	51,539	(36.29%)	88,139
595 Maintenance of Lines - Transformers	223,438	188,975	(15.42%)	227,331	313,869	38.07%	373,160
598 Line General Leave Time Labor	569,169	414,901	(27.10%)	447,878	380,853	(14.97%)	477,783
Total Operating and Maintenance Expenses	6,095,483	4,846,427	(20.49%)	6,029,637	5,272,947	(12.55%)	6,559,972
General & Administrative Expenses							
903 Customer Collection	1,181,516	1,293,878	9.51%	969,389	1,035,390	6.81%	1,176,246
904 Uncollectible Accounts	105,000	41,701	(60.28%)	105,000	105,000	0.00%	105,000
916 Integrated Resources	647,519	655,991	1.31%	601,419	743,600	23.64%	987,280
916 Efficiency and Electrification Expense	958,765	986,585	2.90%	1,214,035	1,954,751	61.01%	2,441,101
920 Administrative and General Salaries	2,109,933	2,038,351	(3.39%)	2,251,022	1,886,955	(16.17%)	2,373,838
921 Office Supplies	20,000	8,504	(57.48%)	20,000	20,000	0.00%	20,000
923 Outside Services - Legal	498,400	544,220	9.19%	497,000	482,625	(2.89%)	455,918
923 Outside Services - Contract	361,250	349,362	(3.29%)	508,400	518,489	1.98%	735,700
923 Outside Services - Education	266,975	61,935	(76.80%)	257,821	152,769	(40.75%)	329,826
924 Property Insurance	437,500	383,382	(12.37%)	489,700	443,616	(9.41%)	556,500
925 Injuries and Damages	7,678	3,723	(51.51%)	25,600	34,078	33.12%	25,600
926 Employee Pensions and Benefits	3,702,391	4,766,532	28.74%	3,697,458	3,697,432	(0.00%)	3,821,325
930 Miscellaneous General Expense	317,286	257,187	(18.94%)	506,290	478,511	(5.49%)	580,127
931 Rent Expense	212,000	194,542	(8.24%)	212,000	207,530	(2.11%)	212,000
933 Vehicle Expense	333,600	279,023	(16.36%)	388,600	361,234	(7.04%)	379,000
933 Vehicle Expense - Capital	(225,125)	(336,159)	49.32%	(354,544)	(351,628)	(0.82%)	(276,428)
935 Maintenance of General Plant - Technology	394,440	544,988	38.17%	463,775	511,054	10.19%	713,120
935 Maintenance of Building & Garage	908,880	1,178,224	29.63%	933,475	847,549	(9.20%)	929,718
Total General & Administrative Expenses	12,238,008	13,251,970	8.29%	12,786,440	13,128,954	2.68%	15,565,872
Other Operating Expenses							
403 Depreciation	4,734,000	4,699,207	(0.73%)	4,916,345	4,883,756	(0.66%)	5,108,876
408 Voluntary Payments to Towns	1,617,660	1,607,009	(0.66%)	1,654,460	1,655,434	0.06%	1,707,839
Total Other Expenses	6,351,660	6,306,216	(0.72%)	6,570,805	6,539,190	(0.48%)	6,816,715
Operating Income	5,885,492	3,909,446	(33.57%)	4,489,104	3,304,079	(26.40%)	4,051,647
Non-operating Revenues (Expenses)							
415 Contributions in Aid of Construction	-	-	0.00%	300,000	30,000	0.00%	50,000
419 Interest Income	350,000	390,425	11.55%	500,000	192,000	(61.60%)	300,000
419 Other Income	850,000	546,048	(35.76%)	795,000	645,000	(18.87%)	710,000
421 Intergovernmental Grants	-	451,761	0.00%	90,000	240,000	0.00%	90,000
426 Return on Investment Payment to Reading	(2,480,506)	(2,480,506)	(0.00%)	(2,480,506)	(2,480,506)	0.00%	(2,528,587)
426 Loss on Disposal	(100,000)	(163,530)	63.53%	(100,000)	(100,000)	0.00%	(100,000)
431 Interest Expense	(25,000)	(27,777)	11.11%	(45,000)	(45,000)	0.00%	(40,000)
Total Non-operating Revenues (Expenses)	(1,405,506)	(1,283,579)	(8.67%)	(940,506)	(1,518,506)	61.46%	(1,518,587)
Net Income	\$ 4,479,987	\$ 2,625,868	(41.39%)	\$ 3,548,598	\$ 1,785,573	(49.68%)	\$ 2,533,060



**Town of Reading, Massachusetts**  
**Municipal Light Department**  
**Statement of Budgeted Revenues and Expenses**

	<b>CY22 BUDGET</b>	<b>CY21 BUDGET</b>	<b>Change in Budget %</b>
<b>Operating Revenues</b>			
Base Revenue	\$ 30,099,569	\$ 28,292,988	6.39%
Fuel Revenue	26,522,356	27,894,454	(4.92%)
Purchased Power Capacity/Transmission	35,435,495	35,465,548	(0.08%)
Forfeited Discounts	902,987	929,005	13.40%
Energy Conservation Revenue	1,991,651	653,994	204.54%
NYPA	(1,057,302)	(1,143,574)	(7.54%)
Total Operating Revenues	93,894,755	92,092,414	2.12%
<b>Expenses</b>			
<b>Power Expenses</b>			
555 Purchased Power - Fuel	25,465,054	26,750,880	(4.81%)
555 Purchased Power - Capacity	16,978,311	17,687,368	(4.01%)
565 Purchased Power - Transmission	18,457,184	17,778,180	3.82%
Total Purchased Power	60,900,549	62,216,428	(2.12%)
<b>Operating and Maintenance Expenses</b>			
580 Supervision and Engineering	1,153,589	1,143,193	0.91%
581 Station/Control Room Operators	538,942	497,935	8.24%
582 Station Tech	674,564	448,015	50.57%
583 Line General Labor	1,124,845	1,058,760	6.24%
586 Meter General	197,788	192,017	3.01%
588 Materials Management	471,160	455,963	3.33%
593 Maintenance of Lines - Overhead	552,225	558,801	(1.18%)
593 Maintenance of Lines - Tree Trimming	907,776	918,849	(1.21%)
594 Maintenance of Lines - Underground	88,139	80,896	8.95%
595 Maintenance of Lines - Transformers	373,160	227,331	64.15%
598 Line General Leave Time Labor	477,783	447,878	6.68%
Total Operating and Maintenance Expenses	6,559,972	6,029,637	8.80%
<b>General &amp; Administrative Expenses</b>			
903 Customer Collection	1,176,246	969,389	21.34%
904 Uncollectible Accounts	105,000	105,000	0.00%
916 Integrated Resources	987,280	601,419	64.16%
916 Efficiency and Electrification Expense	2,441,101	1,214,035	101.07%
920 Administrative and General Salaries	2,373,838	2,251,022	5.46%
921 Office Supplies	20,000	20,000	0.00%
923 Outside Services-Legal	455,918	497,000	(8.27%)
923 Outside Services-Contract	735,700	508,400	44.71%
923 Outside Services-Education	329,826	257,821	27.93%
924 Property Insurance	556,500	489,700	13.64%
925 Injuries and Damages	25,600	25,600	0.00%
926 Employee Pensions and Benefits	3,821,325	3,697,458	3.35%
930 Miscellaneous General Expense	580,127	506,290	14.58%
931 Rent Expense	212,000	212,000	0.00%
933 Vehicle Expense	379,000	388,600	(2.47%)
933 Vehicle Expense - Capital	(276,428)	(354,544)	(22.03%)
935 Maintenance of General Plant - Technology	713,120	463,775	53.76%
935 Maintenance of Building & Garage	929,718	933,475	(0.40%)
Total General & Administrative Expenses	15,565,872	12,786,440	21.74%
<b>Other Operating Expenses</b>			
403 Depreciation	5,108,876	4,916,345	3.92%
408 Voluntary Payments to Towns	1,707,839	1,654,460	3.23%
Total Other Expenses	6,816,715	6,570,805	3.74%
Operating Income	4,051,647	4,489,104	(6.39%)
<b>Non-operating Revenues (Expenses)</b>			
415 Contributions in Aid of Construction	50,000	300,000	(83.33%)
419 Interest Income	300,000	500,000	(40.00%)
419 Other Income	710,000	795,000	(10.69%)
421 Intergovernmental Grants	90,000	90,000	0.00%
426 Return on Investment Payment to Reading	(2,528,587)	(2,480,506)	1.94%
426 Loss on Disposal	(100,000)	(100,000)	0.00%
431 Interest Expense	(40,000)	(45,000)	(11.11%)
Total Non-operating Revenues (Expenses)	(1,518,587)	(940,506)	61.46%
Net Income	\$ 2,533,060	\$ 3,548,598	(24.38%)





**Reading Municipal Light Department  
Operating Budget Supplemental Information  
Budgeted and Actual Fixed and Semi-Variable Costs**

	CY 20	CY 20	CY 21	CY 21	CY 22	CY 22	
	BUDGET	ACTUAL	BUDGET	8 MOS ACTUAL 4 MOS BUDGET	BUDGET	% OF BUDGET	
<b>FIXED COSTS</b>							
Purchased Power - Fuel	\$ 26,925,557	\$ 25,060,119	\$ 26,750,880	\$ 26,373,346	\$ 25,465,054	65.82%	27.53%
Purchased Power - Capacity	22,457,141	18,181,263	17,687,368	16,537,603	16,978,311		18.35%
Purchased Power - Transmission	15,252,472	14,016,892	17,778,180	16,951,257	18,457,184		19.95%
Depreciation Expense	4,734,000	4,699,207	4,916,345	4,883,756	5,108,876		5.52%
Return on Investment Payment to Reading	2,480,506	2,480,506	2,480,506	2,480,506	2,528,587		2.73%
Town Payments - 2% of Net Plant	1,617,660	1,607,009	1,654,460	1,655,434	1,707,839		1.85%
Loss on Disposal of Assets	100,000	163,530	100,000	100,000	100,000		0.11%
<b>TOTAL FIXED COSTS</b>	<b>73,567,336</b>	<b>66,208,525</b>	<b>71,367,739</b>	<b>68,981,902</b>	<b>70,345,851</b>		<b>76.04%</b>
<b>SEMI-VARIABLE COSTS</b>							
Labor Expense	8,787,642	7,896,138	8,352,246	7,817,430	9,405,351	8.56%	10.17%
Labor - Capital	(1,167,165)	(1,608,870)	(1,216,814)	(1,561,885)	(1,483,143)		-1.60%
Overtime Expense	1,051,800	1,042,373	1,066,200	1,108,684	1,036,780	0.92%	1.12%
Overtime - Capital	(176,732)	(333,903)	(190,534)	(310,528)	(184,731)		-0.20%
Employee Benefits/Pension	4,413,754	5,287,591	4,508,090	4,059,694	4,782,020	4.13%	5.17%
Employee Benefits/Pension - Capital	(774,085)	(521,059)	(810,632)	(362,262)	(960,695)		-1.04%
Other Operating and Maintenance Expense	1,650,981	2,513,183	2,161,285	2,236,177	2,575,148		2.78%
Efficiency and Electrification Expense	958,765	986,585	1,214,035	1,954,751	2,441,101		2.64%
Tree Trimming Services	899,090	591,686	918,849	696,410	907,776		0.98%
Contract/Consulting Services	361,250	349,362	508,400	518,489	735,700		0.80%
Software/Hardware Maintenance	394,440	544,988	463,775	511,054	713,120		0.77%
Property Insurance	437,500	383,382	489,700	443,616	556,500		0.60%
Legal Expense	498,400	544,220	497,000	482,625	455,918		0.49%
Vehicle Expense	333,600	279,023	388,600	361,234	379,000		0.41%
Vehicle Expense - Capital	(225,125)	(336,159)	(354,544)	(351,628)	(276,428)		-0.30%
Transformer Maintenance (Hazardous Material)	210,000	186,275	215,000	313,869	360,000		0.39%
Training & Tuition Reimbursement Expense	266,975	61,935	257,821	152,769	329,826		0.36%
Rent Expense	212,000	194,542	212,000	207,530	212,000		0.23%
Bad Debt Expense	105,000	41,701	105,000	105,000	105,000		0.11%
Injuries & Damages	70,400	3,723	25,600	34,078	25,600		0.03%
RMLB/CAB	30,000	10,954	30,000	9,795	30,000		0.03%
Office Supplies	20,000	8,504	20,000	20,000	20,000		0.02%
<b>TOTAL SEMI-VARIABLE COSTS</b>	<b>18,358,491</b>	<b>18,126,175</b>	<b>18,861,077</b>	<b>18,446,900</b>	<b>22,165,844</b>		<b>23.96%</b>
<b>TOTAL</b>	<b>\$ 91,925,827</b>	<b>\$ 84,334,700</b>	<b>\$ 90,228,816</b>	<b>\$ 87,428,802</b>	<b>\$ 92,511,695</b>		<b>100.00%</b>



# 2022 POWER SUPPLY

	Page #
⌘ Bulk Power Cost Projections	113
⌘ Description of RMLD's Power Supply	115-123



**Bulk Power Cost Projections**  
**Reading Municipal Light Department**  
**Total 2022 (Jan-Dec)**

FCA TK

System Peak Demand (KW)

System Energy Requirements (MWH)

RESOURCES	FIXED COSTS Budget (\$)	ENERGY Budget (\$)	TRANS. COSTS Budget (\$)	TOTAL COSTS Budget (\$)
NYPA	\$ 202,783.68	\$ 135,978.92	\$ 366,885.81	\$ 705,648.41
Millstone Mix 1	\$ 733,519.88	\$ 141,114.37	\$ 24,692.76	\$ 899,327.01
Millstone Project 3	\$ 512,636.91	\$ 100,574.92	\$ 17,584.60	\$ 630,796.43
Seabrook Mix 1	\$ 44,318.02	\$ 12,147.08	\$ 160.73	\$ 56,625.84
Seabrook Project 4	\$ 1,263,511.03	\$ 275,839.88	\$ 3,641.74	\$ 1,542,992.65
Seabrook Project 5	\$ 160,567.73	\$ 34,023.64	\$ 449.35	\$ 195,040.72
	=====	=====	=====	=====
SUBTOTAL - BASE	\$ 2,917,337.25	\$ 699,678.81	\$ 413,415.00	\$ 4,030,431.06
ISO FCM Costs	\$ 9,064,806.25			\$ 9,064,806.25
FCM Payments from LP	\$ (441,368.72)			\$ (441,368.72)
Saddleback Wind	\$	1,399,198		\$ 1,399,197.64
Indian River Hydro	\$	318,358		\$ 318,358.40
Pepperell Hydro	\$	868,394		\$ 868,393.94
Turners Falls Hydro	\$	190,205		\$ 190,205.38
Woronoco Hydro	\$	295,523		\$ 295,523.21
Collins Hydro	\$	458,916		\$ 458,915.81
Pioneer Hydro	\$	572,543		\$ 572,542.68
Silver St Hydro	\$	255,454		\$ 255,454.42
Wyre Wind Hydro	\$	449,446		\$ 449,445.77
Jericho Wind	\$	810,269		\$ 810,269.42
Exelon	\$	-		
NextEra	\$	8,990,593		\$ 8,990,592.54
Shepaug	\$	738,563		\$ 738,563.11
Stevenson	\$	366,153		\$ 366,152.87
Solar - Altus	\$	117,668		\$ 117,668.50
Solar - Marina	\$	214,968		\$ 214,967.52
Solar - Kearsarge	\$	172,735		\$ 172,734.63
Quinebaug Hydro	\$	861,570		\$ 861,569.61
RoxWind	\$	2,228,676		\$ 2,228,675.64
Gravel Pit Solar III	\$	-		\$ -
Cabot/Tuners	\$	1,059,172		\$ 1,059,171.53
Gravity Renewables CT	\$	1,625,000		\$ 1,625,000.00
Gravity Renewables Dahowa (NY)	\$	2,100,000		\$ 2,100,000.00
GMP (Gravity) Plant #4 (NY)	\$	1,375,000		\$ 1,375,000.00
Battery Storage	\$ 274,464.00			\$ 274,464.00
Coop / Resale	\$ 25,200.00			\$ 25,200.00
Watson	\$ 1,343,738.71	\$ -	\$ -	\$ 1,343,738.71
StonyBrook Inter	\$ 2,011,544.83	\$ 432,259.43	\$ 54,322.22	\$ 2,498,126.48
	=====	=====	=====	=====
SUBTOTAL - INTERMEDIATE	\$ 12,278,385.06	\$ 25,900,662.06	\$ 54,322.22	\$ 38,233,369.34
StonyBrook Peaking	\$ 695,308.98	\$ 51,640.13	\$ 28,074.78	\$ 775,023.89
	=====	=====	=====	=====
SUBTOTAL - PEAKING	\$ 695,308.98	\$ 51,640.13	\$ 28,074.78	\$ 775,023.89
ISO Energy Net Interchange		\$ 2,826,168.29		\$ 2,826,168.29
Eversource Transmission	\$ -	-	\$ 12,337.33	\$ 12,337.33
ENE All Req/Short Supply	\$ 312,660.00	-	-	\$ 312,660.00
ISO Ancillary/Schedule Charges	1,035,243.67	-	-	\$ 1,035,243.67
ISO Annual Fee	5,570.00	-	-	\$ 5,570.00
PDR Transmission	\$ -	\$ -	\$ 102,350.98	\$ 102,350.98
ISO RNS Charges	\$ -	\$ -	\$ 17,775,912.81	\$ 17,775,912.81
HQ Phase I-VEC	\$ -	\$ -	\$ 13,109.04	\$ 13,109.04
HQ Phase I-NEE	\$ -	\$ -	\$ 36,705.31	\$ 36,705.31
HQ Phase II	\$ -	\$ -	\$ 262,180.80	\$ 262,180.80
HQ Use Right Sale	\$ (266,193.63)	\$ -	\$ (241,224.06)	\$ (507,417.69)
	=====	=====	=====	=====
SUBTOTAL - OTHER CHARGES	\$ 1,087,280.03	\$ -	\$ 17,961,372.22	\$ 19,048,652.25
Certificates				
RECs		\$ (4,013,095.14)		\$ (4,013,095.14)
	=====	=====	=====	=====
SUBTOTAL - Certificates		\$ (4,013,095.14)		\$ (4,013,095.14)
	=====	=====	=====	=====
<b>TOTAL</b>	<b>\$ 16,978,311.33</b>	<b>\$ 25,465,054.14</b>	<b>\$ 18,457,184.22</b>	<b>\$ 60,900,549.69</b>



# Description of RMLD's Power Supply Resources for 2022

## **Stony Brook Intermediate Unit**

The Stony Brook Intermediate Unit is a 354-megawatt, combined-cycle power plant that entered commercial operation in 1981.

The unit's three gas turbines generate electricity using either No. 2 oil or natural gas, with additional electricity produced using a single steam turbine in the combined-cycle process. MMWEC completed construction of a natural gas pipeline to serve the Intermediate Unit in September 2002. RMLD has a Life of Unit (LOU) entitlement for 14.453% of the unit or approximately 51 MWs. RMLD has paid off the debt service associated with this project.

### Quick Facts – Stonybrook Intermediate Unit

Location	Ludlow, Massachusetts
On-Line Date	1981
Fuel	No. 2 oil/natural gas
Principal Owner/Operator	MMWEC
Total Capacity	354 MWs

## **Stony Brook Peaking Unit**

The Stony Brook Peaking Unit is a 172-megawatt peaking plant that entered commercial operation in 1982.

The unit's two turbines generate electricity using No. 2 oil. RMLD has a Life of Unit (LOU) entitlement for 19.516% of the unit which is equivalent to approximately 33 MWs. RMLD has paid off the debt service associated with this project.

### Quick Facts – Stonybrook Peaking Unit

Location	Ludlow, Massachusetts
On-Line Date	1982
Fuel	No. 2 oil
Principal Owner/Operator	MMWEC
Total Capacity	172 MWs

## **Braintree Electric Light Department - Watson Unit**

The simple-cycle gas fired plant is powered by the first two Rolls-Royce Trent 60 gas turbines built for the U.S. power generation market – known as Watson Units #1 and #2. The units entered commercial operation on June 23, 2009.

Both Watson Units are bid into the ISO New England market system daily and are dispatched based on their bid price.

The units two turbines generate electricity using natural gas, with No. 2 oil as backup fuel. RMLD has a 20 year entitlement for 10% of the unit which is equivalent to about 10 MWs.

### **Quick Facts – Watson Unit**

Location	Braintree, Massachusetts
On-Line Date	2009
Fuel	Natural gas/No. 2 oil
Principal Owner/Operator	BELD
Total Capacity	100 MWs

## **Seabrook Station**

Seabrook Station is a 1,244-megawatt nuclear generating plant located in Seabrook, New Hampshire. An operating license for Seabrook was issued in 1986, but the plant did not begin commercial operation until 1990. The principal owner and operator of Seabrook Station is NextEra Energy Resources LLC, a subsidiary of Florida based FPL Group, Inc. NextEra owns 88.2% of Seabrook Station. The other owners are MMWEC (11.59%) and two Massachusetts municipal utilities, the Taunton Municipal Lighting Plant (0.13%) and Hudson Light & Power Department (0.08%).

On March 12, 2019, NextEra received an extension of its Seabrook operating license from the current license expiration of 2030 out to March 15, 2050. RMLD signed 3 different projects to finance Seabrook; Mix 1, Project 4, and Project 5. The debt service associated with these projects will be paid-off in 2014, 2017 & 2018 respectively. RMLD has a Life of Unit (LOU) entitlement for 0.635% or approximately 8 MWs of the unit. This is a non-carbon generating resource and RMLD is entitled to the associated output certificates for its share of the facility.



### Quick Facts – Seabrook Station

Location	Seabrook, New Hampshire
On-Line Date	1990
Fuel	Nuclear – Pressurized Water Reactor
Principal Owner/Operator	NextEra Energy Resources, LLC
Total Capacity	1,244 MWs

### Millstone Unit 3

Millstone Unit 3 is a 1,237-megawatt nuclear generating plant located in Waterford, Connecticut. Millstone Unit 3, which began operation in 1986, is the newest and largest of the Millstone Station's three nuclear units, one of which is retired from service. The principal owner and operator of Millstone Station is Dominion Nuclear Connecticut, Inc., a subsidiary of Virginia-based Dominion Resources, Inc. Dominion Connecticut owns 93.4% of Millstone Unit 3.

The Nuclear Regulatory Commission (NRC) on November 28, 2005 approved Dominion Nuclear Connecticut's request for a 20-year operating license extension for Millstone's Unit 3 reactor. The license now expires in November, 2045. RMLD signed two different projects to finance Millstone #3, Mix 1 and Project 3. The debt service associated with these projects has been paid off as of 2018. RMLD has a LOU agreement for 0.404% of the units which equates to approximately 4.6 MWs. This is a non-carbon generating resource and RMLD is entitled to the associated output certificates for its share of the facility.

### Quick Facts – Millstone Station

Location	Waterford, Connecticut
On-Line Date	1986
Fuel	Nuclear – Pressurized Water Reactor
Principal Owner/Operator	Dominion Nuclear Connecticut, Inc.
Total Capacity	1,237 MWs

### New York Power Authority (NYPA)

RMLD receives inexpensive hydroelectric power from NYPA at its generating stations in Niagra and St. Lawrence NY. RMLD receives capacity and energy from this contract. The Massachusetts Department of Public Utilities (DPU) has appointed MMWEC as the administrator of this contract. The current contract expires in 2025. This is a non-carbon

generating resource and RMLD is entitled to the associated output certificates for its share of the facility.

### **Hydro-Quebec Interconnection**

The Hydro-Quebec Interconnection Phase 1 is an approximate 2,000 MW, DC electric transmission line connecting central New England with the Canadian utility Hydro Quebec. Construction of the U.S. portion of the interconnection, which stretches from Groton/Ayer, in Massachusetts to the Canadian border in northern Vermont, was a joint effort of many New England electric utilities. RMLD has an entitlement of approximately 0.47% of the capacity of the facility from this contract. Currently, RMLD sells its share of the facility's capacity.

The Hydro-Quebec Interconnection Phase 2 is a 450 kV DC electric transmission line connecting the Canadian utility, Hydro Quebec's hydro facilities at La Grande in James Bay with Sandy Pond in Massachusetts. This was a joint effort between Hydro Quebec and a number of New England electric utilities. RMLD receives approximately 0.48% of the capacity of the facility from this contract. Currently, RMLD sells its share of the facility's capacity.

### **NextEra: TFA**

In December, 2017 RMLD signed a Master Supply Agreement, as well as a Transaction Facilitation Agreement with NextEra that enables RMLD to leverage NextEra's trade floor. RMLD approved a Risk Management Strategy that secures transactions based on price and time triggers. The Risk Management Strategy will permit RMLD to take advantage of price opportunities consistently over the next several years and beyond. This strategy will allow RMLD to secure monthly quantities that are below the four year average versus locking in annual quantities. Additionally, the strategy of utilizing time triggers will smooth out variations in the market over time. The TFA has prompted RMLD to purchase on-peak and off-peak energy blocks out to the year 2025. Under the TFA, RMLD has currently secured 284,947 MWhs for 2022, 174,373 MWhs for 2023, 82,300 MWhs for 2024 and 5,363 MWhs for 2025.

### **Eagle Creek Energy Holdings**

In March, 2011 RMLD signed purchase power agreements with Swift River Hydro, LLC for the output of four hydro systems located in Massachusetts that are effective from

February 1, 2011 through January 31, 2026. Swift River Trading Company is the lead market participant for and represents these hydroelectric generators with a total nameplate capacity of approximately 7 MWs and average annual generation of 25,000 megawatt-hours per year.

These facilities include the Woronoco Hydro facility in Russell, MA, Pepperell Hydro in Pepperell, MA; Indian River Power Supply in Russell, MA; and Turners Falls Hydro in Turners Falls, MA. Each of these facilities is owned by a special purpose entity, e.g., the Woronoco facility is owned by Woronoco Hydro, LLC. In 2016, Swift River Trading Company assigned the projects to Eagle Creek Energy Holdings. The four facilities are now managed by the Eagle Creek Energy Holdings as the lead market participant for each of the facilities. RMLD is the only buyer. These are non-carbon generating resources and RMLD is entitled to the associated output certificates for its share of the facilities.

- **Pepperell Hydro:** 15-year term beginning on February 1, 2011 and ending January 31, 2026. RMLD is purchasing all of the products produced by or attributable to the facility. The facility has a nameplate capacity of 1.9 MWs. The products include, but are not limited to, Energy, Installed Capacity, Ancillary Services, Renewable Energy Certificates, and Environmental Attributes (to the extent not included in the RECs).
- **Woronoco Hydro:** 15-year term beginning on February 1, 2011 and ending January 31, 2026. RMLD is purchasing all of the products produced by or attributable to the facility. The facility has a nameplate capacity of 2.7 MWs. The products include, but are not limited to, Energy, Installed Capacity, Ancillary Services, Renewable Energy Certificates, and Environmental Attributes (to the extent not included in the RECs).
- **Turners Falls Hydro:** 15-year term beginning on February 1, 2011 and ending January 31, 2026. RMLD is purchasing all of the products produced by or attributable to the facility. The facility has a nameplate capacity of 1 MW. The products include, but are not limited to, Energy, Installed Capacity, Ancillary Services, Renewable Energy Certificates and Environmental Attributes (to the extent not included in the RECs).
- **Indian River Hydro:** 15-year term beginning on February 1, 2011 and ending January 31, 2026. RMLD is purchasing all of the products produced by or attributable to the facility. The facility has a nameplate capacity of 1.4 MWs. The products include, but are not limited to, Energy, Installed Capacity, Ancillary

Services, Renewable Energy Certificates and Environmental Attributes (to the extent not included in the RECs).

### **Collins Hydro**

In August, 2013, RMLD signed a purchase power agreement with Swift River Hydro LLC for the output of Collins Hydro located in between Ludlow and Wilbraham Massachusetts. The contract with Swift River Hydro is effective from September 1, 2013 through August 31, 2028. RMLD receives energy only from this contract. The average annual generation is approximately 5,667 MWHs per year. This is a non-carbon generating resource and RMLD is exploring acquisition of the associated output certificates for the facility.

### **Pioneer Hydro**

In August, 2013, RMLD signed a purchase power agreement with Ware River Power Inc. for the output of Pioneer Hydro located in Ware, Massachusetts. The contract for Pioneer Hydro is effective from September 1, 2013 through August 31, 2028. RMLD receives energy only from this contract. The average annual generation is approximately 4,480 MWHs per year. This is a non-carbon generating resource and RMLD is exploring acquisition of the associated output certificates for the facility.

### **Hosiery Mills Hydro**

In March, 2014, RMLD signed a purchase power agreement with Silver Street Hydro Inc. for the output of Hosiery Mills located in Hillsborough, New Hampshire. The contract for Hosiery Mills Hydro is effective from March 1, 2014 through February 28, 2024. RMLD receives energy only from this contract. The average annual generation is approximately 2,046 MWHs per year. This is a non-carbon generating resource and RMLD is exploring acquisition of the associated output certificates for the facility.

### **Aspinook Hydro**

In August, 2016, RMLD signed a purchase power agreement with Aspinook Hydro Inc. for the output of Aspinook Hydro located in Griswold, Connecticut. The contract is effective from August, 2016 through August, 2017. RMLD receives energy only from this contract. The average annual generation is approximately 9,300 MWHs per year. This is

a non-carbon generating resource and RMLD is exploring acquisition of the associated output certificates for the facility.

### **Saddleback Ridge Wind**

In December, 2013, RMLD signed a purchase power agreement with Saddleback Ridge Wind, LLC for the output of Saddleback Ridge Wind located in Carthage, Maine. The contract for Saddleback Ridge Wind is effective from January 1, 2015 through December 31, 2035. RMLD receives energy plus all attributes under this contract. The average annual generation is estimated to be approximately 15,820 MWHs per year. This is a non-carbon generating resource and RMLD is entitled to the associated output certificates for its share of the facility.

### **Jericho Wind**

In November, 2014, RMLD signed a purchase power agreement with Jericho Power, LLC for the output of Jericho Wind located in Berlin, New Hampshire. The contract for Jericho Wind is for 20 years. The project went into commercial operation in December, 2015. RMLD receives energy plus all attributes from this contract. The average annual generation is estimated to be approximately 10,788 MWHs per year. This is a non-carbon generating resource and RMLD is entitled to the associated output certificates for its share of the facility.

### **One Burlington - Solar**

In March, 2015, RMLD signed a purchase power agreement with CREECA Energy, LLC for the output of 2 MW AC solar array located at One Burlington Ave., Wilmington, Massachusetts. The solar array went on-line in November, 2015. The term of the contract for One Burlington is effective for ten years. The average annual generation is estimated to be approximately 3,450 MWHs per year. This is a non-carbon generating resource and RMLD is exploring acquisition of the associated output certificates for the facility, once the 40 quarters of Solar (SRECs) has run its course.

### **Altus Power – Community Solar**

In March, 2016, RMLD signed a purchase power agreement with ECA Solar, LLC for the output of a 1MW AC solar array located at 326 Ballardvale Street, Wilmington, Massachusetts. The solar array went on-line in June, 2017. In May, 2017, the contract was assigned to Altus Power America, Inc. DBA WL MA Solar LLC. The term of the

contract for WL MA Solar LLC is twenty years. The average annual generation is estimated to be approximately 1,700 MWHs per year. RMLD has developed a Community Shared Solar program called Solar Choice. This project is RMLD's first Solar Choice project and is fully subscribed by 500 residential customers. This is a non-carbon generating resource and RMLD is exploring acquisition of the associated output certificates for the facility, once the 40 quarters of Solar (SRECs) has run its course.

### **Kearsage – Community Solar**

In October, 2017, RMLD signed a purchase power agreement with Kearsage Wilmington, LLC for the output of 1.8MW AC solar array located at 40-50 Fordham Road, Wilmington, Massachusetts. The solar array went on-line in February, 2018. The term of the contract for Kearsage Wilmington LLC is twenty years. The average annual generation is estimated to be approximately 2,376 MWHs per year. This project is RMLD's second Solar Choice project and is fully subscribed by 617 residential and commercial customers. This is a non-carbon generating resource and RMLD is exploring acquisition of the associated output certificates for the facility, once the 40 quarters of Solar (SRECs) has run its course.

### **Battery Energy Storage System – NextEra**

In December, 2017, RMLD was awarded a \$1 million grant for the installation of an energy storage unit at its North Reading substation. The grant is funded by the Massachusetts Department of Energy Resources (DOER). RMLD's project consists of a 5 MW Lithium Ion Battery unit with 10 MWHs of storage capacity at its North Reading substation to reduce peak demand, thereby lowering future transmission and capacity costs related to the purchase of wholesale electricity. The battery unit will be co-located with RMLD's new 2.5-megawatt Distributed Generator. RMLD is negotiating a Battery Energy Storage System (BESS) Agreement with NextEra. BESS was placed in service on June 1, 2019.

### **FirstLight Hydro**

In March, 2019, RMLD signed a purchase power agreement with FirstLight Power Resources Management, LLC. for 10.3% of the output of the Shepaug Hydroelectric Station and 7.3% of the output of the Stevenson Hydroelectric Station. The contract for Firstlight Hydro is effective from May, 2019 through December, 2023. The average annual generation is approximately 12,000 MWHs per year on-peak and 8,000 MWHs

per year off-peak. This is a non-carbon generating resource and RMLD is entitled to the associated output certificates for its share of the facility.

### **Gravity Renewables**

RMLD has executed contracts with Gravity Renewables for hydroelectric generation at Cabot-Turners Falls and a facility in southern Connecticut. The Cabot-Turners Falls contract is anticipated to deliver 22,254 MWHs in 2022, 37,571 MWHs in 2023, and 33,728 MWHs from 2024 through 2030. The southern Connecticut plant is expected to produce 25,000 MWHs annually from 2021 through 2030.

RMLD has signed a Letter of Intent to purchase the output of the Dahowa Plant in Upstate New York beginning in 2021. Output from the plant is expected to be 35,000 MWHs annually from 2022 through 2045. RMLD is in active negotiations for the output from Plant #4, another Upstate New York facility that is expected to deliver 25,000 MWHs annually beginning in 2022 and running through 2045. These are non-carbon generating resources and RMLD is entitled to the associated output certificates for its share of the facilities.

### **NextEra**

RMLD has purchased a 5 MW block of around the clock power for the years 2022-2024. This is a bilateral purchase picked up at an opportunistic price and does not identify the source of the energy. Energy delivered under the contract will be 43,800 MWHs annually.

### **RoxWind**

RMLD has contracted for 50% of the output from 4 wind turbines being constructed in Maine; RMLD's share of the annual output from these units will be 25,200 MWHs per year, beginning in the 4<sup>th</sup> quarter of 2021 and continuing for 20 years, through 2041. This is a non-carbon generating resource and RMLD is entitled to the associated output certificates for its share of the facility.







Reading  
Municipal  
Light  
Department

CY22  
Operating  
Budget

# Financial Strategic Balance

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Balance the impact of Rate Increases to RMLD Customers

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Expected Rate of Return – between 4% to 8%, closer to 6%

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Fund Below-the-line Town of Reading obligation

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Fund Capital Projects with Operating Fund Transfers

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Maintain the Operating Fund at 2 to 3 months of monthly operating expenses

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Balance the Rate Stabilization Fund fluctuation and limits

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Impact of Power Supply Fluctuation

# CY22 Operating Budget Fixed Costs

	CY 21 BUDGET	CY 22 BUDGET	CY 22 % OF BUDGET
<b>FIXED COSTS</b>			
Purchased Power - Fuel	\$ 26,750,880	\$ 25,465,054	27.53%
Purchased Power - Capacity	17,687,368	16,978,311	18.35%
Purchased Power - Transmission	17,778,180	18,457,184	19.95%
Depreciation Expense	4,916,345	5,108,876	5.52%
Return on Investment Payment to Reading	2,480,506	2,528,587	2.73%
Town Payments - 2% of Net Plant	1,654,460	1,707,839	1.85%
Loss on Disposal of Assets	100,000	100,000	0.11%
<b>TOTAL FIXED COSTS</b>	<b>71,367,739</b>	<b>70,345,851</b>	<b>76.04%</b>

65.82%

- Total Fixed Costs represent 76.04% of the overall operating budget
- Power Supply of 65.82% decreased by 2.12% from the previous budget
- Depreciation Expense of 5.52% increased ~4% due to necessary capital investments
- Voluntary Payment to The Town of Reading of 2.73% reflects the formula change commitment to that of 3.875 mils of the 3-yr average of kWh sales with an increase of nearly 2%
- Town Payments - 2% Net Planet of 1.85% increased by ~3% due to necessary capital investments

# CY22 Operating Budget Semi-Variable Costs

	CY 21	CY 22	CY 22
	BUDGET	BUDGET	% OF BUDGET
<b>SEMI-VARIABLE COSTS</b>			
Labor Expense	8,352,246	9,405,351	8.56% → 10.17%
Labor - Capital	(1,216,814)	(1,483,143)	→ -1.60%
Overtime Expense	1,066,200	1,036,780	0.92% → 1.12%
Overtime - Capital	(190,534)	(184,731)	→ -0.20%
Employee Benefits/Pension	4,508,090	4,782,020	4.13% → 5.17%
Employee Benefits/Pension - Capital	(810,632)	(960,695)	→ -1.04%
Other Operating and Maintenance Expense	2,161,285	2,575,148	2.78%
Efficiency and Electrification Expense	1,214,035	2,441,101	2.64%
Tree Trimming Services	918,849	907,776	0.98%
Contract/Consulting Services	508,400	735,700	0.80%
Software/Hardware Maintenance	463,775	713,120	0.77%
Property Insurance	489,700	556,500	0.60%
Legal Expense	497,000	455,918	0.49%
Vehicle Expense	388,600	379,000	0.41%
Vehicle Expense - Capital	(354,544)	(276,428)	-0.30%
Transformer Maintenance (Hazardous Material)	215,000	360,000	0.39%
Training & Tuition Reimbursement Expense	257,821	329,826	0.36%
Rent Expense	212,000	212,000	0.23%
Bad Debt Expense	105,000	105,000	0.11%
Injuries & Damages	25,600	25,600	0.03%
RMLB/CAB	30,000	30,000	0.03%
Office Supplies	20,000	20,000	0.02%
<b>TOTAL SEMI-VARIABLE COSTS</b>	<b>18,861,077</b>	<b>22,165,844</b>	<b>23.96%</b>

- Labor is 10.17%, of which 1.6% is for capital projects
- Overtime is 1.12%, of which less than a quarter percent is for capital projects
- Employee Benefits/Pension is 5.17%, of which ~1% is for capital projects
- Other Operating/Maintenance and Efficiency and Electrification Expenses represent nearly 3%
- Tree Trimming, Contract Services, Software/Hardware Maintenance and Property Insurance each represent less than 1% of the total budget
- Legal Expenses, Vehicle Expenses, Transformer Maintenance, Training & Tuition Reimbursement and Rent Expense each represent approximately a quarter to a half percent of the total budget

# Significant Increases Budget to Budget

## **Labor projected to increase by ~12.5%**

- Increased staffing levels to support ongoing strategic plans
- Competitive market value to retain and attract talent
- Negotiation year with assumed contract increases
- 2022 Retirees included as slight overlap for training and succession

## **Employee Benefits/Pension projected to increase by ~6%**

- Increased staffing levels
- Actuarial determinations for pension obligations

## **Other Operating and Maintenance Expenses projected to increase by ~19%**

- Customer processing services support customer payment needs and expectations
- Maintenance of Wilmington substation; spare parts for obsolete equipment
- Increasing magnitude of communication to customers

## **Efficiency and Electrification Expense projected to double**

- Rebate programs to accelerate the adoption of electrification for compliance with the climate bill
- More electrification prevents less upward pressure on rates
- Promote in-territory solar installations

## **Contract/Consulting Services projected to increase by ~45%**

- Employee Survey and Market Analysis
- Feasibility Study for Solar Projects

## **Software and Hardware Maintenance projected to increase ~54%**

- Co-location for new data center; 2<sup>nd</sup> data center for disaster recovery
- Phone System migrating to the cloud for better onsite support and better service of combined service providers
- Microsoft Enterprise Agreement to afford flexibility and freedom with levels of compliance through Microsoft applications
- Forward movement for continuous information security protection

## **Property Insurance projected to increase ~14%**

- Impacts of supply chain, natural disasters and hardened insurance market, etc.

## **Transformer Maintenance projected to increase ~67%**

- Clean-up and testing of hazardous material due to aged and decreased transformer life expectancy

## **Training & Tuition Reimbursement projected to increase ~28%**

- Support training for employee development and continued education
- Encourage higher education for continued growth



# CY22 Budgeted

## Other Operating and Maintenance Expenses

### **General Manager Expenses - \$89,675**

- MEAM, APPA, NEPPA Dues
- Public Power Week
- Storm Related Supplies and Expenses
- Department Supplies and Expenses

### **Human Resources Expenses - \$80,900**

- Printing & Training Materials
- Drug Testing
- Recruiting & Job Posting
- Dues & Subscriptions
- Employee Assistance
- Employee Assessment & Background
- Employee Recognition & Retirement
- Contract Labor Expenses

### **Community Relations - \$75,900**

- Chamber of Commerce & MEAM Membership
- Advertising, Constant Contact, Marketing, Social Media
- Historical Calendars
- Printing & Promotional Items
- Public Power Week
- School Education Programs
- Department Supplies and Expenses

### **Building Maintenance - \$500,550**

- Heating – Oil & Gas
- Water & Sewer
- Electrical & Plumbing Supplies and Services
- Hardware & Janitorial Supplies and Services
- HVAC Supplies and Services
- Cleaning Supplies and Services
- Landscape & Snow Removal Supplies and Services
- Fire Alarm, Fire Extinguishers
- Rubbish, Wood Waste, Hazardous Waste
- Building Security Supplies and Services
- Pest Control
- Radio Equipment Repair & Testing
- Drinking Water & Kitchen Supplies
- Safety Equipment
- Roof Repairs and Services
- Grounds Repairs and Maintenance
- Ash Street Office Maintenance & Upgrades
- Department Supplies and Expenses

### **Materials Management - \$160,000**

- Telephone Expenses
- Copier Leases
- Department Supplies and Expenses
- Personal Protective Equipment

# CY22 Budgeted

## Other Operating and Maintenance Expenses Cont'd

### **Engineering & Operations Supplies and Expenses - \$31,000**

- MBTA Pole Leases
- Plotter Supplies
- OSHA Remediation
- Transformer Warning Labels
- Dues & Subscriptions

### **Overhead & Underground Maintenance of Lines - \$367,234**

- Police Detail
- Pole Testing
- Department Supplies and Expenses

### **Station & Meter Technician Expenses - \$326,362**

- Dig Safe
- Vegetation Clean-up
- Equipment Testing
- Infrared Scan
- Department Supplies and Expenses
- Generator Maintenance

### **Information Technology Supplies and Expenses - \$50,000**

- Hardware Related Parts & Tools
- Digital Services for Remote Access

### **Integrated Resources - \$129,027**

- Rate Design
- Energy Solutions
- Customer Rebate System and Portal

### **Business & Finance Expenses - \$191,000**

- Town of Reading Services
- Department Supplies and Expenses

### **Customer Deposit Interest Expense - \$40,000**

### **Customer Processing Fees - \$533,500**

- Bank & Merchant Services
- Envelopes, Invoices & Letterhead
- Postage
- Post Office Boxes
- Mailing Services

# CY22 Budgeted Legal Expenses

## **General Manager & Policy Review - \$25,000**

- New Updates and Requirements on Existing Policy Language
- Compliance Requirements on New Policies

## **Human Resources & Labor Relations - \$92,000**

- Negotiations
- Grievances/Arbitrations
- Staffing/Succession Planning
- Labor Law
- COVID Compliance & Liability at a Federal and State Level
- FFCRA and Employee Benefits
- Investigations

## **Engineering & Operations - \$90,000**

- OSHA Compliance
- Terms & Conditions
- Service Requirements Handbook
- Dark Fiber Contracts and Negotiations
- Small Cell Attachments
- NERC Compliance

## **Business & Finance - \$30,000**

- Audit Review
- GASB Compliance
- DPU Regulations
- Sales Tax Exemptions
- Fraud Prevention
- Cash Custodial Responsibility

## **Procurement & Liability - \$60,000**

- Vendor Contracts
- Chapter 30B
- Insurance Updates and Requirements
- Electric Liability Claims
- Wilmington Substation Land

## **Purchased Power - \$158,918**

- Power Supply Contracts
- ISO Litigation
- FERC Regulations
- Renewable Energy Certificates
- Renewable Portfolio Standard



# Projected Rate Increases

## **CY2022 – January 1-June 30, 2022**

- An approximate 2.2%-4.7% overall rate increase across all rate classes for the 1<sup>st</sup> half of calendar year 2022, partially supplemented by the Rate Stabilization Fund of approximately 1.4% or \$1,200,000

## **CY2022 – July 1-December 31, 2022**

- An approximate 2.2%- 4.7% overall rate increase across all rate classes for the 2<sup>nd</sup> half of calendar year 2022

# **INTEGRATED RESOURCES REPORT**

## **ATTACHMENT 3**





# **RMLD Rates 2Q21 Certificates Wind Power**

**BOC and CAB Meetings**

20 - 21 October 2021

# Outline

Rates Summary

2Q21 Certificates

Wind Power

# Summary of changes rate classes - 2022

*total average monthly bill*

	<i>current</i>		<i>proposed</i>		<i>\$ change</i>	<i>% change</i>
Residential A	\$ 123		\$ 129		\$ 6	4.7%
Residential TOU A2	\$ 107		\$ 112		\$ 5	4.3%
Commercial C	\$ 910		\$ 946		\$ 36	3.9%
Industrial TOU	\$ 21,174		\$ 21,952		\$ 778	3.7%
School	\$ 4,054		\$ 4,143		\$ 89	2.2%

*Electrification pushing more investment in distribution network (support load growth)*

*2022 - distribution network upgrades and EEC are primary rate increase drivers*

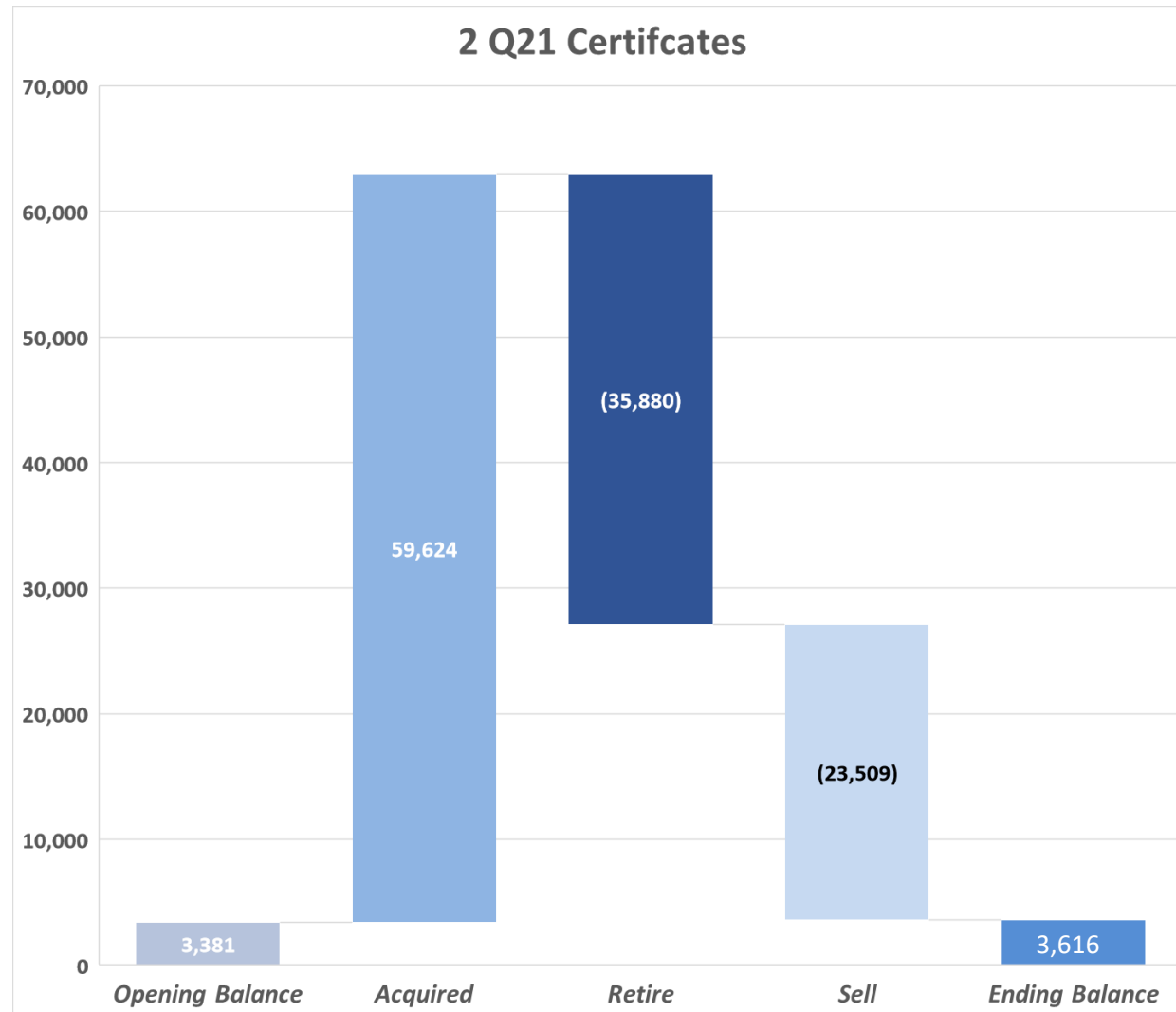
*Supports proposed 2022 RMLD budget and incorporates 2021 Class Cost of Service Study results*

# Overview 2022 rate recommendations

<i>current MDPU</i>	<i>new MDPU</i>	<i>description</i>	<i>total monthly change</i>	<i>notes and key drivers</i>
247		Municipal Street Lighting Schedule F Formula Rate	no change	transition to LED's nearly complete
275		Backup and Standby Rate	no change	
277		Electric Vehicle Supply Equipment Schedule EVSE Rate	no change	
285		Cooperative Resale Schedule G Rate	no change	
286		Residential Customer Owned Generation Under 20kW	no change	evaluating facilities charge and higher credit for exported kWh
287		Commercial/Industrial Customer-Owned Generation	no change	
288		Purchase Power Capacity and Transmission Charge	market	forecasted flat 2022; ~4% annual increase through 2025
289		Private Street Lighting Rate Schedule D	no change	
290		Municipal LED Street Lighting Rate	no change	
291		Standard Fuel Charge Clause	market	forecasted 1.7% increase 2022; flat 2023; ~7.3% increase 2024
279	296	<b>Residential Schedule A Rate</b>	4.7%	distribution, EEC
280	299	Residential Time of Use Schedule A2 Rate	4.3%	distribution, EEC
282	297	<b>Commercial Scheduled C Rate</b>	3.9%	distribution, EEC
283	298	<b>Industrial Time of Use Schedule I Rate</b>	3.7%	demand, EEC
284	300	School Schedule SCH Rate	2.2%	distribution, EEC
208	292	Efficiency Electrification Charge	200%	approved August 2021; \$0.001 / kWh to \$0.003 / kwh
	293	A3 residential TOU (EV focused)	new	approved August 2021
	294	Renewable Choice	new	approved September 2021
278	295	Solar Choice Rider	revised	approved September 2021

*distribution energy (load growth) and EEC (electrification) push 2022 rate increase*

# 2Q21 Certificates – quarterly report



59,000 certificates acquired in 2Q21

- minted Oct 15<sup>th</sup>
- all associated with power purchases
- 1 certificate per MWH

Retiring 23% of retail sales

- all EFECs plus a few “others”

Selling 80% of certificates above 23%

- consistent quarterly sales dampens cost volatility for rate payers
- ~\$520,000 from 2Q21 certificate sales

Banking balance in NEPOOL GIS account

- flexibility to accommodate certificate price and RMLD power purchase seasonal variability





# Power Supply – Offshore Wind



Offshore wind power supply contracts beginning and moving fast

Wind is renewable and non-carbon

Wind certificates are typically MA Class I

Current opportunity - Commonwealth Wind (south of Martha's Vineyard)

- Term - 25 year, commissioning 2027
- Pricing – forecasted near recent hydro PPA's
- PPA Timing – 1Q22

Authorization up to 15% of RMLD portfolio, within 24 months



# RMLD Solar PPA

**BoC Meeting**

17 November 2021



# Power Supply – Solar PV



ADDITION to previous approved power supply motion at same site

Expansion of new PV array at Seabrook, NH site to ~9 MW AC, to be built by NextEra

Total Volume - ~16,000 MWh/yr (~2% RMLD total energy purchases; 100% array output to RMLD)

Term - 30 year; planned commissioning Q4 2023

Certificates - Class I (renewable and non-carbon)

Pricing – slightly below average of solar only portfolio; ~50% higher than RMLD total portfolio average

*Source: NextEra and RMLD analysis; energy position master graph 2021-11-08*

# Thank You

# Residential A – 2022 – new rate 296

	average monthly bill					
Residential A	current	proposed	\$ change	% change	MDPU 279	MDPU 296
*Customer Charge	\$ 5.12	\$ 5.43	\$ 0.31	6.0%	\$5.12/mo	\$5.43/mo
*Distribution Energy	\$ 54.49	\$ 58.58	\$ 4.09	7.5%	\$0.06711/kWh	\$0.07214/kWh
*Distribution Demand	\$ -	\$ -	\$ -	0.0%		
EEC	\$ 0.81	\$ 2.44	\$ 1.62	200.0%		
Fuel Adjustment	\$ 32.48	\$ 32.64	\$ 0.16	0.5%		
NYPA Credit Rate	\$ (3.63)	\$ (3.30)	\$ 0.33	-9.0%		
Cap & Trans (PPCT)	\$ 43.10	\$ 43.07	\$ (0.03)	-0.1%		
other	\$ -	\$ -	\$ -	0.0%		
other	\$ -	\$ -	\$ -	0.0%		
Prompt Payment	\$ (8.94)	\$ (9.60)	\$ (0.66)	7.4%		
<b>Total Monthly Bill</b>	<b>\$ 123.44</b>	<b>\$ 129.25</b>	<b>\$ 5.81</b>	<b>4.7%</b>		
Average Monthly kWh	812	812				
Average kW	NA	NA				



- Cover more of residential cost allocation
- Fund distribution network upgrades to support load growth

*With proposed rates, total average monthly bill up \$5.81 (4.7%)*



# Residential A2 (resi time of use) – 2022 - 299

updated

	average monthly bill					
Residential TOU A2	current	proposed	\$ change	% change	MDPU 280	MDPU 299
*Customer Charge	\$ 8.00	\$ 8.48	\$ 0.48	6.0%	\$8.00/mo	\$8.48/mo
*Distribution Energy	\$ 32.66	\$ 35.11	\$ 2.45	7.5%	\$0.04022/kWh	\$0.04324/kWh
*Distribution Demand	\$ -	\$ -	\$ -	0.0%		
EEC	\$ 0.81	\$ 2.44	\$ 1.62	200.0%		
Fuel Adjustment	\$ 32.18	\$ 32.34	\$ 0.16	0.5%		
NYPA Credit Rate	\$ (3.63)	\$ (3.30)	\$ 0.33	-9.0%		
Cap & Trans (PPCT)	\$ 43.10	\$ 43.07	\$ (0.03)	-0.1%		
other	\$ -	\$ -	\$ -	0.0%		
other	\$ -	\$ -	\$ -	0.0%		
Prompt Payment	\$ (6.10)	\$ (6.54)	\$ (0.44)	7.2%		
<b>Total Monthly Bill</b>	<b>\$ 107.02</b>	<b>\$ 111.59</b>	<b>\$ 4.57</b>	<b>4.3%</b>		
Average Monthly kWh	812	812				
Average kW	NA	NA				



- Cover more of residential cost allocation
- Fund distribution network upgrades to support load growth

*With proposed rates, total average monthly bill up \$4.57 (4.3%)*

# Commercial C -2022 – new rate 297

updated



- Demand and EEC represent majority of increase
- Demand and EEC to cover Climate Bill electrification

	average monthly bill					
Commercial C	current	proposed	\$ change	% change	MDPU 282	MDPU 297
*Customer Charge	\$ 7.77	\$ 8.24	\$ 0	6.0%	\$7.77/mo	\$8.24/mo
*Distribution Energy	\$ 118	\$ 125	\$ 7	6.0%	\$0.01725/kWh	\$0.01829/kWh
*Distribution Demand	\$ 187	\$ 204	\$ 17	9.0%	\$8.13/kW	\$8.86/kW
EEC	\$ 7	\$ 21	\$ 14	200.0%		
Fuel Adjustment	\$ 274	\$ 275	\$ 1	0.5%		
NYPA Credit Rate	\$ -	\$ -	\$ -	0.0%		
Cap & Trans (PPCT)	\$ 364	\$ 363	\$ (0)	-0.1%		
other	\$ -	\$ -	\$ -	0.0%		
other	\$ -	\$ -	\$ -	0.0%		
Prompt Payment	\$ (47)	\$ (51)	\$ (4)	7.8%		
Total Monthly Bill	\$ 910	\$ 946	\$ 36	3.9%		
Average Monthly kWh	6,848	6,848				
Average kW	23	23				

*With proposed rates, total average monthly bill up \$36 (3.9%)*

# Industrial I (all time of use) – 2022 – new 298

updated



- Demand and EEC represent majority of increase
- Demand to cover growth and EEC to cover electrification, both Climate Bill

Industrial TOU	average monthly bill		\$ change	% change	MDPU 283	MDPU 298
	current	proposed				
*Customer Charge	\$ 39	\$ 42	\$ 2	6.0%	\$39.18/mo	\$41.53/mo
*Distribution Energy	\$ -	\$ -	\$ -	0.0%		
*Distribution Demand	\$ 3,103	\$ 3,507	\$ 403	13.0%	\$9.79/kW	\$11.06/kW
EEC	\$ 201	\$ 602	\$ 402	200.0%		
Fuel Adjustment	\$ 7,959	\$ 7,999	\$ 40	0.5%		
NYPA Credit Rate	\$ -	\$ -	\$ -	0.0%		
Cap & Trans (PPCT)	\$ 10,342	\$ 10,334	\$ (8)	-0.1%		
other	\$ -	\$ -	\$ -	0.0%		
other	\$ -	\$ -	\$ -	0.0%		
Prompt Payment	\$ (471)	\$ (532)	\$ (61)	12.9%		
<b>Total Monthly Bill</b>	<b>\$ 21,174</b>	<b>\$ 21,952</b>	<b>\$ 778</b>	<b>3.7%</b>		
Average Monthly kWh	200,823	200,823				
Average kW	317	317				

*With proposed rates, total average monthly bill up \$778 (3.7%)*



# School – 2022 – new rate 300

School	average monthly bill		\$ change	% change	MDPU 284	MDPU 300
	current	proposed				
*Customer Charge	\$ 7	\$ 8	\$ 0	6.0%	\$7.23/mo	\$7.66/mo
*Distribution Energy	\$ 384	\$ 407	\$ 23	6.0%	\$0.01193/kWh	\$0.01265/kWh
*Distribution Demand	\$ 816	\$ 816	\$ -	0.0%	\$7.56/kW	\$7.56/kW
EEC	\$ 32	\$ 97	\$ 64	200.0%		
Fuel Adjustment	\$ 1,287	\$ 1,293	\$ 6	0.5%		
NYPA Credit Rate	\$ -	\$ -	\$ -	0.0%		
Cap & Trans (PPCT)	\$ 1,708	\$ 1,707	\$ (1)	-0.1%		
other	\$ -	\$ -	\$ -	0.0%		
other	\$ -	\$ -	\$ -	0.0%		
Prompt Payment	\$ (181)	\$ (185)	\$ (4)	1.9%		
<b>Total Monthly Bill</b>	<b>\$ 4,054</b>	<b>\$ 4,143</b>	<b>\$ 89</b>	<b>2.2%</b>		
Average Monthly kWh	32,175	32,175				
Average kW	108	108				

- EEC represents majority of increase
- EEC to cover Climate Bill electrification

*With proposed rates, total average monthly bill up \$89 (2.2%)*



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## MEMORANDUM

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**TO:** COLEEN OBRIEN, GENERAL MANAGER

**FROM:** GREG PHIPPS, INTEGRATED RESOURCES DIVISION

**SUBJECT:** 2022 RATE CHANGE RECOMMENDATIONS

**DATE:** OCTOBER 18, 2021

In preparation for the upcoming BoC/CAB meetings to vote on the rates that were presented during the September BoC/CAB meeting, attached is the text for each of the rates that are changing. Once approved, these rate changes will be effective January 1, 2022.

These rates support the final RMLD budget that is being presented at the upcoming BoC/CAB meetings next week. Note that the Commercial, Industrial, and School were increased slightly to cover the approximate \$80,000 difference between the final budget and the rates that were presented at the September meeting. As discussed in the August BOC/CAB meeting, the Class Cost of Service Study was a key input for the following rate changes.

**Change Summary** -The list below identifies the current and the replacement rate numbers.

- a) replace 279 Residential Schedule A with 296
- b) replace 280 Residential Time of Use Schedule A2 with 299
- c) replace 282 Commercial Schedule C with 297
- d) replace 283 Industrial Time of Use Schedule I with 298
- e) replace 284 School Schedule SCH with 300

**Implications for Major Rate Classes** - The table below summarizes the updated changes for the major rates.

	<i>current</i>	<i>proposed</i>	<i>\$ change</i>	<i>% change</i>
Residential A	\$ 123	\$ 129	\$ 6	4.7%
Residential TOU A2	\$ 107	\$ 112	\$ 5	4.3%
Commercial C	\$ 910	\$ 946	\$ 36	3.9%
Industrial TOU	\$ 21,174	\$ 21,952	\$ 778	3.7%
School	\$ 4,054	\$ 4,143	\$ 89	2.2%

**Key Drivers** - The 2021 Class Cost of Service Study prompted refinement of cost allocations for fairness based on changing energy use characterization by rate class. In addition, the March 2021 Massachusetts comprehensive climate legislation, An Act Creating a Next Generation Roadmap for Massachusetts Climate Policy (Climate Bill), established for the first time, compliance standards for Municipal Light Plants (MLPs). This legislation

requires that the power sold by MLPs be sourced from resources that are 50% non-carbon by 2030, 75% non-carbon by 2040, and net-zero carbon by 2050. In addition,

In addition to making electricity generation net-zero carbon by 2050, the Climate Bill also aims to reduce emissions in the building and transportation sectors by shifting these uses away from fossil fuels and towards electricity – this concept is known as electrification. Increasing electrification will increase electricity usage (load). The table below is a summary of the changes. Note that most of the rates are not changing in 2022.

<i>current MDPU</i>	<i>new MDPU</i>	<i>description</i>	<i>total monthly change</i>	<i>notes and key drivers</i>
247		Municipal Street Lighting Schedule F Formula Rate	no change	transition to LED's nearly complete
275		Backup and Standby Rate	no change	
277		Electric Vehicle Supply Equipment Schedule EVSE Rate	no change	
285		Cooperative Resale Schedule G Rate	no change	
286		Residential Customer Owned Generation Under 20kW	no change	evaluating facilities charge and higher credit for exported kWh
287		Commercial/Industrial Customer-Owned Generation	no change	
288		Purchase Power Capacity and Transmission Charge	market	forecasted flat 2022; ~4% annual increase through 2025
289		Private Street Lighting Rate Schedule D	no change	
290		Municipal LED Street Lighting Rate	no change	
291		Standard Fuel Charge Clause	market	forecasted 1.7% increase 2022; flat 2023; ~7.3% increase 2024
279	296	<b>Residential Schedule A Rate</b>	4.7%	distribution, EEC
280	299	Residential Time of Use Schedule A2 Rate	4.3%	distribution, EEC
282	297	<b>Commercial Scheduled C Rate</b>	3.9%	distribution, EEC
283	298	<b>Industrial Time of Use Schedule I Rate</b>	3.7%	demand, EEC
284	300	School Schedule SCH Rate	2.2%	distribution, EEC
208	292	Efficiency Electrification Charge	200%	approved August 2021; \$0.001 / kWh to \$0.003 / kwh
	293	A3 residential TOU (EV focused)	new	approved August 2021
	294	Renewable Choice	new	approved September 2021
278	295	Solar Choice Rider	revised	approved September 2021

Line by line details of each change for the changing rate classes are pasted below:

	<i>average monthly bill</i>					
<b>Residential A</b>	<i>current</i>	<i>proposed</i>	<b>\$ change</b>	<b>% change</b>	<b>MDPU 279</b>	<b>MDPU 296</b>
*Customer Charge	\$ 5.12	\$ 5.43	\$ 0.31	6.0%	\$5.12/mo	\$5.43/mo
*Distribution Energy	\$ 54.49	\$ 58.58	\$ 4.09	7.5%	\$0.06711/kWh	\$0.07214/kWh
*Distribution Demand	\$ -	\$ -	\$ -	0.0%		
EEC	\$ 0.81	\$ 2.44	\$ 1.62	200.0%		
Fuel Adjustment	\$ 32.48	\$ 32.64	\$ 0.16	0.5%		
NYPA Credit Rate	\$ (3.63)	\$ (3.30)	\$ 0.33	-9.0%		
Cap & Trans (PPCT)	\$ 43.10	\$ 43.07	\$ (0.03)	-0.1%		
other	\$ -	\$ -	\$ -	0.0%		
other	\$ -	\$ -	\$ -	0.0%		
Prompt Payment	\$ (8.94)	\$ (9.60)	\$ (0.66)	7.4%		
<b>Total Monthly Bill</b>	<b>\$ 123.44</b>	<b>\$ 129.25</b>	<b>\$ 5.81</b>	<b>4.7%</b>		
Average Monthly kWh	812	812				
Average kW	NA	NA				

	<i>average monthly bill</i>					
<b>Residential TOU A2</b>	<b>current</b>	<b>proposed</b>	<b>\$ change</b>	<b>% change</b>	<b>MDPU 280</b>	<b>MDPU 299</b>
*Customer Charge	\$ 8.00	\$ 8.48	\$ 0.48	6.0%	\$8.00/mo	\$8.48/mo
*Distribution Energy	\$ 32.66	\$ 35.11	\$ 2.45	7.5%	\$0.04022/kWh	\$0.04324/kWh
*Distribution Demand	\$ -	\$ -	\$ -	0.0%		
EEC	\$ 0.81	\$ 2.44	\$ 1.62	200.0%		
Fuel Adjustment	\$ 32.18	\$ 32.34	\$ 0.16	0.5%		
NYP&A Credit Rate	\$ (3.63)	\$ (3.30)	\$ 0.33	-9.0%		
Cap & Trans (PPCT)	\$ 43.10	\$ 43.07	\$ (0.03)	-0.1%		
other	\$ -	\$ -	\$ -	0.0%		
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Prompt Payment	\$ (6.10)	\$ (6.54)	\$ (0.44)	7.2%		
<b>Total Monthly Bill</b>	<b>\$ 107.02</b>	<b>\$ 111.59</b>	<b>\$ 4.57</b>	<b>4.3%</b>		
Average Monthly kWh	812	812				
Average kW	NA	NA				

	<i>average monthly bill</i>					
<b>Commercial C</b>	<b>current</b>	<b>proposed</b>	<b>\$ change</b>	<b>% change</b>	<b>MDPU 282</b>	<b>MDPU 297</b>
*Customer Charge	\$ 7.77	\$ 8.24	\$ 0	6.0%	\$7.77/mo	\$8.24/mo
*Distribution Energy	\$ 118	\$ 125	\$ 7	6.0%	\$0.01725/kWh	\$0.01829/kWh
*Distribution Demand	\$ 187	\$ 204	\$ 17	9.0%	\$8.13/kW	\$8.86/kW
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other	\$ -	\$ -	\$ -	0.0%		
other	\$ -	\$ -	\$ -	0.0%		
Prompt Payment	\$ (47)	\$ (51)	\$ (4)	7.8%		
<b>Total Monthly Bill</b>	<b>\$ 910</b>	<b>\$ 946</b>	<b>\$ 36</b>	<b>3.9%</b>		
Average Monthly kWh	6,848	6,848				
Average kW	23	23				

	average monthly bill					
Industrial TOU	current	proposed	\$ change	% change	MDPU 283	MDPU 298
*Customer Charge	\$ 39	\$ 42	\$ 2	6.0%	\$39.18/mo	\$41.53/mo
*Distribution Energy	\$ -	\$ -	\$ -	0.0%		
*Distribution Demand	\$ 3,103	\$ 3,507	\$ 403	13.0%	\$9.79/kW	\$11.06/kW
EEC	\$ 201	\$ 602	\$ 402	200.0%		
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Prompt Payment	\$ (471)	\$ (532)	\$ (61)	12.9%		
Total Monthly Bill	\$ 21,174	\$ 21,952	\$ 778	3.7%		
Average Monthly kWh	200,823	200,823				
Average kW	317	317				

	average monthly bill					
School	current	proposed	\$ change	% change	MDPU 284	MDPU 300
*Customer Charge	\$ 7	\$ 8	\$ 0	6.0%	\$7.23/mo	\$7.66/mo
*Distribution Energy	\$ 384	\$ 407	\$ 23	6.0%	\$0.01193/kWh	\$0.01265/kWh
*Distribution Demand	\$ 816	\$ 816	\$ -	0.0%	\$7.56/kW	\$7.56/kW
EEC	\$ 32	\$ 97	\$ 64	200.0%		
Fuel Adjustment	\$ 1,287	\$ 1,293	\$ 6	0.5%		
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other	\$ -	\$ -	\$ -	0.0%		
other	\$ -	\$ -	\$ -	0.0%		
Prompt Payment	\$ (181)	\$ (185)	\$ (4)	1.9%		
Total Monthly Bill	\$ 4,054	\$ 4,143	\$ 89	2.2%		
Average Monthly kWh	32,175	32,175				
Average kW	108	108				

Source file - Rate and Analysis by Cost Stream v18 .xlsx.

Finally, the new A3 EV rate is not included in this package. It will be available at a later date once the implementation details have been finalized.

With Much Appreciation,

Gregory J Phipps  
Director, Integrated Resources Division

**Residential Schedule A Rate**

**Designation:**

Residential A Rate

**Available in:**

Reading, Lynnfield Center, North Reading, and Wilmington

**Applicable to:**

Individual residential customers for all domestic uses where service is taken through one meter. Incidental commercial use, not exceeding 20% of the total energy used on the same premises is permitted.

**Character of service:**

A.C. 60 cycles: single phase.

**Customer Charge:**

\$5.43 per month

**Distribution Energy Charge:**

\$.07214 per Kilowatt-hour for all Kilowatt-hours usage

**Budget Billing:**

The customers under this rate will have available to them a budget billing program under which the customer is required to pay a leveled amount to the Department each billing period during the calendar year. The specifics of this program are outlined in the Department's General Terms and Conditions.

**Low Income Discount**

The Customer Charge under this rate will be waived upon verification of a low-income customer's receipt of any means-tested public benefit, or verification of eligibility for the low-income home energy assistance program, or its successor program, for which eligibility does not exceed 200 percent of the federal poverty level based on a household's gross income. In a program year in which maximum eligibility for LIHEAP exceeds 200 percent of the federal poverty level, a household that is income eligible under LIHEAP shall be eligible for the low-income electric discount. It is the responsibility of the customer to annually certify, by forms provided by the utility, the continued compliance with the foregoing qualifications.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**Residential Schedule A Rate (cont'd)**

**Farm Discount:**

Customers who meet the eligibility requirements set forth by the Massachusetts Department of Food and Agriculture for being engaged in the business of agriculture or farming, and upon certification to the RMLD by the Massachusetts Department of Food and Agriculture, will be eligible for an additional 10% discount, prior to the RMLD prompt payment discount, on rates and charges applicable on their monthly billing statement.

**Energy Conservation Charge:**

The bill for service hereunder may be increased or decreased as provided by the Energy Conservation Charge.

**Fuel Adjustment:**

The bill for service hereunder may be increased or decreased as provided by the Standard Fuel Adjustment Clause.

**Purchase Power Capacity and Transmission Charge:**

The bill for service hereunder may be increased or decreased as provided by the Purchase Power Capacity and Transmission Charge.

**Meter Reading and Billing:**

Bills under this schedule will be rendered monthly. A prompt payment discount of 15% will be allowed on the Customer Charge and Distribution Energy Charge, only if the entire bill is paid-in-full by the discount due date.

**General Terms and Conditions:**

Service hereunder is subject to the General Terms and Conditions which are incorporated herein and are a part of this rate schedule.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**Residential Time-of-Use Schedule A2 Rate**

**Designation:**

Residential Time-of-Use A2 Rate

**Available in:**

Reading, Lynnfield Center, North Reading, and Wilmington

**Applicable to:**

Individual residential customers for all domestic uses where service is taken through one On-Peak and Off-Peak meter. Incidental commercial use, not exceeding 20% of the total energy used on the same premises is permitted.

**Character of service:**

A.C. 60 cycles: single phase.

**Customer Charge:**

\$8.48 per month.

**Distribution Energy Charge:**

\$.04324 per Kilowatt-hour for all Kilowatt-hours usage

**Definition of Periods:**

The On-Peak period is defined as the hours between 12:00 Noon and 7:00 P.M. Monday through Friday except holidays as listed under the "Granted Holidays" paragraph listed below. The Off-Peak period is defined as the hours between 7:00 P.M. and 12:00 Noon Monday through Friday and all hours Saturday, Sunday and granted holidays as listed below.

**Term:**

A customer electing to be billed under this rate must remain on this rate for a minimum of one year. At the end of one year on this rate a customer may elect to remain on this rate or be billed under the Residential A Rate.

**Residential Time-of-Use Schedule A2 Rate (cont'd)**

**Budget Billing:**

The customers under this rate will have available to them a budget billing program under which the customer is required to pay a levelized amount to the Department each billing period during the calendar year. The specifics of this program are outlined in the Department's General Terms and Conditions.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**



**Low Income Discount**

The Customer Charge under this rate will be waived upon verification of a low-income customer's receipt of any means-tested public benefit, or verification of eligibility for the low-income home energy assistance program, or its successor program, for which eligibility does not exceed 200 percent of the federal poverty level based on a household's gross income. In a program year in which maximum eligibility for LIHEAP exceeds 200 percent of the federal poverty level, a household that is income eligible under LIHEAP shall be eligible for the low-income electric discount. It is the responsibility of the customer to annually certify, by forms provided by the utility, the continued compliance with the foregoing qualifications.

**Farm Discount:**

Customers who meet the eligibility requirements set forth by the Massachusetts Department of Food and Agriculture for being engaged in the business of agriculture or farming, and upon certification to the RMLD by the Massachusetts Department of Food and Agriculture, will be eligible for an additional ten percent discount, prior to the RMLD prompt payment discount, on rates and charges applicable on their monthly billing statement.

**Energy Conservation Charge:**

The bill for service hereunder may be increased or decreased as provided by the Energy Conservation Charge.

**Fuel Adjustment:**

The bill for service hereunder may be increased or decreased as provided by the Standard Fuel Adjustment Clause.

**Purchase Power Capacity and Transmission Charge:**

The bill for service hereunder may be increased or decreased as provided by the Purchase Power Capacity and Transmission Charge.

**Meter Reading and Billing:**

Bills under this schedule will be rendered monthly. A prompt payment discount of 15% will be allowed on the Customer Charge, Distribution Demand Charge and Distribution Energy Charge, only if the entire bill is paid-in-full by the discount due date.

**Residential Time-of-Use Schedule A2 Rate (cont'd)**

**Granted Holidays**

Under the Residential Time-of-Use Schedule A2 Rate the holidays granted for Off-Peak are: New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Columbus Day, Veteran's Day and Christmas Day.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**Town of Reading, Massachusetts  
Municipal Light Department**

**MDPU #299 supersedes  
and cancels MDPU #280  
DRAFT**

**General Terms and Conditions:**

Service hereunder is subject to the General Terms and Conditions which are incorporated herein and are a part of this rate schedule.

**Rate Filed: October 29, 2021  
Effective: On Billings on or After January 1, 2022  
Filed By: Coleen M. O'Brien, General Manager**

**Commercial Schedule C Rate**

**Designation:**

Commercial C Rate

**Available in:**

Reading, Lynnfield Center, North Reading, and Wilmington

**Applicable to:**

Service under this rate is available to industrial or commercial customers who take all their requirements under this rate. All electricity furnished under this rate will be metered through one service unless it is convenient for the Department to do otherwise.

**Character of service:**

AC 60 cycles: single phase or three phase.

**Customer Charge:**

\$8.24 per month.

**Distribution Demand Charge:**

\$8.8617 per Kilowatt for all demand usage.

**Distribution Energy Charge:**

\$0.01829 per Kilowatt-hour for all Kilowatt-hours usage.

**Budget Billing:**

The customers under the C Rate may elect the Budget Billing program under which the customer is required to pay the levelized amount to the Department each billing period during the calendar year. This rate is not available to C Rate Customers electing the Contract Demand Rate, or the Non-Firm Demand Rate. The specifics of this program are outlined in the Department's General Terms and Conditions.

**Energy Conservation Charge:**

The bill for service hereunder may be increased or decreased as provided by the Energy Conservation Charge.

**Fuel Adjustment:**

The bill for service hereunder may be increased or decreased as provided by the Standard Fuel Adjustment Clause.

**Purchase Power Capacity and Transmission Charge:**

The bill for service hereunder may be increased or decreased as provided by the Purchase Power Capacity and Transmission Charge.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**Commercial Schedule C Rate (cont'd)**

**Measurement of Billing Demand:**

The billing demand shall be the highest of the fifteen minute kilowatt demand established during the billing period, but not less than eighty percent of the maximum demand established during the preceding summer season or sixty percent of the maximum demand established during the winter season.

**Definitions of Seasons:**

The summer season is defined as the months of June through September and the winter season is defined as the months of October through May.

**Farm Discount:**

Customers who meet the eligibility requirements set forth by the Massachusetts Department of Food and Agriculture for being engaged in the business of agriculture or farming, and upon certification to the RMLD by the Massachusetts Department of Food and Agriculture, will be eligible for an additional ten percent discount, prior to the RMLD prompt payment discount, on rates and charges applicable on their monthly billing statement.

**Customer Transformer Ownership:**

A customer requiring a minimal transformer capacity of over 2,000 kW will be required to furnish its own transforming and protective equipment, including mat, vault, primary and secondary cables, conduits, etc., which must comply with the specifications of the Department. The following discounts apply when the above is complied with:

\$.12 per kilowatt of demand when the service is taken at 2,400/4,160 volts.

\$.25 per Kilowatt of demand when the service is taken at 13,800 volts.

\$.375 per Kilowatt of demand when the service is taken at 34,500 volts.

**Primary Metering Discount:**

The Department may, at its option, meter at the customer's utilization voltage or on the high side of the transformer through which the service is furnished. In the latter case, or if the customer's utilization voltage requires no transformation, a discount of 1.8% will be applied to the bill's consumption charges but in no case will such discount be allowed if the metering voltage is less than 2,400 voltage.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**Town of Reading, Massachusetts  
Municipal Light Department**

**MDPU # 297 supersedes  
and cancels MDPU # 282  
DRAFT**

**Commercial Schedule C Rate (cont'd)**

**Meter Reading and Billing:**

Bills under this schedule will be rendered monthly. A prompt payment discount of 15% will be allowed on the Customer Charge, Distribution Demand Charge and Distribution Energy Charge, only if the entire bill is paid-in-full by the discount due date.

**General Terms:**

Service hereunder is subject to the General Terms and Conditions which are incorporated herein and are a part of this rate schedule.

**Rate Filed: October 29, 2021  
Effective: On Billings on or After January 1, 2022  
Filed By: Coleen M. O'Brien, General Manager**

**Industrial Time-of-Use Schedule I Rate**

**Designation:**

Industrial Time-of-Use I Rate

**Available in:**

Reading, Lynnfield Center, North Reading, and Wilmington

**Applicable to:**

Service under this rate is available to industrial or commercial customers who take all their requirements under this rate. All electricity furnished under this rate will be metered using an electronic meter capable of metering On-Peak and Off-Peak energy as well as kW demand.

**Character of service:**

A.C. 60 cycles: single phase or three phase.

**Customer Charge:**

\$41.53 per month.

**Distribution Demand Charge:**

\$11.0627 per Kilowatt for all demand usage.

**Definition of Periods:**

The On-Peak period is defined as the hours between 12:00 Noon and 7:00 P.M., Monday through Friday except holidays as listed below. The Off-Peak period is defined as the hours between 7:00 P.M. and 12:00 Noon, Monday through Friday and all hours Saturday, Sunday and granted holidays as listed below.

**Term:**

A customer electing to be billed under this rate must remain on this rate for a minimum of one year. At the end of one year on this rate a customer may elect to remain on this rate or be billed under the Commercial C Rate.

**Energy Conservation Charge:**

The bill for service hereunder may be increased or decreased as provided by the Energy Conservation Charge.

**Fuel Adjustment:**

The bill for service hereunder may be increased or decreased as provided by the Standard Fuel Adjustment Clause.

**Purchase Power Capacity and Transmission Charge:**

The bill for service hereunder may be increased or decreased as provided by the Purchase Power Capacity and Transmission Charge.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**Industrial Time-of-Use Schedule I Rate (cont'd)**

**Measurement of Billing Demand:**

The Billing demand shall be the highest of the fifteen minute On Peak kilowatt demand established during the billing period, but not less than eighty percent of the maximum On Peak demand established during the preceding summer season or sixty percent of the maximum On Peak demand established during the winter season.

The summer season is defined as the months of June through September and the winter season is defined as the months of October through May.

**Farm Discount:**

Customers who meet the eligibility requirements set forth by the Massachusetts Department of Food and Agriculture for being engaged in the business of agriculture or farming, and upon certification to the RMLD by the Massachusetts Department of Food and Agriculture, will be eligible for an additional ten percent discount, prior to the RMLD prompt payment discount, on rates and charges applicable on their monthly billing statement.

**Customer Transformer Ownership:**

A customer requiring a minimal transformer capacity of over 2000 kW will be required to furnish its own transforming and protective equipment, including mat, vault, primary and secondary cables, conduits, etc., which must comply with the specifications of the Department. The following discounts apply when the above is complied with:

\$.12 per Kilowatt of demand when the service is taken at 2,400/4,160 volts.

\$.25 per Kilowatt of demand when the service is taken at 13,800 volts.

\$.375 per Kilowatt of demand when the service is taken at 34,500 volts.

**Primary Metering Discount:**

The Department may, at its option, meter at the customer's utilization voltage or on the high side of the transformer through which the service is furnished. In the latter case, or if the customer's utilization voltage requires no transformation, a discount of 1.8% will be applied to the bill's consumption charges but in no case will such discount be allowed if the metering voltage is less than 2,400 voltage.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**Industrial Time-of-Use Schedule I Rate (cont'd)**

**Meter Reading and Billing:**

Bills under this schedule will be rendered monthly. A prompt payment discount of 15% will be allowed on the Customer Charge, Distribution Demand Charge and Distribution Energy Charge, only if the entire bill is paid-in-full by the discount due date.

**Granted Holidays**

Under the Industrial Time-of-Use Schedule I Rate the holidays granted for Off-Peak are; New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Columbus Day, Veteran's Day and Christmas Day.

**General Terms and Conditions:**

Service hereunder is subject to the General Terms and Conditions which are incorporated herein and are a part of this rate schedule.

**Rate Filed: October 29, 2021  
Effective: On Billings on or After January 1, 2022  
Filed By: Coleen M. O'Brien, General Manager**



**School Schedule SCH Rate**

**Designation:**

School SCH Rate

**Available in:**

Reading, Lynnfield Center, North Reading, and Wilmington

**Applicable to:**

Applicable to public or private schools offering kindergarten, regular elementary, middle, and high school as approved by the Department, who take all their requirements under this rate. All electricity furnished under this rate will be metered through one service unless it is convenient for the Department to do otherwise.

**Character of service:**

AC 60 cycles: single phase or three phase.

**Customer Charge:**

\$7.66 per month.

**Distribution Demand Charge:**

\$7.56 per Kilowatt for all demand usage.

**Distribution Energy Charge:**

\$.01265 per Kilowatt-hour for all Kilowatt-hours usage.

**Budget Billing:**

The customers under the School Rate may elect the Budget Billing program under which the customer is required to pay levelized amount to the Department each billing period during the calendar year.

**Energy Conservation Charge:**

The bill for service hereunder may be increased or decreased as provided by the Energy Conservation Charge.

**Fuel Adjustment:**

The bill for service hereunder may be increased or decreased as provided by the Standard Fuel Adjustment Clause.

**Purchase Power Capacity and Transmission Charge:**

The bill for service hereunder may be increased or decreased as provided by the Purchase Power Capacity and Transmission Charge.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**School Schedule SCH Rate (cont'd)**

**Measurement of Billing Demand:**

The billing demand shall be the highest of the fifteen minute Kilowatt demand established during the billing period, but not less than eighty percent of the maximum demand established during the preceding summer season or sixty percent of the maximum demand established during the winter season.

**Definitions of Seasons:**

The summer season is defined as the months of June through September and the winter season is defined as the months of October through May.

**Customer Transformer Ownership:**

A customer requiring a minimal transformer capacity of over 2000 kW will be required to furnish its own transforming and protective equipment, including mat, vault, primary and secondary cables, conduits, etc., which must comply with the specifications of the Department. The following discounts apply when the above is complied with:

\$ .12 per kilowatt of demand when the service is taken at 2,400/4,160 volts.

\$ .25 per Kilowatt of demand when the service is taken at 13,800 volts.

\$ .375 per Kilowatt of demand when the service is taken at 34,500 volts.

**Metering:**

The Department may, at its option, meter at the customer's utilization voltage or on the high side of the transformers through which the service is furnished.

In the latter case, or if the customer's utilization voltage requires no transformation, a discount of 1.8% will be applied to the bill's distribution and consumption charges but in no case will such a discount be allowed if the metering voltage is less than 2,400 volts.

**Meter Reading and Billing:**

Bills under this schedule will be rendered monthly. A prompt payment discount of 15% will be allowed on the Customer Charge, Distribution Demand Charge and Distribution Energy Charge, only if the entire bill is paid-in-full by the discount due date.

**General Terms:**

Service hereunder is subject to the General Terms and Conditions which are incorporated herein and are a part of this rate schedule.

**Rate Filed: October 29, 2021**

**Effective: On Billings on or After January 1, 2022**

**Filed By: Coleen M. O'Brien, General Manager**

**PROCUREMENT REQUESTS REQUIRING BOARD  
APPROVAL**

**ATTACHMENT 4**



October 7, 2021

Town of Reading Municipal Light Board

Subject: IFB 2021-19 Janitorial Services

Pursuant to M.G.L. c. 30B, on September 8, 2021, an invitation for bid (IFB) requesting sealed bids for Janitorial Services was placed as a legal notice in the Middlesex East Section of the Daily Times Chronicle and was posted on COMMBUYS, and the RMLD website. On September 6, 2021, the invitation was published in the Commonwealth of Massachusetts Goods and Services Bulletin.

An invitation for bid was sent to forty (40) companies.

Sealed bids were received from four (4) companies: Express Janitorial Service Group, Partner Solutions General Contracting Corp., S. J. Services, Inc., and Star Building Services, Inc.

The sealed bids were publicly opened and read aloud at 11:00 a.m. on September 29, 2021, in the Town of Reading Municipal Light Department's Audio Visual Spurr Room, 230 Ash Street, Reading, Massachusetts.

The bids were reviewed, analyzed, and evaluated by staff and recommended to the General Manager.

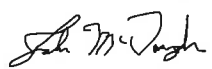
Move that bid IFB 2021-19 for Janitorial Services be awarded to: **S. J. Services, Inc. for \$119,424.00**, pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager.<sup>1</sup> This is a three-year contract.

<sup>1</sup>See attached analysis.

These services will be paid from the Operating Budget.

  
Paul McGonagle (Oct 7, 2021 14:52 EDT)

Paul McGonagle

  
John McDonagh

  
Hamid Jaffari (Oct 8, 2021 09:36 EDT)

Hamid Jaffari

  
coleen obrien (Oct 8, 2021 20:03 EDT)

Coleen O'Brien

**Janitorial Services Analysis**  
**IFB 2021-19**

<b>Bidder</b>	<b><u>Year 1</u></b>	<b><u>Year 2</u></b>	<b><u>Year 3</u></b>	<b><u>Combined 3- Year Total</u></b>	<b><u>Responsive Bidder</u></b>	<b><u>Exceptions</u></b>
Express Janitorial Service Group	\$0.00	\$0.00	\$0.00	\$0.00	No <sup>1</sup>	N/A
Partner Solutions General Contracting Corp.	\$43,096.80	\$44,784.60	\$47,039.76	\$134,921.16	No <sup>2</sup>	No
Star Building Services, Inc.	\$39,316.44	\$41,374.84	\$43,265.68	\$123,956.96	No <sup>3</sup>	No
S. J. Services, Inc.	\$38,720.00	\$39,824.00	\$40,880.00	\$119,424.00	Yes	No

<sup>1</sup>Bid packet did not include all required documentation or bid security

<sup>2</sup>Detailed Plan is not specific to RMLD requirements

<sup>3</sup>Unauthorized Signature on all required documents per the Certificate of Vote



October 7, 2021

Town of Reading Municipal Light Board

Subject: IFP 2021-20 Substation Spare Equipment

Pursuant to M.G.L. c. 164 § 56D, on September 8, 2021, an invitation for proposals was placed as a legal notice in the Middlesex East Section of the Daily Times Chronicle requesting sealed proposals for Substation Spare Equipment.

An invitation for proposals was sent to fourteen (14) companies.

Sealed proposals were received from four (4) companies: Harp Service, Inc., Mitsubishi Electric Power Products Inc., Stuart C. Irby Company, and WESCO Distribution, Inc.

The sealed proposals were publicly opened and read aloud at 11:00 a.m. on September 29, 2021, in the Town of Reading Municipal Light Department's Audio Visual Spurr Room, 230 Ash Street, Reading, Massachusetts.

The proposals were reviewed, analyzed, and evaluated by staff and recommended to the General Manager.

Move that IFP 2021-20 for Substation Spare Equipment be awarded to: **Stuart C. Irby Company, for \$49,873.98, and WESCO Distribution, Inc., for \$6,956.00<sup>1</sup>**, pursuant to M.G.L. c. 164 § 56D, on the recommendation of the General Manager.

<sup>1</sup>See attached analysis.

The 2021 Capital Budget amount for these items is \$100,000.

Nick D'Alleva (Oct 7, 2021 17:20 EDT)

Nick D'Alleva

John McDonagh

Hamid Jaffari (Oct 8, 2021 09:36 EDT)

Hamid Jaffari

coleen obrien (Oct 8, 2021 20:03 EDT)

Coleen O'Brien

**Analysis - Substation Spare Equipment  
IFP 2021-20**

<u>Proposer</u>	<u>Manufacturer</u>	<u>Delivery Date</u>	<u>Unit Cost</u>	<u>Qty</u>	<u>Total Cost</u>	<u>Total Cost Awarded</u>	<u>Meet Specification Requirement</u>
<b>Stuart C. Irby Company</b>							
Item 1 Replacement for Catalog # 211330	Hubbell	4 weeks	\$1,329.66	3	\$3,988.98	\$3,988.98	yes
Item 2 Replacement for McGraw – Edison Serial # C54947				1	\$0.00		
Item 3 ABB, O plus C, 1200 Amp, style # 034Z0412UT	PCORE Electric	8-10 weeks	\$2,681.00	2	\$5,362.00	\$5,362.00	yes
Item 4 Replacement for Lapp Catalog # B- 81394-10-70	PCORE Electric	12-14 weeks	\$3,209.00	2	\$6,418.00	\$6,418.00	yes
Item 5 Replacement for Pennsylvania Transformer 13Kv Transformer Bushing				2	\$0.00		
Item 6 Replacement for General Electric, Type U, Catalog # 7B532-BB	PCORE Electric	8-10 weeks	\$2,681.00	1	\$2,681.00	\$2,681.00	yes
Item 7 ABB Type V, 38Kv, 1200 Amp, 25KA, 200Kv BIL Vacuum Breaker	ABB	16-17 weeks	\$31,424.00	1	\$31,424.00	\$31,424.00	yes
					<u>\$49,873.98</u>	<u>\$49,873.98</u>	

**WESCO Distribution, Inc.**

Item 1 Replacement for Catalog # 211330	Hubbell Power Systems	5-6 weeks	\$1,664.00	3	\$4,992.00		
Item 2 Replacement for McGraw – Edison Serial # C54947				1	\$0.00		
Item 3 ABB, O plus C, 1200 Amp, style # 034Z0412UT	Electro Composite/ Hubbell Power	8-10 weeks	\$2,690.00	2	\$5,380.00		
Item 4 Replacement for Lapp Catalog # B- 81394-10-70	Electro Composite/ Hubbell Power	8-10 weeks	\$2,690.00	2	\$5,380.00		



October 8, 2021

Town of Reading Municipal Light Board

Subject: IFP 2021-23 #2CU 15kV Underground Cable and #2STR CU 1 COND 600V XHHW Cable

Pursuant to M.G.L. c. 164 § 56D, on September 22, 2021, an invitation for proposals was placed as a legal notice in the Middlesex East Section of the Daily Times Chronicle requesting sealed proposals for Substation Spare Equipment.

An invitation for proposals was sent to eight (8) companies.

Sealed proposals were received from three (3) companies: Arthur J. Hurley Company, Inc. (2), Stuart C. Irby Company, and WESCO Distribution, Inc.

The sealed proposals were publicly opened and read aloud at 11:00 a.m. on October 6, 2021, in the Town of Reading Municipal Light Department's Audio Visual Spurr Room, 230 Ash Street, Reading, Massachusetts.

The proposals were reviewed, analyzed, and evaluated by staff and recommended to the General Manager.

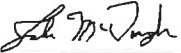
Move that IFP 2021-23 for #2CU 15kV Underground Cable and #2STR CU 1 COND 600V XHHW Cable be awarded to: **Arthur J. Hurley Company, Inc. for \$94,725.00<sup>1</sup>**, pursuant to M.G.L. c. 164 § 56D, on the recommendation of the General Manager.

<sup>1</sup>See attached analysis.

These are inventory items.

  
Brian Smith (Oct 12, 2021 05:53 EDT)

Brian Smith



John McDonagh

  
Hamid Jaffari (Oct 12, 2021 07:54 EDT)

Hamid Jaffari

  
coleen obrien (Oct 14, 2021 18:29 EDT)

Coleen O'Brien



**Analysis - Item #1: #2CU 15kV Underground Cable and Item #2 #2STR CU 1 COND 600V XHHW Cable  
IFP 2021-23**

<u>Proposer</u>	<u>Manufacturer</u>	<u>Delivery Date</u>	<u>Unit Cost</u>	<u>Qty. (ft)</u>	<u>Total Cost</u>	<u>Combined Total</u>	<u>Meet Specification Requirement</u>
<b>Arthur J. Hurley Company, Inc.</b>							
Item 1 Underground Cable	Okonite	14 weeks	4.44	15,000	\$66,600.00		Yes
Item 2 Ground Wire	Service Wire	Stock to 4 weeks	1.875	15,000	\$28,125.00		Yes
						\$94,725.00	
<b>Arthur J. Hurley Company, Inc. (Alternate)</b>							
Item 1 Underground Cable	Okonite	14 weeks	3.96	15,000	\$59,400.00		No <sup>1</sup>
Item 2 Ground Wire	Service Wire	Stock to 4 weeks	1.875	15,000	\$28,125.00		Yes
						\$87,525.00	
<b>Stuart C. Irby Company</b>							
Item 1 Underground Cable	Okonite	14 weeks	\$4.45	15,000	\$66,750.00		Yes <sup>2</sup>
Item 2 Ground Wire	Okonite	14 weeks	\$1.85	15,000	\$27,750.00	\$94,500.00	Yes <sup>2</sup>
<b>WESCO Distribution, Inc.</b>							
Item 1 Underground Cable	LS Cable	30 weeks	\$4.06	15,000	\$60,900.00		Yes <sup>3</sup>
Item 2 Ground Wire	LS Cable	30 weeks	\$1.60	15,000	\$24,000.00	\$84,900.00	No <sup>3</sup>

<sup>1</sup>The "Alternate" cable offered by Hurley is non-filled strand and it is compact. RMLD uses filled strand, not non-filled.

<sup>2</sup>Irby included escalation clauses for both items which means that at time of delivery pricing could be higher.

<sup>3</sup>RMLD has used LS Cable previously and our experience is that it is of poor quality and difficult to work with. Lead time is very long. The Ground Wire quoted was not XHHW per the spec sheet and as required by RMLD.



October 13, 2021

Town of Reading Municipal Light Board

Subject: RFQ 2021-18 Pick-Up Truck with Dump Body and Material Spreader with Trade-Ins

Pursuant to M.G.L. c. 30B, on September 7, 2021, a Request for Quotes (RFQ) was sent to six (6) Statewide Contract VEH98 Vendors requesting quotes for a new Pick-Up Truck with Dump Body and Material Spreader Attachment with Trade-Ins. No quote submittals were received in response to the RFQ.

One vendor, Liberty Chevrolet, offered the RMLD an alternative quote per their cooperative contract with the Greater Boston Police Council, which the Town of Reading is a member.

The quote was reviewed, analyzed, and evaluated by staff and recommended to the General Manager.

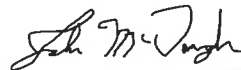
Move that RFQ 2021-18 for a Pick-Up Truck with Dump Body and Material Spreader Attachment with Trade-Ins be awarded to: **Liberty Chevrolet for Net Delivered Price of \$65,774.00 (\$68,774.00 minus \$3,000.00 for trade-ins)**, pursuant to M.G.L. c. 30B, as the lowest responsive and responsible bidder, on the recommendation of the General Manager.<sup>1</sup>

<sup>1</sup>See attached quote spreadsheet.

The 2021 Capital Budget amount for this item is \$85,000.

  
Paul McGonagle (Oct 14, 2021 08:49 EDT)


Paul McGonagle



John McDonagh

  
Hamid Jaffari (Oct 14, 2021 09:19 EDT)

Hamid Jaffari

  
coleen obrien (Oct 15, 2021 14:05 EDT)

Coleen O'Brien

**RFQ 2021-18 Pick-Up Truck with Dump Body and Material Spreader with Trade-Ins**

**One (1) 2022 Chevrolet Silverado 3500**

<b>Total Delivered Price (includes Chassis Factory Options and Customer Requested Options)</b>	<b>68,774.00</b>
<b>Less Total Trade-in Values</b>	<u><b>(3,000.00)</b></u>
<b>NET DELIVERED PRICE</b>	<b>65,774.00</b>

**Analysis - Substation Spare Equipment  
IFP 2021-20**

<u>Proposer</u>	<u>Manufacturer</u>	<u>Delivery Date</u>	<u>Unit Cost</u>	<u>Qty</u>	<u>Total Cost</u>	<u>Total Cost Awarded</u>	<u>Meet Specification Requirement</u>
Item 5 Replacement for Pennsylvania Transformer 13Kv Transformer Bushing	Electro Composite/ Hubbell Power	8-10 weeks	\$3,478.00	2	\$6,956.00	\$6,956.00	yes
Item 6 Replacement for General Electric, Type U, Catalog # 7B532-BB	Electro Composite/ Hubbell Power	8-10 weeks	\$2,690.00	1	\$2,690.00		
Item 7 ABB Type V, 38Kv, 1200 Amp, 25KA, 200Kv BIL Vacuum Breaker	ABB	16-17 weeks	\$31,855.00	1	\$31,855.00		
					<u>\$57,253.00</u>	<u>\$6,956.00</u>	
<hr/>							
Harp Services, Inc.							
Item 1 Replacement for Catalog # 211330				3	\$0.00		
Item 2 Replacement for McGraw – Edison Serial # C54947				1	\$0.00		
Item 3 ABB, O plus C, 1200 Amp, style # 034Z0412UT	PCORE Electric	8-10 weeks	\$3,346.20	2	\$6,692.40		
Item 4 Replacement for Lapp Catalog # B- 81394-10-70	PCORE Electric	12-14 weeks	\$3,506.00	2	\$7,012.00		
Item 5 Replacement for Pennsylvania Transformer 13Kv Transformer Bushing				2	\$0.00		
Item 6 Replacement for General Electric, Type U, Catalog # 7B532-BB	PCORE Electric	8-10 weeks	\$3,346.20	1	\$3,346.20		
Item 7 ABB Type V, 38Kv, 1200 Amp, 25KA, 200Kv BIL Vacuum Breaker				1	\$0.00	\$0.00	
					<u>\$17,050.60</u>	<u>\$0.00</u>	

**Analysis - Substation Spare Equipment  
IFP 2021-20**

<u>Proposer</u>	<u>Manufacturer</u>	<u>Delivery Date</u>	<u>Unit Cost</u>	<u>Qty</u>	<u>Total Cost</u>	<u>Total Cost Awarded</u>	<u>Meet Specification Requirement</u>
Mitsubishi Electric Power Products, Inc.							
Item 1 Replacement for Catalog # 211330				3	\$0.00		
Item 2 Replacement for McGraw – Edison Serial # C54947				1	\$0.00		
Item 3 ABB, O plus C, 1200 Amp, style # 034Z0412UT				2	\$0.00		
Item 4 Replacement for Lapp Catalog # B- 81394-10-70				2	\$0.00		
Item 5 Replacement for Pennsylvania Transformer 13Kv Transformer Bushing				2	\$0.00		
Item 6 Replacement for General Electric, Type U, Catalog # 7B532-BB				1	\$0.00		
Item 7 ABB Type V, 38Kv, 1200 Amp, 25KA, 200Kv BIL Vacuum Breaker		16-20 weeks	\$45,996.00	1	\$45,996.00		
					\$45,996.00	\$0.00	
<b>Total cost for all of the lowest unit price items</b>						<b>\$56,829.98</b>	

**MATERIALS AVAILABLE BUT NOT DISCUSSED**

**From:** [Erica Morse](#)  
**To:** [Erica Morse](#)  
**Subject:** AP and Payroll Questions for the 21-11-17 Board of Commissioners Book  
**Date:** Monday, November 15, 2021 11:08:44 AM

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**AP**

From September 10, 2021, through November 5, 2021, there were no Commissioner questions.

**Payroll:**

From August 30<sup>th</sup> through November 8, 2021, there were no Commissioner questions.

Town of Reading, Massachusetts  
Municipal Light Department  
Statement of Net Assets  
8/31/2021

	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Current:		
Unrestricted Cash	\$ 20,578,843	\$ 23,214,083
Restricted Cash	29,188,322	31,979,569
Restricted Investments	2,691,351	1,366,416
Receivables, Net	8,005,224	8,385,368
Prepaid Expenses	1,725,817	1,957,412
Inventory	1,864,161	2,176,421
Total Current Assets	<u>64,053,718</u>	<u>69,079,268</u>
Noncurrent:		
Investment in Associated Companies	874,497	802,481
Capital Assets, Net	84,571,936	82,087,084
Total Noncurrent Assets	<u>85,446,432</u>	<u>82,889,565</u>
Deferred Outflows - Pension Plan	<u>5,360,409</u>	<u>8,102,116</u>
<b>TOTAL ASSETS</b>	<u><u>154,860,559</u></u>	<u><u>160,070,949</u></u>
<b>LIABILITIES</b>		
Current		
Accounts Payable	6,216,591	11,141,628
Accrued Liabilities	401,949	532,791
Customer Deposits	1,452,246	1,381,379
Advances from Associated Companies	200,000	200,000
Customer Advances for Construction	2,486,188	1,889,911
Total Current Liabilities	<u>10,756,975</u>	<u>15,145,709</u>
Non-current		
Accrued Employee Compensated Absences	1,968,355	2,471,374
Net OPEB Obligation	7,166,506	7,094,569
Net Pension Liability	12,054,935	14,610,001
Total Non-current Liabilities	<u>21,189,796</u>	<u>24,175,944</u>
Deferred Inflows - Pension Plan	2,652,103	1,964,276
<b>TOTAL LIABILITIES</b>	<u>34,598,874</u>	<u>41,285,929</u>
<b>NET POSITION</b>		
Invested in Capital Assets, Net of Related Debt	84,571,936	82,087,084
Restricted for Depreciation Fund	9,261,798	11,151,072
Restricted for Pension Trust	4,459,696	6,365,431
Unrestricted	21,968,257	19,181,433
<b>TOTAL NET POSITION</b>	<u><u>120,261,686</u></u>	<u><u>118,785,020</u></u>
<b>Total Liabilities and Net Assets</b>	<u><u>\$ 154,860,559</u></u>	<u><u>\$ 160,070,949</u></u>



Town of Reading, Massachusetts  
Municipal Light Department  
Business Type Proprietary Fund  
Statement of Revenues, Expenses and Changes in Fund Net Assets  
8/31/2021

	Month Current Year	Month Last Year	Year to Date Current Year	Year to Date Last Year	Percent Change
<b>Operating Revenues</b>					
Base Revenue	\$ 2,643,901	\$ 3,113,653	\$ 18,566,623	\$ 18,659,239	(0.5%)
Fuel Revenue	2,508,579	2,899,426	17,227,829	16,854,351	2.2%
Purchased Power Capacity & Transmission	2,999,597	3,565,793	21,959,071	22,003,347	(0.2%)
Forfeited Discounts	77,482	88,596	524,722	553,136	(5.1%)
Energy Conservation Revenue	61,965	71,544	434,562	433,578	0.2%
NYPA Credit	(36,263)	(79,541)	(733,563)	(777,166)	(5.6%)
Total Operating Revenues	8,255,259	9,659,471	57,979,244	57,726,484	0.4%
<b>Expenses</b>					
<b>Power Expenses:</b>					
547 Purchased Power Fuel	2,905,082	2,063,894	19,082,951	17,799,190	7.2%
555 Purchased Power Capacity	1,387,702	1,813,844	11,406,339	12,884,831	(11.5%)
565 Purchased Power Transmission	1,573,212	1,803,844	10,413,869	9,131,502	14.0%
Total Purchased Power	5,865,996	5,681,582	40,903,159	39,815,523	2.7%
<b>Operations and Maintenance Expenses:</b>					
580 Supervision and Engineering	89,675	85,366	676,507	675,365	0.2%
581 Station/Control Room Operators	40,583	36,286	318,356	321,032	(0.8%)
582 Station Technicians	43,837	33,642	390,630	269,473	45.0%
583 Line General Labor	44,242	39,352	385,698	372,408	3.6%
586 Meter General	14,331	7,256	112,821	91,305	23.6%
588 Materials Management	32,201	32,293	272,802	283,918	(3.9%)
593 Maintenance of Lines - Overhead	40,692	19,672	219,332	256,157	(14.4%)
593 Maintenance of Lines - Tree Trimming	112,867	77,900	393,436	321,179	22.5%
594 Maintenance of Lines - Underground	(1,507)	23,204	17,963	43,987	(59.2%)
595 Maintenance of Line - Transformers	16,551	4,872	98,869	92,398	7.0%
598 Line General Leave Time Labor	30,517	37,002	218,894	252,308	(13.2%)
Total Operations and Maintenance Expenses	463,988	396,845	3,105,309	2,979,530	4.2%
<b>General &amp; Administration Expenses:</b>					
903 Customer Collections	116,045	107,978	711,161	826,794	(14.0%)
904 Uncollectible Accounts	8,750	8,750	70,000	70,000	0.0%
916 Energy Audit	66,263	33,173	487,071	409,080	19.1%
916 Energy Conservation	111,989	84,598	932,496	556,307	67.6%
920 Administrative and General Salaries	159,156	135,567	1,257,970	1,376,740	(8.6%)
921 Office Supplies and Expense	758	587	9,590	4,483	113.9%
923 Outside Services - Legal	66,889	19,550	266,574	214,296	24.4%
923 Outside Services - Contract	9,469	59,119	181,518	218,374	(16.9%)
923 Outside Services - Education	555	-	12,176	26,390	(53.9%)
924 Property Insurance	33,111	29,739	295,744	264,428	11.8%
925 Injuries and Damages	800	287	22,719	31,123	(27.0%)
926 Employee Pensions and Benefits	189,756	276,103	2,296,728	2,677,873	(14.2%)
930 Miscellaneous General Expense	13,280	10,463	247,562	145,618	70.0%
931 Rent Expense	13,874	32,249	136,864	149,376	(8.4%)
933 Vehicle Expenses	36,711	22,022	231,701	136,364	69.9%
933 Vehicle Expenses - Capital	(32,561)	(27,576)	(233,447)	(218,872)	6.7%
935 Maintenance of General Plant	17,804	25,080	340,703	391,330	(12.9%)
935 Maintenance of Building & Garage	77,506	47,388	542,641	797,137	(31.9%)
Total General & Administration Expenses	890,153	865,074	7,809,770	8,076,841	(3.3%)

Town of Reading, Massachusetts  
Municipal Light Department  
Business Type Proprietary Fund  
Statement of Revenues, Expenses and Changes in Fund Net Assets  
8/31/2021

Other Operating Expenses:

403 Depreciation	406,980	391,601	3,255,837	3,132,805	3.9%
408 Voluntary Payments to Towns	137,953	133,917	1,103,624	1,071,340	3.0%
Total Other Expenses	544,933	525,518	4,359,461	4,204,144	3.7%
Operating Income	490,189	2,190,452	1,801,545	2,650,446	(32.0%)

Non Operating Revenues (Expenses):

415 Contribution in Aid of Construction					
419 Interest Income	6,522	7,221	114,008	215,313	(47.1%)
419 Other	78,338	211,059	695,174	903,841	(23.1%)
426 Return on Investment to Reading	(206,709)	(206,709)	(1,653,671)	(1,653,671)	(0.0%)
426 Loss on Disposal	-	-	-	-	
431 Interest Expense	(3,783)	(2,358)	(30,182)	(39,855)	(24.3%)
Total Non Operating Revenues (Expenses)	(125,632)	9,214	(874,672)	(574,372)	52.3%
Change in Net Assets	364,557	2,199,666	926,873	2,076,074	(55.4%)

Net Assets at Beginning of Year	119,334,812	116,708,946	119,334,812	116,708,946	2.2%
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Ending Net Assets	\$ 119,699,370	\$ 118,908,612	\$ 120,261,686	\$ 118,785,020	1.2%
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Town of Reading, Massachusetts  
Municipal Light Department  
Business Type Proprietary Fund  
Statement of Budgeted Revenues, Expenses and Changes in Fund Net Assets  
8/31/2021

	Actual Year to Date	BUDGET Through Aug 2021	Over/(Under) Budget \$	Over/(Under) Budget %
<b>Operating Revenues</b>				
Base Revenue	\$ 18,566,623	\$ 18,861,992	\$ (295,369)	(1.6%)
Fuel Revenue	17,227,829	18,596,303	(1,368,474)	(7.4%)
Purchased Power Capacity & Transmission	21,959,071	23,643,699	(1,684,628)	(7.1%)
Forfeited Discounts	524,722	619,337	(94,615)	(15.3%)
Energy Conservation Revenue	434,562	435,996	(1,434)	(0.3%)
NYPA Credit	(733,563)	(762,383)	28,819	(3.8%)
Total Operating Revenues	57,979,244	61,394,943	(3,415,700)	(5.6%)
<b>Expenses</b>				
<b>Power Expenses:</b>				
555 Purchased Power Fuel	19,082,951	17,833,920	1,249,031	7.0%
555 Purchased Power Capacity	11,406,339	11,791,579	(385,240)	(3.3%)
565 Purchased Power Transmission	10,413,869	11,852,120	(1,438,251)	(12.1%)
Total Purchased Power	40,903,159	41,477,619	(574,460)	(1.4%)
<b>Operations and Maintenance Expenses:</b>				
580 Supervision and Engineering	676,507	762,129	(85,622)	(11.2%)
581 Station/Control Room Operators	318,356	331,957	(13,601)	(4.1%)
582 Station Technicians	390,630	298,677	91,954	30.8%
583 Line General Labor	385,698	705,840	(320,142)	(45.4%)
586 Meter General	112,821	128,011	(15,191)	(11.9%)
588 Materials Management	272,802	303,976	(31,174)	(10.3%)
593 Maintenance of Lines - Overhead	219,332	372,534	(153,201)	(41.1%)
593 Maintenance of Lines - Tree Trimming	393,436	612,566	(219,130)	(35.8%)
594 Maintenance of Lines - Underground	17,963	53,930	(35,967)	(66.7%)
595 Maintenance of Line - Transformers	98,869	151,554	(52,685)	(34.8%)
598 Line General Leave Time Labor	218,894	298,585	(79,692)	(26.7%)
Total Operations and Maintenance Expenses	3,105,309	4,019,758	(914,449)	(22.7%)
<b>General &amp; Administration Expenses:</b>				
903 Customer Collection	711,161	646,259	64,902	10.0%
904 Uncollectible Accounts	70,000	70,000	-	0.0%
916 Energy Audit	487,071	400,946	86,124	21.5%
916 Energy Conservation	932,496	809,357	123,139	15.2%
920 Administrative and General Salaries	1,257,970	1,500,681	(242,711)	(16.2%)
921 Office Supplies and Expense	9,590	13,333	(3,743)	(28.1%)
923 Outside Services - Legal	266,574	331,333	(64,759)	(19.5%)
923 Outside Services - Contract	181,518	338,933	(157,416)	(46.4%)
923 Outside Services - Education	12,176	171,881	(159,705)	(92.9%)
924 Property Insurance	295,744	326,467	(30,723)	(9.4%)
925 Injuries and Damages	22,719	38,035	(15,317)	(40.3%)
926 Employee Pensions and Benefits	2,296,728	2,444,003	(147,275)	(6.0%)
930 Miscellaneous General Expense	247,562	337,527	(89,965)	(26.7%)
931 Rent Expense	136,864	141,333	(4,470)	(3.2%)
933 Vehicle Expense	231,701	259,067	(27,366)	(10.6%)
933 Vehicle Expense - Capital Clearing	(233,447)	(236,363)	2,916	(1.2%)
935 Maintenance of General Plant	340,703	309,183	31,519	10.2%
935 Maintenance of Building & Garage	542,641	622,316	(79,675)	(12.8%)
Total General & Administration Expenses	7,809,770	8,524,293	(714,524)	(8.4%)

Town of Reading, Massachusetts  
Municipal Light Department  
Business Type Proprietary Fund  
Statement of Budgeted Revenues, Expenses and Changes in Fund Net Assets  
8/31/2021

Other Operating Expenses:

403 Depreciation	3,255,837	3,277,563	(21,726)	(0.7%)
408 Voluntary Payments to Towns	1,103,624	1,102,973	650	0.1%
Total Other Expenses	4,359,461	4,380,537	(21,076)	(0.5%)

Operating Income	1,801,545	2,992,736	(1,191,191)	(39.8%)
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Non Operating Revenues (Expenses):

415 Contribution in Aid of Construction	-	200,000	(200,000)	(100.0%)
419 Interest Income	114,008	333,333	(219,326)	(65.8%)
419 Other Income	695,174	590,000	105,174	17.8%
426 Return on Investment to Reading	(1,653,671)	(1,720,337)	66,667	(3.9%)
426 Loss on Disposal	-	-	-	
431 Interest Expense	(30,182)	(30,000)	(182)	0.6%
Total Non Operating Revenues (Expenses)	(874,672)	(627,004)	(247,668)	39.5%

Net Income	\$ 926,873	\$ 2,365,732	\$ (1,438,859)	(60.8%)
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**From:** [Maureen Sullivan](#)  
**To:** [Erica Morse](#)  
**Cc:** [Paula O'Leary](#); [Jeanne Foti](#)  
**Subject:** Surplus Update - September 2021  
**Date:** Friday, October 1, 2021 9:49:59 AM

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Good morning Erica,

I am sending this email to inform you that there were NO Surplus Items of Substantial Value that were disposed of in September 2021.

Thank you,  
Maureen

*Maureen Sullivan*  
Assistant Materials Manager  
Reading Municipal Light Department (RMLD)  
230 Ash Street  
Reading, MA 01867

Tel. No. 781-942-6441  
Email: [msullivan@rmlld.com](mailto:msullivan@rmlld.com)

**From:** [Maureen Sullivan](#)  
**To:** [Erica Morse](#)  
**Cc:** [Paula O'Leary](#); [Jeanne Foti](#)  
**Subject:** Surplus Update - October 2021  
**Date:** Monday, November 1, 2021 8:32:57 AM

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Good morning Erica,

I am sending this email to inform you that there were NO Surplus Items of Substantial Value that were disposed of in October 2021.

Thank you,  
Maureen

*Maureen Sullivan*  
Assistant Materials Manager  
Reading Municipal Light Department (RMLD)  
230 Ash Street  
Reading, MA 01867

Tel. No. 781-942-6441  
Email: [msullivan@rmlld.com](mailto:msullivan@rmlld.com)