

Reading Municipal Light Department (RMLD) Board of Commissioners
Policy Committee Minutes
Friday, May 14, 2010

Start Time of Regular Session: 9:37 a.m.

End Time of Regular Session: 10:45 a.m.

Attendees:

Committee Members:

Mary Ellen O'Neill, Member Robert Soli, Chair

Gina Snyder, Member

Staff:

Vinnie Cameron

Beth Ellen Antonio

Mr. Soli brought the meeting to order at 9:37 a.m.

Identity Theft Prevention Policy, RMLD Policy 29

The following are changes from last meeting which include: Section D puts responsibility on manager to set guidelines and Section E Employees is responsible for following guide.

Ms. O'Neill made motion seconded by Ms. Snyder to approve the Identity Theft Prevention Policy, RMLD Policy 29.

Motion approved 3:0:0.

Vehicle Anti Idling Policy, RMLD Policy 31

Mr. Soli explained the components of the Vehicle Anti Idling Policy, RMLD Policy 31.

Ms. Snyder wants the law noted in the policy. In 2009, the RMV enacted the policy concerning idling near playground and schools. Town of Reading has to put up signs.

Ms. Snyder wants B2 second sentence removed and instead reference "exemptions are noted or listed below."

Ms. O'Neill wants to add B3 "Shall designate RMLD employee who will be responsible for the education and training of staff on this policy."

Ms. Snyder wants C to state RMLD employees shall operate vehicle/equipment according to this policy and turn off vehicle/equipment that is not performing operations when not in use.

Ms. Snyder requested to – delete notes. Add GM shall designate RMLD employee(s) for education and training of staff on this policy.

Ms. O'Neill made a motion seconded by Ms. Snyder to recommend Vehicle Anti Idling Policy, RMLD Policy 31.

Motion carried 3:0:0.

Other Post Employment Benefit Liability Trust Fund Policy, RMLD Policy 8

Mr. Soli requested – under purpose remove "a" after establish III Delete B, C, and D.

Ms. O'Neill – IIIA1 – she needs clarification.

Mr. Soli deleted the first sentence because it is redundant. Language should say the funding schedule and future updates should be designed to be consistent with the standards issued by the GASB. The funding schedule shall reduce the unfunded actuarial liability of other OPEB.

Other Post Employment Benefit Liability Trust Fund Policy, RMLD Policy 8

Mr. Soli stated that he hoped this answers the Pension questions.

Mr. Cameron explained that the Pension Policy as an actual trust.

Ms. O'Neill made motion seconded by Ms. Snyder to accept the changes presented.

Motion carried 3:0:0.

RMLD Board of Commissioners Policy, RMLD Policy 19, Revision 12

Mr. Soli explained that the policy changes. Section III E 4 and 5 change "ing" On Page 5 Delete "contract" under Power and Rate Committee. On Page 5 and Page 6 delete ratepayers and replace with customers.

Ms. Snyder made motion seconded by Ms. O'Neill to accept the changes presented.

Motion carried 3:0:0.

Mr. Cameron stated it has to be accepted before OPEB Policy.

Ms. O'Neill asked Mr. Cameron to discuss risk with Trust from Messrs. Pacino and Hahn not so much the OPEB.

Mr. Cameron will call Messrs. Pacino and Hahn to review the Rubin and Rudman legal opinion on Indemnification.

Mr. Soli made a motion seconded by Ms. Snyder to accept Section 20 of the Massachusetts General Law Chapter 32B.

Motion carried 3:0:0.

Mr. Cameron stated that he will be bringing a policy on Petty Cash and Company credit card to the committee.

Motion to Adjourn

At 10:45 a.m. Ms. Snyder made a motion seconded by Ms. O'Neill to adjourn the meeting.

Motion carried 3:0:0.