

Reading Municipal Light Department (RMLD) Board of Commissioners  
Policy Subcommittee Minutes

Friday, February 15, 2008  
Residential & Commercial Conference Room

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Start Time: 9:00 a.m.  
End Time: 10:00 a.m.

Attendees:

Commissioners: Mses. Kearns and O'Neill, Mr. Soli

RMLD Staff: Mr. Cameron

Policies reflecting the Strategic Plan.

Commercial Driver Licensee's Alcohol and Drug Testing, RMLD Policy #26, Revision 0

Violence in the Workplace Prevention in the Workplace, RMLD Policy #16, Revision 1

Discuss Fraud Policy

Both members of the Policy Subcommittee and Strategic Planning Subcommittee were present at this meeting. This combined meeting looked at the role of the Strategic Planning Policy.

Ms. Kearns stated that she wants to develop a Strategic Planning policy, which will give specific direction to the General Manager as to what is expected with respect to implementing the Strategic Plan.

Discussion ensued with the subcommittee concerning "Implementing Strategy". The Implementing Strategy is a vehicle of policies that will implement the Strategic Plan. Two tasks were adopted by the Board, the first being all current policies will be organized according to topic, for example, those policies relating to employees and employee conduct will be in one section, whereas those policies relating to the Board and the Board conduct will be in another section and those related to the general employees will be in a third section and that the reorganization will be completed before the next Policy Subcommittee meeting.

Ms. Kearns asked Mr. Cameron to develop a draft Strategic Planning Policy for the next meeting of the Strategic Planning Subcommittee and the Policy Subcommittee to be held within the next month.