

**Reading Municipal Light Department (RMLD) Board of Commissioners**  
**Policy Committee**  
**General Manager's Conference Room**  
**April 5, 2010**

**Start Time:** 10:06 a.m.

**End Time:** 11:43 a.m.

**Attendees:**

**Committee Members:** Mr. Soli and Ms. O'Neill

**RMLD Staff:** Messrs. Cameron and Donahoe, Mses. Antonio and Foti

Ms. O'Neill called the meeting to order and then asked what the purpose of this Policy Committee meeting was. Mr. Cameron replied that the purpose of the meeting was to review several policies the General Manager had sent to the Policy Committee.

**Vehicle Policy**

Ms. O'Neill said that the first policy to discuss was the Vehicle Policy. Mr. Cameron stated that this policy is a new RMLD policy. Mr. Cameron explained that the fringe benefit rule for the Internal Revenue Service rules have changed, this is what triggered the creation of this policy.

Ms. O'Neill stated that she disagrees with the policy in that it doesn't prohibit cell phone use while driving RMLD vehicles. Mr. Soli agreed with Ms. O'Neill's opinion. Mr. Cameron said that the RMLD employees, mostly the Line Meter Station Group, need to communicate with the main office from time to time. Ms. O'Neill suggested a legal review on the limited cell phone usage, even if required by pulling to the side of the road to ensure if the RMLD conforms to state laws.

Discussion ensued relative to cell phone usage or texting while an RMLD vehicle is in motion.

Mr. Cameron said that the Department would take the committee's comments, once the changes are made then the committee would get back to the Department with further comments.

**Other Post Employment Benefits Policy (OPEB) Policy**

The committee then reviewed the OPEB Trust Fund Policy. Mr. Cameron explained that this policy was necessary to set up the OPEB Trust Fund.

Discussion ensued.

Several small edits were suggested by the committee and Mr. Cameron said that they would make the edits and bring them back to the committee.

**Anti Idling Policy**

Mr. Cameron stated that this policy was similar to what the Town of Reading had in place. Mr. Soli said that there needed to be a goal included in the section titled Purpose. There were other small edits discussed.

Discussion ensued

Mr. Cameron said that the edits would be made and be brought back to the committee.

**Red Flag Rule Policy**

Mr. Cameron explained that this policy was required according to a federal statute. The policy is similar to what the RMLD has found other companies were putting in place. Mr. Soli and Ms. O'Neill suggested several small changes.

Discussion ensued.

Mr. Cameron said that the changes would be made and be brought back to the committee.

**Board Policy 19**

Mr. Cameron said that edits have been made to this policy that was related to committee responsibilities, committee names, and the OPEB Trust Fund. Ms. O'Neill and Mr. Soli suggested minor edits.

Discussion ensued.

Mr. Soli made a motion seconded by Ms. O'Neill that the Policy Committee recommends to the RMLD Board of Commissioners to accept Board of Commissioners Policy 19 - Revision 12.

**Motion passed 2:0:0.**

**Motion to Adjourn**

At 11:43 a.m. Ms. O'Neill made a motion seconded by Mr. Soli to adjourn the Committee meeting.

**Motion carried 2:0:0.**