

Reading Municipal Light Board of Commissioners
General Manager Committee Minutes
August 9, 2010

Start Time of Committee Meeting: 7:30 p.m.
End Time of Committee Meeting: 8:45 p.m.

Attendees:

Commissioners: Chairman O'Neill, Messrs. Hahn and Pacino

The meeting was called to order at 7:30 p.m.

Ms. O'Neill reviewed the process developed last year by Ms. Kearns and her that involved a re-formatting of the evaluation tool into seven broad categories with 100 points being allocated to these categories. The new process states that each member of the Board is expected to complete this form within two weeks after receiving it. The General Manager is also expected to complete a self-assessment using the same form. The new process and form were approved by the Board in the spring of 2009 and were scheduled to be implemented at the end of the 2010 fiscal year.

Ms. O'Neill informed the Committee that the evaluation form had been sent out with ample notice to all Commissioners. The Commissioners had received a copy of the GM's self-assessment and were notified of this meeting.

Completed evaluation forms were received from Commissioners O'Neill, Hahn, Pacino and Snyder. Commissioner Soli chose not to participate. Due to her recent election to the Board, Ms. Snyder filled the form out partially. Both Commissioners Snyder and Hahn submitted written comments on their evaluation form.

Discussion ensued.

The Committee decided to average the scores from the evaluation forms submitted by the General Manager and the three fully-completed forms from the Commissioners. The overall evaluation score total for Mr. Cameron for fiscal year 2010 was 96%.

Ms. O'Neill informed the Committee that Mr. Cameron did not want to accept any raise this year in light of the lack of raises given in the first year of the new union contracts.

Discussion ensued.

The Committee decided to honor Mr. Cameron's request.

The Committee decided that Ms. O'Neill would make arrangements with Mr. Cameron to discuss the evaluation and to solicit his input on the evaluation form for the fiscal year 2011 period.

The Committee decided to meet in the fall to finalize the fiscal year 2011 General Manager Evaluation form.

At 8:45 p.m. Mr. Hahn made a motion seconded by Mr. Pacino, to adjourn.

Motion carried 3:0:0.