

**Reading Municipal Light Board of Commissioners**  
**Executive Session**  
**230 Ash Street**  
**Reading, MA 01867**  
**March 29, 2012**

**Start Time of Executive Session: 9:05 p.m.**

**End Time of Executive Session: 9:10 p.m.**

**Commissioners:**

**Philip Pacino, Chairman**

**Mary Ellen O'Neill**

**Marsie West**

**Gina Snyder, Vice Chair, Secretary**

**Robert Soli**

**Attendees:**

**Vincent Cameron, General Manager**

**Kevin Sullivan, Engineering & Operations Manager**

**Approval of Minutes of February 29, 2012 Executive Board Meeting**

Ms. Snyder made a motion seconded by Mr. Soli approve the Executive Session meeting minutes of February 29, 2012 with changes.

**Chairman Pacino called for a poll of the vote:**

Chairman Pacino, Aye; Ms. O'Neill, Aye; Mr. Soli, Aye; Ms. Snyder, Aye; and Ms. West, Abstained.

**Motion carried 4:0:1. Ms. West abstained.**

**Rubin and Rudman Billing on Bid Execution**

Mr. Cameron stated that Commissioner O'Neill had asked, on the weekly payable questions, for an explanation of the legal bills related to the Itron contract. Mr. Cameron said that the Itron bid award for the Fixed Network for the Meter Upgrade Project was very involved. The bid was awarded at the December, 2011 Board Meeting. At this time, Mr. Cameron stated to the RMLD Board that negotiations would proceed with Itron to develop a contract agreeable to both parties. While the bid outlined the costs, the exact contract terms had to be negotiated once the award was made. The negotiations were done by Craig Owen, Kevin Sullivan, and Ms. Lawrence from Rubin and Rudman. Mr. Sullivan said that during the negotiations, Itron agreed to waive the freight charges of \$4,000, increase the warranty terms, and agree to the travel expenses per the RMLD terms.

Mr. Cameron said that Itron's initial terms and conditions were very much one sided favoring Itron and the Statement of Work needed to be changed so that the project would go more smoothly in favor of the RMLD.

Ms. O'Neill asked if these terms could have been asked for up front. Mr. Cameron said that the rules for award in this bid were normal for a project like this. Mr. Cameron also said that the RMLD followed Chapter 30B during the Itron bid process, which included negotiating with the successful bidder.

**Motion to Adjourn**

At 9:10 p.m. Ms. Snyder made a motion seconded by Mr. Soli that the Board adjourn the Executive Session and return to Regular Session for the sole purpose of adjournment.

**Chairman Pacino called for a poll of the vote:**

Chairman Pacino, Aye; Ms. O'Neill, Aye; Mr. Soli, Aye; Ms. Snyder, Aye, and Ms. West; Aye.

**Motion carried 5:0:0.**

A true copy of the RMLD Board of Commissioners minutes  
as approved by a majority of the Commission.

Gina Snyder, Secretary  
RMLD Board of Commissioners