

**READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING
230 Ash Street
Reading, MA 01867
September 14, 2017
7:30 p.m.**

Start Time of Regular Session: 7:35 p.m.

End Time of Regular Session: 9:08 p.m.

Commissioners:

Philip B. Pacino, Chairman

Dave Hennessy, Vice Chairman, Secretary Pro Tem

Thomas O'Rourke, Commissioner

Dave Talbot, Commissioner

John Stempeck, Commissioner-Remote Participant

Staff:

Hamid Jaffari, Director of E & O

Jane Parenteau, Director of Integrated Resources

Tracy Schultz, Executive Assistant

Citizens Advisory Board:

Jason Small, Member

Call Meeting to Order

Chair Pacino announced that the meeting is being videotaped for distribution to television stations in the service territory, and then read the RMLD Board of Commissioners' Code of Conduct.

Due to Mr. Stempeck being out of town and participating remotely, all votes will be roll call.

Introductions

Chair Pacino welcomed Citizens' Advisory Board (CAB) Member Jason Small.

Public Comment

There was no public comment, no comment from Mr. Small, and no liaisons present.

Approval of Board Minutes (Attachment 1)

Mr. O'Rourke made a motion, seconded by Vice Chair Hennessy, that the Board approve the meeting minutes from May 10, 2017, May 11, 2017, and July 20, 2017.

Chair Pacino called for a poll of the vote:

Mr. O'Rourke: Aye; Mr. Talbot: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

Report-RMLD Board Member Attendance at Citizens' Advisory Board Meeting - Chair Pacino

Chair Pacino announced that he attended the Citizens' Advisory Board meeting on August 17, 2017. At that meeting, the CAB approved and recommended that the Board of Commissioners adopt Item 10 on this evening's agenda, the Electric Vehicle rate. The CAB also appointed two members to the Reading Town Payment Sub-Committee: Chair Hooper and member Cohen. That Committee is scheduled to meet on Wednesday, September 27. Chair Hooper, Mr. Cohen, Mr. Stempeck, Mr. Ensminger, and Chair Pacino will attend.

Report of the Chair – Chair Pacino

Attendance of the Board at the NEPPA Conference, August 20 through 23, 2017

Chair Pacino stated that the NEPPA conference was an opportunity to network with different people. Chair Pacino attended some of the sessions, and asked if any attendees of the fiber session wanted to speak about

Report of the Chair – Chair Pacino

Attendance of the Board at the NEPPA Conference, August 20 through 23, 2017

what they had heard. Mr. Talbot replied that Chair Pacino must be referring to Jim Ingraham from Chattanooga, and explained that municipal utility is a national pioneer in merging communications and electricity. They have a lot of creative things going on and there has been some talk of inviting a representative up to RMLD, or having representatives from RMLD go to Tennessee.

Mr. O'Rourke noted that 100 percent of the Board attended the NEPPA conference, along with Mr. Jaffari, Ms. Parenteau, and Ms. O'Brien. Mr. O'Rourke added that fiber is a timely issue; visiting and examining benchmark companies would be worthwhile.

Engaging Municipal Fiber Leaders – Mr. Hennessy

Vice Chair Hennessy agreed, stating that he is very excited about having Chattanooga possibly come up and that Ms. O'Brien had also mentioned meeting with the General Manager of Braintree. RMLD should learn from other utilities and determine three or four best practices. Mr. Talbot stated that he has been writing a report with Vice Chair Hennessy on fiber and thinks that it is time to wrap it up and present the document to the Board.

Mr. Jaffari stated that the fiber consultant is finishing his study and it should be ready next week.

Mr. Talbot asked who the Chair of the Strategic Committee is. Chair Pacino replied that it's more of a general facilitated discussion, without a designated Chair. Mr. Talbot asked if RMLD wanted to bring in a representative from Wellesley.

Mr. Jaffari replied that the Braintree General Manager will be at the September 26th Strategic Meeting.

Community Engagement – Ms. Parenteau

Ms. Parenteau stated that this past Sunday RMLD had a booth at the Reading Street Fair, where employees spoke to many customers about Solar Choice Phase 2. In August, RMLD sponsored a high school summer art contest. Twelve students submitted artwork and an awards ceremony was held on August 24. The first, second, third, and fourth place winners received gift certificates to Staples. The first-place piece will be on the cover of RMLD's Annual Report. The second-place winner will be on the back of Public Power Open house tee shirts that are being provided for employees during Public Power Week. The public Power Week Open House will occur on Thursday, October 5 from 3-6 P.M. here at the RMLD.

On October 16 RMLD employees will be attending a welcome reception at the Wilmington Public Library from 6 to 8 p.m. for new Wilmington residents.

The information for the elementary school art contest is being delivered to all the third and fourth graders in RMLD's service territory today and tomorrow. Joyce Mulvaney, the Communications Manager, did a fantastic job producing RMLD's own electric safety and public power video.

Yesterday, RMLD held a National Drive Electric Week event at 200 Ballardvale Street. There were two sessions, one for the employees of 200 Ballardvale, one for the public. There were over 130 participants. There was a Chevy Volt available for test driving.

The Annual Report has been started; the Town is finalizing its financials; RMLD is waiting on calculations for the Pension and OPEB.

Power Supply Report –June and July 2017- Ms. Parenteau (Attachment 2)

Ms. Parenteau announced that she would be reporting on the months of June and July. It appears that ISO had its peak demand in June. This has only occurred two times in the last 25 years and is not normal in the New England region. It happened on June 13, hour ending 5 o'clock. This is projected, since the summer period lasts

Power Supply Report –June and July 2017- Ms. Parenteau (Attachment 2)

until the end of September. The ISO's peak was considerably lower than it was in 2016. In 2016, the ISO peaked at 25,596 megawatts. This year The ISO peaked at 23,717. The decrease is approximately seven percent.

Ms. Parenteau then reported on RMLD's system peak versus cooling degree days. Cooling degree days are calculated by taking the difference between the temperature mean, which is the average of the high and low of the day, then subtracting that from 65. This indicates how much cooling is necessary. In 2017, June had less cooling degree days than it did in 2016. Sales are dependent on weather. Sales in June 2017 were \$66 million, versus last June, when sales totaled \$63 million. Even though cooling degree days were down, sales were up-a caveat to this is that June billing represents some of May, due to the billing cycle.

Fiscal Year 2017 purchase power expenses showed that fuel costs were down \$900,000. However, capacity costs increased by \$2 million and transmission costs increased by \$700,000. There was a \$1 million increase in the overall power supply. Sales were flat; there is less than a one percent difference between FY 2016 and FY 2017.

Proposed Rate Approval (Attachment 3)

RMLD has been running an Electric Vehicle (EV) charging station pilot program at Analog Devices and is presenting this rate in anticipation of installing other charging stations at other locations. The proposed rate looks at recovering fixed costs, at 0.111 cents. The fuel charge and transmission and capacity components will then be added monthly. It currently is a little over 20 cents, which is equivalent to paying \$1.80 a gallon for gasoline.

Mr. Talbot asked if other municipalities have different rates for electric vehicles. Ms. Parenteau replied that she can't answer for other municipalities. Mr. Talbot then asked what the precedent is for having a specific EV rate. Ms. Parenteau stated that she would have to look into that.

Mr. Talbot stated that he is wondering what the business model is in installing RMLD chargers and what the payback period would be, versus subsidizing businesses to put in chargers. Mr. Talbot added that RMLD could put in outlets instead of a \$40,000 fancy charging station. Mr. Talbot stated that he is wondering what the idea is behind spending money on a charger and then recovering it from 20 cents a kwh.

Ms. Parenteau explained that this is a technology that could help the utility in the future. If electric vehicles do take off this is an opportunity for the RMLD to increase revenue and sales. There aren't plans for RMLD to install a lot of these; it will be determined by supply and demand. We want to have a rate on file. Mr. Talbot said that he would be happy to vote to approve the rate, but wants to look at parking lot business models. Mr. Talbot asked how it works now.

Ms. Parenteau explained that RMLD owns the charging station. EV owners swipe a credit card and ChargePoint recovers the money and sends it to RMLD. There's a 10 percent ChargePoint fee that is incorporated into what the customer pays.

Mr. Talbot clarified that this is to formalize the pilot program and added that electric cars represent the future of lode growth and he wants to get the business model right.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that the RMLD Board of Commissioners approve rate MDPU Number 277, effective November 1, 2017 on the recommendation of the General Manager.

Chair Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

Engineering and Operations Report – June 2017 - Mr. Jaffari (Attachment 4)

Mr. Jaffari explained that since FY 2017 has ended, he will be giving a full report on the budget and spending. Capital expenditures are comprised of four categories: construction, station upgrades, routine construction, and purchasing. Ninety percent of FY 2017 projects were successfully completed. \$1,630,623 was spent in the month of June, bringing the year-to-date spending to \$8,009,832. The FY 17 budget was approved for \$9.4 million. The remaining balance of \$1.4 million is comprised of \$717,235 for distributed generation. We will come in under budget for that project; it was budgeted for \$2.7 million and will cost \$2.4 million. RMLD needs to pay Milton Cat's last invoice of \$400,000. RMLD is holding it due to noise levels from the generator. Once they correct that we will pay it off. The \$432,000 balance that was allocated for transformers and capacitors, has not been spent, but will be. \$236,484 of that is allocated for the Wilmington Substation. RMLD is still searching for land but has a proposed site. Otherwise, the full \$9 million would have been spent.

There were some challenges along the way. There were surprises during the construction phase of some projects, such as Project 106, the underground facilities upgrades. There was equipment that wasn't expected to fail. There were also motor vehicle accidents that hit transformers that then needed to be replaced. When you get into sub-divisions and the street up you find that you need to do more than what you expected. That's why some projects were over budget.

Mr. Jaffari continued, stating that some projects are ongoing, such as the AMI mesh network expansion and transformer capacitors. GIS is 99 percent complete. Next week RMLD employees will be training with Milsoft, using a full engineering model based on up-to-date GIS. This will allow for more accurate estimation of projects. The LED streetlight upgrade is on target. This is the final phase, with 2,450 installs remaining. By installing 65 a week, the project will be done by June 2018. The Analog Devices upgrade and RMLD HVAC upgrade are completed. RMLD's SCADA room is currently being upgraded, and the Board can tour the facility in a few weeks when the work is finished. There is a new outage management system and large monitors. RMLD is on the right path as far as technology upgrades and automation. These will improve reliability and cut down outage frequencies and duration.

Chair Pacino stated that he was at the ribbon cutting of the new generator and the tour of the North Reading facility, and when the generator was turned on the sound wasn't too much.

Mr. Jaffari explained that the specifications called for 50 dB at 60 feet; the noise level came out to 55 dB at 60 feet. The contractor is required to meet the bid specs. Tomorrow is the next test.

Chair Pacino added that there is enough room at the site to add a second unit. Mr. Jaffari agreed and stated that Engineering is working with IRD to secure a grant for three and a half megawatts battery storage. The grant results will be published in November.

Mr. Talbot commended Mr. Jaffari and Ms. O'Brien for completing an amazing number of engineering upgrades; it's a lot of work. Mr. Jaffari replied that it is a team effort.

Mr. O'Rourke commented that there's a lot of tracking and reporting involved. That takes a lot of organization.

Mr. Jaffari thanked the Board and then reported on routine maintenance. There was no tree trimming in June, because an aggressive maintenance program and extensive damages from storms earlier in the year used up the allocated budget for that program. The maintenance on Station 3 will be completed next week-there were many design issues. Reactors still need to be installed outside to drop incident energy. This will happen in a few weeks when the contractors return from hurricane outage restoration.

In the last 2 or 3 months, RMLD has taken down 120 double poles in North Reading, Reading and Lynnfield, and Wilmington. There are 3 transfers remaining in Lynnfield, and in Reading there are 59 pull poles. North Reading was over 100, and that has been brought down to 32. Wilmington has 14 more poles. The number goes up and

Engineering and Operations Report – June 2017 - Mr. Jaffari (Attachment 4)

down as construction occurs. Mr. Jaffari thanked the community and RMLD's customers for being so patient.

Mr. Jaffari then moved on to the SAIDI, SAIFI and CAIDI reliability indices, all of which are well below national and regional averages. These numbers can change with one storm. The trend over the years has been to stabilize. 2014 was a bad year due to maintenance issues. Since maintenance programs have been developed and kept up the outage numbers have been going down.

Mr. O'Rourke asked if this was a measure of the work being done with capital expenditures, which Mr. Jaffari replied to in the affirmative.

Vice Chair Hennessy asked if there was one that Mr. Jaffari looked to as more important than the others.

Mr. Jaffari explained that SAIDI is system outage duration, SAIFI is the average frequency of a customer outage, and SAIFI is the frequency of outages. Mr. Jaffari stated that RMLD is doing well on SAIFI, considering that RMLD is responsible for four towns. Mr. Jaffari explained that he looks at all three indices; they are all important. These are tracked every month on APPA software.

Mr. Hennessy clarified that the report said 13 customers out of every 1,000 experienced an outage.

Mr. Jaffari explained that it is 0.13, which means less than one outage of the customer base. It is less than one percent. The regional average is 0.54 among utilities the same customer size, or less.

Mr. Jaffari explained that RMLD's outages were mainly caused by equipment failure, trees, and wildlife. Equipment and wildlife have gone down; trees go up and down depending on the number of storms.

Chair Pacino asked if RMLD played any role in restoring power to Texas after the hurricane. Mr. Jaffari answered that RMLD received a Mutual Aid call. However, the week before there were five motor vehicle accidents in RMLD's service territory. Not having enough resources, RMLD couldn't send anyone. One employee took vacation and went. The next hurricane, depending on if our system is in good shape, we may send assistance. Mr. Jaffari stated that he is a big fan of mutual aid and his heart goes out to the people who are out of power.

Determination of Uniqueness of Property – Mr. Jaffari

Mr. Jaffari explained that there is a site at 326 Ballardvale Street that RMLD is considering building a substation on. It is located right next to 115 kV lines. Therefore, a lot of construction won't be needed to bring the energized line into the substation. RMLD had a meeting with the Town of Wilmington, and there is a zoning issue: the building to lot ratio is 36 percent. It needs to be 35 percent, per zoning requirements. There are three options, which are being negotiated with the owners: purchase, lease with option to buy, and lease. RMLD is trying to purchase the property, but is also looking at leasing the property because that would get rid of the zoning requirements and a variance would not be required.

Because of the uniqueness of the project's location, RMLD is asking to skip the RFP, because we do not need to receive proposals from all over. We need substation where 115 kV lines are, and there are not many properties that fulfill that requirement. The one RMLD has already located does. Not filing an RFP will save two months' time. Notice of the exemption will appear in the Central Register, so there will be public notification.

Chair Pacino asked Mr. Jaffari to explain why the Department is doing this.

Mr. Jaffari answered that Substation 5 (Wildwood Station) has reached the end of its useful life. The transformers are old and it's next to wetlands, which makes construction very difficult due to site restrictions. It is being fed from 34.5 kV lines from Station 4. That means that the losses are significant. Being close to the 115 kV lines would

Determination of Uniqueness of Property – Mr. Jaffari

cut losses and save money. The property in question would place the substation where the load center is. The property is in the perfect location.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that the RMLD Board of Commissioners approve the determination of the uniqueness of property and waive the publication requirements of M.G.L. Chapter 30B § 16, with respect to the acquisition of land located at 326 Ballardvale Street, Wilmington MA 01887, and identified on the Town of Wilmington Assessor's Map as R2 Lot 23/2.

Chair Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

RMLD Procurement Request Requiring Board Approval – Mr. Jaffari (Attachment 5)**RFP 2018-01 115kV Pole Replacement Project**

Mr. Jaffari explained that these are the 115 kV lines that are feeding Station 4. The poles were tested and are marginal. Two poles failed and were replaced last year. There are five more that need to be upgraded. Eighteen construction companies were sent a Request for Bid (RFB) and only two responded. Mass Bay did not meet the requirements following a background check. Harlan Electric did the pole replacement last time. Their \$115,069.59 bid includes \$9,314.34 for matting since the poles are in a wet area. If that doesn't need to be used it would be savings for RMLD.

Chair Pacino stated that the bid is for \$150,000 and the project was budgeted for \$60,000. Chair Pacino asked Mr. Jaffari to explain the difference. Mr. Jaffari explained that the amount is higher due to construction challenges. Upon further investigation, it was determined that more work and more labor is involved because the situation is worse than what we originally thought. This is impacting reliability and this is one of two major lines that feed into Station 4. These are 70-foot-tall poles. We've notified National Grid and Eversource; it's a long process to schedule the outage.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that proposal 2018-01 for Pole Replacement Project be awarded to Harlan Electric as the most responsible and eligible bidder, in the amount of \$115,069.59, pursuant to M.G.L. Chapter 30 § 39M on the recommendation of the General Manager.

Chair Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

RFP 2018-03 48 Pole Mounted Transformers

Mr. Jaffari explained that these transformers are used for system upgrades. 16 companies were sent the RFB. The two lowest, responsible, and responsive bidders were Stuart C. Irby Co. in the amount of \$42,493.00 and Wesco for \$59,229.00, for a total of \$101,722.00. A part of the bid requirement is that the transformers meet DOE energy efficiency standards. This is the reason that the other bidders were disqualified: they weren't even close.

Chair Pacino clarified that the bid is for 48 Pole Mounted Transformers and asked that M.G.L. be added to all bids.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that proposal 2018-03 for 48 Pole Mounted Transformers be awarded to Stuart C. Irby Co. in the amount of \$42,493.00 and Wesco for \$59,229.00, for a total of \$101,722.00, pursuant to M.G.L. Chapter 164 § 56D on the recommendation of the General Manager.

RMLD Procurement Request Requiring Board Approval – Mr. Jaffari (Attachment 5)

Chair Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

RFP 2018-04 50 Pad Mounted Transformers

Mr. Jaffari same thing as previous bid but these mount on pad for underground. There were 16 bidders. The most responsible and responsive was Wesco. The rest of the bidders took exceptions.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that proposal 2018-04 for 50 Pad Mounted Transformers be awarded to WESCO in the amount of \$68,959.00, pursuant to M.G.L. Chapter 164 § 56D on the recommendation of the General Manager.

Chairman Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

RFP 2018-05 Capacitor Banks

Mr. Jaffari explained that capacitor banks are used to maintain the voltage on the system. The bid was sent to twelve companies and all of them took exceptions. The lowest responsible and responsive bidder was Stuart C. Irby in the amount of \$39,664.00. Per Chapter 164, we don't have to go with lowest bidder. However, this was the lowest bidder. The exception that they took was a minor variance. It was budgeted for \$30,000 but unfortunately it is a bit higher. Before we send out the request for bids we get an estimate of how much the equipment will cost. The actual cost can go up and down - this one went up.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that proposal 2018-05 for Capacitor Banks be awarded to Stuart C. Irby in the amount of \$39,664.00, pursuant to M.G.L. Chapter 164 § 56D on the recommendation of the General Manager.

Chair Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

RFP 2018-06 15kV Pad Mounted Switchgear

Mr. Jaffari stated that this switchgear that is used for underground distribution of major loads: anywhere from 2,000 kVa to 51,000 kVa. They are a key part to the reliability of the underground system. RMLD has a program to purchase four to five every year until all 25 are replaced. They all have reached the end of their useful life. Trayer Engineering Corporation had no exceptions. This went over the budgeted amount; the price of metal has gone up.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that proposal 2018-06 for 15kV Pad Mounted Switchgear with Vacuum Load Interrupters and Vacuum Fault Interrupters be awarded to Trayer Engineering Corporation in the amount of \$175,431, pursuant to M.G.L. Chapter 164 § 56D on the recommendation of the General Manager.

Chair Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

RMLD Procurement Request Requiring Board Approval – Mr. Jaffari (Attachment 5)
RFP 2018-07 SCADA-Mate CX Switches

Mr. Jaffari stated that this is the same technology that Chattanooga is using for distribution automation. This is a 10 to 15-year program for replacing the major switches with ones that are smart. They can detect the fault, isolate it, and send a message to SCADA. The dispatchers will send crews right to the outage location, saving on operation expenses. We are in year two. Year one was the pilot program and came in under budget. The bid is being awarded to WESCO in the amount of \$134,084. The budgeted amount was \$140,000.

Mr. Talbot asked how many of the switches will RMLD ultimately be installing. Mr. Jaffari replied: 99 to 100. Mr. Talbot then asked how the switches communicate with RMLD. Mr. Jaffari responded through fiber node. In areas that have no fiber, a radio will be used to send a signal to the nearest fiber.

Mr. Talbot asked how much it would cost to run fiber to the locations who have no fiber.

Mr. Jaffari answered that installing the fiber is a matter of time. As we expand fiber assets-eventually all will be covered. However, expanding the fiber network will cost more than the radios. Currently, those using dark fiber are paying for its installation and then turning it over to us. A situation we can benefit from is the preferred choice.

Mr. Talbot stated that it's going to be worth it to install fiber where there are businesses and homes because over time those strands will be used. Mr. Talbot stated that he is encouraging Mr. Jaffari to put in the fiber to support the switches. you're up there anyway and then you have the fiber and it can be monetized.

Chair Pacino asked what is meant by "unauthorized signature" under Graybar.

Ms. Schultz speculated designated purchasing agent; but wasn't sure.

Mr. O'Rourke asked, with a total of ninety switches needed, is there any leverage to negotiate? Is the price quantity sensitive?

Mr. Jaffari replied that It is. A bid would need to be sent out and money committed to spending on the equipment. The reason we haven't done that is if sales are down, this project could be deferred if it needed to be.

Mr. Talbot stated that when these are installed you save money. Even if you spend an obscene amount of money up front, you would get that money back.

Mr. Jaffari explained that RMLD would have to allocate \$2 million to spend. However, RMLD has to build a new \$5 million substation. That's why the purchasing of this equipment is divided into segments.

Mr. Talbot announced that he was encouraging Mr. Jaffari to wrap it up into one project and include fiber connectivity. Mr. Talbot then asked Mr. Jaffari if he had changed his mind about the voting on this bid tonight.

Mr. Jaffari replied that he had not; it takes sixteen weeks to get the equipment and these are for key locations. He will look into a bulk purchase for the next order. These switches are encapsulated so everything is covered; it minimizes the likelihood of animal contact.

Mr. Talbot commented that Chattanooga saved \$2 to \$3 million during one storm.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke that proposal 2018-07 for SCADA-Mate CX Switches be awarded to WESCO in the amount of \$134,084, pursuant to M.G.L. Chapter 164 § 56D on the recommendation of the General Manager.

RMLD Procurement Request Requiring Board Approval – Mr. Jaffari (Attachment 5)

Chair Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

RMLD Procurement Request Requiring Board Approval – Mr. Jaffari (Attachment 5)

RFP 2018-10 One (1) Trouble Truck: Year 2018 or Newer with Trade-In

Mr. Jaffari announced that the last bid is for a trouble truck with trade-in. The lowest bidder was Altech, but they took some exceptions and had missing parts. The second lowest was Minuteman Trucks. It will take 42 weeks to deliver. The value of the trade-in is \$15,000. The price of the truck before trade-in was \$186,465.16.

Mr. Hennessy made a motion, seconded by Mr. O'Rourke, that proposal 2018-10 for One (1) Trouble Truck: Year 2018 or Newer with Trade-In be awarded to Minuteman Trucks in the amount of \$174,125.16, pursuant to M.G.L. Chapter 164 § 56D on the recommendation of the General Manager.

Chairman Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

Mr. Small then directed the Board's attention to an error on **2018-04 50 Pad Mounted Transformers**, stating that the \$68,959 bid amount should be much higher. The calculation used in the bid reflect singular values rather than the full quantities. The Unit price was used without accounting for how many pieces of equipment would be purchased. Mr. Jaffari recalculated the bid while the Board moved on to the next agenda items, at Mr. Talbot's suggestion.

RMLD Board Meetings

Chair Pacino announced that the next Strategic Meeting will be held on Tuesday, September 26, 2017 at 6:00 p.m., and the Sub-Committee on the Payment to the Town of Reading will meet on September 27 at 6:00 p.m. The next RMLD Board Meeting will be on Thursday, October 26, 2017 at 7:30 p.m. Ms. Schultz said that the Audit results will be presented and she'll coordinate with the Town of Reading Audit Committee.

CAB Meeting

Mr. Small stated that the CAB meeting scheduled for Wednesday, September 20, 2017 at 6:30 p.m. has been cancelled. The next meeting will be in October.

RFP 2018-04 50 Pad Mounted Transformers

Mr. Jaffari apologized for the bid error, and stated that he has calculated that the total bid amount should be \$205,981. Chair Pacino stated that the Board will make a motion to reconsider Item 13c, and then revote it.

Mr. O'Rourke made a motion, seconded by Vice Chair Hennessy, to reconsider Item 13c.

Chair Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that proposal 2018-04 for 50 Pad Mounted Transformers be awarded to WESCO in the amount of \$205,981, pursuant to M.G.L. Chapter 164 § 56D on the recommendation of the General Manager.

Chairman Pacino called for a poll of the vote:

Mr. Talbot: Aye; Mr. O'Rourke: Aye; Chair Pacino: Aye; Vice Chair Hennessy: Aye; Mr. Stempeck: Aye.

Motion Carried 5:0:0.

General Discussion

Mr. Talbot explained that if solar is not installed by March, current subsidies go away. Mr. Talbot stated that he wants to make sure that the towns know about the deadline; he is sending a letter to the Towns and is just letting the Board know.

Mr. O'Rourke asked Ms. Parenteau if it would be more appropriate to have a staff member of RMLD contact the Towns.

Ms. Parenteau answered that several solar vendors have contacted RMLD and RMLD has sent information to our customer base.

Mr. Talbot clarified he is referring to the Towns.

Mr. O'Rourke asked Mr. Parenteau if it would be more appropriate to have the letter come from RMLD.

Ms. Parenteau replied that it's Mr. Talbot's prerogative.

Mr. Talbot stated he was writing the letter more as a Town Meeting member, but wanted to make sure none of his RMLD Board colleagues have any objections. Chair Pacino stated that Mr. Talbot can say that the Board supports his writing of the letter.

Executive Session

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke, that the Board go into Executive Session to consider the purchase of real property and return to Regular Session for the sole purpose of adjournment.

Mr. Stempeck left the meeting.

Adjournment

Vice Chair Hennessy made a motion, seconded by Mr. O'Rourke adjourn the Regular Session.

Motion Carried 4:0:0.

A true copy of the RMLD Board of Commissioners minutes
as approved by a majority of the Commission.



David Hennessy, Secretary Pro Tem
RMLD Board of Commissioners