Reading Municipal Light Board of Commissioners
Regular Session
230 Ash Street
Reading, MA 01867
April 10, 2013

Start Time of Regular Session: 6:54 p.m.
End Time of Regular Session: 7:09 p.m.

Commissioners:
John Stempeck, Chairman
Philip B. Pacino, Vice Chair
Robert Soli, Commissioner
David Talbot, Secretary

Staff:
Kevin Sullivan, Interim General Manager
Nick D'Alleva, Technical Services Manager
Tom O'Connor, General Line Foreman
David Polson, Facilities Manager
Kathleen Rybak, E&O Operational Assistant
Beth Ellen Antonio, Human Resources Manager
Jeanne Foti, Executive Assistant
Jane Parenteau, Energy Services Manager
Peter Price, Chief Engineer
Mark Uvanni, MIS Manager

Citizens' Advisory Board:
John Norton, Chairman
George Hooper, Vice Chairman
Thomas Ollila, Secretary - Absent
Tony Capobianco, Member
Dave Nelson, Member

Public:
Fred Van Magness, Marsie West, David Mancuso

Call Meeting to Order
Chairman Pacino called the meeting to order.

RMLD Board Reorganization (Attachment 1)
Chairman
Chairman Pacino stated that he would like to continue as Chair for another year. He has served one year and would like to continue to serve for another year. Chairman Pacino said that he would accept nominations for this year.

Mr. Soli made a motion to nominate Mr. Stempeck as Chairman; this was seconded by Mr. Talbot.

Mr. Pacino said that he is sorry that the Board had no confidence in him for going on for another year.

Mr. Stempeck made a motion seconded by Mr. Soli to close the nominations.
Motion carried 3:1:0. Mr. Pacino voted against this motion.

Motion carried 3:1:0 for Mr. Stempeck as Chairman of the Board. Mr. Pacino voted against this motion.

Vice Chair
Mr. Talbot made a motion seconded by Mr. Soli to nominate Mr. Pacino as Vice Chair.

Mr. Soli made a motion seconded by Chairman Stempeck that nominations be closed.
Motion carried 4:0:0.

Motion carried 4:0:0 for Mr. Pacino as Vice Chair of the Board.

Secretary
This will be performed monthly on a rotating basis by commission members.

RMLD Board of Commissioners Committees and Assignments

Audit (Including Town of Reading Audit)
Philip Pacino, Robert Soli

General Manager Search Committee
Not To Exceed One Year
John Stempeck, Chair; Philip Pacino

RMLD Board of Commissioners Committees and Assignments

Public Relations Committee
Not To Exceed One Year
John Stempeck, David Talbot

Assignments
Accounts Payable
David Talbot – April
John Stempeck – May
Philip Pacino – June
Robert Soli – July

Assignments
Payroll – Four Month Rotation
Philip Pacino, April – July
David Talbot, August – November
Robert Soli, December – March
John Stempeck, April – July

Mr. Soli stated that there was a lack of some committees. Mr. Soli made a motion to accept the committee assignments and reinstitute the Budget Committee, General Manager Committee, Power & Rate Committee with assignments to be made at the next Board meeting.

Mr. Talbot asked what the rationale is on the committees. Mr. Soli explained that in the past the committee process was quite successful, and were also attended by CAB members. Mr. Soli then described the Budget Committee, General Manager Committee, Power & Rate Committee and their responsibilities. Mr. Pacino suggested waiting until the next RMLD Board meeting in order to give the additional committees some thought. Mr. Soli and Mr. Talbot were in agreement with this. Mr. Pacino suggested having the committee information provided to the commission members. Ms. Foti said that the committees are found in RMLD Policy 19 which she will provide to the Board.

Mr. Soli made a motion seconded by Mr. Talbot to accept the RMLD Board of Commissioners Committees and Assignments.
Motion carried 4:0:0.

RMLD Board Meetings

Wednesday, April 24, 2013, RMLD Spurr/AV Room, 7:30 p.m. – Regularly Scheduled Meeting
Wednesday, May 29, 2013, RMLD Spurr/AV Room, 7:30 p.m. – Regularly Scheduled Meeting

Adjournment
At 7:09 p.m. Mr. Soli made a motion seconded by Mr. Pacino to adjourn the Regular Session.

A true copy of the RMLD Board of Commissioners minutes
as approved by a majority of the Commission.

David Talbot, Secretary
RMLD Board of Commissioners

RMLD Board of Commissioners Committees and Assignments March 2012 to March 2013
November 28, 2012

Audit (Including Town of Reading Audit)
Marsie West
Robert Soli

Recommend audit findings to the Board.
One member of Audit Committee meets at least semiannually with the Accounting/Business Manager on RMLD financial issues.
Town of Reading Audit Committee – Sit on the Town of Reading Audit Committee and select firm that performs annual financial audit or RMLD pension trust.
This term expires on June 30, 2013.

General Manager Search Committee
Not To Exceed One Year
Philip Pacino, Chair
Marsie West

Recommend the RMLD General Manager.

Public Relations Committee
Not To Exceed One Year
John Stempeck
Marsie West

From time to time review press releases and public relations programs.

Assignments
Accounts Payable
John Stempeck-December
Marsie West-January
Gina Snyder-February
Philip Pacino-March
Robert Soli (First Backup)

Review and approve payables on a weekly basis. This position is rotational. It requires three primary signers and one back up. No Commissioner may serve more than three consecutive years on this Committee and must take a year leave before returning to this Committee.

Assignments
Payroll – Four Month Rotation
Marsie West, April-July
Philip Pacino, August-November
John Stempeck, December-March
Gina Snyder (First Backup)

Review and approve payroll. This position is rotational every four months. It requires primary signer and one back-up.
No Commissioner can serve more than three consecutive years on this Committee and must take a year leave before returning to this Committee.

ATTACHMENT 1